

TOWN OF HARWICH 1999 ANNUAL REPORTS



HARWICH COMMUNITY CENTER

Photo courtesy Frank Foster

HARWICH COMMUNITY CENTER

Soon after the desire for a new Senior Center emerged, and the seniors explored site options, there arose a need for a new Youth Center. The old one in West Harwich was deemed unusable and a subsequent temporary rental proved short-lived. The idea of combining the two needs began to take form between the concerned parties and Town leadership.

More than a Decade was spent studying, exploring possibilities, debating, planning, and finally voting on the concept of a combined facility for all age groups in Town to enjoy. The new Harwich Community Center located at 100 Oak Street, Harwich Center, stands to become that reality.

Community Center Building Committee

1999
ANNUAL REPORT
OF THE
OFFICERS OF THE TOWN OF
HARWICH

FOR THE YEAR ENDING DECEMBER 31, 1999



Typesetting/Formatting - Printing - Binding

by

J & R Graphics, Inc.

155-L Webster Street - Hanover, MA 02339 - (800) 852-2252

1990

THE JOURNAL OF THE

1990/1991



IN MEMORIAM

1999

J. WALTER GIFFEE

Council on Aging
Harwich Town Band

NEAL J. HOLLAND

Harwich Representative to the
Cape Cod Regional Transportation Authority

GRACE HURST

Assistant Town Accountant
Beach Ticket Seller

JOHN E. KELLY

Finance Committee

RUSSELL L. MORGAN

Waterways Commission

LAWRENCE F. NICKERSON, JR.

Finance Committee
Highway Maintenance Building Committee
Land Acquisition Advisory Board
Park & Recreation Commission
Police Dispatcher, Special Officer
Propagation Fish and Game
Saquatucket Building Committee
Waterways Committee

EDITH THOMAS

275th Anniversary Committee

EDSON F. WOODWARD

Brooks Free Library Building Committee

*We remember those who passed away in 1999 and are
grateful for their years of faithful service given to the
Town of Harwich.*

ADMINISTRATION

Elected Town Officers - 1999

BOARD OF SELECTMEN

| | |
|-----------------|-----------------------|
| Sylvia Laffin | Term expires May 2002 |
| Peter J. Luddy | Term expires May 2002 |
| Peter S. Hughes | Term expires May 2001 |
| Cyd Zeigler | Term expires May 2001 |
| Dana A. DeCosta | Term expires May 2000 |

HOUSING AUTHORITY

| | |
|------------------------|-----------------------|
| William Doherty, Chair | Term expires May 2004 |
| Senna M. Fernandez | Term expires May 2001 |
| John Jennings | Term expires May 2000 |
| Alexander G. Tod | Term expires May 2002 |

MODERATOR

| | |
|-----------------------|-----------------------|
| Michael D. Ford, Esq. | Term expires May 2000 |
|-----------------------|-----------------------|

SCHOOL COMMITTEE

| | |
|-----------------------------------|-----------------------|
| Pamela M. Groswald, Chair | Term expires May 2002 |
| Robin D. Wilkins | Term expires May 2002 |
| James J. Toner | Term expires May 2001 |
| Jeffrey Nilson, Secretary | Term expires May 2000 |
| Barbara Prindle-Eaton, Vice-Chair | Term expires May 2000 |

TOWN CLERK

| | |
|-------------------|-----------------------|
| Anita N. Doucette | Term expires May 2001 |
|-------------------|-----------------------|

TRUSTEES, BROOKS FREE LIBRARY

| | |
|--------------------------|-----------------------|
| Joan McCarthy | Term expires May 2002 |
| Anne O'Brien | Term expires May 2002 |
| William D. Crowell, Esq. | Term expires May 2001 |
| Senna M. Fernandez | Term expires May 2001 |
| Joann Green | Term expires May 2000 |
| Marguerite G. Ferreira | Term expires May 2000 |
| Bernadette Waystack | Term expires May 2000 |

WATER COMMISSIONERS

| | |
|----------------------|-----------------------|
| Anne M. Smith, Chair | Term expires May 2002 |
| Danette L. Gonsalves | Term expires May 2001 |
| Don T. Bates, Jr. | Term expires May 2000 |

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

William Doherty, Harwich Representative

APPOINTED BY THE MODERATOR

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

| | |
|--------------------|-----------------------|
| Lyman E. Culver | Term expires May 2001 |
| Carolyn G. Crowell | Term expires May 2000 |

FIELD DRIVERS & FENCE VIEWERS

| | |
|-----------------|-----------------------|
| Wayne Ellis | Term expires May 2000 |
| Emulous E. Hall | Term expires May 2000 |
| James M. Noonan | Term expires May 2000 |

FINANCE COMMITTEE

| | |
|------------------------------|-----------------------|
| Edward T. Barrett, II | Term expires May 2002 |
| Sandra B. Daniels | Term expires May 2002 |
| James J. Higgins, Vice-Chair | Term expires May 2002 |
| Gary M. Sinclair | Term expires May 2002 |
| Barbara McCue | Term expires May 2001 |
| Carol Thayer, Chair | Term expires May 2001 |
| Leo Cakounes | Term expires May 2000 |
| Anne Magor, Clerk | Term expires May 2000 |
| Brian Widegren | Term expires May 2000 |

Ann W. Kaplan, Executive Secretary - Appointed by Committee

Recognition to: Karen Jaworski (term expired); Robert D. Hall (resigned)

SURVEYOR OF WOOD & LUMBER

| | |
|------------------|-----------------------|
| Paul J. Corcoran | Term expires May 2000 |
|------------------|-----------------------|

TRUSTEES, CALEB CHASE FUND

| | |
|-------------------------|-----------------------|
| Paul V. Doane | Term expires May 2002 |
| David M. Davis | Term expires May 2001 |
| William A. Doherty, Jr. | Term expires May 2000 |

APPOINTED BY THE BOARD OF SELECTMEN

ACTING MUNICIPAL COORDINATOR FOR TOXIC WASTE

Fire Inspector Henry S. Jessop

Term expires June 30, 2000

ADVISORY BOARD FOR COUNTY EXPENDITURES (ABCE)

Cyd Zeigler

Term expires June 30, 2000

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

Thomas E. Leach, Regular Member/Representative

Term Indefinite

Mark Russell, Alternate Member/Representative

Term Indefinite

BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE

Paula J. Champagne, RS, CHO - Alternate Representative

BARNSTABLE COUNTY WASTE MANAGEMENT ADVISORY COMMITTEE

Lincoln S. Hooper

Term expires June 30, 2000

BARNSTABLE COUNTY "HOME" CONSORTIUM ADVISORY COUNCIL

Robert H. Murray, Representative

Term Indefinite

BARNSTABLE HEALTH & HUMAN SERVICES LIAISON TO ADVISORY COUNCIL TASK FORCE

Eleanor Watmough

Term Indefinite

CAPE COD COMMISSION REPRESENTATIVE

Michael J. Sekerak

Term expires April 24, 2002

CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE

Recognition to Michael J. Pessolano (resigned)

CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

Wayne C. Melville

Term expires June 30, 2000

CHIEF OF FIRE DEPARTMENT & FOREST WARDEN

Robert A. Peterson

Term expires June 30, 2000

CHIEF OF POLICE

William F. Greenwood

Term expires June 30, 2000

CIVIL DEFENSE DIRECTOR

Peter G. Welch (Captain Harwich Police Dept.) Term expires June 30, 2000

COUNCIL OF SEMASS COMMUNITIES

Wayne C. Melville, Regular Term Indefinite
Peter J. Luddy, Alternate Term Indefinite

E-911 COMMITTEE

Terms Indefinite

E911 Coordinator - Engineering Dept. William F. Greenwood, Police Chief
Robert A. Peterson, Fire Chief Wayne C. Melville, Town Administrator

HARBORMASTER/NATURAL RESOURCES OFFICER/ WHARFINGER/SHELLFISH CONSTABLE

Thomas E. Leach Term expires June 30, 2001
Heinz M. Proft, Assistant Term expires June 30, 2001

HARWICH LIAISON OFFICER TO CAPE COD COMMISSION

Recognition to Michael J. Pessolano (resigned)

HAZARDOUS MATERIALS COORDINATOR

Robert A. Peterson, Fire Chief Term expires June 30, 2000

HEALTH OFFICER

Carol A. Topolewski, M.D. Term expires June 30, 2000

LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE

Paula J. Champagne, RS, CHO Term expires June 30, 2000

LOCAL WATER RESOURCE MANAGEMENT ACT OFFICIAL

Anne M. Smith Term expires June 30, 2000

LOWER CAPE COMMUNITY DEVELOPMENT CORPORATION BOARD

Patricia Whalen Term Indefinite

LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE

Robert S. Widegren Term Indefinite

MUNICIPAL COORDINATOR FOR TOXIC WASTE

Robert A. Peterson, Fire Chief Term expires June 30, 2000

OIL SPILL COORDINATOR

Robert A. Peterson, Fire Chief

Term expires June 30, 2000

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE
HEALTH AND HUMAN SERVICES COALITION
REGIONAL SMALL CITIES GRANT FOR CHILD CARE
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small,
Senior Representative

Susan Peterson,
Child Care Representative

**RIGHT-TO-KNOW COORDINATOR FOR
HAZARDOUS MATERIALS**

Henry S. Jessop, Fire Inspector

Term expires June 30, 2000

ROUTE 6 TASK FORCE

William F. Greenwood, Police Chief

Term expires June 30, 2000

TOWN ACCOUNTANT

Margaret M. Gallagher

Term expires June 30, 2000

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL (SPECIAL-REAL ESTATE MATTERS)

Michael D. Ford, Esq.

Term Indefinite

**AFFORDABLE HOUSING-FOUR TOWN ADVISORY COUNCIL
(EOCD)**

Term Indefinite

Marilyn Barry
Wayne Ellis

Pamela Phipps
Alexander G. Tod

ARCHITECTURAL ADVISORY COMMITTEE

Barbara S. Josselyn

Term expires June 30, 2002

Edward W. Balicki

Term expires June 30, 2001

Robert Cybulski

Term expires June 30, 2001

Pamela C. Purdy

Term expires June 30, 2001

John Sullivan

Term expires June 30, 2001

John Kodak, Chair

Term expires June 30, 2000

Laurie McGrew Moore

Term expires June 30, 2000

BIKEWAYS COMMITTEE

All Terms Expire June 30, 2000

| | |
|---|--|
| Joyce Bearse | Hugh "Tim" Millar, Chair |
| Albert Cline | Francis O'Connor |
| William F. Greenwood | William Reuss |
| Glenn D. Hawthorne | Alice Norgeot, Director/DH&M, Ex-Officio |
| Recognition to: Lawrence Smith (term expired) | |

BOARD OF APPEALS - REGULAR MEMBERS

| | |
|------------------------|----------------------------|
| George Cavanaugh | Term expires June 30, 2002 |
| Christopher Hemeon | Term expires June 30, 2001 |
| Donna Peterson | Term expires June 30, 2001 |
| William Jussila, Chair | Term expires June 30, 2000 |
| John E. Ferreira | Term expires June 30, 2000 |

BOARD OF APPEALS - ASSOCIATE MEMBERS

| | |
|---|----------------------------|
| M. Robert Gersh | Term expires June 30, 2002 |
| William Flynn, Sr. | Term expires June 30, 2001 |
| Vahan Khachadorian | Term expires June 30, 2001 |
| Dr. Murray Johnson | Term expires June 30, 2000 |
| Harry J. Martello | Term expires June 30, 2000 |
| Recognition to: William Flynn, Sr. (resigned) | |

BOARD OF ASSESSORS

| | |
|------------------------|----------------------------|
| Barry A. Hemeon, Chair | Term expires June 30, 2002 |
| Robert S. Neese | Term expires June 30, 2001 |
| John C. Neudorfer | Term expires June 30, 2000 |

BOARD OF HEALTH

| | |
|--------------------------|----------------------------|
| Robert A. Germain, Chair | Term expires June 30, 2002 |
| Francis C. Sampson | Term expires June 30, 2002 |
| Ronald E. Hindman | Term expires June 30, 2001 |
| Linda Schultz | Term expires June 30, 2001 |
| Dr. Alfred Hurst | Term expires June 30, 2000 |

BOARD OF REGISTRARS

| | |
|---------------------|----------------------------|
| Geraldine Lee | Term expires June 30, 2002 |
| Ann M. Kelly, Chair | Term expires June 30, 2001 |
| Louise Mihovan | Term expires June 30, 2000 |

**BROOKS LIBRARY ADDITION/RENOVATION
BUILDING COMMITTEE**

Terms Indefinite

| | |
|--------------------------|------------------------------|
| Lee Baldwin | Dan Speakman |
| William A. Doherty, Jr. | Colin M. Stevenson, Co-Chair |
| Elizabeth Drewes | Edson F. Woodward (deceased) |
| Joann R. Green, Co-Chair | |

BUILDING CODE BOARD OF APPEALS

| | |
|---------------------------|----------------------------|
| Harry Ellis | Term expires June 30, 2003 |
| David Veelenturf | Term expires June 30, 2003 |
| Theodore R. Lawton, Chair | Term expires June 30, 2002 |
| John W. Foley, Jr. | Term expires June 30, 2001 |
| Wayne Ellis | Term expires June 30, 2000 |

BY-LAW/CHARTER REVIEW COMMITTEE

| | |
|------------------------|----------------------------|
| Barry A. Hemeon, Chair | Term expires June 30, 2002 |
| Winifred E. Ovaska | Term expires June 30, 2001 |
| Anne M. Smith | Term expires June 30, 2001 |
| John E. Ferreira | Term expires June 30, 2000 |

Recognition to: Nancy E. Roy (term expired)

CABLEVISION ADVISORY BOARD

All Terms Expire June 30, 2000

| | |
|------------------|-------------------------------|
| Edward Etsten | Rupert L. Nichols, Jr., Chair |
| William Jennings | Michael T. Smith |
| Jill M. Mason | |

CAPITAL OUTLAY COMMITTEE

| | |
|-----------------------|----------------------------|
| Harry T. Burgess, Jr. | Term expires June 30, 2002 |
| Leo Cakounes | Term expires June 30, 2001 |
| Anne Magor, Chair | Term expires June 30, 2001 |
| Robert Widegren | Term expires June 30, 2001 |
| Robert D. Hall | Term expires June 30, 2000 |
| Mark McGowan | Term expires June 30, 2000 |

Recognition to: Karen Jaworski (term expired), Nancy Kuhn (term expired)

CEMETERY COMMISSION

Maureen V. Myers, Cemetery Administrator

| | |
|--------------------------|----------------------------|
| Christine S. Wood, Chair | Term expires June 30, 2002 |
| Olga Forrest | Term expires June 30, 2001 |
| John Shearer | Term expires June 30, 2000 |

CHANNEL 18 ADVISORY COMMITTEE

Jill M. Mason, Station Manager

| | |
|--------------------------------------|----------------------------|
| Rupert L. Nichols, Jr., Iterim Chair | Term expires June 30, 2002 |
| Joseph A. Pino | Term expires June 30, 2002 |
| Al Rosenberg | Term expires June 30, 2001 |
| Michael T. Smith | Term expires June 30, 2001 |
| Elizabeth "Liz" Watkins | Term expires June 30, 2000 |

COMMUNITY CENTER BUILDING COMMITTEE

Terms Indefinite

| | |
|-----------------------|---------------------|
| Kathryn M. Brophy | Sheldon Thayer, Jr. |
| Norman M. Clarke, Jr. | Thomas Spence |
| Lee Culver, Chair | William Symmes |
| John S. Handren | James B. Tompkins |
| Roberta Joy | |

Recognition to: William Symmes (resigned)

COMMUNITY CENTER FACILITIES COMMITTEE

| | |
|--------------------------|----------------------------|
| Richard Ervin | Term expires June 30, 2002 |
| Beverly Kelsey | Term expires June 30, 2002 |
| James M. Noonan | Term expires June 30, 2001 |
| James B. Tompkins, Chair | Term expires June 30, 2001 |

Recognition to: Jill M. Mason (resigned)

CONSERVATION COMMISSION

Jane S. Harris, Conservation Agent

| | |
|----------------------------------|----------------------------|
| David Crestin, Chair | Term expires June 30, 2002 |
| Lindsay Strobe | Term expires June 30, 2002 |
| Stephen Chandler, Vice Chair | Term expires June 30, 2001 |
| Roger G. Cove, Financial Officer | Term expires June 30, 2001 |
| Terry Bauer | Term expires June 30, 2000 |
| Chester Berg | Term expires June 30, 2000 |
| Everett Eldredge | Term expires June 30, 2000 |

Recognition to: Jane C. Dalzell (term expired)

CONSTABLES

| | |
|-----------------|----------------------------|
| Wayne Ellis | Term expires June 30, 2001 |
| James M. Noonan | Term expires June 30, 2000 |
| Emulous E. Hall | Term expires June 30, 2000 |

COUNCIL ON AGING

Arline J. Anderson, Director (retired in July, 1999)

Barbara-Anne Foley, Director (Aug.-Dec., 1999)

| | |
|-------------------------------|----------------------------|
| Elizabeth Bastian | Term expires June 30, 2002 |
| F. Hager Johnson, Treasurer | Term expires June 30, 2002 |
| James B. Tompkins | Term expires June 30, 2002 |
| Bettina Pino, Secretary | Term expires June 30, 2001 |
| Christine S. Wood, Vice Chair | Term expires June 30, 2001 |
| Barbara Bliss | Term expires June 30, 2000 |
| Robert McCarthy, Chair | Term expires June 30, 2000 |
| James M. Noonan | Term expires June 30, 2000 |

Recognition to: James H. Gavigan (resigned);

J. Walter Giffie (term expired); Barbara A. Cannon (term expired);

Walter DaLuze, Sr. (term expired)

DESIGNER SELECTION REVIEW COMMITTEE

| | |
|-------------------------------|----------------------------|
| Theodore R. Lawton | Term expires June 30, 2000 |
| Joseph Borgesi, Town Engineer | Term expires June 30, 2000 |
| Colin M. Stevenson | Term expires June 30, 2000 |

DISABILITY RIGHTS COMMITTEE

| | |
|---------------------|----------------------------|
| Jean Ann McLaughlin | Term expires June 30, 2002 |
| Robert Spidle | Term expires June 30, 2002 |
| Virginia McCann | Term expires June 30, 2001 |
| Carol McNeil, Chair | Term expires June 30, 2001 |
| Anne Marie Russell | Term expires June 30, 2001 |
| Elizabeth Bastian | Term expires June 30, 2000 |
| Mabel Canto | Term expires June 30, 2000 |

GOLF COMMISSION

| | |
|-------------------------|----------------------------|
| Theodore W. Stein | Term expires June 30, 2002 |
| Walter Tebo | Term expires June 30, 2002 |
| Michael Fortier | Term expires June 30, 2001 |
| Shirley Willett | Term expires June 30, 2001 |
| George O. Boulé, III | Term expires June 30, 2000 |
| Warren A. Nichols | Term expires June 30, 2000 |
| John Halliday, Chairman | Term expires June 30, 2000 |

Recognition to: Dr. Harold W. Bly (term expired); John Gannon (resigned)

18 HOLE GOLF COURSE SITE SELECTION COMMITTEE

Terms Indefinite

| | |
|-----------------|--------------------------|
| Earl Brothers | William R. Lown |
| Roger G. Cove | Wayne C. Melville |
| Philip S. Eagan | Bruce Nightingale |
| Michael Fortier | Theodore W. Stein, Chair |
| Peter S. Hughes | Walter Tebo |

Recognition to: Anne Agnew (resigned)

CRANBURY VALLEY CLUB HOUSE AND MAINTENANCE FACILITY BUILDING COMMITTEE

Terms Indefinite

| | |
|----------------------|---------------------------------|
| Jeffrey S. Driscoll | Colin Leonard |
| John Halliday, Chair | Doris Morgan |
| Robert Handler | George O. Boulé, III |
| Dennis P. Hoyer | G. Raymond Jefferson, Alternate |

GREAT SAND LAKES TASK FORCE

Terms Indefinite

| | |
|--------------------------|----------------------|
| Paula J. Campagne, Chair | David Mulligan |
| Dana A. DeCosta | Michael J. Pessolano |
| Thomas E. Leach | |

HARWICH CULTURAL COUNCIL

| | |
|-----------------------|----------------------------|
| Carol E. Drewes | Term expires June 30, 2001 |
| Barbara Johnson | Term expires June 30, 2001 |
| Denise B. Ripley | Term expires June 30, 2001 |
| Lucille Crosby | Term expires June 30, 2000 |
| Richard Rubino, Chair | Term expires June 30, 2000 |
| Ann Santacroce | Term expires June 30, 2000 |
| Ann Viau | Term expires June 30, 2000 |
| Robin D. Wilkins | Term expires June 30, 2000 |

Recognition to: Alfred Arsenault (resigned)

HERRING RIVER WATERSHED STUDY COMMITTEE

| | |
|---------------------------|----------------------------|
| Charles Beggs | Term expires June 30, 2002 |
| Raymond L. Thacher, Chair | Term expires June 30, 2001 |
| Francis C. Sampson | Term expires June 30, 2001 |
| Lindsay Strobe | Term expires June 30, 2001 |
| Ronald E. Hindman | Term expires June 30, 2000 |
| Eric Levy | Term expires June 30, 2000 |

Recognition to: Terry Bauer (resigned)

HISTORIC DISTRICT COMMISSION-REGULAR MEMBERS

| | |
|---------------------------|----------------------------|
| Jesse J. Morgan, Jr. | Term expires June 30, 2002 |
| Betty Schneiderhan | Term expires June 30, 2002 |
| Alexander Zaykai | Term expires June 30, 2002 |
| Theodore R. Lawton, Chair | Term expires June 30, 2001 |
| William L. Reuss | Term expires June 30, 2001 |
| F. Hager Johnson | Term expires June 30, 2000 |

HISTORIC DISTRICT COMMISSION-ASSOCIATE MEMBERS

| | |
|--|----------------------------|
| Richard F. Young | Term expires June 30, 2001 |
| Recognition to: Brian K. Mielke (resigned) | |

HISTORICAL COMMISSION

| | |
|-----------------------------|----------------------------|
| Philip S. Eagan | Term expires June 30, 2002 |
| Harry V. Ryder | Term expires June 30, 2002 |
| J. Duncan Berry | Term expires June 30, 2001 |
| Robert R. Marshall | Term expires June 30, 2001 |
| A. David Palmer, Jr., Chair | Term expires June 30, 2001 |
| Angela Mosesso | Term expires June 30, 2000 |
| Christine S. Wood | Term expires June 30, 2000 |

HUMAN SERVICES ADVISORY COMMITTEE

| | |
|------------------------|----------------------------|
| James M. Noonan, Chair | Term expires June 30, 2002 |
| Robert Spidle | Term expires June 30, 2002 |
| John Jennings | Term expires June 30, 2001 |
| Bettie Zeller | Term expires June 30, 2001 |
| Mary C. O'Connor | Term expires June 30, 2000 |
| Rev. Harlow T. Doliber | Term expires June 30, 2000 |
| David VanGelder | Term expires June 30, 2000 |

INSURANCE COMMITTEE

All Terms Expire June 30, 2000

| | |
|-----------------------|---------------------------|
| Henry Drewes | B. Phillips Foster, Chair |
| Richard E. Dunne, Jr. | Robert E. Lee |

LOCAL PARTNERSHIP FOR ECONOMIC DEVELOPMENT

All Terms Expire June 30, 2000

| | |
|-------------------------|-----------------------------|
| Anne C. Anderson, Chair | Bruce Gibson |
| Susan P. Brauner | Paul McAllister |
| Rockwood Clark | John D. O'Brien, Consultant |
| Dr. Lawrence P. Cole | Anthony Pagliaro |
| Tom Farrow | Barry Worth |

Recognition to: Dale Nikula (resigned); Susan P. Brauner (resigned);
Anthony Pagliaro (resigned)

PINE OAKS VILLAGE PHASE III SITE SEARCH COMMITTEE

Terms Indefinite

David Crestin
Helen Doane, Chair
William Doherty

Sylvia Laffin
Robin D. Wilkins

PLANNING BOARD-REGULAR MEMBERS

| | |
|--|----------------------------|
| Robert S. Widegren, Chair | Term expires June 30, 2002 |
| Mary Beth Cuddy | Term expires June 30, 2001 |
| William E. Stoltz | Term expires June 30, 2001 |
| George Dinsmore | Term expires June 30, 2000 |
| Philip Eagan | Term expires June 30, 2000 |
| Donald F. Howell | Term expires June 30, 2000 |
| Bruce Nightingale | Term expires June 30, 2000 |
| John W. Foley, Jr. | Term expires June 30, 2000 |
| Recognition to: Robin D. Wilkins (resigned); Richard E. Dunne, Jr. (resigned); Paul Sanazaro (resigned); Joseph Tamsky (resigned) | |

PLANNING BOARD-ALTERNATE MEMBERS

| | |
|---|----------------------------|
| Angelo LaMantia | Term expires June 30, 2001 |
| Linda Hughes | Term expires June 30, 2000 |
| Recognition to: George R. Seaver (resigned) | |

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

| | |
|------------------------|-----------------|
| Allin P. Thompson, Jr. | Term Indefinite |
|------------------------|-----------------|

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE

| | |
|-----------------------------------|----------------------------|
| Chester Berg | Term expires June 30, 2000 |
| Thomas E. Leach, Harbormaster/NRO | Term expires June 30, 2000 |
| Michael J. Pessolano | Term expires June 30, 2000 |
| Linda Schultz | Term expires June 30, 2000 |

POLICE CHIEF SEARCH COMMITTEE

Terms Indefinite

| | |
|---------------------------------------|----------------------------|
| Wayne C. Melville, Town Administrator | Vahan Khachadoorian, Chair |
| F. Michael Eldredge | Rufus D. Pina |
| B. Phillips Foster | Barbara L. Yamamoto |
| Thomas Huckman | |

REAL ESTATE & OPEN SPACE COMMITTEE

| | |
|------------------------|----------------------------|
| Jane C. Dalzell | Term expires June 30, 2002 |
| Philip S. Eagan | Term expires June 30, 2002 |
| Hugh "Tim" Millar | Term expires June 30, 2002 |
| Robert S. Neese | Term expires June 30, 2002 |
| D. Isabel Smith, Chair | Term expires June 30, 2002 |
| Richard Waystack | Term expires June 30, 2002 |
| Anne Agnew | Term expires June 30, 2001 |
| Margo L. Fenn | Term expires June 30, 2001 |
| Douglas D. Stanford | Term expires June 30, 2001 |

Recognition to Susan Ladue (resigned)

RECREATION & YOUTH COMMISSION

Anne M. Schweizer, Director

| | |
|-------------------|----------------------------|
| Richard Ervin | Term expires June 30, 2002 |
| Carol Kelley | Term expires June 30, 2002 |
| Francis Crowley | Term expires June 30, 2001 |
| Linda Hanley | Term expires June 30, 2001 |
| Mary E. Clarke | Term expires June 30, 2000 |
| Lee Culver, Chair | Term expires June 30, 2000 |
| William Griswold | Term expires June 30, 2000 |

RECYCLING COMMITTEE

| | |
|-----------------------------|----------------------------|
| Dr. Pamela G. Latimer | Term expires June 30, 2002 |
| Cindy Mather | Term expires June 30, 2002 |
| William Doherty | Term expires June 30, 2001 |
| Gail A. Munson, Chair | Term expires June 30, 2001 |
| John Roy | Term expires June 30, 2001 |
| Patricia Carney, Vice Chair | Term expires June 30, 2000 |

Recognition to: John Vrilik (deceased)

SCHOOL BUILDING COMMITTEE

Terms Indefinite

| | |
|--------------------------|--------------------|
| John F. Burke | Jeffrey Nilson |
| Mary E. Clarke, Co-Chair | Mark Russell, Esq. |
| James D. Hyde, Co-Chair | Dan Speakman |

Recognition to: Gary M. Sinclair (resigned); Alfred R. Arsenault (resigned);
Robin D. Wilkins (resigned)

SHELLFISH CONSTABLES (VOLUNTARY)

All Terms Expire June 30, 2000

Michael W. Cienava
James Coyle

Walter A. McCaughern
Dr. Carnig J. Thomason

SHELLFISH & MARINE WATER QUALITY COMMITTEE

| | |
|-----------------------------|----------------------------|
| Heinz M. Proft | Term expires June 30, 2002 |
| Charles Beggs | Term expires June 30, 2001 |
| Thomas E. Leach | Term expires June 30, 2001 |
| Francis C. Sampson | Term expires June 30, 2001 |
| Paul G. Donovan, Jr., Chair | Term expires June 30, 2000 |
| Robert Dowling | Term expires June 30, 2000 |
| Craig Whitcomb | Term expires June 30, 2000 |

Recognition to: Morris Weiss (term expired)

TECHNOLOGY COMMITTEE

| | |
|----------------------|----------------------------|
| Fred C. Calabrese | Term expires June 30, 2002 |
| Peter VanDyck | Term expires June 30, 2001 |
| Keith Welch | Term expires June 30, 2001 |
| G. Raymond Jefferson | Term expires June 30, 2000 |
| Kenneth L. Mason, II | Term expires June 30, 2000 |

Recognition to: Charles D. Buckley (resigned)

TOWN FOREST COMMITTEE

All Terms Expire June 30, 2000

Raymond L. Thacher, Chair
Sheldon J. Thayer, Jr.

Hugh "Tim" Millar

TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE

| | |
|---|----------------------------|
| Ray Gottwald, | Term expires June 30, 2002 |
| Community at Large Representative | |
| Francis Sampson, Interim Chair, | Term expires June 30, 2002 |
| Board of Health Representative | |
| Philip Eagan, Planning Board Representative | Term expires June 30, 2002 |
| Ronald Hindman, | Term expires June 30, 2001 |
| Board of Health Representative | |
| Donald F. Howell, | Term expires June 30, 2001 |
| Planning Board Representative | |
| Roger G. Cove, | Term expires June 30, 2001 |
| Conservation Commission Representative | |
| Anne Smith, | Term expires June 30, 2001 |
| Water Commissioners Representative | |

TRAFFIC SAFETY COMMITTEE

All Terms Expire June 30, 2000

Robert Cybulski, Co-Chair

Paul McAllister

George A. Dinsmore

Oliver E. Pelton

David Marsland

Barbara Yamamoto, Co-Chair

Recognition to: Richard F. Young (resigned)

TREASURE CHEST VOLUNTEER COMMITTEE

All Terms Expire June 30, 2000

Pauline Ashton

Albert Jacobsohn

Ann Preston

Lisa Barbato

Harold Katz

Francis W. Preston

Leon H. Baumlin

Alberta M. Kucha

Robert F. Rathburn

Jill Blunt, Chair

Lincoln D. Lynch

Paul Thibeau

Judy Carrara

Cindy Mather

Rosemary Thibeau

Joyce Gedraitis

Stephen Morton

Liz Watkins

Barbara Haynes

Gail Nickerson

Anne Welch

Julie Pina

Recognition to: Sumner "Skip" Campbell (resigned);

Louisa M. Gaffney (term expired);

Deborah Harrison (term expired)

UTILITY & ENERGY CONSERVATION COMMISSION

David Harrison

Term expires June 30, 2002

Robert R. Marshall

Term expires June 30, 2002

Dr. Lawrence Cole

Term expires June 30, 2001

William Doherty

Term expires June 30, 2001

Barry Worth, Chair

Term expires June 30, 2000

VOTER INFORMATION COMMITTEE

Terms Indefinite

Ursula K. Corbett

James B. Tompkins

Kathryn M. Brophy

Recognition to: Sylvia Laffin; William Symmes (resigned)

WATERWAYS COMMISSION

Michael W. Cienava

Term expires June 30, 2002

Robert Pistel

Term expires June 30, 2002

Alan McMullen

Term expires June 30, 2001

John Lee Scarbrough

Term expires June 30, 2001

Charles Beggs, Chair

Term expires June 30, 2000

John F. Clancy

Term expires June 30, 2000

William Myers

Term expires June 30, 2000

Recognition to: Alex Thomson (term expired)

Y2K INFORMATION COMMITTEE

Term Indefinite

Sumner Campbell, Interim Chair
Mary Larkin

Robert L. Gerstley

YOUTH CONSULTATION STUDY COMMITTEE

Georgia W. Dearborn
James B. Hartley
Edwin J. Jaworski
Sylvia Laffin
Jonathan Mitchell

Jill Monast
Robert H. Murray, Interim Chair
Rev. Charles T. Newberry
Robin D. Wilkins

TOWN OF HARWICH DEPARTMENT HEADS

Administration Wayne C. Melville, Town Administrator
Juell E. Buckwold, Assistant Town Administrator
Ron Sanda, Assistant Town Administrator
Accounting Department Margaret M. Gallagher, Town Accountant
Assessing Department David R. Scannell, Deputy Assessor
Brooks Free Library Judith E. Wallace, Head Librarian
Building Department Paul J. Corcoran, Building Commissioner
Cemetery Department Maureen V. Myers, Administrator
Channel 18. Jill M. Mason, Station Manager
Civil Defense Department Capt. Peter G. Welch, Director
Computer Technology Coordinator R. Foster Banford
Conservation Department Jane S. Harris, Conservation Agent
Council on Aging Arline Anderson, Director (retired 07/99)
Barbara-Anne Foley, Director
Engineering Department. Joseph J. Borgesi, Town Engineer
Fire Department Robert A. Peterson, Chief
Golf Department Dennis P. Hoye, Director of Golf
Shawn Fernandez, Golf Superintendent
Health Department Paula J. Champagne, Health Director
Highways & Maintenance Department . . . Alice Norgeot, Director (retired 12/99)
Natural Resources Department Thomas E. Leach, Harbormaster/NRO
Planning Department Michael J. Pessolano, Town Planner/Grantwriter
Police Department. William F. Greenwood, Chief
Recreation & Youth Commission. Ann M. Schweizer, Director
School Department Dr. Joseph L. Gilbert, Superintendent
Town Clerk's Office Anita N. Doucette, Town Clerk
Treasurer/Tax Collector's Office Dorothy A. Parkhurst,
Treasurer/Tax Collector
Water Department. Barry W. Woods, Superintendent

Report of the **Board of Selectmen**

At the onset, the Board of Selectmen wishes to express its appreciation to all of you who have prepared the Town to meet the challenges of a new century. Without the efforts of the Towns' paid employees, other elected officials, and over 300 appointed volunteers who serve freely on over 40 Town Boards, Committees and Commissions, we could not have been so successful. We rely on your time and energy and we encourage anyone who is interested to become involved.

During the year, the Board of Selectmen performed its normal functions as the licensing authority for various licenses including alcoholic beverages, lodging houses, common victualler's, entertainment, transient vendors, hawkers & peddlers, junk dealers, cable television, auto dealers, repairman, and more. The Selectmen approved requests for funds from the Caleb Chase Trust Fund for needy families, and also reviewed and approved various contracts for purchases and services to operate the Town.

As required by the Harwich Home Rule Charter, the Board of Selectmen began 1999 by holding a joint public hearing with the Finance Committee and the Capital Outlay Committee to review the Town's major building projects and purchases in the five-year Capital Outlay Plan. The Selectmen also held a joint meeting with the Water Commissioners to appoint a Water Commissioner to serve the balance of the term of the late Thomas Ogborne. Also, in January the Board met with the representatives of local access Channel 19 to discuss funding in the new cable contract, held meetings which would continue throughout the year on the capping of our landfill, authorized repairs to the Town Clerk's office, heard the FY2000 budget as presented by the Town Administrator, met with several Town Boards, Committees, and Commissions in accordance with Section 7-2-3 of the Harwich Home Rule Charter, and made appointments. In January, the Selectmen held several meetings to review warrant articles, budget items, and the Capital Plan. These meetings, as is the case every year, continued right up to the Annual Town Meeting in May. The Selectmen voted in January to eliminate a portion of Old Hoyt Road, approved a Lower Cape CDC – Regional Ready Resource Grant, approved a contract for various turf applications at Cranberry Valley Golf Course, and reviewed annual Medicare rates.

In February, the Board continued to work on the annual warrant, the FY2000 budget request, and the Capital Plan. The Selectmen held one of many meetings on the building project – Phase III of Pine Oaks Village, began planning for and created a committee to deal with impending Y2K issues that

would face the Town as we transitioned to the year 2000, authorized the Police Chief to trade and transfer surplus firearms and ammunition, heard updates from the Cape Cod Commission, met with the Planning Board on "drive through window" and "growth limit" By-Laws, heard recommendations for safety improvements to be made at the intersection of Routes 39 and 137, heard updates on the Cape Cod Land Bank Proposal, and reviewed proposals for the use of the West Harwich School from the Cape Cod Genealogical Society.

The Selectmen approved new dockage and mooring rates in March of 1999, approved several upcoming road races, fishing tournaments, and craft fairs to be held in the Town, acquired land in North Harwich on behalf of the Town, and held ongoing meetings with the Harwich Historical Society to discuss the use and maintenance of the Brooks Academy Building.

In April, the Selectmen continued to review the landfill capping plan and approved a municipal recycling grant. The Board also supported the Great Sand Lakes Task Force in pursuit of approval and funding of a betterment program to improve the septic systems in the Great Sand Lakes area. The Board approved contracts for Cranberry Valley Golf Course, the fuel dock lease at Saquatucket Municipal Marina, and for the Council on Aging. The Selectmen also held a public hearing on the proposed Pine Oaks Village Phase III. The Board also developed a procedure for the issuing of scholarships for Project Contemporary Competitiveness.

As is the case every year, the Annual Town Meeting dominated the month of May for the Board of Selectmen. The Board supported an FY2000 operating budget of \$29,048,271. In addition to the operating budget, the Selectmen presented a total of 89 articles to the Town Meeting. Town Meeting spent \$31,481,844 from different types of available funds, \$64,700 was spent on Police radios as a capital exclusion, \$881,990 was spent on golf plans, school plans and road improvements as a debt exclusion and for the first time in the Town's history \$698,000 was spent from the newly created Land Bank Fund. With the support of Town Meeting, the Selectmen were able to offer many new initiatives and services to the taxpayers of Harwich while maintaining a steady tax rate of \$11.70.

Changes to the Board came after Town Meeting at the Annual Election. The Selectmen said good-bye to long time member Sandra B. Daniels and welcomed Sylvia Laffin to the Board. Selectman Peter J. Luddy was returned to the Board in that same election. In regular meetings in the month of May, the Board spent a lot of time debating its appointing authority in regards to the Cape Cod Commission, approved repairs to Brooks Academy, developed a Golf Course Site Selection Committee, held a public hearing on the reclamation and paving of Queen Anne Road as well as its usual other duties.

At the end of the month, the Board of Selectmen reorganized, electing Dana A. DeCosta as Chairman of The Board, Cyd Zeigler as Vice Chairman, and Sylvia Laffin as the Board's Clerk.

In June, the Selectmen honored and congratulated Coach Fred Thacher and the Harwich High School Girls' Basketball Team as the 1999 South Sectional Division IV Champions. The Board also supported a request by Assembly of Delegates Representative William Doherty for \$5,000 from the Town's legal budget to support the R.A.G.E. initiative in order to obtain more equitable State funding for public education. The Selectmen also approved contracts for legal fees and the printing of the Annual Town Meeting Warrant.

In July, the Board approved contracts for the Community Septic Management Program, Weston and Sampson Engineers for the capping of our landfill, Hydrologic Consulting Services for the Herring River, and the Animal Rescue League of Boston for pound services. The Board voted to release Montle Plumbing from the very old and ongoing issues concerning the construction/renovation of Town Hall. The Selectmen held a public hearing on Harbor Use Regulations in July, and also took up many ongoing issues involving the Town's waterways. The Selectmen accepted the gift of the Harwich Athletic Association for a new concession storage building which they constructed at Whitehouse Field. After hearing rumors from outside sources, the Selectmen invited the Planning Board in to explain the use of a District of Critical Planning Concern (DCPC) as a planning tool for the Town.

Continuing our tradition, the Selectmen began the month of August by holding the Nonresident Taxpayers' Annual Meeting. Held each of the past six years, this meeting has become a way for nonresidents to express their concerns, ideas, and wishes for the Town. Although many of the concerns raised are repetitive, the nonresidents often focus new attention to those problems and often offer new insight into solving perennial problems. The Board of Selectmen began the process of replacing the soon-to-retire Police Chief William Greenwood. Chief Greenwood has given the Town many years of outstanding and dedicated service, and will be missed. The Selectmen would like to offer him our best wishes for a happy retirement. The Board continued to devote a lot of time to the Pine Oaks Village Phase III Project as well as the construction of the Community Center. The Selectmen also discussed the management plan for Long Pond with the Cape Cod Commission. The Board began the process of developing goals and objectives for the coming year, approved contracts for the leasing of Allen's Harbor parking lot, the FY2000 VNA contract, and the FY2000 Revaluation Program Contract. With the FY2000 budget less than two months old, the Board held its first meeting on the FY2001 budget to be voted in May 2000 which will cover

operating expenses from July 1, 2000 to June 30, 2001. For the Selectmen this means looking ahead a full twenty two months into the future.

In September, the Selectmen met with State Representative Shirley Gomes to discuss the State's education funding formula and other State issues. The Board reviewed a structural survey of Brooks Academy, approved various street lights, held annual meetings in accordance with the Home Rule Charter, met with the Historic District Commission on a Harwich Center initiative, signed several highway contracts, created a Long Pond Advisory Committee, approved a four-way stop sign and other improvements for the intersection of Queen Anne Road and Route 124, and issued the FY2001 budget message to the Town Administrator.

The most important thing the Selectmen did in the month of October was to insist on and support a level tax rate for FY2000. That's three years in a row at a level rate of \$11.70 per thousand, and for FY2000 this meant giving the taxpayers of Harwich a break of over \$900,000 in unused levy limit which represents the largest tax break in the Town's history. The Board reviewed and approved contracts for a new phone system for the Police Department, a new phone reservation system for Cranberry Valley Golf Course, a new dredge agreement with Barnstable County, a new trailer for the landfill, improvements to the intersections of Routes 137 and 39, and the Selectmen agreed to a Memorandum of Understanding with the Town of Bourne for the disposal of Construction and Demolition (C & D) waste. In October, the Selectmen agreed that the Planning Board's nomination application for a DCPC should go forward to the Cape Cod Commission. The Board also held several discussions with the Planning Board on communication issues and the operation of the Planning Board after the resignation of the Assistant Town Planner.

In November, the Board met with representatives of the Golf Commission to discuss land for one new 18 hole golf course as well as the improvements to Cranberry Valley, met with the Pleasant Bay group to discuss their funding for FY2001, approved the transfer of the cable license from Media One to AT & T, signed a new maintenance agreement for the HVAC contract at Town Hall, agreed to the new contract to improve the water quality at Flax Pond, and the Board signed several change orders for the new Community Center and approved contracts for window treatments and furniture for the new Center.

On behalf of the Town's Ambulance Fund, the Board accepted a gift of \$2,000 from the Irish Pub Road Race. It should be noted here that the Selectmen have the responsibility and honor of accepting many gifts to the Town throughout the year. Although they are too numerous to list in this report, they are appreciated. Throughout the year, the Selectmen held sever-

al meetings with the Planning Department on the Town's Master Plan with the expectation that a revised plan would be ready for a January Special Town Meeting. The Selectmen called a Special Town Meeting for January 2000 for the purpose of capping the landfill and set the date for the Special Election for the ballot vote for the capping. The Board heard subcommittee reports on overtime and staffing needs at the Fire Department and proposed personnel. The Selectmen also reviewed new rules and regulations as proposed by the Cemetery Commission.

In December, in addition to their other duties, the Selectmen authorized the Treasurer to borrow Land Bank Funds as authorized at the May ATM to purchase land. The Board also held a public hearing on the siting of a new 18 hole golf course. The Board finalized the January Special Town Meeting Ballot and Warrant, made changes to the Hawkers and Peddlers Regulations, and heard the new proposals to the Town's Capital Plan as presented by the Town Administrator.

This report represents a portion of the Board of Selectmen's accomplishments for 1999, but only a fraction of this effort could have been made if it were not for the help and commitment of the Town Administrator, Wayne Melville, and his staff. As stated in the 1998 Town Report, Assistant Town Administrator Juell E. Buckwold took on many new responsibilities in 1999 and her contributions to the Board are greatly appreciated. We can only expect more in 2000 as we welcome our second Assistant Town Administrator, Ron Sanda, to the Department and, of course, kudos to the rest of the staff who keep the appointments made and paperwork flowing.

We close the 1900's here in Harwich with a century of memories and accomplishments to be proud of, and we enter the 2000's with our Town in excellent physical and financial condition and well-prepared to meet the many challenges which lie ahead. To the voters of Harwich, we can only say Thank You!

Dana A. DeCosta

Peter H. Hughes

Peter J. Luddy

Cyd Zeigler

Sylvia Laffin

Harwich Board of Selectmen

Report of the **Town Administrator**

The May, 1999 Annual and Special Town Meetings spent \$31,097,470 from tax levy, estimated receipts and free cash; up approximately \$1.9 million from May 1998.

Two Special Town Meetings were held within the Annual Town Meeting. The first dealt with upgrade and networking of the computer system in Town Hall, and a supplement to the Finance Committee's reserve fund to enable them to get through the remainder of the fiscal year. The second Town Meeting addressed a number of school concerns, including money for plans for the expansion and renovation of the Elementary School; maintenance; septic facility monitoring costs; medicaid and modular classrooms as well as a \$300,000 supplement to the Town's Blue Cross/Blue Shield Group Health Insurance expense account. The economy of the Town is booming, and the need for two Special Town Meetings speaks to the need for the Town's legislative body to meet more often to keep pace with the growth in the community.

The Annual and Special Town Meetings also approved two debt exclusion articles that later passed on the ballot that will be paid from an increased tax levy. Those articles include: preliminary plans for the renovation and expansion of the Elementary School, \$200,000; and preliminary plans for a new club house and maintenance facility and several small renovation projects at Cranberry Valley Golf Course, \$200,000. Additional debt exclusion questions were held off by the Board of Selectmen in anticipation of going to a January, 2000 Special Town Meeting for the purpose of capping the landfill, which was expected to cost \$2 to \$3 million.

The leadership of the Board of Selectmen translated into a stable tax rate of \$11.70 for the second year in a row despite the principal and interest payments on the Community Center borrowing and other significant increases in spending. The unused tax levy of over \$900,000 translates into approximately 52¢ on the tax rate if full levy had been raised by the Town. The unused levy one year ago, translated into approximately 45¢ per thousand evaluation. The best fiscal course in the future will be to gradually ramp that number back up rather than to allow the full tax levy to increase immediately when the current boom economy ends. Finally, free cash, while not yet certified, is expected to be approximately \$3.7 million, down just slightly from \$3.8 million one year ago.

During 1999, I concluded negotiations with the Harwich Water Employees Association on a new one-year contract, which brought their expiration date in line with every other collective bargaining unit in the Town. The provisions of that agreement included a pay increase of 2 1/2 % plus \$300 in their base pay, effective July 1st, 1999. I also renegotiated the contract with the Harwich Employees Association based upon a wage re-opener in their contract and increased their compensation by 16¢ per hour on top of a 2 1/2 % increase previously agreed upon.

1999 was a year of significant turnover of department heads that was unparalleled since 1987. I hired Shawn Fernandez as Golf Superintendent at Cranberry Valley Golf Course in February, 1999 replacing Cost Davis who resigned. In April, 1999 I promoted Juell Buckwold to the position of Assistant Town Administrator and eliminated the position of Administrative Assistant who reported to both the Board of Selectmen and to the Town Administrator, in clear violation of the Harwich Home Rule Charter, which was adopted in May of 1987. In July, I appointed Jill Mason as Channel 19 Station Manager, the funds for which come from Media One in accordance with a new ten-year contract signed in 1998. I appointed Barbara Ann Foley as Director of the Council on Aging in August, replacing Arline Anderson who retired after serving the Town in that capacity for ten years. In September, long-time Town Planner Mike Pessolano resigned and in December, I appointed Susan Leven as the new Town Planner. Also in September, Police Chief William Greenwood announced his retirement to become effective in early January, 2000. I was appointed to the Police Chief Search Committee by the Board of Selectmen along with six other people. That committee narrowed the search for a new chief to 23 applicants by year's end. Finally, in December, after advertising and interviewing several times, I hired Ron Sanda as Assistant Town Administrator, filling a position created by the May, 1998 Annual Town Meeting. Ron spent a year as Town Administrator in the town of Rehoboth. His experience, energy and people skills will round out the Town's management team as we address the growth of the 1990s.

The Real Estate and Open Space Committee closed on the first two open space acquisitions with land bank funds during 1999. In August, 33 acres were acquired from the Island Pond Trust for \$500,000. In December, 6.6 acres were acquired off Bay Road for \$198,000 in the so-called Bascom acquisition. In the first acquisition the Town borrowed from itself with the knowledge that the \$500,000 would be collected from the 3% land bank tax surcharge within the fiscal year. In the second case a true long-term borrowing was utilized as the cost of the two acquisitions exceeded the annual estimate of land bank funds to be collected. Future acquisitions using land bank funds will almost certainly involve long-term borrowing in an effort to acquire substantial open space before it is developed.

One of the consequences of the land bank legislation was the need to upgrade the Town's computer system. The current software used for tax collection was unable to accommodate the betterment type treatment of land bank revenues as required by the Department of Revenue. A new networked financial system had been contemplated for several years. The land bank legislation was the catalyst that put the acquisition over the top. The entire Town Hall has been linked in one computer network and Munis software purchased and installed. In the Accounting Office general ledger journal and all financial reporting were upgraded. In the Treasurer/Tax Collector's Office payable software and tax collection were upgraded and payroll was added so that the Town will be doing payroll in-house for the first time, at a substantial savings. The Assessor's Office changed their revaluation firm and upgraded their software in order to be compliant with the new Munis system. In the near future, departments will be able to submit payroll and pay bills electronically through either hardwiring into the Town Accountant's Office or through a phone-up system using modems from buildings outside of Town Hall.

The Insurance Committee remained active during 1999 and was able to negotiate an increase in the overall umbrella over our workers' compensation coverage from \$5 million to \$10 million, at no additional cost to the Town.

The longstanding litigation over the Town Hall's HVAC system was settled during 1999. Under the terms of the agreement, the Town got to keep the \$35,000 we had held back from Sullivan & Foster for HVAC problems. The court assigned a current value to that of \$80,000. In addition, we received \$2,500 from Brown & Lindquist as the party responsible for most of the HVAC difficulty. Brown & Lindquist also had to pay \$45,000 to Sullivan & Foster to reimburse that company for payments to Montle Plumbing & Heating under an earlier court judgement. While the HVAC system is not working perfectly and probably never will, the litigation is at least over and the responsible parties have been identified by the court.

In 1999 the Town received \$1.3 million from the State Board of Library Commissioners as a partial reimbursement for the construction of Brooks Free Library in accordance with a grant application filed earlier. The \$1.3 million will be allocated over the life of the outstanding debt for that project and will reduce the tax levy in each of those years by approximately \$100,000.

I was appointed to two Ad-Hoc committees in 1999. The first was the Y2K Committee created to investigate the Town's computer readiness to the new millenium. The Town's financial operations were all brand new as part of the new Munis system, and were found to be 100% Y2K compliant. Some problems were identified in the public safety area and were promptly corrected. After we addressed the computer needs of the Town we looked at Y2K from a civil defense point-of-view. We studied the worst case scenarios

along with several less severe possibilities and prepared plans to address those situations. We produced two short programs which aired on Channel 19, and held a series of workshops for the citizens of the Town to explain our civil defense readiness for Y2K and to offer advice on how residents ought to prepare and where they might obtain assistance, if necessary, should Y2K problems develop. I also served as a member of the Golf Course Site Selection Committee, which identified the so-called Headwaters site as a location for a new 18-hole golf course.

The Harwich Community Center was turned over to the Town by the contractor, J.K. Scanlan Company on Christmas Eve, 1999. At year's end plans were being made to move the staff of the Recreation & Youth Commission, the Council on Aging and Channel 19 into the new building, and the staffing needs to maintain and operate the building were being hotly debated.

1999 brought further changes in the Town Administrator's Office. Head Clerk Mystie Fregeau left employment with the Town in November after 15 months service to rejoin the firm of Haddelton & Collins, in Hyannis. Audrey Bouvier was promoted to Head Clerk and Dianne Mutch was hired to round out the clerical staff. Despite all the staff turnover, the work got done. Thank you to Juell, Audrey, Mystie, Gale and Dianne for all you have done during 1999 to make that possible, and thank you to the Board of Selectmen for your leadership and support.

Wayne C. Melville,
Town Administrator

Report of the **Insurance Committee**

In fulfilling its mission of advising the Board of Selectmen and Town Administrator on matters pertaining to the Town's property, liability and marine insurance needs, including accident and sickness coverage for the Police and Fire Departments, the Insurance Committee met four times during 1999. Highlights for the year are summarized below:

Insured value of the Town's real and personal property encompassing blanket and scheduled buildings and contents, boiler and machinery, water craft, docks, piers and wharves now totals just under \$66 million. It will top \$70 million when the new Community Center comes off Builders Risk status and becomes a part of the Town's schedule early in 2000. The value of police, fire and other municipal vehicles are in addition to these figures.

Renewal premium for all coverage, other than the Workers Compensation self insured program, totaled \$393,509, up \$4,602 (1.2%) from the previous year. The additional cost is attributed principally to the following:

- Because of coverage expansion and adverse loss experience, the premium for Police Accident & Sickness insurance rose by \$3,425. As an aside, the separate accident & sickness policies for the police and fire departments were subsequently combined into one, under a new program just unveiled by the program administrator, and Medical Payments benefits were increased by 50%. The Town now has a combined policy for policemen and firefighters that provides broader coverage for police, now commensurate with firefighters, plus higher medical payment benefits for both at an additional cost of \$4,900 inclusive of the renewal increase referred to above.
- Addition of new vehicles to the Automobile fleet policy increased its annual premium by \$830.

The Workers Compensation self insurance program administrative fee, including cost of an excess policy that comes into play after exhaustion of the loss fund, remained at the same \$29,103 level as last year. No additional contribution to the loss fund was called for this year as the reserve on hand is sufficient to cover up to \$91,692 in new claims as required by the program. Estimated savings under this program since inception four years ago, as opposed to traditional workers compensation insurance purchases, is approaching \$300,000.

The Committee was requested by the Community Center Facilities Committee to provide guidance on Certificate of Insurance requirements from prospective users of the facility, and in characterizing a workable risk management policy. Together with our insurance agent, we are in process of rendering that assistance.

The Committee set forth detailed insurance requirements for landfill capping that was forwarded to the engineering firm handling this project. Inclusion of a Liquidated Damages clause to cover potential penalties that could be imposed by the Commonwealth of Massachusetts was an added prerequisite.

As chairman, I again express appreciation to fellow committee members Hank Drewes, Dick Dunne and Bob Lee for their dedication and invaluable contributions to the work of this committee. Recognition is also extended to Wayne Melville, the Town Administrator and to Mark and Paul Silva of Benson, Young & Downs Insurance Agency, Inc. for their exemplary efforts in front line management of this comprehensive insurance program. The group continues to be a winning combination.

Respectfully submitted,

B. Phillips Foster, *Chairman*

Report of the **Board of Appeals**

From January 1, 1999 to December 31, 1999, the Harwich Board of Appeals considered eighty-nine (89) petitions from relief of the requirements of the Harwich Protective By-Laws. In each case, as required by law, a public hearing was held, decisions rendered and filed with the Town Clerk.

The Board of Appeals meets on the last Wednesday of each month, with a published agenda available at Town Hall. Hearings are held in the Donn B. Griffin Room at Town Hall.

William J. Jussila, *Chairman*
Harwich Board of Appeals

Report of the **Planning Board**

1999 was a very eventful year for the Planning Board. There was an explosion of building in every one of Harwich's villages.

After some contentious, but constructive negotiations the Planning Board was able to convince the CVS/Pharmacies that they could indeed construct a building that would be more in character with the surrounding architecture.

The Board approved quite a number of residential subdivisions, also.

As everyone has to know, a great number of single family homes were, and are under construction.

Unfortunately, there were no additions to Harwich's inventory of Affordable Housing.

This explosion of building led the Planning Board to develop a proposed bylaw that will, if approved at Town Meeting, restrict the number of Building Permits that can be issued in any calendar year to fifty (50).

The Planning Board also, in 1999, developed a plan to attempt to slow down the building in the "Six Pond Area" (so-called) by applying to the Cape Cod Commission for an area of District of Critical Planning Concern (D.C.P.C.). The Commission did indeed vote to proceed with the process. Also, the Planning Board has been working on the revision of the Harwich Local Comprehensive Plan (Master Plan). This revised Plan will be voted on at Town Meeting it is hoped no later than March, 2000.

During the year the Town Planner/Grant writer resigned. The Assistant Town Planner also resigned later this year, which left the Board without a Staff.

However, a new Town Planner has been hired and will be on board shortly after the start of the new year (2000).

The search for a new Assistant Town Planner is on-going.

Robert Widegren
Chairman

Report of the **Partnership for Economic Development Committee**

The committee met regularly during 1999 to address a variety of issues, some of which had been underway at the start of the year and some initiated during the year. Specifics concerning this work follow:

Golf Academy - Significant effort was contributed to the concept of a Golf Academy. Research was conducted by members who contacted other towns and golf courses which had already established such programs. We met with Golf Course developers and Pros to develop a plan which would have provided an enterprise which could add to the attractiveness of Harwich as a tourist destination as well as one which could bring in significant revenue each year. Our recommendation for use of land adjacent to Cranberry Valley conflicted with plans to utilize this land for housing. Therefore after presentation to the Selectmen, the project was tabled for later consideration.

Port 2000 - The committee further developed ideas for the re-vitalization of Route 28 in Harwichport . We met with professional planners who detailed the process needed to enlist help from many affected groups including the Chamber of Commerce and local business leaders and residents. To begin this work, it was determined that a rendering of the existing land uses developed by computer would enable us to model various changes suggested by committee members as well as by local business leaders and residents. Application of a computer generated overview of the area requires funding which has not been available to the committee. After meeting with Mr. Cyd Zeigler, the Selectman assigned as our liason and also with the Planning Board, it became clear that the committee must submit a request for a grant which can be so applied. At the start of 2000, the committee plans to apply for a grant as soon as a local agency indicates funding availability. The project is on hold until then.

Mentoring Program - The proposal to offer such a program within the schools and to area small business owners has not been advanced during 1999.

Membership - During the year, the partnership added Mr. Lawrence Cole as a new member. Resignations were received from Ms. Susan Brauner, Mr. Anthony Pagliaro and Mr. Dale Nikula. These three individuals are thanked for their participation and their contributions.

Anne Anderson Coordinator
Rockwood Clark
Thomas Farrow
Bruce Gibson
Paul McAlister
Barry Worth
Lawrence Cole

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 1999 is as follows:

VOTER TOTALS – Report as of 12/31/1999

| Ward 1 | Precinct I | Precinct II | Precinct III | Totals |
|----------------------|-------------------|--------------------|---------------------|---------------|
| Democrat | 806 | 720 | 754 | 2280 |
| Green Party of Mass. | 1 | | | 1 |
| Inter. 3rd Party | 1 | | | 1 |
| Libertarian | 10 | 12 | 10 | 32 |
| Republican | 641 | 823 | 696 | 2160 |
| Unenrolled | 1621 | 1538 | 1588 | 4747 |
| Grand Totals | 3079 | 3094 | 3048 | 9221 |

The 1999 census enumerated a population of 12,590 persons. The annual census was conducted, first by a town wide mailing followed by street and telephone solicitations for information. The intake of census data was completed by April 1999. The School Age Children's list, the list of town residents street by street and statistical groupings by population and precinct were tabulated and completed by mid-April; and the Jury list was compiled for the state.

During 1999 there was an annual town meeting and election.

In June the Selectmen re-appointed Geraldine E. Lee for a three-year term to the Board of Registrars.

We would like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted,

Anita N. Doucette, *Town Clerk*

Ann M. Kelly, *Chairman*

Louise R Mihovan

Geraldine E. Lee

Harwich Board of Registrars

TOWN RECORDS

Report of the Town Clerk

To the Honorable Board of Selectmen
and Citizens of the Town of Harwich:

I hereby submit my Annual Report for Dog Licenses and Kennels Sold
Fiscal Year 98/99:

**Licenses and Kennels Sold
July through December 1998:**

| | | | | |
|---------|---------------------|---|-----------|---------------|
| 80 | Licensed Males | @ | \$ 3.00 = | \$240.00 |
| 16 | Licensed Females | @ | 6.00 = | 96.00 |
| 81 | Lic. Spayed Females | @ | 3.00 = | <u>243.00</u> |
| Totals: | | | | \$579.00 |

**Licenses and Kennels Sold
January through June 1999:**

| | | | | |
|---------|---------------------|---|-----------|---------------|
| 240 | Licensed Males | @ | \$ 3.00 = | \$720.00 |
| 22 | Licensed Females | @ | 6.00 = | 132.00 |
| 255 | Lic. Spayed Females | @ | 3.00 = | 765.00 |
| 1 | Kennel | @ | 10.00 = | 10.00 |
| 3 | Kennels | @ | 25.00 = | 75.00 |
| 2 | Kennels | @ | 50.00 = | <u>100.00</u> |
| Totals: | | | | \$1,802.00 |

Combined 98/99 Totals \$2,381.00

Payment to County: - 1,854.50

Fees Earned for Town: \$526.50

**Fishing, Hunting, Sporting, & Trapping Licenses and Stamps Sold
FY 98/99:**

| | | | | |
|--|------------------------------|---|-----------|---------------|
| 108 | Resident Fishing | @ | \$23.50 = | \$2,538.00 |
| 4 | Resident Fishing Minor | @ | 7.50 = | 30.00 |
| 21 | Resident Fishing (65-69) | @ | 12.25 = | 257.25 |
| 57 | Resident Fishing (70 +) | @ | .00 = | .00 |
| 30 | Non-Resident Fishing | @ | 33.50 = | 1,005.00 |
| 8 | Non-Resident Fishing - 3 day | @ | 19.50 = | 156.00 |
| 1 | Resident Fishing - 3 day | @ | 8.50 = | 8.50 |
| 1 | Non-Resident Fishing Minor | @ | 7.50 = | 7.50 |
| 35 | Resident Hunting | @ | 23.50 = | 822.50 |
| 6 | Resident Hunting (65-69) | @ | 12.25 = | 73.50 |
| 1 | Non-Res.Hunting-Small game | @ | 61.50 = | 61.50 |
| 1 | Non-Res.Hunting-Big game | @ | 95.50 = | 95.50 |
| 1 | Resident Hunting Minor | @ | 7.50 = | 7.50 |
| 31 | Resident Sporting | @ | 41.00 = | 1,271.00 |
| 4 | Resident Sporting (65-69) | @ | 21.00 = | 84.00 |
| 27 | Resident Sporting (70 +) | @ | .00 = | .00 |
| 2 | Duplicate Sporting | @ | 2.00 = | 4.00 |
| 20 | Archery Stamps | @ | 5.10 = | 102.00 |
| 14 | Waterfowl Stamps | @ | 5.00 = | 70.00 |
| 8 | Primitive Firearm Stamps | @ | 5.10 = | 40.80 |
| 184 | Resident Wildlife | | | |
| | Conservation Stamps | @ | 5.00 = | 920.00 |
| 56 | Non-Resident Wildlife | | | |
| | Conservation Stamps | @ | 5.00 = | <u>280.00</u> |
| Total Licenses & Stamps: 620 | | | | \$7,834.55 |
| Less Fees Withheld | | | | <u>132.30</u> |
| Amount Paid to Div. of Fisheries & Wildlife: | | | | \$7,702.25 |

Fees Collected – Fiscal Year 1998 – 1999

| | |
|--|-----------------|
| Marriage Intentions | \$ 1,110.00 |
| Birth Certificates | 1,235.00 |
| Death Certificates | 5,135.00 |
| Marriage Certificates | 715.00 |
| Chattel Mortgages | 2,155.00 |
| Dog License Fees | 526.50 |
| Planning Board Fees | 8,859.30 |
| Board of Appeals Fees | 11,700.00 |
| Business Certificates | 1,890.00 |
| Fish & Wildlife License Fees | 132.30 |
| Photocopies | 660.37 |
| Non-Criminal Violation Payments – Fire | 200.00 |
| Non-Criminal Violation Payments – Police | 700.00 |
| Non-Criminal Violation Payments – Harbor | 500.00 |
| Raffle Permits | 110.00 |
| Gasoline Permits | 140.00 |
| Utility Poles | 200.00 |
| Total Amount Collected | \$35,968.47 |
| Total Amount to Treasurer: | \$35,968.47 |

BIRTHS RECORDED - 1999

| Name | Birthdate | Birthplace | Parents |
|------------------------|-----------|-------------------|--|
| TAYLOR GRACE WILSON | 01-12-99 | BARNSTABLE, MA | GEORGE WALTER WILSON JULIE ANN FISLER |
| SCOTT JAMES WIEDITZ | 01-15-99 | BARNSTABLE, MA | MARC JOHN WIEDITZ AURALIE DAWN BRINTNALL |
| JOHN FITZPATRICK CRUMP | 01-21-99 | BARNSTABLE, MA | SEAN RICHARD CRUMP KATHLEEN MARIE FITZPATRICK |
| EVELYN ANNE BUTLER | 01-22-99 | BARNSTABLE, MA | MARK WILLIAM BUTLER SUSANNE LYNN SMALL |
| SARAH JANE HEMEON | 01-24-99 | BARNSTABLE, MA | JONATHAN WALTER HEMEON KRISTIN ANNE RAWLEY |
| THOMAS G.H. GRAHAM, IV | 01-25-99 | BARNSTABLE, MA | THOMAS G. H. GRAHAM III CHRISTINA MARIA ADAMS |
| MOLLY VIRGINIA ROSS | 01-27-99 | BARNSTABLE, MA | KENNETH BRADFORD ROSS SARAH MARIE FOOTE |
| ANTHONY RYAN SOUZA | 01-30-99 | BARNSTABLE, MA | SCOTT WILSON SOUZA BETH SCHUBERT VIRGINSKI |

| | | | |
|-----------------------------|----------|-------------------|---|
| NATALIE IVY TSOUKALAS | 02-09-99 | BARNSTABLE, MA | GEORGE TSOUKALAS, JR JAIME ELLICOTT LEVERONE |
| GABRIELLE M. GRAMAZIO | 02-11-99 | BARNSTABLE, MA | RICO FRANCIS GRAMAZIO LISA ANNE GAUDETTE |
| EMMA K. STARKWEATHER | 02-12-99 | BARNSTABLE, MA | JONATHAN STARKWEATHER ERIN NICOLE STOLTZ |
| CONNER WILSON TYLDESLEY | 02-15-99 | BARNSTABLE, MA | SCOTT ADAMS TYLDESLEY KRISTI WILSON |
| MARINA LYNN SMALL | 02-16-99 | BARNSTABLE, MA | JONATHAN GEORGE SMALL KAREN LYNN FYLER |
| SEAMUS HANLON DEVINE | 03-12-99 | BARNSTABLE, MA | ARTHUR JOSEPH DEVINE MAURA ELIZABETH HANLON |
| MACKENZIE PETER JORDAN BELL | 03-16-99 | BARNSTABLE, MA | ALAN BELL KIMBERLEY ANN SUGDA |
| MIKAYLA ANN HENDERSON | 03-23-99 | BARNSTABLE, MA | KEVIN DAVID HENDERSON COREY ANN ELDERDGE |
| ALRELA JADE ROSE | 03-30-99 | BARNSTABLE, MA | DOMINGO J. ROSE STACIE LEE NASSARO |
| ELIZA ROSE HAWTHORNE | 04-12-99 | BARNSTABLE, MA | GLENN DAVID HAWTHORNE AUDREY ROZA |

| | | | |
|----------------------------|----------|-------------------|---|
| MAURA ELISABETH DALTWAS | 04-25-99 | BARNSTABLE, MA | THOMAS MICHAEL DALTWAS JAMIE LYNN MARSHALL |
| GREGORY ALEXANDER HASTINGS | 05-03-99 | BARNSTABLE, MA | JASON LEE HASTINGS JENNIFER ELETHA DOUCETTE |
| TESSA ROSE LEBLANC | 05-04-99 | BARNSTABLE, MA | DAVID JOHN LEBLANC MARCY ANN NIDOSITKO |
| ANNE LAUREL HOWARD | 05-10-99 | BARNSTABLE, MA | STEVEN ARTHUR HOWARD ANDREA HINES |
| CHRISTIAN PAUL PAVLAKIS | 05-10-99 | BOSTON, MA MA | EMMANUEL PAVLAKIS CHERYL LYNN FIGUEIREDO |
| ALECZANDER JAMES PAVLAKIS | 05-10-99 | BOSTON, MA MA | EMMANUEL PAVLAKIS CHERYL LYNN FIGUEIREDO |
| ADRIANNA STELLA COFFIN | 05-13-99 | BARNSTABLE, MA | CHAD WHITNEY COFFIN ELLA MAY BLOOD |
| PATRICK ROBERT CLIFFORD | 05-15-99 | BARNSTABLE, MA | SEAN MICHAEL CLIFFORD ELLEN LEVINTAN |
| CATHERINE MCKAY STREET | 05-15-99 | BARNSTABLE, MA | DUNCAN STREET SUZANNE JANNELL |
| ABIGAIL BETHANY COLBY | 05-31-99 | NEWTON, MA | ROY DONALD COLBY, JR. RACHAEL BURGESS-SCULLY |

| | | | |
|-------------------------------|----------|-------------------|---|
| JULIANNA ROSE LOCANTORE | 06-04-99 | BARNSTABLE, MA | CHRISTOPHER LOCANTORE SHARON LEE HUNTER |
| JOSEPH SCOTT POTTER | 06-08-99 | BOSTON, MA | SCOTT ROBERT POTTER ELIZABETH ANN MANTOS |
| TYLER JAMES POTTER | 06-08-99 | BOSTON, MA | SCOTT ROBERT POTTER ELIZABETH ANN MANTOS |
| JACOB ALLEN AWALT | 06-12-99 | BARNSTABLE, MA | ERIC RANDOLPH AWALT DARLENE BEATON |
| KIARA LYNN WHATLEY | 06-22-99 | BARNSTABLE, MA | DERRICK WHATLEY LAVERNE FAITH LOPES |
| TIARA LAJOY WHATLEY | 06-22-99 | BARNSTABLE, MA | DERRICK WHATLEY LAVERNE FAITH LOPES |
| JILLIAN ALBERTA IRENE GREINER | 06-23-99 | BARNSTABLE, MA | FRANK GREINER, JR. DEBRA BEDNAR |
| CARLY LANE DONOVAN | 06-24-99 | BARNSTABLE, MA | ROBERT DONOVAN CAROLINE BARTLETT |
| EVANGELINE NICOLE CAKOUNES | 06-26-99 | BARNSTABLE, MA | LEON GEORGE CAKOUNES ANDREA KENNEY |
| KATARINA NICOLE JONES | 07-07-99 | BARNSTABLE, MA | LEWIS JAY JONES BETH DIANE GEARY |

| | | | |
|------------------------|----------|-------------------|---|
| HANNAH JOY POTTER | 07-15-99 | BARNSTABLE, MA | JAY ANTHONY POTTER BRIANA MARIE SCHILLING |
| RHYSE ANNE HORTON | 07-19-99 | BARNSTABLE, MA | CHRISTOPHER DAVID HORTON JESSICA ELIZABETH CATALDO |
| ELIJAH JAMES NICKERSON | 08-09-99 | BARNSTABLE, MA | JAMES HENRY NICKERSON WENDY ANNA HYDE |
| LOGAN PATRICK JAMIESON | 08-13-99 | BARNSTABLE, MA | RANDALL KEITH JAMIESON TARA LORRAINE KILAWEE |
| TYLER FRANCIS KENT | 08-18-99 | BARNSTABLE, MA | EDWIN FREDERICK KENT VIVIAN ELLA MARTINEZ |
| GRAHAM KIH SMITH | 08-28-99 | BARNSTABLE, MA | GERARD CHARLES SMITH MARCIA ANNE THORNGATE |
| ETHAN JACOB HANLEY | 08-29-99 | BARNSTABLE, MA | STEPHEN MICHAEL HANLEY JESSICA ANNE DIAZ |
| PAUL JOHN HADLEY | 08-30-99 | BARNSTABLE, MA | EDWARD GEORGE HADLEY ELAINE MARGARET O'BRIEN |
| EMILY EDEN WELLER | 09-04-99 | PLYMOUTH, MA | FRANZ JUDE WELLER KIMBERLY ANNE WICKMAN |
| PHILLIP CALMON CANIS | 09-10-99 | BARNSTABLE, MA | STEPHEN JOHN CANIS ANA MARIA CALMON |

| | | | |
|-----------------------------|----------|-------------------|--|
| KRISTINA MARIA BENTO | 09-18-99 | BARNSTABLE, MA | PEDRO MANUEL NAZARE BENTO MARIA ANGELINA ANTHONY |
| MAXWELL RAYBURN LISKA | 09-21-99 | BARNSTABLE, MA | CHRISTOPHER JAN LISKA AMANDA LOUISE WARD |
| SONJA JANE BERGQUIST | 09-22-99 | BARNSTABLE, MA | BENJAMIN PAUL BERGQUIST TERRY LYNNE FANNING |
| GRIFFEN OLIVER HANDLER | 09-24-99 | BARNSTABLE, MA | JEFFREY FRANKLIN HANDLER LEIGH ANN SIMONEAU |
| SAMUEL DAVID NICKERSON | 10-12-99 | BARNSTABLE, MA | DAVID CHARLES NICKERSON ANTOINETTE FRANCES PETERS |
| AIDAN THOMAS O'CONNOR KELLY | 11-09-99 | BARNSTABLE, MA | JAMES FRANCIS KELLY, II KATHLEEN MARIE O'CONNOR |
| MAYA THERESE O'CONNOR KELLY | 11-09-99 | BARNSTABLE, MA | JAMES FRANCIS KELLY, II KATHLEEN MARIE O'CONNOR |
| EMMA ELIZABETH MAWN | 11-11-99 | BARNSTABLE, MA | JOHN EVERETT MAWN, II AMY REBECCA LUYRINK |
| SEAN MICHAEL DENNEHY | 11-13-99 | BARNSTABLE, MA | MICHAEL ROBERT DENNEHY JENNIFER ELLIOTT |
| NOAH LEE LAUB | 11-16-99 | BARNSTABLE, MA | CHRISTIAN PHILLIP LAUB DAWN CAROL LEE |

| | | | |
|--------------------------|----------|--------------------|---|
| LAUREN ELIZABETH WALSH | 11-24-99 | BARNSTABLE, MA | KEVIN CHRISTOPHER WALSH KRISTINE ELIZABETH LEARY |
| ABIGAIL CYNTHIA SULLIVAN | 11-25-99 | BARNSTABLE, MA | JOHN FRANCIS SULLIVAN AMY ELIZABETH KACZYK |
| AMANDA LEE GOLDEN | 12-03-99 | BARNSTABLE, MA | JOHN RICHARD GOLDEN, JR. CYNTHIA ANNE ATWOOD |
| WILLIAM CHARLES PRESCOTT | 12-04-99 | BARNSTABLE, MA | WILLIAM ROBERT PRESCOTT KERRY ANN COSTELLO |
| BENJAMIN EMERY TEELE | 12-09-99 | BARNSTABLE, MA | RONALD DAVID TEELE, JR. KRISTIN BETH COULTER |
| JILLIAN CATHERINE HEMEON | 12-15-99 | BARNSTASBLE, MA | GLEN ALAN HEMEON ERIN CATHERINE SANBORN |

MARRIAGES RECORDED - 1999

| Date | Name | Residence | Place of Marriage |
|-------|--|---------------------------------------|-------------------|
| 01-03 | Eric Randolph Awalt Darlene Marie Beaton | Harwich, MA Harwich, MA | Harwich, MA |
| 01-15 | Chad Whitney Coffin Ella May Blood | Harwich, MA Harwich, MA | Dennis, MA |
| 02-02 | Charles Michael Spencer June L. Miller | Harwich, MA Harwich, MA | Sherborn, MA |
| 02-14 | Kevan Michael Evangelista Maribel Plaza | Mashpee, MA Mashpee, MA | Harwich, MA |
| 02-16 | Standly Wayne Miranda, Jr Melissa Angela Paul | Harwich, MA London, United Kingdom | Harwich, MA |
| 02-20 | Antonio Varrica Sandra L. Cummings | Harwich, MA Harwich, MA | Harwich, MA |
| 03-06 | Philip Thor Brehmer Vicki Rae Leach | Harwich Port, MA South Dennis, MA | Provincetown, MA |
| 03-27 | Jonathan Edgar Wordell Mae Louise Smith | Harwich, MA Harwich, MA | Chatham, MA |

| | | | |
|-------|--|-------------------------------------|--------------|
| 03-20 | Gregory Benjamin Walters Julia P. O'Brien | Harwich, MA Harwich, MA | Winthrop, MA |
| 04-06 | John L. Malone Corinna Ann White | Harwich, MA Harwich, MA | Harwich, MA |
| 04-17 | William James Noyes Martha Molnar | Brooklyn, NY Secaucus, NJ | Harwich, MA |
| 05-01 | Ronald Clyde Daniels Denese Elaine Hathaway | Harwich, MA Harwich, MA | Salem, MA |
| 05-01 | Robert Shear Fletcher Kate Ellen Moriarty | Cincinnati, OH Cincinnati, OH | Harwich, MA |
| 05-08 | Robert F. Hession Audra J. Heseltine | Mamaroneck, NY Mamaroneck, NY | Chatham, MA |
| 05-14 | Peter A. Scichilone Alexia Catherine Figueroa | Harwich, MA Harwich, MA | Harwich, MA |
| 05-15 | Kenneth Russell Wade Amy Lee Whitman | Harwich, MA Harwich, MA | Harwich, MA |
| 05-22 | Sean Albert Polay Brandy Elaine Button | Harwich, MA Harwich, MA | Harwich, MA |
| 05-22 | John K. Roessner III Barbara C. Jordan | Morristown, NJ South Harwich, MA | Chatham, MA |

| | | | |
|-------|--|--|---------------|
| 05-29 | Mark David DesRochers Julie Crowley | Ashburn, VA Ashburn, VA | Harwich, MA |
| 06-05 | Michael Jason Robinson Kathryn Mary Gruszka | Waukegan, IL Waukegan, IL | Harwich, MA |
| 06-05 | Donald W. Eldredge, Jr. Cindy T. Letendre | Harwich, MA Harwich, MA | Harwich, MA |
| 06-11 | Mark Allen Parker Jennifer Maria Pina | New Orleans, LA New Orleans, LA | Wellfleet, MA |
| 06-19 | David Lewis Hanel Michelle Leonie Breede | Mosier, OR Mosier, OR | Harwich, MA |
| 06-20 | Jonathan Alan Greene Erica D. Corea | Brewster, MA Orleans, MA | Chatham, MA |
| 06-22 | Crawford Francis Coombes Evelyn Olive Craig | Harwich Port, MA Harwich Port, MA | Harwich, MA |
| 06-30 | Robert David Hadfield Kelly Jane Fennell | South Harwich, MA South Harwich, MA | Dennis, MA |
| 07-04 | John Adrian Irwin Ellen Lynn Vanderbrug | Thornhill, Ontario Thornhill, Ontario | Harwich, MA |
| 07-10 | Francis Xavier Tagan Lenore Carolyn Koch | Harwich Port, MA Harwich Port, MA | Yarmouth, MA |

| | | | |
|-------|---|--|----------------|
| 07-11 | Stephen Michael Hanley Jessica A. Diaz | Harwich, MA Harwich, MA | Chatham, MA |
| 07-12 | Wayne Charles Hart Renee Dianne Guinta | Harwich, MA Harwich, MA | Yarmouth, MA |
| 07-17 | Reese Barton Rickards Elizabeth Porter Arden | San Francisco, CA San Francisco, CA | Harwich, MA |
| 07-18 | Terron F. Jackson Jakira A. Barber | Hyannis, MA Harwich, MA | Barnstable, MA |
| 07-31 | Richard Frank Dadoly Kimberly Lea Fleming | Ft. Myers, FL Ft. Myers, FL | Harwich, MA |
| 07-31 | Christopher Nicholas Yerkes Heather Anne Carroll | Harwich, MA Harwich, MA | Harwich, MA |
| 07-31 | Alan John Hall Marua Ann McKenna | Harwich, MA Dennisport, MA | Harwich, MA |
| 07-31 | Christopher M. Hopkins Eleni Reikes | Leonia, N.J. Montvale, N.J. | Harwich, MA |
| 07-31 | Ethan David Lawless Christine Ann Johnson | Harwich, MA Harwich, MA | Orleans, MA |
| 08-07 | Christopher David Studer Melissa Groswald | San Diego, CA San Diego, CA | Harwich, MA |

| | | | |
|-------|---|--|--------------|
| 08-07 | Jeffery Stephen Mullis Dawn Michelle Baunach | Dunwoody, GA Dunwoody, GA | Harwich, MA |
| 08-07 | Anthony R. Gattorna Jessica Eva Margareta Karlsson | Harwich, MA Harwich, MA | Harwich, MA |
| 08-08 | Jubal T. Beasley Anne Marie Commander | Phoenix, AZ Harwich, MA | Harwich, MA |
| 08-13 | Patrick Michael Dowd Mariela Emma Leichner | Harwich, MA Harwich, MA | Yarmouth, MA |
| 08-14 | Wallace M. Raneo Faustina F. Roderick | Harwich, MA Dennisport, MA | Harwich, MA |
| 08-15 | Raymond L. Foster Michelle A. Kaski | Fall River, MA Harwich, MA | Chatham, MA |
| 08-22 | James Leslie Francis Lisa Marie Diaz | North Harwich, MA North Harwich, MA | Chatham, MA |
| 08-28 | Walter Joseph Moberg, Jr. Denise Renee Wallace | Portland, OR Portland, OR | Harwich, MA |
| 09-09 | Edward F. Rohmer, Jr. Carolyn Donaldson Phelan | Harwich, MA Harwich, MA | Harwich, MA |
| 09-18 | John Robert Healy Kimberly Lynn Newman | East Harwich, MA East Harwich, MA | Orleans, MA |

| | | | |
|-------|--|--|--------------|
| 09-18 | Stephen J. Raftery Kimberly Ann Taylor | Harwich, MA Harwich, MA | Harwich, MA |
| 09-18 | Bradley Allen Dey Lesli Michelle Hannah | Richmond, VA Richmond, VA | Harwich, MA |
| 09-22 | William J. Clifford Barbara Annette Reed Fisher | Victor, N.Y. Victor, N.Y. | Harwich, MA |
| 09-25 | Paul F. Bowen Mary Ella Apicella | Harwich Port, MA Harwich Port, MA | Harwich, MA |
| 09-25 | Kirk John Rounseville Amy Margit Coomber | Brewster, MA Brewster, MA | Harwich, MA |
| 10-03 | Joseph Francis Murphy Joan B. Kozar | Dennisport, MA Harwich Port, MA | Harwich, MA |
| 10-09 | Paul Henry Dery III Debra Lyn Thayer | South Harwich, MA South Harwich, MA | Chatham, MA |
| 10-09 | Walter Bruce Craig Diane Patrice Doherty | San Diego, CA San Diego, CA | Brewster, MA |
| 10-09 | Scott Allan Edwards Kimberly A. Larson | Washington, DC Washington, DC | Harwich, MA |
| 10-09 | Leonard Presciepa Lisa D. Popick | Clifton, NJ Clifton, NJ | Harwich, MA |

| | | | |
|-------|---|--|--------------|
| 10-16 | George Richard Stearns Claudia J. Brass | Harwich, MA Harwich, MA | Dennis, MA |
| 10-16 | Robert C. Hart Dara E. Gonsalves | Harwich, MA East Dennis, MA | Brewster, MA |
| 10-16 | Lawrence W. Smith LeeAnn Louise Rice | Dennis, MA Dennis, MA | Chatham, MA |
| 10-17 | William Phillips Moore Katherine Mary Sullivan | Harwich Port, MA Harwich Port, MA | Brewster, MA |
| 10-23 | Scott Andrew Fitzgerald Patricia Ann Pavlos | North Harwich, MA North Harwich, MA | Harwich, MA |
| 10-27 | Richard Edward Morrell Florence Rose Kendall | Harwich, MA Harwich, MA | Harwich, MA |
| 11-13 | Donald Payne Hodgkins, Jr. Karyn Ann Morris | Orleans, MA Harwich, MA | Harwich, MA |
| 11-18 | Alex Christakis Sophia Malita | Harwich, MA Harwich, MA | Harwich, MA |
| 11-20 | Justus John Canto Michelle Clarie Gradone | Harwich, MA Harwich, MA | Brewster, MA |
| 11-27 | John A. Melanson Nancy Jean Ellis | South Dennis, MA Harwich, MA | Chatham, MA |

| | | | | |
|----|-------|--|----------------------------|-------------|
| 52 | 12-04 | Thomas J. Yarbrow Rebecca Lynn Pistel | Harwich, MA Harwich, MA | Harwich, MA |
| | 12-16 | Joseph J. Borowick Carla M. Chapman | Harwich, MA Harwich, MA | Harwich, MA |

DEATHS REGISTERED IN HARWICH - 1999

| Date | Name | Age | Place of Death |
|-------|---------------------------|-----|----------------|
| 01-03 | Elizabeth Zaffer | 86 | Harwich, MA |
| 01-04 | Nelson A. Washburn | 92 | Barnstable, MA |
| 01-05 | Marian Louise Kelso | 71 | Barnstable, MA |
| 01-06 | Arthur James McKee, Jr. | 66 | Barnstable, MA |
| 01-08 | Joseph Raymond | 71 | Harwich, MA |
| 01-08 | Lillian Bentley | 85 | Harwich, MA |
| 01-08 | Gertrude Otelia Hobbs | 85 | Dennis, MA |
| 01-09 | Winslow Eldredge Symmes | 88 | Harwich, MA |
| 01-11 | Mildred Towne | 94 | Harwich, MA |
| 01-11 | Dorothy Grace Roderick | 79 | Barnstable, MA |
| 01-12 | Agnes Weinberger | 88 | Harwich, MA |
| 01-16 | Robert L. Carr | 80 | Dennis, MA |
| 01-17 | Ethel R. Lagacy | 94 | Harwich, MA |
| 01-18 | Cecelia J. Doherty | 100 | Harwich, MA |
| 01-19 | Alice Wilhelmina Ahlberg | 92 | Brewster, MA |
| 01-20 | Harold Louis Muller | 81 | Barnstable, MA |
| 01-21 | Irene Ida Patriquin | 72 | Harwich, MA |
| 01-23 | Josephine Mary Costantini | 83 | Barnstable, MA |
| 01-25 | Thomas Oswell | 77 | Harwich, MA |
| 01-25 | Lynne Ann Leavitt | 43 | Barnstable, MA |
| 01-27 | Juanita Beatrice Collings | 89 | Brewster, MA |
| 01-28 | Curtis S. Elliott | 90 | Harwich, MA |
| 01-28 | Sr. Rose Elizabeth Kane | 95 | Harwich, MA |
| 01-29 | Robert Eldredge Winston | 75 | Barnstable, MA |
| 01-31 | Lilla E. Carlson | 87 | Boston, MA |
| 02-01 | Elizabeth C. Angier | 88 | Harwich, MA |
| 02-02 | Ruth Naomi Hackett | 83 | Harwich, MA |
| 02-03 | Howard W. Sears | 87 | Harwich, MA |
| 02-04 | Harvard Leighton | 93 | Harwich, MA |
| 02-08 | Louise M. Lang | 80 | Harwich, MA |
| 02-09 | Amedeo Brandolini | 94 | Harwich, MA |
| 02-09 | Parks Madden Adams | 88 | Chatham, MA |
| 02-12 | Dorothy J. Brooks | 76 | Ayer, MA |
| 02-17 | Alfred Michael Sheehy | 71 | Barnstable, MA |
| 02-17 | Josephine Rose Locantore | 74 | Barnstable, MA |
| 02-18 | Marion A. Roche | 91 | Harwich, MA |

| | | | |
|-------|------------------------------|-----|----------------|
| 02-21 | Grace R. Trapp | 93 | Harwich, MA |
| 02-24 | Ann A. Dame | 90 | Harwich, MA |
| 02-25 | Thomas W. O'Reilly | 91 | Brewster, MA |
| 02-26 | Helen Louise Wesson | 92 | Brewster, MA |
| 02-27 | David Carlton Viau | 65 | Barnstable, MA |
| 02-27 | Mary Esther Benjamin | 72 | Barnstable, MA |
| 02-27 | John Joseph Rebello | 65 | Boston, MA |
| 02-27 | John Paul Hawkes | 57 | Harwich, MA |
| 02-28 | Loretta Josephine Tarala | 79 | Harwich, MA |
| 03-02 | Joseph P. Hanley | 81 | Woburn, MA |
| 03-03 | Phyllis R. Stearns | 84 | Harwich, MA |
| 03-03 | Clinton J. Woodman | 51 | Boston, MA |
| 03-04 | Frank William Chiappetta | 81 | Barnstable, MA |
| 03-05 | Edward J. Boyle | 73 | Harwich, MA |
| 03-06 | Gertrude Evelyn Selloy | 101 | Harwich, MA |
| 03-07 | Albertine Sigel | 61 | Harwich, MA |
| 03-08 | Lillian Mae Lyons | 92 | Harwich, MA |
| 03-09 | Florence Nason | 94 | Harwich, MA |
| 03-10 | Albert Butler Richardson | 82 | Harwich, MA |
| 03-11 | Ruth Sokale | 88 | Harwich, MA |
| 03-11 | Alice W. Prodel | 98 | Harwich, MA |
| 03-13 | Vivian H.E. Johnson | 75 | Holden, MA |
| 03-15 | Charles Amado | 64 | Harwich, MA |
| 03-17 | Josephine R. Leno | 90 | Wilmington, MA |
| 03-19 | Frederick J. Foster | 82 | Harwich, MA |
| 03-23 | Blanche Estelle Ferris | 92 | Brewster, MA |
| 03-23 | Helen Eva Baker | 85 | Harwich, MA |
| 03-24 | Edward R. Starke | 91 | Harwich, MA |
| 03-26 | William Edwards Poetter | 87 | Harwich, MA |
| 03-29 | Bertha Alice Belcovsky | 100 | Brewster, MA |
| 04-01 | George Douglass Willett, Jr. | 73 | Brewster, MA |
| 04-04 | Milton Joseph Eskie | 86 | Harwich, MA |
| 04-04 | Martin D. Viullermet | 84 | Harwich, MA |
| 04-06 | Richard Kaplan Hadden | 65 | Harwich, MA |
| 04-07 | Helen R. Kelley | 82 | Woburn, MA |
| 04-10 | Lillian Rose Galpeer | 86 | Harwich, MA |
| 04-13 | Mary G. LeBlanc | 86 | Harwich, MA |
| 04-13 | Leighton Greenwood Cleaves | 94 | Harwich, MA |
| 04-13 | Josephine Gaetano | 71 | Barnstable, MA |
| 04-16 | Marguerite Anna Bogert | 86 | Barnstable, MA |
| 04-18 | Ruth T. Beaudet | 73 | Harwich, MA |
| 04-21 | Raymond J. Byrne | 85 | Harwich, MA |
| 04-21 | Mary Louise Wallace | 86 | Plymouth, MA |

| | | | |
|-------|------------------------------|--------|----------------|
| 04-22 | Alice Mary Brady | 82 | Barnstable, MA |
| 04-24 | Robert Sewell Lufkin, Jr. | 75 | Barnstable, MA |
| 04-25 | Ethel J. Phillips | 95 | Dennis, MA |
| 04-28 | Eugene C. Sheehan | 94 | Brewster, MA |
| 05-02 | Marie I. Barrows | 80 | Harwich, MA |
| 05-09 | Anna Storey | 92 | Chatham, MA |
| 05-12 | Charlotte Pauline Weiblen | 92 | Harwich, MA |
| 05-15 | Jillian Lauren Niemi | Infant | Barnstable, MA |
| 05-15 | John Louis Parker | 78 | Boston, MA |
| 05-17 | David Jonathan Johnson | 90 | Harwich, MA |
| 05-17 | Alice Theresa Paal | 84 | Harwich, MA |
| 05-17 | Helen Mary Machauchlan | 85 | Barnstable, MA |
| 05-21 | Claude Abraham Crawford, Jr. | 71 | Barnstable, MA |
| 05-22 | Marjorie Ouellette | 73 | Barnstable, MA |
| 05-26 | John E. Kelly | 76 | Harwich, MA |
| 05-28 | Shirley Marion Simendinger | 78 | Barnstable, MA |
| 05-29 | Doris W. Rainey | 87 | Harwich, MA |
| 05-30 | Richard Michael Kelleher | 69 | Harwich, MA |
| 05-30 | Dorothy Emily Gaston | 87 | Barnstable, MA |
| 06-01 | Jane Sturdy | 93 | Harwich, MA |
| 06-01 | Ethel M. Carey | 90 | Barnstable, MA |
| 06-02 | Astrid L. Barrows | 95 | Dennis, MA |
| 06-06 | Tekla Katherine Hines | 83 | Barnstable, MA |
| 06-06 | Bruce F. Macintosh | 62 | Barnstable, MA |
| 06-08 | Dorothy Maybury | 96 | Barnstable, MA |
| 06-11 | Alice Frances Siddell | 87 | Harwich, MA |
| 06-14 | Grace Louise Hurst | 88 | Dennis, MA |
| 06-14 | John Francis Coyle | 82 | Barnstable, MA |
| 06-16 | Joseph Henry Hanks | 96 | Walpole, MA |
| 06-18 | Sr. Mary Florence Matthews | 98 | Barnstable, MA |
| 06-19 | Maynard Connell | 79 | Harwich, MA |
| 06-23 | Edward Pratt Bearse | 72 | Barnstable, MA |
| 06-26 | Harold A. Anderson | 85 | Norwood, MA |
| 06-27 | Ruth E. Henry | 85 | Harwich, MA |
| 06-30 | Richard Collins Harding | 73 | Harwich, MA |
| 07-02 | John J. Carroll | 76 | Harwich, MA |
| 07-03 | George Matti Chase | 48 | Barnstable, MA |
| 07-04 | Timothy Farren Robbins | 55 | Harwich, MA |
| 07-04 | Marilyn Ann Martyniak | 47 | Harwich, MA |
| 07-07 | Pauline Busset | 80 | Barnstable, MA |
| 07-07 | Charlotte W. Hemeon | 84 | Dennis, MA |
| 07-07 | John Michael Vrlik | 62 | Boston, MA |
| 07-08 | Richard Fulton Verlik | 44 | Barnstable, MA |

| | | | |
|-------|---------------------------|-----|----------------|
| 07-09 | Jeanne H. Lockhart | 82 | Barnstable, MA |
| 07-09 | Lillian Phyllis Carver | 76 | Harwich, MA |
| 07-12 | Paul Lauren Guibord | 84 | Barnstable, MA |
| 07-13 | Stephen Hopkins Childs | 78 | Brewster, MA |
| 07-14 | Gaylord F. Lincoln | 86 | Barnstable, MA |
| 07-16 | Albert George Deisz | 85 | Barnstable, MA |
| 07-17 | Angelo M. LoCicero | 65 | Harwich, MA |
| 07-18 | John Philip McMahon | 77 | Harwich, MA |
| 07-23 | Rose Maguire | 82 | Boston, MA |
| 07-22 | Miriam Shotz | 85 | Chatham, MA |
| 07-26 | Helene H. Rubino | 83 | Barnstable, MA |
| 07-27 | Russell Elmer Sauvage | 83 | Brewster, MA |
| 07-27 | Alvah Goldthwaite Clark | 89 | Barnstable, MA |
| 07-28 | Frances Salini | 80 | Barnstable, MA |
| 07-31 | Edward Nahigian | 83 | Brewster, MA |
| 08-01 | Ruth L. Hall | 71 | Harwich, MA |
| 08-01 | Robert Leonard Shea | 36 | Barnstable, MA |
| 08-03 | Sr. Frances Dolors Lesiak | 85 | Barnstable, MA |
| 08-04 | Harry Westin | 96 | Brewster, MA |
| 08-06 | Mary N. Thomas | 75 | Barnstable, MA |
| 08-08 | Evelyn W. Schuhle | 86 | Harwich, MA |
| 08-12 | Margaret M. Kelly | 91 | Harwich, MA |
| 08-12 | John E. McKay | 83 | Barnstable, MA |
| 08-13 | Margaret Settle Homestead | 80 | Harwich, MA |
| 08-18 | Alberta Oline Geyer | 80 | Harwich, MA |
| 08-19 | Amy Louise Carbonneau | 93 | Harwich, MA |
| 08-21 | Joseph S. Kulpa | 84 | Barnstable, MA |
| 08-21 | Anna Louise Steffens | 103 | Harwich, MA |
| 08-22 | John Elmer Buckley | 73 | Barnstable, MA |
| 08-23 | Florence Velda Dodds | 79 | Barnstable, MA |
| 08-26 | Gerald J. Hennessey | 88 | Harwich, MA |
| 08-29 | Ralph Frederick Barnes | 78 | Barnstable, MA |
| 09-01 | Sandra L. Shanahan | 61 | Harwich, MA |
| 09-02 | Helen Isabel Walker | 76 | Barnstable, MA |
| 09-04 | Joyce Audrey Simons | 77 | Harwich, MA |
| 09-05 | Tom J. Lovinsky | 79 | Barnstable, MA |
| 09-07 | Walter L. Robinson | 88 | Harwich, MA |
| 09-07 | Helen Margaret Eldredge | 86 | Harwich, MA |
| 09-13 | James Thomas Corcoran | 67 | Barnstable, MA |
| 09-14 | Mary F. MacDougall | 92 | Brewster, MA |
| 09-16 | Agnes Chapman Wells | 84 | Harwich, MA |
| 09-16 | Zelma Mary Roessel | 82 | Harwich, MA |
| 09-17 | George John Decas | 88 | Barnstable, MA |

| | | | |
|-------|-------------------------------|----|----------------|
| 09-17 | John Joseph Macdonald | 71 | Barnstable, MA |
| 09-18 | Winifred Barrus | 95 | Harwich, MA |
| 09-19 | Joseph Walter Giffie | 78 | Harwich, MA |
| 09-21 | Helen Josefsberg | 91 | Harwich, MA |
| 09-21 | Anthony M. Salvato | 73 | Boston, MA |
| 09-22 | Jean-Marie Guzik | 47 | Barnstable, MA |
| 09-22 | Eugene Heffley Hale | 90 | Barnstable, MA |
| 09-24 | Albert L. Zuck | 87 | Barnstable, MA |
| 09-26 | Martha Johnson | 92 | Barnstable, MA |
| 09-30 | Ernest Theodore Larson, Jr. | 80 | Barnstable, MA |
| 09-30 | Raymond Alexander Mieczkowski | 91 | Barnstable, MA |
| 10-06 | William A. Smith | 61 | Barnstable, MA |
| 10-06 | Edson F. Woodward | 81 | Barnstable, MA |
| 10-07 | Frederick J. Dunlap | 84 | Barnstable, MA |
| 10-07 | Hilda Ann Cook | 86 | Harwich, MA |
| 10-07 | Bernice Mary Godbout | 85 | Harwich, MA |
| 10-13 | E. Frances Reuell | 87 | Barnstable, MA |
| 10-14 | George W. Delano, Jr. | 86 | Yarmouth, MA |
| 10-14 | Daniel R. Cotte | 60 | Barnstable, MA |
| 10-15 | William Clark Haveran | 79 | Harwich, MA |
| 10-17 | Lillian G. Anderson | 93 | Barnstable, MA |
| 10-18 | Theresa Kenney | 72 | Barnstable, MA |
| 10-19 | Catherine N. Ninesling | 84 | Dennis, MA |
| 10-21 | Frederick W. Weissent | 84 | Harwich, MA |
| 10-21 | Maureen A. Murphy | 41 | Harwich, MA |
| 10-22 | Paul Page | 56 | Brewster, MA |
| 10-22 | Hazel Mary Koch | 86 | Brewster, MA |
| 10-23 | True Chappell Rosen | 72 | Harwich, MA |
| 10-26 | Mary Ruth Anderson | 76 | Barnstable, MA |
| 10-27 | Lisa Anne Chase | 42 | Boston, MA |
| 10-28 | Lawrence F. Nickerson, Jr. | 64 | Boston, MA |
| 10-30 | Gloria Hope Hall | 77 | Dennis, MA |
| 11-03 | Helen Shirley Fox | 78 | Harwich, MA |
| 11-04 | Robert Everitt Hall | 76 | Harwich, MA |
| 11-06 | Gertrude L. Frost | 95 | Harwich, MA |
| 11-09 | Kenneth S. MacDonald | 87 | Weymouth, MA |
| 11-10 | Alvin Safford | 80 | Harwich, MA |
| 11-10 | Michael Frank Pisciotta | 82 | Barnstable, MA |
| 11-12 | Marie M. Kelley | 93 | Barnstable, MA |
| 11-13 | Gertrude T. Papineau | 84 | Harwich, MA |
| 11-16 | Robert G. Donovan | 55 | Norwood, MA |
| 11-16 | Ralph D. Frost | 83 | Harwich, MA |
| 11-24 | Frances Dearing Cox | 80 | Barnstable, MA |

| | | | |
|-------|--------------------------------|----|----------------|
| 11-25 | Margaret Bernadette Splaine | 99 | Harwich, MA |
| 11-25 | Frank Warren Hunt | 82 | Harwich, MA |
| 11-26 | Edward A. Perpall | 88 | Barnstable, MA |
| 11-27 | Annette L. Desaulnier | 87 | Harwich, MA |
| 11-30 | Betty Lee Meyer | 81 | Barnstable, MA |
| 11-30 | Roger H. Beaudoin | 69 | Barnstable, MA |
| 12-05 | Sr. Mary Agnes Irwin | 92 | Harwich, MA |
| 12-10 | James Clayton Bunce | 46 | Barnstable, MA |
| 12-11 | Arthur Carleton Gott | 80 | Chatham, MA |
| 12-13 | Dorothy Shanahan | 86 | Harwich, MA |
| 12-15 | James S. Baird | 79 | Brewster, MA |
| 12-17 | Daniel Francis Xavier Callahan | 80 | Harwich, MA |
| 12-18 | Fred C. Sparrow | 83 | Harwich, MA |
| 12-18 | James Alexander Woodburn, Sr. | 83 | Harwich, MA |
| 12-20 | Isabelle Fischer | 91 | Harwich, MA |
| 12-20 | Nancy Cann | 86 | Harwich, MA |
| 12-24 | Antonette Mary Coleman | 76 | Dennis, MA |
| 12-24 | Patricia R. Capece | 75 | Harwich, MA |
| 12-26 | Edythe E. Mearns | 93 | Chatham, MA |
| 12-28 | Frederika C. Hoeltzel | 90 | Harwich, MA |
| 12-29 | Nancy Ann Norton | 62 | Harwich, MA |
| 12-30 | Roger Burton Young | 52 | Harwich, MA |
| 12-30 | Morag Binning Buchan | 89 | Barnstable, MA |
| 12-31 | Charles Edwin Sanders | 86 | Harwich, MA |

DELAYED RETURN DEATHS - REGISTERED IN 1999

1997

| | | | |
|-------|-----------------------|----|-------------|
| 04-21 | Andrew D. Osborn | 94 | Chatham, MA |
| 11-25 | Charles Ray Alexander | 76 | Boston, MA |

1998

| | | | |
|-------|----------------|----|-----------|
| 02-21 | Earle F. Brown | 71 | Dania, FL |
|-------|----------------|----|-----------|

BROUGHT TO HARWICH FOR INTERMENT 1999

| Date of Death | Name | Age | Place of Interment |
|------------------|-----------------------------|-----|------------------------|
| 01/04/99 | Muriel Welch | 84 | Evergreen Cemetery |
| 01/06/99 | Donald Denison | | IslandPondCemetery |
| 01/09/99 | Norma D. Freeman | 69 | Mt. Pleasant Cemetery |
| 01/14/99 | Ada B. Litchfield | 82 | Island Pond Cemetery |
| 01/15/99 | Virginia C. Everett | 88 | Island Pond Cemetery |
| 01/16/99 | Nicholas Browne | 60 | Mt. Pleasant Cemetery |
| 01/17/99 | Jarrold Scott McKenney | 30 | Mt. Pleasant Cemetery |
| 01/24/99 | Helen E. Long | 93 | Mt. Pleasant Cemetery |
| 01/31/99 | Florence Ellen Cullen | 89 | Island Pond Cemetery |
| 02/04/99 | Anne Swanson Crabtree | | Island Pond Cemetery |
| 02/20/99 | Evelyn Peck Moberg | 89 | Evergreen Cemetery |
| 02/21/99 | Axel Carlson | | Island Pond Cemetery |
| 03/02/99 | Helen C. O'Brien | 99 | Island Pond Cemetery |
| 03/02/99 | Samuel Scott | 83 | Island Pond Cemetery |
| 03/06/99 | Lois Ann Thatcher | 50 | Island Pond Cemetery |
| 03/07/99 | Mildred Smith | 95 | Island Pond Cemetery |
| 03/10/99 | Mary Regina Woolverton | 90 | Island Pond Cemetery |
| 03/10/99 | Salvatore Micciche | | Mt. Pleasant Cemetery |
| 03/15/99 | Albert Rogers | | Evergreen Cemetery |
| 03/25/99 | Grace Moran | 101 | Pine Grove Cemetery |
| 04/03/99 | Rev. James R. Williams | 69 | Island Pond Cemetery |
| 05/02/99 | Robin Rex Willbanks | 49 | Pine Grove Cemetery |
| 05/09/99 | Olive T. MacDonald | 87 | Island Pond Cemetery |
| 05/19/99 | Winnifred M. Peterson | | Island Pond Cemetery |
| 05/30/99 | Franklin Lamparelli | 66 | Pine Grove Cemetery |
| 07/12/99 | Jane W. Vail | 86 | Mt. Pleasant Cemetery |
| 07/20/99 | Deanne Kelley | 61 | South Harwich Cemetery |
| 07/22/99 | Lydia Carleton Hall | 80 | Mt. Pleasant Cemetery |
| 07/22/99 | Rose Mary Cody | 93 | Island Pond Cemetery |
| 08/08/99 | Sylvia Rae Rodger | 64 | Mt. Pleasant Cemetery |
| 08/11/99 | Helen Magner | 86 | Island Pond Cemetery |
| 08/25/99 | Jennie Frances Nickerson | 93 | Evergreen Cemetery |
| 08/26/99 | Charles Meredith Woolverton | 90 | Island Pond Cemetery |
| 09/12/99 | Patrick M. Sterpe | | Evergreen Cemetery |
| 09/20/99 | Barbara Mary Ford | 79 | Island Pond Cemetery |
| 10/13/99 | Dorothy R. Esposito | 70 | Evergreen Cemetery |
| 10/22/99 | Annastina Farham Tripp | 88 | Mt. Pleasant Cemetery |
| 12/12/99 | Frederick W.Kenerson | | Mt. Pleasant Cemetery |
| 12/28/99 | John H. Hastings | 81 | Mt. Pleasant Cemetery |

**1998 DELAYED RETURNS
BROUGHT TO HARWICH FOR INTERMENT IN 1999**

| Date of Death | Name | Age | Place of Interment |
|--------------------------|-------------------------|------------|---------------------------|
| 04/17/98 | Paul O. Litchfield | 83 | Island Pond Cemetery |
| 10/15/98 | Edith McDonald | 81 | Island Pond Cemetery |
| 11/07/98 | Frances Reynolds | 87 | Island Pond Cemetery |
| 11/12/98 | Helen Josephine Murdick | 95 | Island Pond Cemetery |
| 11/28/98 | Harriet Madeline Hatch | | Island Pond Cemetery |

TOWN OF HARWICH
ANNUAL TOWN MEETING WARRANT
MAY 3, 1999
COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Monday, May 3, 1999, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this fifteenth day of March, 1999.

s/Sandra B. Daniels, Chairman

s/Peter J. Luddy

s/Peter S. Hughes

s/Dana A. DeCosta

s/Cyd Zeigler

BOARD OF SELECTMEN

A true copy: ATTEST

s/James M. Noonan

Constable

April 14, 1999

By virtue of this Warrant, I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, 81 Oak Street, in said Town on Monday, the 3rd of May, 1999, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

Constable

The May 1999 Harwich Annual Town Meeting was held in the High School Gymnasium on Oak Street. Before the meeting began, the Harwich Middle School Band, led by Richard Rubino, performed until the Moderator, Michael D. Ford, called the meeting to order at 7:00 PM when a quorum had been reached. A total of 409 registered voters were in attendance.

Before town business began, Anita N. Doucette, Town Clerk read the Warrant and return of Warrant after which, Carol Thayer made a motion to accept a procedural Motion, pursuant to General Laws Chapter 39, Section 15.

(Carol Thayer, Chairman-Finance Committee) I move, pursuant to the provision of General Laws Chapter 39, Section 15 that the Town Moderator may conduct all votes requiring a two third majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required. This vote shall be in effect for the entire 1999 Annual Town Meeting. (duly seconded)

There was no debate and a unanimous vote was declared.

The Annual Town Meeting began with:

ARTICLE 1. TOWN OFFICERS AND COMMITTEES

ARTICLE 1. To choose various Town Officers and Committees.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

MAY 1999 ANNUAL TOWN MEETING MODERATORS APPOINTMENTS

I appoint the Building Commissioner, Paul Corcoran, as a Surveyor of wood and lumber.

I appoint the duly elected Constables as Field Drivers and Fence Viewers.

I reserve the right to make all other appointments at a later time.

ARTICLE 2. REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2. To hear the reports of all Town Officers and Committees for the year 1998.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 3. ELECTED OFFICIALS SALARIES

ARTICLE 3. To see if the Town will vote to fix the salaries of the elected officials of the Town for the fiscal year commencing July 1, 1999 and ending June 30, 2000 as follows:

| | |
|------------------------------|-------------------|
| Selectmen (5) | \$1,500.00 (each) |
| Chairman, Board of Selectmen | \$500.00 |
| Moderator | \$300.00 |
| Town Clerk | \$44,269.00 |
| Water Commissioners (3) | \$500.00 (each) |

and to act fully thereon. Estimated cost: \$54,069.00.

Motion: (Carol Thayer, Chairman, Finance Committee) I move that this article be accepted and adopted as follows:

| | |
|------------------------------|---------------|
| Selectmen (5) | \$ 1,500.00 |
| Chairman, Board of Selectmen | 500.00 |
| Moderator | 300.00 |
| Town Clerk | 44,269.00 |
| Water Commissioners (3) | 500.00 (each) |

(duly seconded)

Action: It is a vote.

ARTICLE 4. FUND NEW POSITIONS

ARTICLE 4. To see if the Town will vote to raise and appropriate a sufficient sum of money to approve the establishment of or upgrade and fund the following new positions and related expenses:

| | <u>Estimated Cost</u> |
|--|-----------------------|
| COMMUNITY CENTER | |
| 1 full-time Principal Clerk (14.47x35x52.4) | \$26,538.00 |
| CHANNEL 19 STATION MANAGER (PB-10) (Media One Contract) | \$36,763.00 |

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$26,538.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$26,538.00 be transferred from available funds for the Community Center Clerk and \$36,763 for the Channel 19 Station Manager be transferred from Media One funds (Acct. #3303-20).
(duly seconded)

Action: It is a vote.

ARTICLE 5. AMEND PERSONNEL BY-LAW/ COMPENSATION PLAN

ARTICLE 5. To see if the Town will vote to amend the Personnel By-Law compensation plan by deleting it in its entirety, and substituting the following compensation plan in its place, and further to raise and appropriate a sufficient sum of money to pay the cost of a 2 1/2 % increase in compensation represented by the plan and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$43,035.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$43,035.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

EFFECTIVE JULY 1, 1999:

| TITLE | LEVEL | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 |
|-------------------------------------|-------|----------|----------|----------|----------|----------|----------|
| CHIEF OF POLICE | | | | | | | |
| FIRE CHIEF | PB-14 | \$54,729 | \$57,368 | \$60,137 | \$63,046 | \$66,097 | \$69,304 |
| POLICE CAPTAIN | | | | | | | |
| DEPUTY FIRE CHIEF | | | | | | | |
| TOWN ENGINEER | PB-13 | \$49,825 | \$52,218 | \$54,729 | \$57,368 | \$60,137 | \$63,046 |
| WATER SUPERINTENDENT | | | | | | | |
| DIRECTOR, HIGHWAYS & MAINTENANCE | | | | | | | |
| COMPUTER COORDINATOR | | | | | | | |
| TOWN ACCOUNTANT | | | | | | | |
| DEPUTY ASSESSOR | PB-12 | \$45,376 | \$47,547 | \$49,825 | \$52,218 | \$54,729 | \$57,368 |
| ASSISTANT TOWN ADMINISTRATOR | | | | | | | |
| ADMINISTRATIVE ASSISTANT | | | | | | | |
| POLICE LIEUTENANT | | | | | | | |
| BUILDING COMMISSIONER | | | | | | | |
| HEALTH DIRECTOR | PB-11 | \$41,340 | \$43,310 | \$45,376 | \$47,546 | \$49,825 | \$52,218 |
| GOLF DIRECTOR | | | | | | | |
| GOLF SUPERINTENDENT | | | | | | | |
| TOWN PLANNER | | | | | | | |
| NATURAL RESOURCES DIRECTOR | | | | | | | |
| TREASURER/TAX COLLECTOR | | | | | | | |
| HEAD LIBRARIAN | PB-10 | \$37,682 | \$39,468 | \$41,340 | \$43,310 | \$45,376 | \$47,547 |
| RECREATION DIRECTOR | | | | | | | |
| GOLF OPERATIONS MANAGER | | | | | | | |
| VETERANS AGENT | PB-9 | \$34,362 | \$35,981 | \$37,682 | \$39,468 | \$41,340 | \$43,310 |
| CONSERVATION AGENT | | | | | | | |
| DIRECTOR, COUNCIL ON AGING | | | | | | | |
| | PB-8 | \$31,352 | \$32,821 | \$34,362 | \$35,981 | \$37,682 | \$39,468 |
| | PB-7 | \$28,620 | \$29,951 | \$31,352 | \$32,821 | \$34,362 | \$35,981 |

| | | | | | | | |
|------------------------|------|----------|----------|----------|----------|----------|----------|
| HEAD CLERK | PB-6 | \$26,151 | \$27,350 | \$28,620 | \$29,951 | \$31,352 | \$32,821 |
| CEMETERY ADMINISTRATOR | | | | | | | |
| BOARD OF APPEALS | | | | | | | |
| SECRETARY | PB-5 | \$24,012 | \$25,056 | \$26,151 | \$27,350 | \$28,620 | \$29,951 |
| PRINCIPAL CLERK | PB-4 | \$22,072 | \$23,018 | \$24,011 | \$25,056 | \$26,151 | \$27,350 |
| SENIOR CLERK | PB-3 | \$20,311 | \$21,169 | \$22,072 | \$23,018 | \$24,012 | \$25,056 |
| TRANSFER STATION | | | | | | | |
| GATEKEEPERS/MONITORS | | | | | | | |
| LABORERS | PB-2 | \$18,715 | \$19,494 | \$20,311 | \$21,169 | \$22,072 | \$23,018 |
| CLERK/TYPIST | | | | | | | |

EFFECTIVE JULY 1, 1999:

| TITLE | LEVEL | STEP 1 | STEP 2 | STEP 3 | |
|-----------------------|----------|--------|--------|--------|-------------------|
| PLUMBING, WIRING, GAS | | | | | |
| INSPECTORS | PB/PT-12 | 14.43 | 15.09 | | TWO STEPS ONLY. |
| BOARD | | | | | |
| SECRETARY | PB/PT-9 | 11.90 | 12.45 | | TWO STEPS ONLY. |
| BOARD CLERK | PB/PT-8 | 11.06 | 11.56 | | TWO STEPS ONLY. |
| SEALER WEIGHTS AND | | | | | |
| MEASURES | PB/PT-6 | 9.81 | 10.24 | | TWO STEPS ONLY. |
| REGISTRARS OF | | | | | |
| VOTERS | PB/PT-3 | 8.52 | 8.92 | | TWO STEPS ONLY. |
| LIBRARY PAGE | PB/PT-2 | 5.13 | 5.38 | | TWO STEPS ONLY. |
| SPECIAL POLICE | | | | | |
| OFFICER | PB/SP-4 | 12.67 | 13.25 | 13.89 | THREE STEPS ONLY. |

ARTICLE 6. FUND NEGOTIATED CONTRACT – EMPLOYEES ASSOCIATION

ARTICLE 6. To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the Salary, Wage and Expense Accounts of the FY2000 budget to implement the contractual agreement between the Harwich Employees Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost:

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$18,300.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 7. FUND NEGOTIATED CONTRACT –
WATER DEPARTMENT**

ARTICLE 7. To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the Salary, Wage and Expense Accounts of the FY2000 Water Department Budget to implement the contractual agreement between the Harwich Water Department Employees Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost:

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$12,071.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 8. BUDGET

ARTICLE 8. To see if the Town will vote to raise and appropriate such sums of money as may be required to defray Town charges for the Fiscal Year 2000 and to act fully thereon. (BUDGET - SEE APPENDIX B) Estimated cost: \$28,809,961.01.

APPENDIX B

TOWN OF HARWICH

MAY, 1999 ANNUAL TOWN MEETING WARRANT

FY 00 OPERATING BUDGET

| ITEM NO. | DESCRIPTION | VOTED FY 99 | REQUESTED FY 00 | BOARD OF SELECTMEN BUDGET | VOTED FINANCE COMMITTEE | DIFFERENCES |
|----------|--|----------------|--------------------|---------------------------------|-------------------------------|-------------|
| 10 | Moderator S&W | 300.00 | 300.00 | 300.00 | 300.00 | |
| 20 | Selectmen's S&W | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | |
| 21 | Selectmen's Expense | 5,935.00 | 5,935.00 | 5,935.00 | 5,935.00 | |
| 22 | Selectmen's Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30 | Assessors' S&W | 173,152.00 | 176,080.00 | 175,031.00 | 175,031.00 | |
| 31 | Assessors' Expense | 20,100.00 | 21,100.00 | 21,100.00 | 21,100.00 | |
| 32 | Assessors' Capital Outlay | 3,500.00 | 0.00 | 0.00 | 0.00 | |
| 40 | Accountant's S&W | 125,299.00 | 132,685.00 | 132,695.00 | 132,695.00 | |
| 41 | Accountant's Expense | 4,435.00 | 4,435.00 | 4,435.00 | 4,435.00 | |
| 42 | Accountant's Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 43 | Audit | 15,000.00 | 16,000.00 | 16,000.00 | 16,000.00 | |
| 50 | Clerk's S&W | 111,537.00 | 118,726.00 | 112,969.00 | 112,969.00 | |
| 51 | Clerk's Expense | 25,730.00 | 23,085.00 | 23,085.00 | 23,085.00 | |
| 52 | Clerk's Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 60 | Treasurer/Tax Collector S&W | 159,262.00 | 172,592.00 | 172,592.00 | 172,592.00 | |
| 61 | Treasurer/Tax Collector Expense | 39,168.00 | 32,219.00 | 36,844.00 | 36,844.00 | |
| 62 | Treasurer/Tax Collector Capital Outlay | 14,577.00 | 0.00 | 0.00 | 0.00 | |
| 63 | Treasurer Bonding Expense | 25,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | |
| 70 | Town Hall S&W | 292,937.00 | 294,465.00 | 294,582.00 | 294,582.00 | |

| ITEM NO. | DESCRIPTION | VOTED FY 99 | REQUESTED FY 00 | BOARD OF SELECTMEN BUDGET | VOTED FINANCE COMMITTEE | DIFFERENCES |
|----------|----------------------------------|--------------|-----------------|---------------------------|-------------------------|-------------|
| 71 | Town Hall Expense | 83,250.00 | 87,350.00 | 85,850.00 | 87,350.00 | 1,500.00 |
| 72 | Town Hall Capital Outlay | 10,000.00 | 0.00 | 0.00 | 0.00 | |
| 80 | Town Engineer's Dept S&W | 131,140.00 | 135,407.00 | 135,121.00 | 135,121.00 | |
| 81 | Town Engineer's Dept Expense | 6,680.00 | 6,680.00 | 6,680.00 | 6,680.00 | |
| 82 | Town Engineer's Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 83 | Survey & Bound Town Property | 0.00 | 0.00 | 0.00 | 0.00 | |
| 90 | Town Planner S&W | 111,230.00 | 130,832.00 | 113,605.00 | 113,605.00 | |
| 91 | Town Planner Expense | 3,550.00 | 5,150.00 | 3,630.00 | 3,630.00 | |
| 92 | Town Planner Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 100 | Legal Services | 85,000.00 | 85,000.00 | 85,000.00 | 85,000.00 | |
| 101 | Claims & Suits | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | |
| 102 | Land Transactions | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | |
| 110 | Planning Board S&W | 1,327.00 | 1,354.00 | 1,354.00 | 1,354.00 | |
| 111 | Planning Board Expense | 5,850.00 | 8,500.00 | 5,850.00 | 5,850.00 | |
| 120 | Board of Appeals S&W | 13,396.00 | 13,729.00 | 13,729.00 | 13,729.00 | |
| 121 | Board of Appeals Expense | 450.00 | 450.00 | 450.00 | 450.00 | |
| 130 | Finance Committee S&W | 7,580.00 | 7,810.00 | 7,810.00 | 7,810.00 | |
| 131 | Finance Committee Expense | 824.00 | 1,095.00 | 1,095.00 | 1,095.00 | |
| 151 | Traffic Safety Committee Expense | 0.00 | 1,500.00 | 0.00 | 0.00 | |
| 160 | Police Dept S&W | 1,890,952.00 | 1,980,180.00 | 1,976,954.00 | 1,976,954.00 | |
| 161 | Police Dept Expense | 195,935.00 | 188,355.00 | 187,605.00 | 187,605.00 | |
| 162 | Police Dept Capital Outlay | 96,687.00 | 115,740.00 | 88,796.00 | 114,495.00 | 25,699.00 |
| 170 | Fire Dept S&W | 1,677,022.00 | 1,719,843.00 | 1,724,819.00 | 1,724,819.00 | |

| | | | | | | |
|-----|--------------------------------------|--------------|--------------|--------------|--------------|------------|
| 171 | Fire Dept Expense | 136,800.00 | 165,870.00 | 161,770.00 | 160,770.00 | (1,000.00) |
| 172 | Fire Dept Capital Outlay | 1,000.00 | 9,500.00 | 9,500.00 | 9,500.00 | |
| 173 | Emergency Medical Services Expense | 47,500.00 | 51,500.00 | 51,500.00 | 51,500.00 | |
| 174 | Emergency Medical Services S&W | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | |
| 180 | Dog Officer S&W | 34,156.00 | 34,263.00 | 33,849.00 | 33,849.00 | |
| 181 | Dog Officer Expense | 9,746.00 | 10,165.00 | 10,165.00 | 10,165.00 | |
| 183 | Inspector of Animals S&W | 400.00 | 0.00 | 0.00 | 0.00 | |
| 190 | Building Inspection S&W | 160,004.00 | 167,379.00 | 157,498.00 | 157,498.00 | |
| 191 | Building Inspection Expense | 12,000.00 | 21,550.00 | 14,600.00 | 14,600.00 | |
| 192 | Building Inspection Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 200 | Constable Salaries | 375.00 | 375.00 | 375.00 | 375.00 | |
| 211 | Civil Defense Expense | 5,050.00 | 5,000.00 | 5,000.00 | 5,000.00 | |
| 220 | Board of Health S&W | 182,368.00 | 190,685.00 | 190,695.00 | 190,695.00 | |
| 221 | Board of Health Expense | 38,142.00 | 39,600.00 | 39,600.00 | 39,600.00 | |
| 222 | Board of Health Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 223 | Flax pond Remediation | 10,000.00 | 13,000.00 | 13,000.00 | 13,000.00 | |
| 224 | Household Hazardous Waste Collection | 6,000.00 | 6,000.00 | 5,000.00 | 5,000.00 | |
| 240 | Highways and Maintenance S&W | 1,198,614.00 | 1,219,147.00 | 1,236,347.00 | 1,236,347.00 | |
| 241 | Highways and Maintenance Expense | 591,855.00 | 606,635.00 | 619,580.00 | 619,580.00 | |
| 242 | Highways and Maint. Capital Outlay | 8,050.00 | 8,500.00 | 3,500.00 | 3,500.00 | |
| 243 | Hwy Snow Removal Wages | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 | |
| 244 | Hwy Snow Removal Materials | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 | |
| 245 | Hwy Snow Removal Equipment | 34,000.00 | 34,000.00 | 34,000.00 | 34,000.00 | |
| 246 | Hot Mix, Oil, & Improve Town Roads | 250,000.00 | 250,000.00 | 250,000.00 | 250,000.00 | |
| 300 | Veterans' Services S&W | 0.00 | 0.00 | 0.00 | 0.00 | |

| ITEM NO. | DESCRIPTION | VOTED FY 99 | REQUESTED FY 00 | BOARD OF SELECTMEN BUDGET | VOTED FINANCE COMMITTEE | DIFFERENCES |
|----------|-------------------------------------|-------------|-----------------|---------------------------|-------------------------|-------------|
| 301 | Veterans' Services Expense | 16,359.00 | 16,768.00 | 16,768.00 | 16,768.00 | |
| 302 | Veterans' Benefits | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | |
| 303 | Veterans' Svcs Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 310 | Brooks Library S&W | 211,638.00 | 219,792.00 | 215,466.00 | 215,466.00 | |
| 311 | Brooks Library Expense | 147,000.00 | 165,300.00 | 145,700.00 | 145,700.00 | |
| 312 | Brooks Library Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 321 | Brooks Museum Commission Expense | 10,300.00 | 10,300.00 | 10,300.00 | 10,300.00 | |
| 322 | Brooks Academy Capital Outlay | 2,500.00 | 0.00 | 0.00 | 0.00 | |
| 331 | Community Center Commission Exp. | 0.00 | 101,600.00 | 101,600.00 | 101,600.00 | |
| 340 | Recreation and Youth S&W | 303,469.00 | 359,012.00 | 324,922.00 | 324,922.00 | |
| 341 | Recreation and Youth Expense | 45,800.00 | 50,350.00 | 49,600.00 | 49,600.00 | |
| 342 | Recreation and Youth Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 343 | Improve Beaches/Recreation Areas | 0.00 | 1,392.00 | 0.00 | 1,392.00 | 1,392.00 |
| 344 | Aid to Various Programs | 11,750.00 | 12,950.00 | 12,950.00 | 9,950.00 | (3,000.00) |
| 350 | Harbormaster/Natural Resources S&W | 157,209.00 | 178,000.00 | 170,607.00 | 170,607.00 | |
| 351 | Harbormaster Expense | 59,370.00 | 61,970.00 | 61,970.00 | 61,970.00 | |
| 352 | Harbormaster Capital Outlay | 0.00 | 17,800.00 | 4,800.00 | 4,800.00 | |
| 353 | Natural Resources Expense | 15,539.00 | 18,539.00 | 18,539.00 | 18,539.00 | |
| 354 | Natural Resources Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | |
| 360 | Water Dept S&W | 541,981.00 | 540,562.00 | 539,942.00 | 539,942.00 | |
| 361 | Water Dept Expense | 337,929.00 | 342,388.00 | 340,538.00 | 340,538.00 | |
| 362 | Water Dept Capital Outlay | 9,850.00 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| 363 | Water Dept Service Installations | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | |

| | | | | | |
|-----|--|------------|------------|------------|------------|
| 364 | Water Dept Water Mains | 255,000.00 | 235,000.00 | 235,000.00 | 235,000.00 |
| 370 | Cemetery S&W | 14,882.00 | 20,865.00 | 15,573.00 | 15,573.00 |
| 371 | Cemetery Expense | 2,300.00 | 3,600.00 | 2,350.00 | 2,350.00 |
| 372 | Cemetery Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 |
| 380 | Council on Aging S&W | 77,687.00 | 77,850.00 | 83,951.00 | 83,951.00 |
| 381 | Council on Aging Expense | 12,150.00 | 12,250.00 | 12,250.00 | 12,250.00 |
| 382 | Council on Aging Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 |
| 391 | Disability Rights Committee Expense | 640.00 | 640.00 | 640.00 | 640.00 |
| 392 | Disability Rights Committee Cap Outlay | 0.00 | 0.00 | 0.00 | 0.00 |
| 400 | Golf Operations S&W | 184,022.00 | 196,948.00 | 186,982.00 | 197,807.00 |
| 401 | Golf Operations Expense | 36,205.00 | 40,030.00 | 37,155.00 | 37,155.00 |
| 402 | Golf Operations Capital Outlay | 7,000.00 | 15,000.00 | 0.00 | 0.00 |
| 405 | Golf Maintenance S&W | 288,249.00 | 299,331.00 | 297,381.00 | 297,381.00 |
| 406 | Golf Maintenance Expense | 216,901.00 | 268,318.00 | 258,474.00 | 258,474.00 |
| 407 | Golf Maintenance Capital Outlay | 8,400.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 410 | Historical Commission S&W | 2,900.00 | 3,091.00 | 3,091.00 | 3,091.00 |
| 411 | Historical Commission Expense | 1,400.00 | 3,200.00 | 2,350.00 | 850.00 |
| 420 | Conservation Commission S&W | 25,314.00 | 27,235.00 | 27,235.00 | 27,235.00 |
| 421 | Conservation Commission Expense | 4,125.00 | 4,410.00 | 4,260.00 | 4,260.00 |
| 430 | Town & Finance Committee Reports | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 431 | Miscellaneous Printing | 2,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 432 | Advertising | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 440 | Repairs to Public Buildings | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 450 | Out of State Travel | 3,000.00 | 5,000.00 | 4,000.00 | 4,000.00 |
| 460 | Finance Committee Reserve Fund | 225,000.00 | 275,000.00 | 225,000.00 | 275,000.00 |
| | | | | | 50,000.00 |

| ITEM NO. | DESCRIPTION | VOTED FY 99 | REQUESTED FY 00 | BOARD OF SELECTMEN BUDGET | VOTED FINANCE COMMITTEE | DIFFERENCES |
|----------------------|---|----------------|--------------------|---------------------------------|-------------------------------|-------------|
| 470 | Street Lights | 110,000.00 | 110,000.00 | 110,000.00 | 110,000.00 | |
| 480 | Memorial & Veterans' Day | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | |
| 490 | Special Retirement Pension a & b | 3,552.00 | 3,552.00 | 3,552.00 | 3,552.00 | |
| 500 | Gasoline | 120,000.00 | 120,000.00 | 120,000.00 | 120,000.00 | |
| 510 | Computer Hardware/Software/Support | 46,890.00 | 71,850.00 | 66,850.00 | 66,850.00 | |
| 520 | Insurance, Group (Ch. 32B) | 1,500,000.00 | 1,800,000.00 | 1,800,000.00 | 1,800,000.00 | |
| 521 | Insurance, General | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 | |
| 522 | Insurance Deductibles/Exclusions | 5,000.00 | 7,000.00 | 7,000.00 | 7,000.00 | |
| 530 | Postage | 35,000.00 | 36,000.00 | 36,000.00 | 36,000.00 | |
| 540 | FICA Town Share | 120,000.00 | 135,000.00 | 135,000.00 | 135,000.00 | |
| 545 | Unemployment Compensation | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | |
| 550 | Miscellaneous Unclassified Exp. | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555 | Anticipation Loan Interest | 0.00 | 0.00 | 0.00 | 0.00 | |
| 556 | Bond Principal | 0.00 | 0.00 | 0.00 | 0.00 | |
| 557 | Bond Interest | 0.00 | 0.00 | 0.00 | 0.00 | |
| DEBT SCHEDULE | | | | | | |
| 600 | Golf Course Irrigation (1993)-Principal | 30,000.00 | 0.00 | 0.00 | 0.00 | |
| 601 | Golf Course Irrigation (1993)-Interest | 1,140.00 | 0.00 | 0.00 | 0.00 | |
| 610 | Library Plans (1994)-Principal | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | |
| 611 | Library Plans (1994)-Interest | 2,598.75 | 875.00 | 875.00 | 875.00 | |
| 620 | Fire Station Plans (1994)-Principal | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | |
| 621 | Fire Station Plans (1994)-Interest | 2,227.50 | 750.00 | 750.00 | 750.00 | |
| 630 | Ambulance (1994)-Principal | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | |

| | | | | | |
|-----|---|------------|-----------|-----------|-----------|
| 631 | Ambulance (1994)-Interest | 1,485.00 | 500.00 | 500.00 | 500.00 |
| 640 | Golf Course Paving (1994)-Principal | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 641 | Golf Course Paving (1994)-Interest | 1,262.25 | 425.00 | 425.00 | 425.00 |
| 650 | Highway Loader (1994)-Principal | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| 651 | Highway Loader (1994)-Interest | 1,336.50 | 450.00 | 450.00 | 450.00 |
| 660 | School Septic plans (1996)-Principal | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 661 | School Septic plans (1996)-Interest | 655.00 | 355.00 | 355.00 | 355.00 |
| 670 | Ambulance (1995)-Principal | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 671 | Ambulance (1995)-Interest | 2,250.00 | 1,350.00 | 1,350.00 | 1,350.00 |
| 680 | Water Mains/Meters (1995)-Principal | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 681 | Water Mains/Meters (1995)-Interest | 6,525.00 | 3,825.00 | 3,825.00 | 3,825.00 |
| 690 | Saquatucket Pilings (1996)- Principal | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 691 | Saquatucket Pilings (1996)- Interest | 4,980.00 | 3,180.00 | 3,180.00 | 3,180.00 |
| 700 | Allen Harbor Jetty (1996)-Principal | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 701 | Allen Harbor Jetty (1996)-Interest | 3,045.00 | 1,845.00 | 1,845.00 | 1,845.00 |
| 710 | Highway Loader (1996)- Principal | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 711 | Highway Loader (1996)- Interest | 2,630.00 | 1,430.00 | 1,430.00 | 1,430.00 |
| 720 | Conservation Land (1994)-Principal | 80,000.00 | 80,000.00 | 80,000.00 | 80,000.00 |
| 600 | Golf Course Irrigation (1993)-Principal | 30,000.00 | 0.00 | 0.00 | 0.00 |
| 721 | Conservation Land (1994)-Interest | 16,547.50 | 11,927.50 | 11,927.50 | 11,927.50 |
| 730 | Fire Trucks (1992)-Principal | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 731 | Fire Trucks (1992)-Interest | 12,550.00 | 9,850.00 | 9,850.00 | 9,850.00 |
| 740 | Wellfield/Water Meters (1993)-Principal | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| 741 | Wellfield/Water Meters (1993)-Interest | 14,597.50 | 12,317.50 | 12,317.50 | 12,317.50 |
| 750 | Elem.School Renov.-(1989)- Principal | 238,800.00 | 41,800.00 | 41,800.00 | 41,800.00 |

| ITEM NO. | DESCRIPTION | VOTED FY 99 | REQUESTED FY 00 | BOARD OF SELECTMEN BUDGET | VOTED FINANCE COMMITTEE | DIFFERENCES |
|----------|--|----------------|--------------------|---------------------------------|-------------------------------|-------------|
| 751 | Elem.School Renov.-(1989)-Interest | 25,214.30 | 8,619.90 | 8,619.90 | 8,619.90 | |
| 760 | Middle School Renov.-(1989)- Principal | 625,550.00 | 721,050.00 | 721,050.00 | 721,050.00 | |
| 761 | Middle School Renov.-(1989)-Interest | 190,384.18 | 148,693.28 | 148,693.28 | 148,693.28 | |
| 770 | Olivers Pond partial (1988)-Principal | 93,300.00 | 146,300.00 | 146,300.00 | 146,300.00 | |
| 771 | Olivers Pond partial (1988)-Interest | 36,275.05 | 30,169.65 | 30,169.65 | 30,169.65 | |
| 780 | Transfer Station-(1989)-Principal | 82,350.00 | 135,850.00 | 135,850.00 | 135,850.00 | |
| 781 | Transfer Station-(1989)-Interest | 33,383.98 | 28,014.68 | 28,014.68 | 28,014.68 | |
| 790 | Water Tank Maint. (1998)- Principal | 0.00 | 110,000.00 | 110,000.00 | 110,000.00 | |
| 791 | Water Tank Maint. (1998)- Interest | 12,240.00 | 21,455.00 | 21,455.00 | 21,455.00 | |
| 800 | Water Treatment (1992)-Principal | 140,000.00 | 140,000.00 | 140,000.00 | 140,000.00 | |
| 801 | Water Treatment (1992)-Interest | 64,785.00 | 58,485.00 | 58,485.00 | 58,485.00 | |
| 810 | Water Pump Station/Mains(1997)-Principal | 115,000.00 | 110,000.00 | 110,000.00 | 110,000.00 | |
| 811 | Water Pump Station/Mains(1997)-Interest | 40,497.28 | 42,405.00 | 42,405.00 | 42,405.00 | |
| 820 | Fire Station (1994)-Principal | 195,000.00 | 195,000.00 | 195,000.00 | 195,000.00 | |
| 821 | Fire station (1994)-Interest | 119,407.50 | 107,707.50 | 107,707.50 | 107,707.50 | |
| 830 | Library Const. (1996) - Principal | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | |
| 831 | Library Const. (1996) - Interest | 129,400.00 | 117,400.00 | 117,400.00 | 117,400.00 | |
| 840 | Community Center (1998) – Principal | 0.00 | 340,000.00 | 340,000.00 | 340,000.00 | |
| 841 | Community Center (1998) - Interest | 105,805.00 | 202,260.00 | 202,260.00 | 202,260.00 | |
| 850 | Land Acquisition (1998)-Principal | 0.00 | 0.00 | 0.00 | 0.00 | |
| 851 | Land Acquisition (1998)-Interest | 0.00 | 0.00 | 0.00 | 0.00 | |
| 900 | School Administration S&W | 259,885.00 | 273,692.00 | | | |
| 905 | School Administration Expense | 103,128.00 | 113,186.00 | | | |

| | | | | | |
|-----|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 910 | School Instruction S&W | 6,764,711.00 | 7,233,393.00 | | |
| 915 | School Instruction Expense | 529,167.00 | 544,298.00 | | |
| 925 | Other School Services S&W | 207,318.00 | 245,798.00 | | |
| 930 | Other School Services Expense | 531,724.00 | 545,748.00 | | |
| 935 | School Operations & Maint S&W | 448,110.00 | 478,287.00 | | |
| 940 | School Operations & Maint Exp. | 533,670.00 | 557,968.00 | | |
| 950 | School Leased Equipment | 21,958.00 | 22,600.00 | | |
| 962 | Community Service S&W | 9,843.00 | 7,898.00 | | |
| 963 | Community Service Expenses | 0.00 | 0.00 | | |
| 970 | School Prog w/Other Districts | 224,960.00 | 455,853.00 | | |
| 980 | School Contingency | 0.00 | 0.00 | | |
| 990 | TOTAL HARWICH SCHOOLS | 9,634,475 | 10,478,721.00 | 10,169,188.00 | 218,894.00 |
| 995 | Cape Cod Regional Tech High School | 420,409.00 | 420,409.00 | 508,592.00 | 508,592.00 |
| | TOTAL OPERATING BUDGET | \$23,994,260.00 | \$25,837,989.00 | \$25,380,671.00 | \$25,689,481.00 |
| | TOTAL EXCLUDED DEBT | <u>\$3,026,222.29</u> | <u>\$3,429,290.01</u> | <u>\$3,429,290.01</u> | <u>\$3,429,290.01</u> |
| | TOTAL APPROPRIATIONS | \$27,020,482.29 | \$29,267,279.01 | \$28,809,961.01 | \$29,118,771.01 |
| | | | | | \$308,810.00 |

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as printed with the following changes:

- #171 Fire Dept. Expense from \$160,770.00 to \$161,770.00
- #344 Aid to various programs from \$9,950.00 to \$12,950.00
- #411 Historical Commission Expense from \$850.00 to \$1,350.00
- #460 Finance Committee Reserve Fund from \$275,000.00 to \$225,000.00
- #540 FICA from \$135,000.00 to \$155,000.00
- #990 Total Harwich Schools from \$10,388,082.00 to \$10,343,082.00

and the sum of \$29,048,271.01 be appropriated from this purpose. That to raise this appropriation the sum of \$27,785,484.64 be raised from taxes and that \$1,262,786.36 be transferred from available funds for this purpose. Of the amount to be transferred \$1,221.33 of dog tax funds to be transferred to Line #311 Brooks Library Expense, from the Olivers Pond funds received from the Commonwealth on November 20, 1998 \$146,300.00 to Line #770 Olivers Pond Principal and \$30,169.65 to Line # 771 Olivers Pond Interest; of the Library Grant received from the Commonwealth on February 26, 1999 \$200,000.00 to Line #830 Library Construction Principal and \$117,400.00 to Line #831 Library Construction Interest. Included in the budge amount is \$508,592.00 under Line Item #995 as the town's share of the Cape Cod Regional Technical High School budget, which budget as approved by the Regional School Committee is the total sum of \$7,679,478.00 and the amount of said budget is hereby approved.

Action: It is a vote.

ARTICLE 9. COMPENSATING BALANCE AGREEMENT

ARTICLE 9. To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2000 pursuant to Ch 44, section 53F of the General Laws and to act fully thereon. Customary article.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote

ARTICLE 10 LIABILITY TIDAL/NON-TIDAL RIVERS

ARTICLE 10. To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to

be performed by the Department of Public Works of Massachusetts, for the improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tidewaters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth. Customary article.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote

ARTICLE 11. CAPITAL PLAN ADOPTION

ARTICLE 11. To see if the Town will vote to adopt the capital plan for the ensuing five year period as adopted last year by the Town Meeting with a new fiscal year 2004 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as amended on page 13 of the Warrant. (duly seconded)

Motion to amend main motion: (Sandra Daniels, Selectman) I move that this main motion be amended to read as follows: The article be accepted and adopted as printed with the following changes:

- 1) Year 5 \$100,000.00 Police Department renovation addition plan.
- 2) Year 5 \$700,000.00 Plan for 18 hole golf course.

(duly seconded)

Action on amendment: The amendment carries

Action on main motion as amended: A standing count was taken YES 290 NO 46. It is a vote.

HARWICH 5-YEAR CAPITAL OUTLAY PLAN
APPROVED PLAN WITH NEW YEAR FIVE

| DEPT. | PROJECT | FY 00 | FY 01 | FY 02 | FY 03 | FY 04 |
|-------------|------------|-------|-------|-------------|-------------|-------|
| WATER DEPT. | WATER TANK | | | | | |
| | WATER MAIN | | | | | |
| | UPGRADE | | | \$2,268,000 | | |
| WATER DEPT. | IRON AND | | | | | |
| | MAGANESE | | | | \$2,729,000 | |
| | REMOVAL | | | | | |
| | SYSTEM | | | | | |

| | | | | | |
|--------------------|---------------------------------------|-------------|-------------|-------------|--------------------------|
| SCHOOL | SCHOOL TECHNOLOGY PLAN COMPUTERS | \$100,000 | \$100,000 | | |
| HIGHWAY DEPT. | REPLACE SWEEPER | | \$125,000 | | |
| BOARD OF HEALTH | LANDFILL CAPPING | \$3,000,000 | | | |
| POLICE | UPDATE POLICE RADIO SYSTEM | \$250,000 | | | |
| GOLF COMM. | GOLF COURSE PLANS | \$250,000 | | | |
| GOLF COMM. | BUILD 9-HOLE GOLF COURSE | \$2,900,000 | | | |
| FIRE DEPT. | RESCUE VEHICLE | \$130,000 | | \$130,000 | |
| FIRE DEPT. | FIRE ENGINE | \$250,000 | | | |
| ENGINEER DEPT. | GIS SYSTEM | | \$150,000 | \$150,000 | |
| HIGHWAY DEPT. | ROAD MAINTENANCE | | \$1,000,000 | | \$1,000,000 |
| SCHOOL DEPT. | SCHOOL CONST. PLANS & SCEMATICS | | | \$800,000 | |
| SCHOOL DEPT. | RENOV/ADDITION ELEMENTARY SCHOOL | | | | \$10,418,019 |
| POLICE DEPT. | RENOV/ADDITION POLICE STATION | | | | \$1,000,000 |
| BOARD OF SELECTMEN | MUNICIPAL SOFTWARE & RELATED HARDWARE | | | | \$300,000 |
| TOTALS | | \$3,500,000 | \$3,380,000 | \$3,643,000 | \$3,809,000 \$12,718,019 |

HARWICH 5-YEAR CAPITAL OUTLAY PLAN AMENDED PLAN AS RECOMMENDED BY BOS

| DEPT. | PROJECT | FY 00 | FY 01 | FY 02 | FY 03 | FY 04 |
|-----------------------|--|-------------|-------------|--------------|-------------|-------------|
| WATER DEPT. | WATER TANK WATER MAIN UPGRADE | | | | \$2,268,000 | |
| SCHOOL | SCHOOL TECHNOLOGY PLAN COMPUTERS | | \$150,000 | \$150,000 | | |
| HIGHWAY DEPT. | REPLACE SWEEPER | | | \$125,000 | | |
| BOARD OF HEALTH | LANDFILL CAPPING | \$3,000,000 | | | | |
| GOLF COMM. | GOLF COURSE PLANS AND PROJECTS | \$200,000 | | | | |
| GOLF COMM. | BUILD GOLF COURSE CLUB HOUSE | | \$600,000 | | | |
| GOLF COMM. | BUILD GOLF COURSE MAINT. SHED ADDITION | | \$100,000 | | | |
| FIRE DEPT. | RESCUE VEHICLE | | \$130,000 | | \$130,000 | |
| FIRE DEPT. | FIRE ENGINE | | \$250,000 | | | |
| HIGHWAY DEPT. | ROAD MAINTENANCE | | \$500,000 | | \$500,000 | \$1,000,000 |
| SCHOOL DEPT. | SCHOOL CONST. PLANS & SCEMATICS | \$200,000 | \$650,000 | | | |
| SCHOOL DEPT. | RENOV/ADDITION ELEMENTARY SCHOOL | | | \$10,418,019 | | |
| BOARD OF SELECTMEN | MUNICIPAL SOFTWARE & RELATED HARDWARE | \$200,000 | | | | \$150,000 |
| TOTALS | | \$3,600,000 | \$2,380,000 | \$10,693,019 | \$2,898,000 | \$1,150,000 |

**ARTICLE 12. RADIO REPLACEMENT/COMMUNICATION
SYSTEM FOR POLICE DEPARTMENT**

ARTICLE 12. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the acquisition of communication equipment for the Harwich Police Department as follows:

- | | |
|---|-------------|
| 1) 13 Motorola MTS portable radios | \$33,800.00 |
| 2) 1 upgraded E-911 CPU (Central Processing Unit) (replacement unit for Y2K) | \$1,900.00 |
| 3) 1 Dictaphone communications recording system | \$21,920.00 |
| 4) 1 Rorstar Telephone System (replacement) | \$29,000.00 |
| 5) 1 Internal Computer System with upgrades of digital imaging | \$76,080.00 |
| 6) 4 Mobile Data Terminals for Police cruisers | \$33,528.00 |

and to act fully thereon. By request of the Chief of Police. Estimated cost: \$196,228.00.

Motion: (Carol Thayer, Finance Committee) I move that this article be accepted and adopted as follows:

- | | |
|--|-------------|
| 13 Motorola MTS portable radios | \$33,800.00 |
| 1 upgraded E-911 CPU (Central Processing Unit) (replacement unit for Y2K) | \$1,900.00 |
| 1 Rorstar Telephone System (replacement) | \$29,000.00 |

and that the sum of \$64,700.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to the General Laws, Chapter 21C (1/2), to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY 2000 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (duly seconded)

Action: It is a vote.

**ARTICLE 13. ARCHITECTURAL FEES/RENOVATION PROJECTS
CRANBERRY VALLEY GOLF COURSE**

ARTICLE 13. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay for architectural fees and various renovation projects to Cranberry Valley Golf Course including:

- 1) the construction of a new clubhouse at Cranberry Valley Golf Course,
- 2) an addition to the maintenance facility at Cranberry Valley Golf Course, and
- 3) various renovation projects to Cranberry Valley Golf Course

and to act fully thereon. By request of the Golf Commission. Estimated cost: \$200,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$200,000.00 be raised and appropriated for this purpose,. and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 8, for this purpose, provided however, that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay the principal of and interest on the borrowing authorized by this vote. (duly seconded)

Action: It got the necessary 2/3 vote to pass.

ARTICLE 14. WATER DEPARTMENT REHABILITATION

ARTICLE 14. To see if the Town will vote to raise and appropriate a sufficient sum of money to be used for Water Department facility rehabilitation that includes purchasing and installing a natural gas generator with transfer switch and a propane power auxiliary engine with driveshaft and couplings and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated cost: \$77,800.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$77,800.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 15. CAPITAL AND OPERATIONAL COSTS FOR CHANNEL 19

ARTICLE 15. To see if the Town will vote to raise and appropriate a sufficient sum of money to operate Channel 19 for the coming year, including both capital and operational costs and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Finance Committee) I move that this article be accepted and adopted and that \$75,000.00 be transferred from Media One Reserved for Appropriation Account for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 16. PURCHASE/EQUIP VEHICLES

ARTICLE 16. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase and equip the following vehicles:

| | <u>Estimated Cost</u> |
|---|-----------------------|
| <u>DIVISION OF HIGHWAYS & MAINTENANCE</u> | |
| 1 - new 58,000 GVW Dump Truck | \$76,500.00 |
| 1 - new 35,000 GVW Truck | |
| w/catch basin cleaner | \$97,000.00 |
| 1 - new 4-wheel drive 1 ton dump truck | \$47,100.00 |
| <u>FIRE DEPARTMENT</u> | |
| 1 - new Pickup Truck | \$32,000.00 |
| <u>WATER DEPARTMENT</u> | |
| 1 - new Utility Truck | \$23,825.00 |

and to further authorize trade-in or sale of the old vehicles or equipment of the following toward the purchase price where the Board of Selectmen find that the vehicle or equipment cannot be utilized elsewhere in Town.

| | |
|---|--|
| <u>DIVISION OF HIGHWAYS & MAINTENANCE</u> | |
| 1 - 1984 GMC Pickup Truck | |
| 1 - 1986 GMC Dump Truck | |
| <u>FIRE DEPARTMENT</u> | |
| 1 - 1987 Ford 1/2 ton Pickup | |
| <u>WATER DEPARTMENT</u> | |
| 1 - 1990 Utility Truck | |

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$276,425.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as follows:

| | |
|---|-------------|
| <u>DIVISION OF HIGHWAYS & MAINTENANCE</u> | |
| 1 - new 35,000 GVW Truck | |
| w/catch basin cleaner | \$97,000.00 |
| 1 - new 4-wheel drive 1 ton dump truck | \$47,100.00 |
| <u>FIRE DEPARTMENT</u> | |
| 1 new pick up truck | \$31,468.00 |
| <u>WATER DEPARTMENT</u> | |
| 1 - new Utility Truck | \$23,825.00 |

and that the sum of \$199,393.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 17. PURCHASE VARIOUS EQUIPMENT

ARTICLE 17. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase and equip the following equipment for use by various Town Departments:

| | <u>Estimated Cost</u> |
|------------------------|-----------------------|
| <u>GOLF DEPARTMENT</u> | |
| 1 Greens Aerator | \$12,000.00 |
| 1 Utility Truckster | \$15,000.00 |

and to further authorize trade-in, or sale of old equipment toward the purchase price where the Board of Selectmen find that the equipment cannot be utilized elsewhere in Town and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$27,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as follows:

| | |
|---------------------|-------------|
| 1 Greens Aerator | \$12,000.00 |
| 1 Utility Truckster | \$15,000.00 |

and that the sum of \$27,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 18. LANDFILL EQUIPMENT/DISPOSAL COSTS
FOR C & D WASTE

ARTICLE 18. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase and equip the following:

| | |
|---------------------------------------|-------------|
| 1 new 100 yard trailer for C&D waste | \$36,500.00 |
| 1 Concrete Pad Foundation for rolloff | \$10,500.00 |

and to fund disposal costs for C&D Waste \$210,000.00

and to act fully thereon. By request of the Director of Highways & Maintenance. Estimated cost: \$257,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as follows:

| | |
|--|--------------|
| 1 new 100 yard trailer for C & D waste | \$ 36,500.00 |
| 1 Concrete pad foundation for rolloff | 10,500.00 |
| Disposal costs for C & D waste | 210,000.00 |

and that the sum of \$257,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 19. ENGINEERING COSTS ASSOCIATED
WITH LANDFILL CLOSURE**

ARTICLE 19. To see if the Town will vote to raise and appropriate a sufficient sum of money to be used for engineering costs associated with the landfill closure project and to act fully thereon. By request of the Board of Health. Estimated cost: \$38,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$38,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 20. STORMWATER DRAINAGE
IMPROVEMENTS – LONG POND AREA**

ARTICLE 20. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund stormwater drainage improvements at Long Pond Drive and Fernandes Bog Beach (Long Pond) and to authorize the Board of Selectmen to seek and accept any Federal, State, or other grant funds or contributions and enter into any agreements in connection with the above purposes and to act fully thereon. By request of the Board of Health. Estimated Cost: \$70,819.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$70,819.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 21. ACCEPT ROAD LAYOUTS

ARTICLE 21. To see if the Town will vote to accept the layouts of the following roads as laid out by the Board of Selectmen: Deer Run, South Harwich; Edith Grove Road, Harwich; Eldridge Pond Road, Harwich; Rabbit Run, West Harwich, and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted (duly seconded)

Action: It is a unanimous vote, so declared.

**ARTICLE 22. EQUIP SOFTBALL FIELDS WITH FENCING,
BLEACHERS AND DUGOUTS**

ARTICLE 22. To see if the Town will vote to raise and appropriate a sufficient sum of money to equip the new softball field, Senior Memorial Softball Field, with fencing, bleachers and dugouts and to act fully thereon. By request of the Recreation and Youth Department. Estimated cost: \$12,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$12,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 23. PURCHASE/EQUIP COMPUTERIZED TEE-TIME
RESERVATION SYSTEM**

ARTICLE 23. To see if the Town will vote to raise and appropriate a sufficient sum of money to be spent under the direction of the Golf Commission to purchase and equip a computerized tee-time reservation system and to act fully thereon. By request of the Golf Commission. Estimated cost: \$35,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$35,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 24. TOPOGRAPHICAL MAPS PROPOSED SITE(S)
FOR NEW 18-HOLE GOLF COURSE**

ARTICLE 24. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase topographical maps of the proposed site(s) for a new 18-hole Golf Course and to act fully thereon. By request of the Golf Commission. Estimated cost: \$15,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

**ARTICLE 25. PURCHASE/EQUIP ABOVE GROUND FUEL
TANK FOR GOLF COURSE**

ARTICLE 25. To see if the Town will vote to raise and appropriate a sufficient sum of money to be spent under the direction of the Golf Commission to purchase and equip a 2000 gallon above ground fuel tank for gasoline and

diesel fuel and to act fully thereon. By request of the Golf Commission. Estimated cost: \$15,000.00 plus installation.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$15,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 26. CAD SYSTEM SOFTWARE PROGRAM FOR FIRE STATION

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase a CAD System (Computer-Aided-Dispatch) Software Program for the alarm room and to act fully thereon. By request of the Fire Chief. Estimated cost: \$9,900.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$9,900.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 27. ALTERATIONS TO FIRE HEADQUARTERS

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to alter, renovate and or complete a portion of the second floor of Headquarters and to act fully thereon. By request of the Fire Chief. Estimated cost: \$10,000.00.

Motion: (Peter Luddy, Selectman) I move that this article be accepted and adopted and that \$10,000.00 be transferred from available funds for this purpose. (duly seconded)

Amendment to main motion: (James Higgins, Finance Committee) I move to amend the main motion by transferring the \$10,000.00 from Article 7 of the Special Town Meeting of October 27, 1994. (duly seconded)

Action: The amendment carries.

Action on main motion as amended: It is a vote.

ARTICLE 28. PORTABLE VOICE PAGERS FOR FIRE DEPARTMENT

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase six (6) 800 trunking portables and thirty (30) Minitor II voice pagers and to act fully thereon. By request of the Fire Chief. Estimated cost: \$21,900.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$21,900 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 29. AMEND BY-LAW – FIRE PREVENTION CODE

ARTICLE 29. To see if the Town will vote to amend the Harwich By-Laws, Article IV Public Safety, Part 11 Fire Prevention, by adding thereto a new part to read as follows: In order to protect and enhance public safety by reducing the risk of fire hazard, the provisions of the National Fire Protection Association Fire Prevention Code (NFPA-1) as from time to time amended is hereby incorporated in and made a part of this By-Law and any violation of any provision thereof shall constitute a violation of this section.

Violation and Penalty: Whoever violates any provision of this section shall be punished by a fine of fifty dollars (\$50.00) for each offense. In the case of any continuing violation, each day said violation continues shall constitute a separate offense. Said section shall be enforceable by the head of the Fire Department or his authorized designee, as well as by Town Officers having police powers and to act fully thereon. By request of the Fire Chief.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: This article is indefinitely postponed.

ARTICLE 30. AMEND ZONING BY-LAW TO PROHIBIT DRIVE-UP AND DRIVE-THROUGH FOOD SERVICE ESTABLISHMENTS

ARTICLE 30. To see if the Town will vote to amend the Zoning By-Law in the following manner so as to prohibit drive-up and drive-through food service establishments:

Section II – Definitions

Add the following new definition:

“Food sales with drive-up or drive-through facilities – Any use which provides food products to customers at exterior stations, either fixed or transient, roofed or unroofed, that are accessible by motorized vehicles. This term shall not include food service establishments where customers park their vehicles in designated parking spaces and access exterior food service tables, stations, windows, or counters without their vehicles.”

Section V Table 1 – Use Regulations

Under Paragraph IV, Commercial Uses, add a new use as item “3b.” as follows:

“3b. Food sales with drive-up or drive-through facilities.”

and prohibit said use in all zoning districts.

Section X (H) – Variances

Add to the end of the first sentence the following phrase:

“, except that no variance shall be granted to allow food sales with drive-up or drive-through facilities.”

so that the first sentence, as amended, shall appear as follows:

“The Board of Appeals shall have the power to hear and decide the applications for variances from the provisions of the Protective By-Laws, including the power to grant a variance authorizing a use or activity not otherwise permitted in the district in which the land or structure is located, except that no variance shall be granted to allow food sales with drive-up or drive-through facilities.”

and to act fully thereon. By request of the Planning Board.

EXPLANATION: The Planning Board has considered the impacts, typically associated with food sales with drive-up and drive-through facilities and has found that such facilities tend to generate more traffic volume than similar uses with no drive-up or drive-through facilities. The management of traffic is of great concern to the Board and many other Harwich citizens. This proposed amendment would help reduce the total potential traffic to be generated within the Town, which will help reduce the need to expand existing roadway facilities.

Motion: (Robert Widegren, Chairman-Planning Board) I move that this article be accepted and adopted. (duly seconded)

REPORT OF THE PLANNING BOARD-MAY 3, 1999

ARTICLE 30-1999 ANNUAL TOWN MEETING

Amend Zoning By-Law to Prohibit Drive-up and Drive through Food Service Establishments

On Tuesday April 13, 1999, the Planning Board held a duly advertised and posted public hearing on this article. Following the hearing, the Planning Board voted that night to recommend adoption of this article by Town Meeting.

Action: (Michael D. Ford, Moderator) I rule it got the necessary 2/3 vote to pass.

**ARTICLE 31. DEFRAID EXPENSES CHASE LIBRARY AND
HARWICH PORT LIBRARY**

ARTICLE 31. To see if the Town will vote to raise and appropriate a sufficient sum of money to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Board of Selectmen and to act fully thereon. By request of the Board of Selectmen Estimated cost: \$22,630.00.

Motion: (James Higgins, Finance Committee) I move that this article be accepted and adopted and that \$22,630.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote

**ARTICLE 32. PURCHASE KUSTOM SIGNAL RADAR SPEED
DETECTION MONITORING TRAILER**

ARTICLE 32. To see if the Town will vote to raise and appropriate the sum of eight thousand three hundred ten dollars (\$8,310.00) for the purpose of purchasing a Kustom Signal Radar Speed Detection Monitoring Trailer and to act fully thereon. By request of the Traffic Safety Committee. Estimated cost: \$8,310.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: This article is indefinitely postponed.

ARTICLE 33. WATER PROJECT - SKINEQUIT POND

ARTICLE 33. To see if the Town will vote to raise and appropriate six thousand dollars (\$6,000.00) for a remedial water project for Skinequit Pond and to apply for and accept any State, Federal or Private grant monies available for this purpose and to act fully thereon. By request of the Natural Resources Director. Estimated cost: \$6,000.00

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$4,500.00 be transferred from available funds and \$1,500.00 be transferred from the grant for a total of \$6,000.00 for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 34. PROJECT CONTEMPORARY COMPETITIVENESS
SCHOLARSHIPS**

ARTICLE 34. To see if the Town will vote to raise and appropriate a sufficient sum of money for the Board of Selectmen to award scholarships to

eighth and ninth grade Harwich students to participate in Project Contemporary Competitiveness at Bridgewater State College; said monies to be used to defray the cost of tuition and related expenses and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$3,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$3,000.00 be transferred from available funds for this purpose (duly seconded)

Action: It is a vote.

ARTICLE 35. AMEND HOME RULE CHARTER – CEMETERY COMMISSION

ARTICLE 35. To see if the Town will vote to amend the Harwich Home Rule Charter, Chapter 7 – Appointed Town Boards, Section 15 – Cemetery Commission, by deleting section 7-15-2 in its entirety and inserting the following new sections:

“7-15-2 The Commission shall be responsible for the administration of cemeteries and cemetery funds, and shall develop policies for the management of Town-owned cemetery properties.”

“7-15-3 The policies adopted by the Commission shall be administered by the Cemetery Administrator who shall be subject to the day-to-day supervision of the Town Administrator within the scope of the general policy and direction established by the Commission” and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a unanimous vote, so declared

ARTICLE 36. AMEND HOME RULE CHARTER – CAPITAL OUTLAY PLAN

ARTICLE 36. To see if the Town will vote to amend the Harwich Home Rule Charter, Chapter 9 – Financial Provisions and Procedures, Section 6 – Capital Outlay Plan, by removing Section 6 – Capital Outlay Plan in its entirety and adding the following new Section 6 – Capital Outlay Plan;

“SECTION 6 - Capital Outlay Plan

9-6-1 The purpose of the seven (7) year capital outlay plan is to provide the Town with a long-range forecast of the Town’s capital improvement needs, and to attempt to keep debt borrowing levels as even as possible from year to year.

- 9-6-2 A capital outlay shall be defined as the acquisition, construction, or renovation of buildings, equipment or land having a total cost of \$100,000 during any budget year and/or planning funds for any such capital outlays, except that the acquisition of land for conservation, open space, or watershed purposes is excluded from this definition.
- 9-6-3 The Town Administrator shall submit a seven (7) year capital outlay plan which shall consist of the four (4) remaining years of the previously voted plan plus three (3) new years added as the fifth, sixth, and seventh years of the plan, to a joint meeting of the Board of Selectmen and the Finance Committee, during the month of December of each year.
- 9-6-4 The Board of Selectmen shall hold a joint public meeting on the submitted capital outlay plan with the Finance Committee and the Capital Outlay Committee on or before the second Friday in January.
- 9-6-5 The Board of Selectmen shall prepare articles to be included in the May Annual Town Meeting Warrant, seeking adoption of the seven (7) year Capital Outlay Plan, and funding of the current year of that plan.
- 9-6-6 A simple majority vote of the Town Meeting is needed to adopt the seven (7) year Capital Outlay Plan as submitted.
- 9-6-7 Additions, revisions or amendments to the first four (4) years, as outlined in Section 9-6-3 above, of the submitted seven (7) year Capital Outlay Plan shall be done as amendments to the main motion adopting the plan, and shall require a two-thirds majority vote in order to pass.
- 9-6-8 If any part of the current year of the plan fails to receive funding at the Annual Town Meeting, the unfunded portion will be dropped from the plan and can only return under the provisions previously set forth in Sections 9-6-3 or 9-6-7 above.
- 9-6-9 If any part of the current year of the plan receives funding support at the Annual Town Meeting but fails at any necessary Debt Exclusion, Capital Exclusion or Proposition 2 1/2 override ballot votes, the unsupported portion shall be returned to the seven (7) year capital plan in year one (1) of the next seven (7) year plan, and will be subject to the provisions set forth in Section 9-6-7 above.
- 9-6-10 Any article included in an Annual or Special Town Meeting Warrant, which requests a Capital Outlay as defined in Section 9-6-2 above

shall be considered an amendment to the Capital Outlay Plan and shall require a two-thirds majority vote in order to pass.”

and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the Charter be amended as printed in the Warrant with the following changes:

1) under section 9-6-3 delete the words “of each year” at the end thereof and add the following sentence: “After submittal of the first seven (7) year Capital Outlay Plan, the Town Administrator shall submit a seven (7) year Capital outlay Plan which shall consist of the six (6) remaining years of the previously voted plan plus one (1) additional year as the seventh year of the plan, to a joint meeting of the Board of Selectmen and the Finance Committee, during the month of December.

2) under section 9-6-7 the number four (4) in the first line shall be deleted and the number six (6) inserted in place thereof. (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 37. AMEND GENERAL BY-LAW TOWN MEETING PROCEDURES

ARTICLE 37. To see if the Town will vote to amend the General By-Law of the Town by adding the following new section under ARTICLE 1 TOWN MEETING PART 2 Procedure;

Votes Requiring Two-Thirds Majority

“1-215. The Moderator may conduct all votes requiring a two-thirds majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required” and to act fully thereon. By request of the Moderator.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as printed except that it be renumbered 1-213 (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 38. REPAIRS TO TOWN HALL

ARTICLE 38. To see if the Town will vote to raise and appropriate a sufficient sum of money, to be spent under the direction of the Board of Selectmen, to fund needed repairs to Town Hall, including but not limited to a new skylight, ceiling and tile repairs, brick and masonry work on the outside

stairs and walls, and other related expenses and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$25,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$25,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 39. SPECIAL EDUCATION NEEDS

ARTICLE 39. To see if the Town will vote to raise and appropriate a sufficient sum of money to act as a reserve fund which would be spent under the direction of the Board of Selectmen to fund existing and unforeseen special education needs of the Harwich School District including, but not limited to, placement of special education needs students in other school districts or private institutions, expenses, supplies and technology, tutoring, monitoring and contracted services, transportation and other related expenses and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$50,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: The article is indefinitely postponed.

ARTICLE 40. STUDY OF EXISTING JETTIES AND THE SHORE LINES ALONG NANTUCKET SOUND

ARTICLE 40. To see if the Town will vote to raise and appropriate forty-eight hundred dollars (\$4,800.00), to be spent under the direction of the Board of Selectmen, to conduct a study of the southern shoreline beaches (public and private) of Harwich and explore a possible course of action to best maintain and restore the coast line and to authorize the Selectmen to seek and accept any Federal, State or other grant funds or contributions and enter into any agreements in conjunction with the above purpose and to act fully thereon. By request of the Natural Resources Director. Estimated cost: \$4,800.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: The article is indefinitely postponed.

ARTICLE 41. PLEASANT ROAD BEACH BATHHOUSE

ARTICLE 41. To see if the Town will vote to raise and appropriate a sufficient amount of money, to be spent under the direction of the Board of Selectmen, to complete the construction of the bathhouse at Pleasant Road Beach, and other related expenses and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$31,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$38,885.27 be transferred from Article 33 of 1997 Annual Town Meeting for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 42. CONSTRUCT BOARDWALK AT PLEASANT ROAD BEACH

ARTICLE 42. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the purchase of materials to construct a boardwalk at Pleasant Road Beach, and to authorize the Board of Selectmen to seek and accept any Federal, State or other grant funds or contributions and enter into any agreements in connection with the above purposes and to act fully thereon. By request of the Director, Division of Highways and Maintenance. Estimated cost: \$5,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 43. CONVEY LAND TO CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

ARTICLE 43. To see if the Town will vote to transfer to the Board of Selectmen for the purpose of conveying, and authorize the Board of Selectmen to convey to the Cape Cod Regional Technical High School District, for school purposes and for nominal consideration, the land described as follows:

two (2) parcels of land shown on Assessor's Map #82 which are located within designated A-1, indicated on Assessor's Maps only as the Town of Harwich

or take any other action relative thereto and to act fully thereon. By request of the Cape Cod Tech Regional School District.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that the article be accepted and adopted and that the two parcels of land shown on Assessor's Map #82 and labeled Town of Harwich within Lot A-1, which parcels are also shown as Town of Harwich Parcel 62-T and Town of Harwich Parcel 63-T on plan of land entitled "Plan of Land in Harwich, Mass., of Land Taking for Cape Cod Regional Technical High School, Scale 1" = 60' Dec. 1, 1971 Charles N. Savery, Inc. Registered Engineers and Land Surveyors, Hyannis-South Yarmouth", which plan was recorded at the Barnstable County Registry of Deeds on December 24, 1971 in Plan Book 251, Page 64, be transferred to the Board of Selectmen for the purpose of conveying same to

the Cape Cod Regional Technical High School District and further that the Board of Selectmen be authorized to make said conveyance to the Cape Cod Regional Technical High School District for nominal consideration. (duly seconded)

Action: It is a unanimous vote, so declared.

**ARTICLE 44. MAINTAIN/CERTIFY REAL/PERSONAL
PROPERTY VALUATIONS**

ARTICLE 44. To see if the Town will vote to raise and appropriate a sufficient sum of money to maintain and/or certify real and personal property valuations and to act fully thereon. By request of the Board of Assessors. Estimated cost: \$75,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$75,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

**ARTICLE 45. ACCEPT CHAPTER 59, SECTION 5, CLAUSE 17-D
OF MASS GENERAL LAWS (WIDOW'S EXEMPTION)**

ARTICLE 45. To see if the Town will vote to accept Chapter 59, Section 5, Clause 17-D of the Massachusetts General Laws (Widows Exemption), said change to take effect for FY 2000 and to act fully thereon. By request of the Board of Assessors.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted (duly seconded)

Action: It is a vote.

**ARTICLE 46. ACCEPT CHAPTER 59, SECTION 5, CLAUSE 37-A
OF MASS GENERAL LAWS (BLIND EXEMPTION)**

ARTICLE 46. To see if the Town will vote to accept Chapter 59, Section 5, Clause 37-A of the Massachusetts General Laws (Blind Exemption), said change to take effect for FY 2000 and to act fully thereon. By request of the Board of Assessors.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 47. GRANT EASEMENT TO COMMONWEALTH ELECTRIC TO PROVIDE SERVICE TO TOWN TRANSFER STATION

ARTICLE 47. To see if the Town will authorize the Board of Selectmen to grant Commonwealth Electric Company an easement to install and maintain a primary electric underground system on town-owned property to provide service to the Town Transfer Station and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 48. FINANCING WATER POLLUTION ABATEMENT FACILITY PROJECTS

ARTICLE 48. To see if the Town will vote to raise and appropriate a sufficient sum of money, to be spent under the direction of the Board of Health, for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or to take any other action relative thereto and to act fully thereon. By request of the Great Sands Task Force. Estimated cost: \$200,000.00.

Motion: (James Higgins, Finance Committee) I move that this article be accepted and adopted and to fund such article, authorize the Treasurer with the approval of the Board of Selectmen to borrow \$200,000.00 from the Massachusetts Water Pollution Abatement Trust. (duly seconded)

Action: (Michael Ford, Moderator) I rule it got the necessary 2/3 vote to pass.

ARTICLE 49. DREDGE VARIOUS HARBORS

ARTICLE 49. To see if the Town will vote to raise and appropriate a sufficient sum of money to dredge various harbors and to act fully thereon. By request of the Harbormaster. Estimated cost: \$50,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$50,000.00 be transferred from available funds for this purpose (duly seconded)

Action: It is a vote.

**ARTICLE 50. DESIGN CERTAIN IMPROVEMENTS AT
SAQUATUCKET MUNICIPAL MARINA**

ARTICLE 50. To see if the Town will vote to raise and appropriate a sufficient sum of money to design certain improvements at Saquatucket Municipal Marina to better accommodate passenger ferry operations, including but not limited to the following:

1. Relocation of the Nantucket ferry slip to a new, permanent location along at the northwestern edge of the existing marina dock system.
2. Installation of heavy duty pilings.
3. Dredging of the new slip area.
4. Installation of a gangway which meets the requirements of the Americans with Disabilities Act.
5. Raising the grade and paving behind the bulkhead at the new slip site.
6. A new pedestrian walkway between the new slip site and Rout 28.
7. Upgrading the existing car parking area with drainage facilities and a new paved surface.
8. Establishment of a new, automated parking control system to provide for efficient use and monitoring or marina parking spaces and to enable the collection of parking fees.

and to authorize the Board of Selectmen to apply for and receive any grants and enter into all agreements necessary to complete these tasks, including any grant agreements with State or Federal agencies and to act fully thereon. By request of the Planning Board. Estimated cost: \$55,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: This article is indefinitely postponed.

**ARTICLE 51. AMEND BY-LAW – PROHIBIT PERSONAL
MOTORIZED WATERCRAFT**

ARTICLE 51. To see if the Town will vote to amend the Town of Harwich By-Laws as follows: Article IV Delete Part 6, Section 4-605 and replace with the following:

“ 4-605. The use of personal motorized watercraft, such as jet skis, shall be prohibited from operating on Herring River, and shall be prohibited from launching said craft from any Town-owned property abutting fresh water ponds” and to act fully thereon. By request of the Building Commissioner.

EXPLANATION: To insure the safety of the public in their use of Town-owned swimming and recreational areas and to prevent commercial activities regarding these uses.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: A standing count was taken YES 56 No 109. The motion did not carry.

Motion: (Winifred Ovaska) I move that this article be accepted and adopted. (duly seconded)

Action: Motion Carried

ARTICLE 52. AMEND BY- LAW - POLITICAL SIGNS

ARTICLE 52. To see if the Town will vote to amend the Zoning By-Laws, Section VII, SIGN REGULATIONS, Section 3, Paragraph J. by deleting Section VII, Section 3, Paragraph J. and substituting in place thereof the following new section.

“J. Political Signs

Political signs are permitted commencing thirty (30) days before an election provided that:

- a. the signs do not exceed 4.5 square feet per sign face;
- b. the signs are not distractive to motorists;
- c. there is not more than one (1) sign per candidate on each private property;
- d. the signs are not placed on public property or within or over the layout of a public or private way, excepting driveways;
- e. the political signs shall be removed before the end of the day after the election.”

and to act fully thereon. By request of the Building Commissioner.

EXPLANATION: To bring the Harwich Sign Regulations regarding political signs into closer uniformity with surrounding Towns, and to address Election Day uses.

Motion: (Dana DeCosta, Selectman) I move that this article be accepted and adopted with the following change: That the number 4.5 in item (a) be changed to 3.5 (duly seconded)

REPORT OF THE PLANNING BOARD - MAY 3, 1999
ARTICLE 52 - 1999 ANNUAL TOWN MEETING

Amend By-Law - Political Signs

On Tuesday, April 13, 1999, the Planning Board held a duly advertised and posted public hearing on this article. Following the hearing, the Planning Board voted that night to recommend adoption of this article by Town Meeting.

A standing count was taken YES 131 NO 20.

Action: It did get the necessary 2/3 vote.

ARTICLE 53. AMEND BY-LAW - NON-CONFORMING USES

ARTICLE 53. To see if the Town will vote to amend the Zoning-By-Law Section X, Paragraph J. Non-Conforming uses, by deleting the first sentence and substituting in place thereof the following:

“ Pre-existing non-conforming structures and uses may be changed, extended or altered, provided that any extension or change may be made only by issuance or a special permit from the Board of Appeals, provided that no such change or extension shall be permitted unless there is a finding by the Board that such change or extension shall not be substantially more detrimental to the neighborhood than the existing non-conforming use” and to act fully thereon. By request of the Building Commissioner.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

REPORT OF THE PLANNING BOARD - MAY 3, 1999
ARTICLE 53 - 1999 ANNUAL TOWN MEETING

Amend Zoning By-Law - Nonconforming Uses

On Tuesday, April 13, 1999, the Planning Board held a duly advertised and posted public hearing on this article. Following the hearing, the Planning Board voted that night to recommend adoption of this article by Town Meeting.

Motion to amend: (Paul Corcoran, Building Commissioner) I move that the main motion be amended to read as follows: That the Article be accepted and adopted as printed except that the word “or” after the word “issuance” in the second line be changed to the word “of”. (duly seconded)

Action on amendment: The amendment carries

Action on main motion as amended: It is a unanimous vote, so declared.

At 10:40 PM on Monday, May 3, 1999, a motion was made and seconded to adjourn to 7:00 PM on May 4, 1999. Duly seconded and so moved.

On Tuesday, May 4, 1999, the Moderator, Michael D. Ford, called the Annual Town Meeting to order at 7:00 PM and adjourned the meeting until 7:10 when a quorum was met, with a total of 421 registered voters. The meeting began with:

ARTICLE 54. DEMOLITION/DISPOSAL OF ABANDONED OR CONDEMNED STRUCTURES

ARTICLE 54. To see if the Town will vote to raise and appropriate a sufficient sum of money for the demolition and disposal of abandoned or condemned structures, including legal advertising and related administrative expenses and to act fully thereon. By request of the Building Commissioner. Estimated cost: \$8,000.00.

EXPLANATION: Unsafe structures not made safe by the owner should be demolished for the safety of the public.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$8,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote

ARTICLE 55. SELL CERTAIN TOWN-OWNED PARCELS OF LAND

ARTICLE 55. To see if the Town will vote to transfer to the Board of Selectmen for the purpose of sale, and authorize the Board of Selectmen to sell certain parcels of land owned by the Town upon such terms and conditions as the Board deems in the best interest in the Town, and to authorize the Board to enter into any agreements in connection with the above purposes. The specific parcels are as follows:

| | | | |
|------------------------|----------------------------|------|--------|
| 3 Great Western Road | Assr's Map 45, Parcel S4-1 | .55 | acre |
| 7 Great Western Road | Assr's Map 45, Parcel S4-2 | .56 | acre |
| 11 Great Western Road | Assr's Map 45, Parcel S4-3 | .56 | acre |
| 15 Great Western Road | Assr's Map 45, Parcel S4-4 | .56 | acre |
| 21 Great Western Road | Assr's Map 45, Parcel S4-5 | .5 | acre |
| Off Great Western Road | Assr's Map 45, Parcel S4-6 | 1.59 | acres. |

and to act fully thereon. By request of the Real Estate and Open Space Committee.

(TOTAL ASSESSED VALUE: \$250,200.00)

EXPLANATION: This article proposes to sell six (6) Town-owned parcels located in the industrial zone in North Harwich and use the proceeds of that sale to acquire open space for the Town.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

This article needed a 2/3 majority to pass.

Action: A standing count was taken YES 202 NO 57. It is a vote.

ARTICLE 56. ACQUIRE LAND OF CHARLES P.H. BASCOM

ARTICLE 56. To see if the Town of Harwich will vote to raise and appropriate a sufficient sum of money and to authorize the Treasurer with the approval of the Board of Selectmen to purchase, or take by eminent domain, in accordance with M.G.L. Chapter 44, Section 8C, the sum of \$198,000.00, for the purpose of purchasing for conservation purposes by eminent domain or negotiated purchase or otherwise a certain property together with any buildings thereon, described as follows: land from Charles P.H. Bascom, off Bay Road, containing 6.63 acres more or less, as shown on Assessor's Map 98, Parcel T6. Further described at the Barnstable County Registry of Deeds as: B984 P561; that said land be conveyed to said Town of Harwich under the provisions of Massachusetts General Laws, Chapter 40, Section 8c, and as it may hereafter be amended and other Massachusetts Statutes relating to Conservation, to be managed and controlled by the Conservation Commission of the Town of Harwich, and the Conservation Commission be authorized to file on behalf of the Town of Harwich any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, Section 11) and/or any others in any way connected with the scope of this Article, and the Board of Selectmen be authorized to negotiate the purchase of said property and be authorized to make the decision to enter into any agreement to purchase said property, and the Town of Harwich and the Chairman of the Board of Selectmen with the Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of Harwich to affect said purchase, and to act fully thereon. By request of the Real Estate and Open Space Committee.

TOTAL DOLLARS \$198,000.00

EXPLANATION: This article proposes to acquire open space for the Town. This language represents the requirements of the Self-Help Program.

Motion: (James Higgins, Finance Committee) I move that the article be accepted and adopted and the sum of One Hundred Ninety-eight Thousand and NO/100 (\$198,000.00) Dollars be appropriated for the purpose of pur-

chasing and/or taking by eminent domain, for conservation purposes in accordance with G.L. c. 40, sec 8 C, and land together with the buildings thereon, located off Bay Road, consisting of 6.65 acres more or less which land is shown on Assessor's Map 98 as Parcel T6 and further described in a deed recorded at the Barnstable County Registry of Deeds in Book 984, Page 561 (the "Premises"), currently owned by Charles P.A. Bascom; that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry-out the purchase of the Premises in accordance with the provisions of the article and this vote, and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Ninety-eight Thousand and NO/100 (\$198,000.00) Dollars pursuant to Section 7 of Chapter 293 of the Acts of 1998 entitled; "AN ACT RELATIVE TO ESTABLISHMENT OF THE CAPE COD OPEN SPACE LAND ACQUISITION PROGRAM", or any other enabling authority, and to issue bonds or notes of the Town therefor. (duly seconded)

**TOWN OF HARWICH
REAL ESTATE AND OPEN SPACE COMMITTEE
ANNUAL TOWN MEETING REPORT
ARTICLE 56**

At a meeting of the Town of Harwich Real Estate and Open Space Committee on Thursday, April 29, 1999, the Committee unanimously voted to support and recommend Article 56 as written.

Harwich Real Estate and Open Space Committee

s/Anne S. Agnew

s/Hugh C. Millar

s/Douglas Stanford

s/Philip S. Eagan

s/D. Isabel Smith

s/Margo Fenn

s/Robert S. Neese

Action: It is a unanimous vote, so declared.

ARTICLE 57. ACQUIRE LAND ISLAND POND TRUST

ARTICLE 57. To see if the Town of Harwich will vote to raise and appropriate a sufficient sum of money and to authorize the Treasurer with the approval of the Board of Selectmen to purchase, or take by eminent domain or otherwise, or to acquire by gift, in accordance with M.G.L. Chapter 44, Section 8C, for the purpose of purchasing for preservation, open space, conservation and/or passive recreation purposes by eminent domain or negotiated purchase or otherwise a certain property together with any buildings thereon,

described as follows: land, or portion thereof, from Island Pond Trust partly shown on the plan recorded with the Barnstable County Registry of Deeds in Plan Book 438, Page 21 and described in deeds recorded with the Barnstable County Registry of Deeds in Book 4688, Page 4, and Book 6935, Page 242, and Book 6935, Page 243, and containing a total of thirty-four (34) acres, more or less, or a conservation restriction thereon, ("the Premises"), and to raise and appropriate, or transfer from available funds or funds made available under the provisions of Chapter 293 of the Acts of 1998, (the Cape Cod Land Bank so called), or borrow the sum necessary for such acquisition under the provision thereof, or take any other action relative thereto, that said land be conveyed to said Town of Harwich under the provisions of Massachusetts General Laws, Chapter 40, Section 8c, and as it may hereafter be amended and other Massachusetts Statutes relating to Conservation, to be managed and controlled by the Conservation Commission of the Town of Harwich, and the Conservation Commission be authorized to file on behalf of the Town of Harwich any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, Section 11) and/or any others in any way connected with the scope of this Article, and the Board of Selectmen be authorized to negotiate the purchase of said property and be authorized to make the decision to enter into any agreement to purchase said property, and the Town of Harwich and the Chairman of the Board of Selectmen with the Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of Harwich to affect said purchase, and to act fully thereon. By request of the Real Estate and Open Space Committee.

TOTAL DOLLARS \$500,000.00

EXPLANATION: This article proposes to acquire open space for the Town. This language represents the requirements of the Self-Help Program.

Motion: (Carol Thayer, Chairman-Finance Committee) I move this article be accepted and adopted and the sum of Five Hundred Ninety-five Thousand and NO/100 (\$595,000.00) Dollars be appropriated for the purpose of purchasing and/or taking by eminent domain, for preservation, open space, conservation and passive recreation purposes, the land shown on the plan recorded with the Barnstable County Registry of Deeds in Plan Book 438, Page 21, and described in deeds recorded with the Barnstable County Registry of Deeds in Book 4688, Page 4, and Book 6935, Page 242, and Book 6935, Page 243, and containing a total of thirty-four (34) acres more or less (the "Premises"), currently owned by Island Pond Realty Trust; that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry-out the purchase of the Premises in accordance with the

provisions of the article and this vote, and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of Five Hundred Thousand and NO/100 (\$500,000.00) Dollars pursuant to Section 7 of Chapter 293 of the Acts of 1998 entitled; "AN ACT RELATIVE TO ESTABLISHMENT OF THE CAPE COD OPEN SPACE LAND ACQUISITION PROGRAM", or any other enabling authority, and to issue bonds or notes of the Town therefor; provided, however, that said borrowing is contingent upon receipt by the Town of donation(s) from the Harwich Conservation Trust or any other donor, in the sum of Ninety-five Thousand and NO/100 (\$95,000.00), to be used to offset the total purchase price to be paid hereunder; and provided further that the purchase of said Premises shall be subject to a Conservation Restriction running in favor of the Harwich Conservation Trust, which Conservation Restriction shall contain a provision for public access and contain such additional terms and conditions as the Board of Selectmen deem appropriate. (duly seconded)

**TOWN OF HARWICH
REAL ESTATE AND OPEN SPACE COMMITTEE
ANNUAL TOWN MEETING REPORT
ARTICLE 57**

At a meeting of the Town of Harwich Real Estate and Open Space Committee on Thursday, April 29, 1999, the Committee unanimously voted to support and recommend Article 57 as written.

Harwich Real Estate and Open Space Committee

s/Anne S. Agnew

s/Hugh C. Millar

s/Douglas Stanford

s/Philip S. Eagan

s/D. Isabel Smith

s/Margo Fenn

s/Robert S. Neese

Action: It is a unanimous vote, so declared

Carol Thayer made a motion to adjourn the Annual Town Meeting to the conclusion of the Special Town Meetings, which was seconded. The first Special Town Meeting was called to order at 7:40 PM on Tuesday, May 4, 1999.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING WARRANT
MAY 4, 1999**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, in said Town on Tuesday, May 4, 1999, at 7:30 P.M. then and there to act on the following articles:

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this fifteenth day of March, 1999.

s/Sandra B. Daniels, Chairman

s/Peter J. Luddy

s/Peter S. Hughes

s/Dana A. DeCosta

s/Cyd Zeigler

BOARD OF SELECTMEN

a true copy ATTEST:

s/James M. Noonan

Constable

April 14, 1999

By virtue of this Warrant, I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, 81 Oak Street, in said Town on Tuesday, the 4th of May, 1999, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

Constable

At 7:45 P.M., the moderator convened the Special Town Meeting, the Town Clerk read the Warrant and return of the Warrant, after which, Carol Thayer made a motion to accept a Procedural Motion, pursuant to General Laws Chapter 39, Section 15.

(Carol Thayer, Chairman-Finance Committee) I move pursuant to the provisions of General Laws Chapter 39, Section 15, that the Town Moderator may conduct all votes requiring a two-thirds majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required. This vote shall be in effect for the entire May 4, 1999 Special Town Meeting. (duly seconded)

There was no debate and a unanimous vote was declared.

The first Special Town Meeting began with:

ARTICLE 1. PURCHASE/INSTALL FINANCIAL SOFTWARE AND ASSOCIATED HARDWARE

ARTICLE 1. To see the Town will vote to raise and appropriate a sufficient sum of money to purchase and install new financial software and associated hardware and to act fully thereon. By request of the Computer Coordinator. Estimated cost: \$222,496.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$222,496.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 2. REPLENISH RESERVE FUND ACCOUNT

ARTICLE 2. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money to supplement the FY'99 Finance Committee's Reserve Fund Account and to act fully thereon. By request of the Board of Selectmen and Finance Committee. Estimated cost: \$50,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$100,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

Carol Thayer made a motion to adjourn the first Special Town Meeting to the conclusion of the second Special Town Meeting, which was seconded. The second Special Town Meeting was called to order at 7:50 PM on Tuesday, May 4, 1999.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING WARRANT
MAY 4, 1999**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in' said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, in said Town on Tuesday, May 4, 1999, at 8:00 P.M. then and there to act on the following articles:

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this fifteenth day of March, 1999.

s/Sandra B. Daniels, Chairman

s/Peter J. Luddy

s/Peter S. Hughes

s/Dana A. DeCosta

s/Cyd Zeigler

BOARD OF SELECTMEN

a true copy ATTEST:

s/James M. Noonan

Constable

April 14, 1999

By virtue of this Warrant, I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, 81 Oak Street, in said Town on Tuesday, the 4th of May, 1999, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

Constable

At 7:55 P.M., the moderator convened the Special Town Meeting, the Town Clerk read the Warrant and return of the Warrant, after which, Carol Thayer made a motion to accept a Procedural Motion, pursuant to General Laws Chapter 39, Section 15.

(Carol Thayer, Chairman-Finance Committee) I move pursuant to the provisions of General Laws Chapter 39, Section 15, that the Town Moderator may conduct all votes requiring a two-thirds majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required. This vote shall be in effect for the entire May 4, 1999 Special Town Meeting. (duly seconded)

There was no debate and a unanimous vote was declared.

The second Special Town Meeting began with:

ARTICLE 1. DEVELOP PLANS FOR EXPANSION/RENOVATION ELEMENTARY SCHOOL

ARTICLE 1. To see if the Town will vote to raise and appropriate a sufficient sum of money to develop plans for the renovation/expansion of the Harwich Elementary School through the preliminary design phase of planning and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$200,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$200,000.00 be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 8, for this purpose, provided however, that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay the principal of and interest on the borrowing authorized by this vote. (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 2. FUND BUILDING MAINTENANCE - SCHOOLS

ARTICLE 2. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund building maintenance at the Elementary, Middle and High Schools and to act fully thereon. By Petition and request of the School Committee. Estimated cost: \$43,469.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$43,469.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 3. NEW READING SERIES FOR GRADES K - 8

ARTICLE 3. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the one-time costs associated with the adoption of a new reading series and associated supplies, for all students in Grades Kindergarten through Grade 8 and to act fully thereon. By Petition and request of the School Committee. Estimated cost: \$55,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$55,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 4. PROJECT CONTEMPORARY COMPETITIVENESS

ARTICLE 4. To see if the Town will vote to raise and appropriate a sufficient sum of money for the School Committee to award scholarships to eighth and ninth grade Harwich students who participate in Project Contemporary Competitiveness at Bridgewater State College: said monies to be used to defray the cost of tuition and related expenses and to act fully thereon. By Petition and request of the School Committee. Estimated cost: \$1,200.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: The article is indefinitely postponed.

ARTICLE 5. MONITORING COSTS MIDDLE SCHOOL SEPTIC FACILITY

ARTICLE 5. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the monitoring and operational costs for the wastewater treatment facility at the Elementary/Middle School complex and to act fully thereon. By Petition and request of the School Committee. Estimated cost: \$35,510.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$35,510.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 6. MEDICAID CLERK FOR SCHOOL DEPARTMENT

ARTICLE 6. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund a half-time School Department Medicaid Clerk and fund billing services to be provided by a third party vendor and to act fully thereon.

By Petition and request of the School Committee. Estimated cost: \$22,360.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$22,360.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 7. MODULAR CLASSROOM UNIT FOR SCHOOL

ARTICLE 7. To see if the Town will vote to raise and appropriate a sufficient sum of money and to authorize the School Committee to purchase, lease or lease/purchase a modular classroom unit (including a closed walkway and all associated installation costs) in order to provide additional space at the Harwich Elementary School and to act fully thereon. By Petition and request of the School Committee. Estimated cost: \$80,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$92,567.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 8. FUND GROUP HEALTH INSURANCE EXPENSES

ARTICLE 8. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the Town's share of group health insurance expenses for FY'99 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$300,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$300,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 9. ENGINEERING COST ASSOCIATED WITH LANDFILL CLOSURE

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of thirteen thousand three hundred fifty dollars (\$13,350.00) for the purpose of paying for engineering costs associated with the Landfill Closure Plan and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$13,350.00.

Motion: (James Higgins, Finance Committee) I move that this article be accepted and adopted and that \$13,350.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 10. LEASE ALLEN HARBOR PARKING LOT

ARTICLE 10. To see if the Town will vote to authorize the Selectmen to lease a portion of the Allen Harbor Parking Lot in Harwich Port for use during the off-season for boat storage purposes. Said lease to be for a term up to three (3) years and on such other terms and conditions as the Selectmen deem appropriate and to act fully thereon. By request of the Board of Selectmen and Harbormaster.

Motion: (James Higgins, Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 11. LEASE FUEL DOCK FACILITY AT SAQUATUCKET

ARTICLE 11. To see if the Town will vote to authorize the Selectmen to enter into a three and one-half (3 1/2) year contract to operate the fuel dock facility and associated pumpout system at Saquatucket Marina and to act fully thereon. By request of the Board of Selectmen and Harbormaster.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 12. DISCONTINUE PORTION OF PLEASANT ROAD, WEST HARWICH

ARTICLE 12. To see if the Town will vote to discontinue a portion of Pleasant Road in West Harwich, from its intersection with shore Road, southerly to Nantucket Sound; the land under said road to be maintained by the Recreation and Youth Commission, as part of Pleasant Road Beach and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a unanimous vote, so declared.

ARTICLE 13. TRANSFER ARTICLE BALANCE FOR CONSTRUCTION OF PUMPING STATION AND UTILITIES

ARTICLE 13. To see if the Town will vote to transfer the balance of Article 16, 1998 (Lothrop Ave. tank) to Article 10, 1997 (Pump Station/Water Mains) to be used for construction of pumping station and utilities and to act fully thereon. By request of the Board of Water Commissioners/Superintendent. (Transfer \$42,279.37).

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 14. BROOKS FREE LIBRARY PERSONNEL

ARTICLE 14. To see if the Town will vote to approve the creation of two new full-time, year-round positions for Brooks Free Library, by adding 5 hours per week to each of two existing 30 hour per week positions: One Adult Librarian-Reference, B15/Step 1-2, at \$16.44 – \$17.23 per hour (adds \$4,392.), and one Staff Librarian – Technical services, B13/Step 4 at \$16.44 per hour (adds \$4,308.), and to increase one Library Technician position (B-3/Step 2) by adding 6 hours per week, from 12 to 18 hours per week (adds \$3,641.), and to raise and appropriate a sufficient sum of money to fund the costs thereof and to act fully thereon. By Petition and request of the Trustees of Brooks Free Library. Estimated cost: \$12,341.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$12,341.00 be transferred from available funds for this purpose. (duly seconded)

Action: Motion Carried

ARTICLE 15. IMPROVEMENTS TO ROADS (STATE AID)

ARTICLE 15. To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws, or any other authorizing authority, the sum of four hundred eighty-one thousand, nine hundred ninety dollars (\$481,990.00) to be reimbursed by funds made available by the Massachusetts Legislature as the State's contribution for local road construction work under Chapter 90 of the General Laws and to act fully thereon. By request of the Director, Division of Highways & Maintenance. Estimated cost: \$481,990.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$481,990.00 be appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 8, for this purpose, provided however, that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay for the principal of and interest on the borrowing authorized by this vote. (duly seconded)

Action: It is a unanimous vote, so declared.

Michael D. Ford, Moderator, stepped down at this time, and appointed William A. Doherty, Jr to serve as Temporary Moderator for the next two articles.

ARTICLE 16. TRANSFER OF LAND FOR ELDERLY AFFORDABLE HOUSING

ARTICLE 16. To see if the Town will vote to transfer the care, custody, management and control of the land shown on Town of Harwich Assessor's Map 61 as parcel A1 (the "land") from the Harwich Golf Commission to the Board of Selectmen to be held for general municipal purposes and further to authorize the Board of Selectmen to negotiate a Land disposition agreement with a qualified non-profit corporation which agreement provides for the construction of an elderly affordable housing development on the Land and to further authorize the Board of Selectmen to convey all or a portion of the Land, subject to the terms of the Land disposition agreement, to the qualified non-profit corporation for this purpose. The Land disposition agreement shall provide that if the construction of any such elderly affordable housing development shall not commence within three (3) years from the date of any such conveyance, the title to the Land shall revert back to the Town of Harwich and said Land disposition agreement shall contain such other provisions as the Board of Selectmen deem appropriate and necessary to carry out the provisions of this Article and to act fully thereon. By request of the Board of Selectmen.

Motion: (Peter Hughes, Selectman) I move that the article be accepted and adopted as printed in the warrant with the following changes:

1) The Board of Selectmen be authorized to convey not more than twelve (12) acres of the land for this purpose.

2) In addition to the authority conferred on the Board of Selectmen to include in the Land disposition agreement such other provisions as the Board deems necessary and appropriate to carry out the purposes of this article and not in limitation thereof, the Land disposition agreement shall contain the following additional provisions;

A) The owner and operator of the housing development, its successors and assigns, shall at all times be a qualified nonprofit organization. In the event of a breach of this condition, title to the land, at the option of the Town, shall revert to the Inhabitants of the Town of Harwich.

B) The Board of Directors of the nonprofit organization which owns and operates the housing development shall include a member of

the Harwich Council on Aging and a member of the Harwich Housing Authority, both to be appointed by the Board of Selectmen.

C) The nonprofit organization which owns and operates the housing development shall be required to enter into an agreement with the Town for an annual payment to the Town in lieu of payment of real estate taxes.

3) The nonprofit organization to which the land is conveyed shall be required to pay to the Town the sum of \$50,000.00 as consideration for the transfer of land. Said payment shall be made under such terms and conditions as the Board of Selectmen shall require.

(Explanation - The motion seeks to adopt the article with the following changes: 1) Limit the Selectmen's authority to convey a maximum of 12 acres of land, leaving the remainder of land under the Board's jurisdiction and control for general municipal purposes. 2) Require that the owner of the housing development always be a nonprofit entity. 3) Provide for membership from the Town's Council on Aging and Housing Authority on the Board of the Housing Entity. 4) Require a payment to the Town in lieu of taxes. 5) Require a \$50,000.00 payment to the Town for the land.) (duly seconded)

Amendment to main motion: (James Noonan) I move that the main motion be amended to read as follows: The article be accepted and adopted with the following changes: delete paragraph 2C and paragraph 3 from the main motion. (duly seconded)

Action on amendment: The amendment did not pass.

Action on main motion: This article needed a 2/3 majority vote to pass, transfer of interest in land. It is a vote.

ARTICLE 17. AMEND ZONING BY-LAW BY ADDING NEW ZONING DISTRICT -ELDERLY AFFORDABLE HOUSING

ARTICLE 17. To see if the Town will vote to amend the Zoning By-Laws as follows:

1) Amend Section III, Establishment of Zoning District, Paragraph A. Division into Districts by adding a new Zoning District as follows:

"Elderly Affordable Housing - E-A-H"

And by further amending Section III, Paragraph B Zoning Map as follows:

"The Zoning Map of the Town of Harwich is hereby amended to include the E-A-H District as shown on a sketch plan, a copy of which is on file in the Office of the Town Clerk dated February 25, 1999."

2) Add a new Section XII as follows and re-number the remaining sections and any reference thereto in sequential order to follow the new Section XII:

“Section XII – Elderly Affordable Housing District:

1. Purpose – The purpose of this Section XII is to provide for elderly affordable housing. The Elderly Affordable Housing District is established as a special district which overlays an existing residential zoning district. The Elderly Affordable Housing District permits the development of elderly affordable housing units subject to the specific regulations and requirements contained in this Section XII, which regulations and requirements shall govern even where they are inconsistent with or less restrictive than the other requirements of the Zoning By-Law. The regulations of this Section XII relating to use, building and lot dimensions, development intensity, parking, ingress and egress, and Site Plan Review shall only apply to an Elderly Affordable Housing Development and not to any other use that is allowed or permitted in the underlying zoning district.

2. Relationship to Underlying District

2.1 The Elderly Affordable Housing District shall overlay the underlying residential district so that any parcel of land in the Elderly Affordable Housing District shall also lie in the residential zone in which it is otherwise classified by this Zoning By-Law.

2.2 All reductions, requirements, and definitions contained in the Zoning By-Law shall apply within the Elderly Affordable Housing District to the extent they are not inconsistent with the specific provisions of this Section XII. To the extent any such provisions are inconsistent, the provisions of this Section XII shall prevail.

3. Definition

3.1 Elderly Affordable Housing Development shall mean an affordable multi-family housing development whose occupants shall and must be 60 years of age or older. The term affordable shall mean dwelling units leased by a non-profit corporation or governmental entity, the rents for which do not exceed the guidelines for such rental housing established by the United States Department of Housing and Urban Development (HUD) or any successor agency or by any comparable agency of the Commonwealth of Massachusetts.

4. Permitted Uses

4.1 Elderly Affordable Housing Development.

5. Dimensional and Bulk Requirements – An Elderly Affordable Housing Development shall comply with the following requirements:

| | | | |
|---|---|------|--|
| Minimum Lot Area | - | 8 | acres |
| Minimum Lot Frontage | - | 50 | feet |
| Minimum Front Yard | - | 50 | feet |
| Minimum Side Yard | - | 50 | feet |
| Minimum Rear Yard | - | 50 | feet |
| Maximum Density | - | 8 | units per acre of contiguous upland |
| Maximum Building Height (feet) | - | 40 | feet |
| Maximum Permitted Height (stories) | - | 2 ½ | |
| Maximum Building Coverage of lot (Covered area as percentage of total lot area) | - | 15 | |
| Maximum Site Coverage as per- centage of total site area | - | 50 | |
| Maximum Residential Net floor | - | None | |

and to act fully thereon. By request of the Board of Selectmen.

Motion: (Robert Widegren, Chairman- Planning Board) I move that the article be accepted and adopted as printed in the warrant and the Zoning By-law be so amended with the following changes:

1) All references to Section XII shall be changed to Section XIII.

2) Under paragraph 5, Dimensional and Bulk Requirements, the phrase “Maximum Residential Net Floor” shall be deleted and the phrase “Minimum Residential Net Floor Area (Sq Ft)” shall be inserted in place thereof.

3) A new paragraph 6 shall be added as follows;

6. Parking Standards-one space per dwelling unit. (duly seconded)

REPORT OF THE PLANNING BOARD-MAY 4, 1999
ARTICLE 17 - 1999 MAY SPECIAL TOWN MEETING

Amend Zoning By-Law by Adding New Zoning District - Elderly Affordable Housing

On Tuesday, April 13, 1999, the Planning Board held a duly advertised and posted public hearing on this article. Following the hearing, the Planning Board voted that night to recommend adoption of this article by Town Meeting.

Action: It is a unanimous vote, so declared.

At 8:50 P.M., May 4, 1999, Carol Thayer made a motion to adjourn the second Special Town Meeting, duly seconded and so voted.

The May 1999 Annual Town Meeting was then immediately reconvened and proceeded with:

ARTICLE 58. YOUTH COUNSELOR POSITION

ARTICLE 58. To see if the Town will vote to create a position of Youth Counselor to provide and coordinate counseling and related services to the youth of Harwich; said position to be funded under the Town of Harwich from sources recommended by the Finance Committee with funds being expended under the direction of the Town Administrator or take any action relative thereto and to act fully thereon. By Petition.

Motion: (Robert Murray) That the Town hereby establishes a Youth consultation Study Committee, appointed by the Selectmen not later than June 15, 1999 and comprised of the following members: A member of the Board of Selectmen, but not limited to, or their designee, a member of the School Committee or their designee, the Superintendent of Schools and Town Administrator or their designee(s), a clergy and lay person member of the Harwich Ecumenical Council for the Homeless nominated by the HECH Youth Ministries Board, the Chief of Police or his designee from the Department, a psychologist, the Director of the Guidance Department or a member of the Department nominated by the Director, and a resident who is a Licensed Social Worker with experience working with teen-agers.

Said committee to investigate the feasibility and benefits of having a Youth Consultation Program sponsored by the Town of Harwich and to make a report with recommendations to the next Annual Town Meeting. (duly seconded)

Amendment to main motion: (Carol Thayer, Chairman-Finance Committee) I move to amend the main motion to include the word "costs" after the word "feasibility" in the first line of paragraph two. (duly seconded)

Action on amendment: Amendment carries

Action on main motion as amended: It is a unanimous vote, so declared.

**ARTICLE 59. AMEND GENERAL BY-LAW VOTES
ESTABLISHING RECOMMENDATIONS
REGARDING TOWN MEETING ARTICLES**

ARTICLE 59. To see if the Town will vote to amend the General By-Law of the Town, Article 1, Town Meeting, by adding the following Section 1-213:

1-213: Votes of the Board of Selectmen and Finance Committee establishing recommendations regarding Town Meeting articles shall be made available upon the request of any registered voter at a Regular or Special Town Meeting” and to act fully thereon. By Petition.

Motion: (Allin Thompson) I move that this article be accepted and adopted. (duly seconded)

Action: It is a unanimous vote, so declared.

**ARTICLE 60. AMEND GENERAL BY-LAW RECOMMENDATIONS
ON ARTICLES**

ARTICLE 60. To see if the Town will vote to amend the General By-Law of the Town, Article 1, Town Meeting, Section 1-212, by deleting the sentence “When the Finance Committee’s recommendation is that the Article not be adopted, a proponent of the Article shall move for the adoption of the Article.”, and inserting in place thereof the sentence, “When the Finance Committee’s recommendation is that the Article not be adopted, or when the Finance Committee’s recommendation is that the Article be adopted with amendment(s), a proponent of the Article shall move for the adoption of the Article with or without amendment(s)” and to act fully thereon. By Petition.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: This article is indefinitely postponed.

ARTICLE 61. FUND HUMAN SERVICE AGENCIES

ARTICLE 61. To see if the Town will vote to raise and appropriate the sum of sixty-five thousand, seven hundred thirty-eight dollars (\$65,738.00) to help defray the expenses of the following named human service agencies and organizations; said funds to be expended under the direction of the Board of Selectmen:

AGENCY

Independence House, Inc.

Nauset, Inc.

Harwich Meals-On-Wheels, Inc.

Cape Cod Council on Alcoholism and Drug Dependency, Inc.

Sight Loss Services, Inc.

Cape Cod Child Development, Inc.

The Family Pantry Corporation

Harwich Ecumenical Council for the Homeless (HECH)

includes Children's Community Center & Youth Ministry

South Shore Mental Health, Inc.

Legal Services of Cape Cod and the Islands, Inc.

Cape Cod Human Services, Inc.

Lower Cape Outreach Council, Inc.

Interfaith Council for the Homeless of Lower Cape Cod

Serve New England of Cape Cod d/b/a Harwich Serve or Share

and to act fully thereon. By request of the Human Services Advisory Committee/Petition. Estimated cost: \$65,738.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$65,738.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 62. CHAMBER OF COMMERCE FUNDS

ARTICLE 62. To see if the Town will vote to raise and appropriate a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town of Harwich. Said monies to be used for promotional publication pieces and advertisements touting the Town to potential visitors and to act fully thereon. By Petition. Estimated cost: \$10,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$10,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 63. DEFRAY COST OF LOWER CAPE HOCKEY LEAGUE

ARTICLE 63. To see if the Town will vote to raise and appropriate a sufficient sum of money to help defray the costs of Harwich residents who participate in the Lower Cape Youth Hockey League. Said monies to be used for the rental of ice hours under the direction of the Board of Selectmen and to act fully thereon. By Petition. Estimated cost: \$7,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$7,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 64. DEFRAID COST OF HARWICH BASEBALL, INC.

ARTICLE 64. To see if the Town will vote to raise and appropriate a sufficient sum of money to help defray the costs of Harwich Baseball, Inc., which operates the Harwich Youth Baseball Program. Said monies to be spent under the direction of the Board of Selectmen and to act fully thereon. By Petition. Estimated cost: \$7,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$7,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 65. DEFRAID COST OF HARWICH ATHLETIC ASSOCIATION, INC.

ARTICLE 65. To see if the Town will vote to raise and appropriate the sum of three thousand (\$3,000.00) dollars to help defray the cost of the Harwich Athletic Association, Inc. in sponsoring the Harwich Town Baseball Team (Harwich Mariners), a member of the Cape Cod Baseball League, and other community athletic events. Said money to be spent under the direction of the Board of Selectmen and to act fully thereon. By Petition. Estimated cost: \$3,000.00.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$3,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 66. DEFRAID EXPENSES OF THE HERRING RIVER ADVISORY COMMITTEE

ARTICLE 66. To see if the Town will vote to raise and appropriate a sufficient sum of money to defray expenses of the Herring River Advisory Committee and to act fully thereon. By request of the Herring River Advisory Committee. Estimated cost: \$2,500.00

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$2,500.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 67. HERRING FISHERY

ARTICLE 67. To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary article.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

ARTICLE 68. UNPAID BILLS

ARTICLE 68. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 179 of the Acts of 1941 and to act fully thereon. By request of the Town Accountant. Estimated cost:

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$4,981.49 be transferred from available funds to pay the following bills:

| Vendor | Line Item | Amount |
|-------------------------|------------------------|-------------|
| The Green Machine | 405 - Golf Maintenance | \$ 2,923.76 |
| Sawtelle Brothers | 406 - Golf Maintenance | 1,078.58 |
| Correctional Industries | 351 - Harbor Expense | 144.18 |
| National Telecom | 71 - Town Hall Expense | 69.80 |
| The Boston Globe | School Department | 498.40 |
| Hinkley Home Center | School Department | 266.77 |

Action: It is a unanimous vote, so declared.

ARTICLE 69. STABILIZATION FUND

ARTICLE 69. To see if the Town will vote to transfer from surplus revenue or available funds a sum of money to be added to the Stabilization Fund and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: The article is indefinitely postponed.

At this time the Moderator made the following appointments.

FINANCE COMMITTEE

- I appoint Robert D. Hall to a three (3) year term.
- I appoint James J. Higgins to a three (3) year term.
- I appoint Edward T. Barrett, II to a three (3) year term.

TRUSTEE, CALEB CHASE FUND

I appoint Paul V. Doane to a three (3) year term.

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

I appoint Lyman E. Culver to a three (3) year term.

ARTICLE 70. SURPLUS REVENUE

ARTICLE 70. To see if the Town will vote to transfer certain unused balances of articles appropriated in past years to surplus revenue and to act fully thereon. By request of the Board of Selectmen.

Motion: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the following balances be transferred to surplus revenue:

DEPT DESCRIPTION BALANCE

| | | |
|--------|--|-----------|
| BOS | 3 STM 9/10/98 Purchase/ Take Dalzell Lane | 1,020.30 |
| | 39-1998 Feasibility Study 9 hole versus 18 hole golf course | 1,700.00 |
| | 13-1997 Clerk Base Computer System | 17,500.00 |
| | 18-1997 Fund Non-Union Personnel (Orphans) | 170.00 |
| | 28-1997 Accept Road Layouts | 20,290.91 |
| POLICE | 13-1997 One Upgrade CJS/NCIC Computer System | 228.54 |
| | 14-1996 Purchase & Equip 2 Cruisers, authorize trade | 80.57 |
| | 57-1996 Town Share (25%) One Police Officer | 5,953.03 |
| | 35-1995 Town Share (25%) One Police Officer | 5,746.26 |
| FIRE | 13-1998 Purchase & Equip one Rescue Vehicle | 205.67 |
| | 15-1998 Purchase & equip Ford LTD/ authorize trade/sale | 13.06 |
| | 15-1998 Purchase & equip used Heavy Rescue Vehicle | 40.92 |
| HWY | 15-1998 New 4WD 1 ton dump truck, authorize sale/trade | 1,672.00 |
| | 15-1998 New 4WD 3/4 ton dump truck, authorize sale/trade | 716.00 |
| | 15-1998 New 4WD 1 ton stake body, authorize sale/trade | 415.00 |

| | | |
|-------|--|-------------------------------------|
| | 17-1998 One new dump trailer, authorize sale/trade | 1,470.00 |
| | 18-1994 Hotmixing, oiling & improving Town roads | 38.95 |
| | 4 STM 5/7/97 Purchase Athletic Field Prep Machine | 21.00 |
| WATER | 15-1998 Purchase & Equip Service Truck/authorize trade | 9.98 |
| | 17-1998 One tractor backhoe, authorize trade/sale | 745.83 |
| GOLF | 17-1998 Two greensmower, authorize trade/sale | 400.00 |
| | 17-1998 One greens sweeper, authorize trade/sale | 1,495.00 |
| | 10-STM 9/8/82 Feasibility study - nine hole golf course | 700.00 |
| | TOTAL | 60,633.02 (duly seconded) |

Action: It is a unanimous vote, so declared.

At 10:10 P.M. a motion was made to adjourn the May, 1999 Annual Town Meeting. Duly seconded and so voted.

THE FOLLOWING ARTICLES WERE PASSED AT THE MAY 1999 ANNUAL TOWN MEETING

ANNUAL TOWN MEETING MAY 3, 1999

ADOPTION/AMEND TOWN ZONING BY LAWS

ARTICLE 30. AMEND ZONING BY-LAW TO PROHIBIT DRIVE-UP
AND DRIVE-THROUGH FOOD SERVICE ESTABLISH-
MENTS

ARTICLE 52. AMEND BY- LAW - POLITICAL SIGNS

ARTICLE 53. AMEND BY-LAW – NON-CONFORMING USES

AMEND GENERAL BY LAWS

ARTICLE 37. AMEND GENERAL BY-LAW TOWN MEETING
PROCEDURES

ARTICLE 51. AMEND BY-LAW – PROHIBIT PERSONAL MOTORIZED
WATERCRAFT

ARTICLE 59. AMEND GENERAL BY-LAW VOTES ESTABLISHING
RECOMMENDATIONS REGARDING TOWN MEETING
ARTICLES

AMEND TOWN CHARTER

ARTICLE 35. AMEND HOME RULE CHARTER – CEMETERY
COMMISSION

ARTICLE 36. AMEND HOME RULE CHARTER – CAPITAL
OUTLAY PLAN

CUSTOMARY ARTICLES

ARTICLE 1. TOWN OFFICERS AND COMMITTEES

ARTICLE 2. REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 9. COMPENSATING BALANCE AGREEMENT

ARTICLE 10. LIABILITY TIDAL/NON-TIDAL RIVERS

ARTICLE 67. HERRING FISHERY

CAPITAL PLAN

ARTICLE 11. CAPITAL PLAN ADOPTION

ACCEPT MASSACHUSETTS GENERAL LAWS

ARTICLE 45. ACCEPT CHAPTER 59, SECTION 5, CLAUSE 17-D OF
MASS GENERAL LAWS (WIDOW'S EXEMPTION)

ARTICLE 46. ACCEPT CHAPTER 59, SECTION 5, CLAUSE 37-A OF
MASS GENERAL LAWS (BLIND EXEMPTION)

YOUTH COUNSELOR

ARTICLE 58. YOUTH COUNSELOR POSITION

ARTICLES REGARDING LAND

ARTICLE 21. ACCEPT ROAD LAYOUTS

ARTICLE 47. GRANT EASEMENT TO COMMONWEALTH ELECTRIC
TO PROVIDE SERVICE TO TOWN TRANSFER STATION

ARTICLE 55. SELL CERTAIN TOWN-OWNED PARCELS OF LAND

SURPLUS CASH

ARTICLE 70. SURPLUS REVENUE

APPROPRIATIONS VOTED UNDER ARTICLES ATM

MAY 1999

| | | |
|-------------|--|-----------------|
| ARTICLE 8. | BUDGET - FROM TAX LEVY | \$27,785,484.64 |
| | <u>TRANSFER FROM FREE CASH</u> | |
| ARTICLE 4. | FUND NEW POSITIONS | 26,538.00 |
| ARTICLE 5. | AMEND PERSONNEL BY-LAW/COMPENSATION PLAN | 43,035.00 |
| ARTICLE 6. | FUND NEGOTIATED CONTRACT- EMPLOYEES ASSOCIATION | 18,300.00 |
| ARTICLE 7. | FUND NEGOTIATED CONTRACT WATER DEPARTMENT | 12,071.00 |
| ARTICLE 8. | BUDGET | 1,262,786.36 |
| ARTICLE 14. | WATER DEPARTMENT REHABILITATION | 77,800.00 |
| ARTICLE 16. | PURCHASE/EQUIP VEHICLES | 199,393.00 |
| ARTICLE 17. | PURCHASE VARIOUS EQUIPMENT | 27,000.00 |
| ARTICLE 18. | LANDFILL EQUIPMENT/DISPOSAL COSTS FOR C&D WASTE | 257,000.00 |
| ARTICLE 19. | ENGINEERING COSTS ASSOCIATED WITH LANDFILL CLOSURE | 38,000.00 |
| ARTICLE 20. | STORMWATER DRAINAGE IMPROVEMENTS LONG POND AREA | 70,819.00 |
| ARTICLE 22. | EQUIP SOFTBALL FIELDS WITH FENCING, BLEACHERS AND DUGOUTS | 12,000.00 |
| ARTICLE 23. | PURCHASE/EQUIP COMPUTERIZED TEE-TIME RESERVATION SYSTEM | 35,000.00 |
| ARTICLE 25. | PURCHASE-EQUIP ABOVE GROUND FUEL TANK FOR GOLF COURSE | 15,000.00 |
| ARTICLE 26. | CAD SYSTEM SOFTWARE PROGRAM FOR FIRE STATION | 9,900.00 |
| ARTICLE 28. | PORTABLE VOICE PAGERS FOR FIRE DEPARTMENT | 21,900.00 |
| ARTICLE 31. | DEFRAY EXPENSES CHASE LIBRARY AND HARWICH PORT LIBRARY | 22,630.00 |

| | | |
|-------------|---|-----------|
| ARTICLE 33. | WATER PROJECT-SKINEQUIT POND | 4,500.00 |
| ARTICLE 34. | PROJECT CONTEMPORARY COMPETITIVENESS SCHOLARSHIP | 3,000.00 |
| ARTICLE 38. | REPAIRS TO TOWN HALL | 25,000.00 |
| ARTICLE 44. | MAINTAIN/CERTIFY REAL/PERSONAL PROPERTY VALUATIONS | 75,000.00 |
| ARTICLE 49. | DREDGE VARIOUS HARBORS | 50,000.00 |
| ARTICLE 54. | DEMOLITION/DISPOSAL OF ABANDONED OR CONDEMNED STRUCTURES | 8,000.00 |
| ARTICLE 61. | FUND HUMAN SERVICE AGENCIES | 65,738.00 |
| ARTICLE 62. | CHAMBER OF COMMERCE FUNDS | |
| ARTICLE 63. | DEFRAY COST OF LOWER CAPE HOCKEY LEAGUE | 7,000.00 |
| ARTICLE 64. | DEFRAY COST OF HARWICH BASEBALL, INC | 7,000.00 |
| ARTICLE 65. | DEFRAY COST OF THE HARWICH ATHLETIC ASSOCIATION | 3,000.00 |
| ARTICLE 66. | DEFRAY EXPENSES OF THE HERRING RIVER ADVISORY COMMITTEE | 2,500.00 |
| ARTICLE 68. | UNPAID BILLS | 4,981.49 |

APPROPRIATIONS FROM BORROWING - OVERRIDE

| | | |
|-------------|---|------------|
| ARTICLE 48. | FINANCING WATER POLLUTION ABATEMENT FACILITY PROJECTS (FROM THE MASSACHUSETTS WATER POLLUTION ABATEMENT TRUST) | 200,000.00 |
|-------------|---|------------|

APPROPRIATIONS FROM BORROWING - CAPITAL EXCLUSION

| | | |
|-------------|---|-----------|
| ARTICLE 12. | RADIO REPLACEMENT/COMMUNICATION SYSTEM FOR POLICE DEPARTMENT | 64,700.00 |
|-------------|---|-----------|

APPROPRIATIONS FROM BORROWING - DEBT EXCLUSION

| | | |
|-------------|---|------------|
| ARTICLE 13. | ARCHITECTURAL FEES/RENOVATION PROJECTS CRANBERRY VALLEY GOLF COURSE | 200,000.00 |
|-------------|---|------------|

| | | |
|-------------|---|------------|
| ARTICLE 56. | ACQUIRE LAND OF CHARLES P.H. BASCOM (FROM THE ACTS OF 1998 ENTITLED: AND RELATIVE TO ESTABLISHMENT OF THE CAPE COD) LAND ACQUISITION PROGRAM) | 198,000.00 |
| ARTICLE 57. | ACQUIRE LAND ISLAND POND TRUST (FROM THE ACTS OF 1998 ENTITLED: AND RELATIVE TO ESTABLISHMENT OF THE CAPE COD) | 500,000.00 |

APPROPRIATIONS FROM OTHER AVAILABLE FUNDS

| | | |
|-------------|---|-----------|
| ARTICLE 4. | FUND NEW POSITIONS | 36,763.00 |
| ARTICLE 15. | CAPITAL AND OPERATIONAL COSTS FOR CHANNEL 19 | 75,000.00 |
| ARTICLE 27. | ALTERATIONS TO FIRE HEADQUARTERS | 10,000.00 |
| ARTICLE 33. | WATER PROJECT-SKINEQUIT ROAD | 1,500.00 |
| ARTICLE 41. | PLEASANT ROAD BEACH BATHHOUSE | 38,885.27 |
| ARTICLE 57. | ACQUIRE LAND ISLAND POND TRUST | 95,000.00 |

SPECIAL TOWN MEETING (FIRST)

MAY 4, 1999

APPROPRIATIONS VOTED UNDER ARTICLES - STM MAY, 1999

| | | |
|------------|--|---------------|
| ARTICLE 1. | PURCHASE/INSTALL FINANCIAL SOFTWARE AND ASSOCIATED HARDWARE | \$ 222,496.00 |
| ARTICLE 2. | REPLENISH RESERVE FUND ACCOUNT | 100,000.00 |

SPECIAL TOWN MEETING (SECOND)

MAY 4, 1999

APPROPRIATIONS VOTED UNDER ARTICLES STM MAY 1999

| | | |
|-------------|---|--------------|
| ARTICLE 2. | FUND BUILDING MAINTENANCE - SCHOOLS | \$ 43,469.00 |
| ARTICLE 3. | NEW READING SERIES FOR GRADES K-8 | 55,000.00 |
| ARTICLE 5. | MONITORING COSTS MIDDLE SCHOOLS SEPTIC FACILITY | 35,510.00 |
| ARTICLE 6. | MEDICAID CLERK FOR SCHOOL DEPARTMENT | 22,360.00 |
| ARTICLE 7. | MODULAR CLASSROOM UNIT FOR SCHOOL | 92,567.00 |
| ARTICLE 8. | FUND GROUP HEALTH INSURANCE EXPENSES | 300,000.00 |
| ARTICLE 9. | ENGINEERING COSTS ASSOCIATED WITH LANDFILL CLOSURE | 13,350.00 |
| ARTICLE 14. | BROOKS FREE LIBRARY PERSONNEL | 12,341.00 |

APPROPRIATIONS FROM BORROWING-DEBT EXCLUSION

| | | |
|-------------|--|---------------|
| ARTICLE 1. | DEVELOP PLANS FOR EXPANSION/ RENOVATION ELEMENTARY SCHOOL | \$ 200,000.00 |
| ARTICLE 15. | IMPROVEMENTS TO ROADS (STATE AID) | 481,990.00 |

ARTICLE REGARDING LAND

| | |
|-------------|--|
| ARTICLE 16. | TRANSFER OF LAND FOR ELDERLY AFFORDABLE HOUSING |
|-------------|--|

ALL OTHER ARTICLES

- ARTICLE 10. LEASE ALLEN HARBOR PARKING LOT
- ARTICLE 11. LEASE FUEL DOCK FACILITY AT SAQUATUCKET
- ARTICLE 12. DISCONTINUE PORTION OF PLEASANT ROAD,
WEST HARWICH
- ARTICLE 13. TRANSFER ARTICLE BALANCE FOR
CONSTRUCTION OF PUMPING
STATION AND UTILITIES

ADOPTION /AMEND ZONING BY-LAWS

- ARTICLE 17. AMEND ZONING BY-LAW BY ADDING NEW ZONING
DISTRICT ELDERLY AFFORDABLE HOUSING
- APPENDIX A - SAMPLE TOWN BALLOT SEE THE ELECTION
RESULTS AT THE END OF THIS REPORT.

VOTING PROCEDURES

- I. A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II. A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III. All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV. Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V. Only registered voters shall occupy the meeting "floor".
- VI. No voter will be allowed to speak until he is recognized by the Moderator.
- VII. Motion requiring more than a simple majority to pass:
 - A. to reconsider a vote on a motion- 3/4 majority (this motion must be made prior to the next adjournment of the meeting).
 - B. to consider articles in an order other than as appears on the warrant - 3/4 majority.
 - C. To pay unpaid bills - 4/5 majority at the Annual Town Meeting 9/10 majority at a Special Town Meeting.
 - D. To move the previous question (terminate debate) - 3/4 majority.
- VIII. Quorum cannot be questioned after a motion has been made and seconded.

MOTION CHART

Section 1-211 (Application of Rules is indicated by an X)

| Motions | Debatable | Non Debatable | Amendable | Non Amendable | Second Request | Second Not Required | Majority Vote | 2/3 Vote | 3/4 Vote | May Reconsider | Cannot Reconsider |
|-----------------------------------|-----------|------------------|-----------|------------------|-------------------|------------------------|------------------|----------|----------|-------------------|----------------------|
| Adjourn | | X | | X | X | | X | | | | X |
| Adjourn (in a time certain) | X | | X | | X | | X | | | X | |
| Amendment | X | | X | | X | | X | | | X | |
| Adopt a Resolution | X | | X | | X | | X | | | | X |
| Accept & Adopt | X | | | | X | | X ¹ | | | X | |
| Postpone Indefinitely | X | | | X | X | | X | | | X | |
| Previous Question | | | | | | | | | | | |
| Terminate Debate | | X | | X | X | | | | X | | X |
| Reconsider ² | X | | | X | X | | | | X | | X |
| Consider Articles Out of Order | X | | X | | X | | | | X | | X |
| Point Order | | X | | | | | | | | | |

¹ Unless a greater than simple majority required by General Laws or Town of Harwich By-Laws.

² See Section 1-207.

The chart below shows the amount of money required to change the FY'99 tax rate in \$.05 increments.

| Tax Rate Change in \$/1000 | Dollars Required |
|---------------------------------------|-------------------------|
| \$.05 | \$ 84,400 |
| .10 | 168,800 |
| .15 | 253,200 |
| .20 | 337,600 |
| .25 | 422,000 |
| .30 | 506,400 |
| .35 | 590,800 |
| .40 | 675,200 |
| .45 | 759,600 |
| .50 | 844,000 |
| .55 | 928,400 |
| .60 | 1,012,800 |
| .65 | 1,097,200 |
| .70 | 1,181,600 |
| .75 | 1,266,000 |
| .80 | 1,350,400 |
| .85 | 1,434,800 |
| .90 | 1,519,200 |
| .95 | 1,603,600 |
| 1.00 | 1,688,000 |

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes.

AVAILABLE FUNDS: Available funds refer to other funds available for appropriation by the Town Meeting, such as Wetland Protection funds, Cemetery Lot sales and Perpetual Care Interest and old article balances returned to revenue.

OVERLAY, ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate. It cannot exceed 5% of the levy.

FREE CASH: Certified each year by the Director of State Bureau of Accounts, this is the portion of the fund balance which is available for appropriation by a Vote of Town Meeting. It is not cash, but rather is the approximate total of cash and receivable less current liabilities and earmarked reserves.

TRANSFER: The authorization to use an appropriation for a different purpose; in most cases only the Town Meeting may authorize a transfer.

RESERVE FUND: This fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5% of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee, and are for "extraordinary or unforeseen" situations, normally emergencies.

STABLIZATION FUND: This is a special reserve created for capital expenditures. The aggregate amount in the fund shall not exceed, at any time, 10% of the valuation in the preceding year. Money may be voted into the fund by a majority vote at Town Meeting. Money may be appropriated from the fund only by a two-thirds vote at Town Meeting for any purpose for which the Town would be authorized to borrow for.

CHERRY SHEET: An annual statement received from the State Department of Revenue detailing estimated receipts for the next fiscal year from various State Aid accounts and estimated charges payable by the assessors in setting the tax rate. Named for the cherry colored paper on which the State traditionally has printed it on.

PROPOSITION 2 1/2 TERMS

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 1/2 (Prop. 2 1/2) or the Tax Limiting Law for Cities and Towns in Massachusetts.

LEVY: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

LEVY CEILING: This is the maximum the levy limit can be. The ceiling equals 2.5% of the Town's full and fair cash value.

LEVY LIMIT: The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases.

LEVY LIMIT INCREASE: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

NEW GROWTH: New construction and new parcel sub-divisions may also increase the Town's levy limit.

OVERRIDE: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

GENERAL OVERRIDE: A general override ballot question can be placed on a referendum if a majority of the Board of Selectmen vote to do so. If the ballot question is approved by a majority of the voters, the Town levy limit is permanently increased by the amount voted at the referendum. The levy limit increase may not exceed the Town's levy ceiling. Override questions must be presented in dollar terms and specify the purpose.

DEBT EXCLUSION: This override ballot question can be placed on a referendum by two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot questions the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

CAPITAL OUTLAY EXPENDITURE EXCLUSION: This override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

CONTINGENT VOTES: Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen it must take place within forty-five days of the Town Meeting vote.

TOWN OF HARWICH
ANNUAL TOWN ELECTION WARRANT
MAY 17, 1999

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Monday, May 17, 1999, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 8:00 A.M. AND CLOSE AT 8:00 P.M.

To choose on one ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; two (2) School Committee members for three (3) years; one (1) Water Commissioner for three (3) years; one (1) Water Commissioner for one (1) year unexpired term; two (2) Library Trustees for three (3) years; one (1) Housing Authority Member for five (5) years.

and to vote on the following questions:

TWO NON-BINDING REFERENDUM QUESTIONS

QUESTION NUMBER ONE

“Should the Town authorize hunting throughout Thompson’s Field that consists of two parcels under jurisdiction of the Conservation Commission that are contiguous with the two parcels under jurisdiction of the Board of Water Commissioners, only for a period of three weeks during the deer season?”

Yes____ No____

QUESTION NUMBER TWO

“Should the Town prohibit hunting throughout Thompson’s Field that consists of two parcels under the jurisdiction of the Conservation Commission that are contiguous with the two parcels under the jurisdiction of the Board of Water Commissioners?”

Yes____ No____

3) “Shall this Town approve the Charter amendment proposed by the Town Meeting summarized below?”

a) This amendment would change the date of the annual Town election from the third Monday in May to the third Tuesday in May by amending Chapter 8, Section 8-1-1 to read as follows: "The regular election for all Town officers who are chosen by ballot shall be held the third Tuesday in May. The Warrant calling said election may include other ballot questions as determined by the Board of Selectmen."

Yes___ No___

EXPLANATION: Currently the Town's Charter specifies that the election for Town Officers be held on the third Monday in May. The change will allow the Town to follow State and Federal election days which are always on a Tuesday.

3) "Shall the Town of Harwich be allowed to **assess an additional \$64,700.00 in real estate and personal property taxes for the purpose of purchasing Police radio communication equipment for the Harwich Police Department as outlined by the Annual Town Meeting in Article 12 for the fiscal year beginning July first, nineteen hundred and ninety-nine?**"

Yes___ No___

EXPLANATION: This question proposes a capital expenditure exclusion and a temporary one-time increase in taxes, for one year. This will provide necessary upgrade of Police radio communication equipment to bring the Police Department into compliance with Y2K.

4) "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2 so-called, the amounts required to pay for the bond issued in order to **fund architectural fees and various renovation projects to Cranberry Valley Golf Course?**"

Yes___ No___

EXPLANATION: This question poses a temporary increase in taxes to pay exactly the principal and interest on new debt. Funding for architectural fees and various renovation projects to Cranberry Valley Golf Course.

5) "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2 so-called, the amounts required to pay for the bond issued in order to **fund various road construction projects under Chapter 90 of the General Laws?**"

Yes___ No___

EXPLANATION: This question poses a temporary increase in taxes to pay exactly the principal and interest on new debt. Funding various Chapter 90 Projects reimbursable by State Aid funds made available by the Massachusetts Legislature.

6) "Shall the Town of Harwich be allowed to exempt from the Provisions of Proposition 2 1/2 so-called, the amounts required to pay for the bond issued in order to **fund plans for the renovation/expansion of the Harwich Elementary School through the preliminary design phase of planning?**"

Yes___ No___

EXPLANATION: This question poses a temporary increase in taxes to pay exactly the principal and interest on new debt. Plans for renovation/expansion of the Harwich Elementary School through the preliminary design phase.

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this eighteenth day of March, 1999.

s/Sandra B. Daniels, Chairman

s/Peter J. Luddy

s/Dana A. DeCosta

s/Peter S. Hughes

s/Cyd Zeigler

BOARD OF SELECTMEN

a true copy ATTEST:

s/James M. Noonan

CONSTABLE

April 14, 1999

By virtue of this Warrant, I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, 81 Oak Street, in said Town on Monday, the 17th of May, 1999, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

Constable

The Town of Harwich Annual Election was held on Monday, May 17, 1999, in the High School Gymnasium on Oak Street, as directed by the Warrant and according to law.

The following persons having been appointed and sworn to duty by the Town Clerk, Anita N. Doucette, at 7:45 AM

| | PRECINCT I | PRECINCT II | PRECINCIT III |
|--------------|------------------------|--------------------|----------------------|
| Warden: | Evelyn Robinson (R) | Hersilia Enz (R) | James Stewart (R) |
| Clerk: | Jeanne Dunne (D) | Carole Warren (D) | Nancy Roy (D) |
| Insp. Ck In | Judith Davis (R) | Alice Stanford (R) | Dorothy Hemmings(R) |
| Insp. Ck Out | Anne Marie Russell (D) | Alberta Myers (D) | John Mahan (D) |

Precinct I, Precinct II and Precinct III ballot boxes were examined by the Town Clerk, and the Wardens of each precinct, each ballot box was found to register "zero". The Town Clerk read the Warrant and the Return of Warrant. At 8:00 AM the polls were then declared open.

Voters were directed to their respective precinct polling places in the gymnasium which had been divided into three separate precinct voting areas.

The following Election Officers did report to the Town Clerk at the High School Gymnasium at 11:45 AM and worked until 6:00 PM

| | PRECINCT I | PRECINCT II | PRECINCIT III |
|---------------|-----------------------|--------------------|----------------------|
| Dep. Warden: | Sally Owens (R) | | |
| Dep. Clerk: | Rebeckah Saunders (D) | | |
| Dep. Ins. In: | Ruth Farham (R) | | Jane Myers (R) |

Voting proceeded until 8:00 PM, at which time, with no voters in sight, or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total Three thousand twenty three (3,023) including one hundred fifty one (151) absentee ballots.

Precinct I = 995 including 42 absentee ballots

Precinct II =1106 including 74 absentee ballots

Precinct III = 922 including 35 absentee ballots

The voting lists of each precinct showed the same number of names checked as ballots cast.

The Town Clerk announced the results on May 17, 1999 at 8:30 PM, as follows:

| | PRECINCT I | PRECINCT II | PRECINCT III | TOTALS |
|---|------------|-------------|--------------|--------|
| SELECTMEN - 3 yrs | | | | |
| Sandra B. Daniels | 449 | 470 | 364 | 1283 |
| *Peter J. Luddy | 569 | 613 | 561 | 1743 |
| Edward A.. Hall | 107 | 79 | 64 | 250 |
| Donald F. Howell | 247 | 321 | 249 | 817 |
| *Sylvia Laffin | 465 | 575 | 456 | 1496 |
| Others | 1 | 2 | 1 | 4 |
| Blanks | 152 | 152 | 149 | 453 |
| SCHOOL COMMITTEE - 3 yrs | | | | |
| *Pamela M. Groswald | 737 | 856 | 696 | 2289 |
| *Robin D. Wilkins | 658 | 760 | 642 | 2060 |
| Others | 2 | 6 | 0 | 8 |
| Blanks | 593 | 590 | 506 | 1689 |
| WATER COMMISSIONER - 3 yrs | | | | |
| *Anne M. Smith | 813 | 913 | 759 | 2485 |
| Others | 1 | 2 | 0 | 3 |
| Blanks | 181 | 191 | 163 | 535 |
| WATER COMMISSIONER - 1 yr unexpired term | | | | |
| *Donald T. Bates, Jr. | 808 | 917 | 743 | 2468 |
| Others | 1 | 1 | 1 | 3 |
| Blanks | 186 | 188 | 178 | 552 |
| TRUSTEE, BROOKS FREE LIBRARY - 3 yrs | | | | |
| *Joan A. McCarty | 741 | 858 | 702 | 2301 |
| *Anne M. O'Brien | 711 | 840 | 690 | 2241 |
| Others | 0 | 3 | 0 | 3 |
| Blanks | 538 | 511 | 452 | 1501 |
| HOUSING AUTHORITY - 5 yrs | | | | |
| *William Doherty | 786 | 904 | 721 | 2411 |
| Others | 2 | 1 | 0 | 3 |
| Blanks | 207 | 201 | 201 | 609 |
| QUESTION 1. NON-BINDING REFERENDUM QUESTION - TO AUTHORIZED HUNTING THROUGHOUT THOMPSON'S FIELD | | | | |
| Yes | 296 | 307 | 268 | 871 |
| * NO | 631 | 734 | 600 | 1965 |
| Blanks | 68 | 65 | 54 | 187 |
| QUESTION 2. NON-BINDING REFERENDUM QUESTION - TO PROHIBIT HUNTING THROUGHOUT THOMPSON'S FIELD | | | | |
| *Yes | 549 | 636 | 557 | 1742 |
| No | 352 | 378 | 301 | 1031 |
| Blanks | 94 | 92 | 64 | 250 |

| | | | | |
|--------------------|--|-----|-----|------|
| QUESTION 3. | CHARTER AMENDMENT - TOWN ELECTION DAY | | | |
| *Yes | 834 | 960 | 797 | 2591 |
| No | 90 | 82 | 67 | 239 |
| Blanks | 71 | 64 | 58 | 193 |
| QUESTION 4. | RADIO REPLACEMENT/COMMUNICATION SYSTEM FOR POLICE DEPARTMENT | | | |
| *Yes | 682 | 767 | 620 | 2069 |
| No | 277 | 305 | 271 | 853 |
| Blanks | 36 | 34 | 31 | 101 |
| QUESTION 5. | ARCHITECTURAL FEES/RENOVATION PROJECTS CRANBERRY VALLEY GOLF COURSE | | | |
| *Yes | 501 | 572 | 456 | 1529 |
| No | 443 | 489 | 436 | 1368 |
| Blanks | 51 | 45 | 30 | 126 |
| QUESTION 6. | IMPROVEMENTS TO ROADS (STATE AID) | | | |
| *Yes | 618 | 714 | 591 | 1923 |
| No | 309 | 333 | 286 | 928 |
| Blanks | 68 | 59 | 45 | 172 |
| QUESTION 7. | DEVELOP PLANS FOR EXPANSION/RENOVATION ELEMENTARY SCHOOL | | | |
| *Yes | 665 | 777 | 637 | 2079 |
| No | 285 | 287 | 253 | 825 |
| Blanks | 45 | 42 | 32 | 119 |

*Denotes successful vote

HUMAN SERVICES

Report of the **Council on Aging**

The Council on Aging continues to serve as a community resource for Harwich residents and their families with a mission to identify the needs of elders and link them with available resources. 1999 was another busy and productive year as we made a positive impact on our community with services, activities, programs and referrals. A dedicated staff and exceptional corps of volunteers working together strive to effectively meet the growing and changing needs of the senior community. Volunteer hours totaled 12,985 with an in-kind value of \$132,579.00 for 1999.

Several changes have taken place at the Council in 1999. A new Executive Director of the Council on Aging, Barbara-Anne Foley, was hired in July. A new Friendly Visitor, Elaine Ehrlich-Walsh, started in September, and a new grant position for an Assistant Outreach Worker, Kathryn Bowden, began in January 2000.

New programs and services were added to those we serve:

- A current events group meets every Friday at Brooks Free Library for one hour. This group is for people with sight loss problems who are read the Harwich Oracle with a discussion group that follows. Participants are picked up by the Friends of the Council on Aging MiniBus at their home.
- Intergenerational Programming: takes place yearly with the Harwich Elementary School through "Book Break" in its 4th year and now we have M.O.S.T., Making the **M**ost of **O**ut of **S**chool **T**ime with the Harwich Middle School.
- Cape Cod Regional Technical High School in Harwich utilizes the COA as a work site for students providing manicures, hand massages, etc.,.
- Live Cooking demonstrations provided monthly with healthful cooking tips, time saving measures, recipes... "Meet the Director Luncheons" began when the new Director started with a full meal shopped for, baked, served, and cleaned up by students from the Alternative Learning Program at Harwich High School.

The COA continued to take an active part in School Links Services and the President of the COA, Robert McCarthy, is the liaison between the COA and the Harwich Elementary School. Monthly meetings of SLS bring many community leaders together to share ideas and expertise which benefit all participants especially the students. Book break was also enjoyed for a fourth year with COA volunteers reading to students during their recess break.

Each year the COA is asked to select a volunteer as Harwich Senior Citizen of the Year, someone who represents all of our dedicated volunteers. Elder Services of Cape Cod & the Islands, Inc. sponsors this program which seeks to honor an outstanding resident who exemplifies positive aging, is an excellent role model and gives his/her time willingly to serve others. This year the Harwich Council on Aging has chosen Olga Forrest, affectionately known to all as Ollie, as our Senior of the Year. She is a valued member and volunteer and wears many hats while serving others within the COA and the community. Here is her story:

Ollie was born in Hamburg, Germany and arrived in America at the age of five. Her family first settled in New York City then moved to Rye, New York for the next 43 years. During this time she was educated in the Rye, New York school system and Pace College. She married Bob Forrest in August of 1945 and together they raised their son and daughter. Randolph, New Jersey became home for the next nine years followed by a retirement move to East Harwich in 1980.

By 1981 Ollie was actively involved at Albrow House, the home of the Harwich Council on Aging. She became a desk receptionist in 1982 and continues to greet and assist members and visitors with a wide array of needs every Monday morning. In the mid 1980's she assumed the leadership of the Women's Workshop creating hand made items to sell at the Friends summer and holiday fairs. From 1988 to the present she has ably and faithfully served as Secretary for the Friends board as well as graciously serving as hostess for many COA social functions. Most recently, Ollie has been willing to drive senior residents to medical appointments and has been appointed to serve on the town's cemetery commission.

In essence, Ollie is a very caring and supportive senior who willingly enjoys helping others as she exemplifies the "spirit of positive aging". She is an asset to our senior center and we are both pleased and proud to honor her as Harwich Senior of the Year.

Ollie was honored at the COA volunteer Recognition Luncheon/Program at the Country Inn on May 21 and the Annual Meeting of Elder Services at the Coonamessett Inn in Falmouth on May 29.

Membership in the Harwich COA is open to any Harwich resident who has reached her/his 59th birthday and is free of cost. To become a member of The Friends of Harwich COA, there is a \$3.00 annual dues. The Friends are organized to raise funds and accept donations to support the work of the COA. We are most fortunate to have their financial support, volunteerism, and friendship. The Friends have been most generous in financing our computer supplies.

The COA is growing and each year over 100 members join our ranks. Some give of their time and expertise as volunteers and almost all enjoy the many benefits of the programs offered. As a staff, we are very mindful of the changing needs of an aging community and will continue to respond in appropriate ways to insure the safety and well being of those to whom we are committed. We are grateful for the support of other Town Departments for it is in working together we can make the greatest difference for good.

A summary of present programs, activities and services follows:

- Banking Assistance
- Blood Pressure Clinic
- BookMobile
- Car Seat Rental Program
- Classes
 - Adult Fitness, Cribbage,
 - Caning, Line Dancing,
 - Cooking, Crafts
- Day Trips, local and in-state
- Educational Programs
- File of Life
- Food Stamps
- Friendly Visitor Program
- Fuel Assistance
- Harwich Hikers
- Harwich Stamp Club
- Support Groups
 - Alcohol/Substance Abuse
 - Caregivers
 - Sight Loss
 - Widowed Persons
- Health Insurance Counseling
 - S.H.I.N.E.** (Serving the Health Information Needs of Elders)
- Hearing Clinic
- Information and Referral Service
- Income Tax Assistance
- Legal Advice
- Long Term Care Insurance Information
- Luncheons
- Medical Equipment
- MiniBus - Seniors without transportation. Free ride for grocery shopping, bank, post office.
- Newsletter (also on audio cassette)
- Outreach Program
 - Coordination of assistance for frail, homebound elders and their caregivers;
 - coordination of volunteers for medical transportation
- Telephone Reassurance Program
- Tool Sharpening
- Trips and Travel Opportunities

Interested residents are welcome to stop by or call us at 430-7550 for more details or 430-7551 for outreach assistance.

To close this report, sincere thanks and appreciation to the Board of Selectmen, Town Administrator and all other town departments for their interest, cooperation, and support of our endeavors. My personal thanks to our COA staff and each volunteer who shares and serves so willingly in meeting the needs of others within our community. It is very rewarding to serve as your Director.

Staff

Barbara-Anne Foley, *Director*
Penny Bustard, *Outreach Coordinator*
Nancy Veillette, *Clerk-Typist*
John Callinan, *Custodian*
Elaine Ehrlich-Walsh, *Friendly Visitor Coordinator*
Kathryn Bowden, *Outreach Assistant*

Council

Robert McCarthy, *Chairman*
Christine Wood, *Vice-Chairman*
Bettina F. Pino, *Secretary*
Hager Johnson, *Treasurer*
James M. Noonan
Betty Bastian
James Tompkins
Barbara Bliss

Cabinet

Robert Prew, *President*
of The Friends of Harwich
COA, Inc.
Elinor Dinsmore, *Past President of*
The Friends of Harwich COA, Inc.

Marie McKay, *Representative*
to Elder Services of
Cape Cod & Islands, Inc.

Report of the **Board of Health**

The Board held 23 regular meetings during 1999 plus others devoted to special concerns. One hundred and fourteen variances were granted to forty-two applicants to provide for improvements in the repair or replacement of existing septic systems.

The expiration of a grandfather provision for vacant lots in water recharge areas on 1-1-2000 dominated the workload of the staff for much of the year. An increase of 30% in the septic system workload was experienced due to landowners wishing to protect development rights on substandard size lots.

A review of some of the accomplishments from the past year includes the following:

- The Board of Selectmen agreed with the request to transfer all management and decision making of the landfill area to the Department of Highways and Maintenance. We have agreed to continue to act in an advisory capacity and to offer technical assistance. The Health Director serves on the Landfill Management Advisory Team.
- Smoking regulations and related issues were an active topic. An advisory committee assisted the board in a draft amendment of the current townwide smoking policies to include a total ban in food service facilities. A non-binding referendum question polling the residents' support/denial of such a ban will be addressed at the annual town election. We wish to acknowledge the committee for assisting in this task: Les Kostecki, Brian Sluis, Kyle Henckle, Dr Alfred Hurst, Linda Shultz and Paula Champagne for facilitating the group. In addition, the Health Director worked on our behalf with the Student Council at the high school to address the issue of smoking on school grounds. The inspection and licensing of retail tobacco outlets occurred for the first time in 1999.
- The addition of a practicing physician to the Board has expanded our service possibilities to the community. Dr. Hurst has saved the department substantial funds by donating his services to run several small clinics for the department. This year he conducted the make-up flu clinic and three hepatitis immunization clinics for at risk town employees.
- The list of licensing and inspection requirements continues to grow. A total of 23 new food permits have been issued to establishments. Twelve of the permits represent new establishments or change in ownership for

existing establishments: Szechwan Delight, New Moon Bar and Grill, O'Neils Seafood, China Lighthouse, White Hen Pantry, Hollywood Video, Asa Jones Guest House, Cedar Spring Herb Farm, Harbor Myst Coffee Shoppe, The Mermaids Cup of Tea, Giving Garden and Cyberdocks. In addition, eleven existing establishments have obtained food permits for the first time this year: The Blue Anchor, Cape Winds By the Sea, Harbor Walk, Seaspray B&B, Aubuchon Hardware, Blueberry Inn, Dunscroft By The Sea, Seadar Inn by the Sea, Freedom Cruise Line, True Value Hardware.

- Water quality protection and remediation issues have dominated the work agenda for some time. It was realized that in order to be successful in regulation planning it would become necessary to work closely with the members of other committees that share a common interest in protection of the towns' resources. Very little intercommunication between boards occurs, as there is not an existing mechanism to make this happen. The Board has met this year on two occasions with the Conservation Commission, once with the Board of Appeals and at least six times with members of the Planning Board. We have found this to be very productive and plan to issue several recommendations for water quality regulations in 2000.
- Regulations and/or fees adopted for 1999 included: Annual review and adjustment of the landfill disposal rates; adoption of non-criminal citation methods for enforcement of food service and swimming pool regulations.
- Flax Pond is still impacted negatively by leachate from the landfill, as it will be for years to come but the remediation efforts of Ocean Arks sponsored by the town show continued improvement there.

We welcomed new member Frank Sampson to the Board this year. As usual, we wish to acknowledge the efforts of the staff for all their dedication and support throughout the year.

Robert A. Germain, *Chairman*
Alfred E. Hurst, *Vice-Chairman*
Ronald E. Hindman
Linda J. Schultz
Francis C. Sampson

Report of the Health Director

The following permits were reviewed and issued by the Board of Health

| TYPE | CURRENT FEE | NO ISSUED |
|--|----------------|--------------|
| Food service establishments | \$25-\$150 | 184 |
| Motels/Cabins | \$50 | 16 |
| Rubbish Haulers | \$75 | 6 |
| Swimming Pools | \$60 | 25 |
| Disposal Works Installers | \$75 | 58 |
| Milk & Cream | \$10 | 12 |
| Manufacture of Frozen Dessert | \$25 | 8 |
| Stable | \$20 | 16 |
| Funeral Directors | \$25 | 4 |
| Mobile Food | \$50 | 5 |
| Septage Carriers | \$75 | 13 |
| Bakery | \$50 | 4 |
| Shucking | \$5 | 1 |
| Massage Therapist | \$25 | 6 |
| Massage Establishment | \$100 | 2 |
| Catering | \$75 | 2 |
| Underground Storage Tank Registrations | \$2 | 0 |
| Well Permits | \$25 | 26 |
| Tanning Salon | \$25 | 0 |
| Retail Sale of Tobacco | \$25 | 20 |
| Recreational Camps | 0 | 1 |

These resulted in the collection of \$30,500. In addition, 469 permits were issued for the installation and/or repair of septic systems with receipts totaling \$29,022. A total of 1,771 percolation and deep hole observations pits were performed on 452 lots with fees collected of \$25,430. Total department receipts for 1999 in all categories were \$90,688.

Community Sanitation

Inspection and requests for services were fulfilled in the following areas:

| | 1999 | 1998 |
|--------------------------------------|------|------|
| Food service | 268 | 274 |
| Septic system plan review | 469 | 386 |
| Building/alteration/site plan review | 577 | 524 |
| Housing | 33 | 52 |

| | | |
|-------------------------------------|-----|-----|
| Therapeutic massage establishment | 2 | 1 |
| Swimming pools/beaches | 52 | 25 |
| Complaint investigation | 42 | 58 |
| Water analysis | 680 | 722 |
| Hazardous water/underground storage | 12 | 6 |
| On-site septic approval | 547 | 507 |
| Test holes | 902 | 902 |
| Percolation tests | 869 | 892 |
| Real estate transfer review | 367 | 329 |
| Tobacco sale outlets | 24 | 0 |

Nursing Services

Town Nurse Maureen Starkweather continues to provide numerous services from weekly walk-in clinics to home visits and medical/social outreach.

| Type of Service | 1999 | 1998 |
|-----------------------------------|-------------|-------------|
| Home visits | 1004 | 1031 |
| Office visits | 788 | 805 |
| Referrals to Medicare certified | | |
| Home health agencies | 40 | 53 |
| Referrals from certified agencies | 76 | 74 |
| Mantoux tests | 32 | 48 |
| Home immunization | 40 | 60 |

Medicare continues to reduce the limited home health care services to frail, chronically ill elders. Medical studies have shown that intervening with preventative and supportive care such as that provided by the Town Nurse results in an improvement in the elder's quality of life and a decrease in total health care costs. Patients being referred to the Town Nurse have multiple complex illnesses that require more time for each visit. Also, we are finding more family caregivers in need of support and education as the level of care they are responsible for increases.

Sealer of Weights and Measures

We learned a few months ago that four southeastern Massachusetts towns had received a \$20,000 grant and two used vans from the Commonwealth. This equipment is to be used collectively by the four towns for checking fuel pumps and scales. Included in this grant was the purchase of a 390 gallon capacity trailer for checking fuel pump accuracy. Presently, Harwich and its neighboring towns each have two five gallon cans (provers). After discussions with sealers in Chatham, Orleans and Brewster we agreed to seek a similar grant. The Sealer and Health Director recently met with State Representative Shirley Gomes to discuss this possibility for our four towns. The state has yet to respond to our grant request.

Inspections for scanner accuracy will begin sometime next year after State training sessions for town sealers have been completed.

Total fees collected for the year are \$2,101.

| | Adjusted | Sealed | Not Sealed | Condemned |
|---------------------------|----------|--------|------------|-----------|
| Scales - over 10,000 lbs. | 1 | 3 | 1 | 1+ |
| 1,000-10,000 lbs. | | 2 | | |
| 100-1000 lbs. | 4 | 101 | 12 | |
| 10 lbs. Or less | | 4 | | |

Fuel Meters

| | | |
|-------------------|---|-----|
| 1/2" to 1" | 5 | 108 |
| Gasoline & Diesel | | |

+scale has been repaired, adjusted, checked and sealed

We are very grateful to the continued assistance provided by our many volunteers. They make programs such as flu clinics operate smoothly. Thanks to Marge Marion, Nadine Schmitt, Alice Dalzell, Kate Fournaris, Anne Welch, Carol Brown, Ethel Wurtz, Ann Hayes, Alice Stanford, Elayne Stockwell and Louise Dickinson. We especially wish to acknowledge Larry Alexander who has contributed over 10 years of service as a volunteer in our office.

- Paula J. Champagne, C.H.O., R.S., *Health Director*
- Colleen E. Pelley, *Senior Health Inspector*+
- Herbert Schnitzer, *Health Inspector*
- Maureen Starkweather, *Town Nurse*
- James Fournaris, *Sealer of Weights and Measures*
- Judith M. Sullivan, *Principal Clerk*
- Sandra Howard, *Recording Secretary*

+ resigned

Report of the **District Department of Veterans' Services**

1999 was an extremely fruitful year in terms of legislation for veterans' entitlements. New laws have been enacted which will enable a larger number of veterans to receive benefits and we will continue to file new legislation which will encompass all veterans.

The Veterans Department has maintained a high level of activity in assisting veterans with financial aid for ordinary living expenses, food, heat, utilities, medical and hospital coverage. In 1999 we processed over 91 applications and expended over \$20,000.00 in direct aid to veterans.

The Department has been successful in obtaining over \$1,589,718.00 dollars in benefits on a federal level for veterans who have filed for a VA pension, compensation, readjustment allowance, vocational rehabilitation, insurance and indemnities for the veterans of Harwich.

Health care is still a critical issue, however, we are all pleased that the veterans' medical clinic in Hyannis is providing examinations and follow up and those long trips to Boston, Brockton and Providence, Rhode Island will no longer be necessary unless it's for admission or more specialized treatment.

We encourage all veterans and/or their dependents to contact the veterans office for assistance or to answer any questions at 1-800-439-6362.

I would like to extend my appreciation to the Town's Selectmen, Administrator, Accountant and Treasurer and their staffs for their continuing support in our endeavors. Their efforts have enabled us to provide the necessary services to the Veteran.

Sidney L. Chase
Director & Agent

Norman E. Gill
Asst. Director & Agent

Report of the **Human Services Advisory Committee**

The purpose of the Human Services Advisory Committee is to consider the merits of requests from various Human Service agencies in order to determine which requests and what amounts of town funds will be presented to Town Meeting for consideration and to solicit others through interviews with the Agencies. The recommendations of the Committee will be submitted to the Board of Selectmen as an omnibus article each year. The Committee will meet with the Town Administrator, Board of Selectmen and Finance Committee as necessary to review their recommendations in the same manner as a department head. All Human Services budgetary requests are referred to the Human Services Advisory Committee to be reviewed in this way. The Committee may also be required to (1) Develop or oversee the development of a needs assessment for human services in Harwich, (2) Develop contracts for particular services with particular Agencies on a unit cost or other basis, (3) Monitor the delivery of services contracted through documentation, site visits, interview or other appropriate means to establish service quality and quantity, and (4) Be requested by the Board of Selectmen to review and advise them on human service issues.

In 1999 the town appropriated \$65,738.00 to aid fourteen agencies. The residents of the town received \$7.78 in service for every \$1.00 appropriated.

James M. Noonan, *Chairman*

Mary C. O'Connor, *Recording Secretary*

Members:

Bettie Zeller

John Jennings

Rev. Harlow T. Doliber

Robert Spidle

Report of the
Harwich Housing Authority

To the Honorable Board of Selectmen
and the Citizens of the Town of Harwich:

The office location and the mailing address of the Harwich Housing Authority is 38 Sisson Road, P.O. Box 714 in Harwichport, MA 02646. Working hours of the Authority are four days per week between the hours of 8:00 a.m. and 1:00 p.m. Monthly meetings of the Board of Commissioners, which are posted and open to the public, are held on the last Tuesday of every month, unless otherwise noted with posting at Town Hall.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD). Income admissions limit criteria for the 705 family housing program as follows:

| <u>1 Person</u> | <u>2 Persons</u> | <u>3 Persons</u> | <u>4 Persons</u> | <u>5 Persons</u> | <u>6 Persons</u> | <u>7 Persons</u> | <u>8 Persons</u> |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 26,650 | 30,450 | 34,250 | 38,100 | 41,150 | 44,150 | 47,200 | 50,250 |

The Harwich Housing Authority (HHA) operates a total of thirty-seven (37) units of subsidized housing under four (4) different subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has sixteen (16) scattered site family and elderly units; the Massachusetts 705 family housing program which manages twelve (12) state family units; and the Massachusetts 167 program/Department of Mental Health which has a total of eight (8) special needs units. In addition, the HHA acts as a host agency for the administration of four (4) Section 8 HUD certificates for tenants living in Harwich.

The Harwich Housing Authority's waiting list continues to reflect the need for additional affordable housing in the Town of Harwich. The waiting list for the 705 family housing program presently consists of 330 families, with 213 families on the 2-bedroom waiting list and 117 families on the 3-bedroom waiting list.

The Harwich Housing Authority acknowledges that there is a real need for all types of housing in the town, and continues to seek opportunities to provide quality, decent, affordable housing to Harwich residents. In spite of the dismal climate of State and Federal funding cuts, the Harwich Housing Authority will continue its quest to obtain funding for further development of

needed programs to assist the residents of Harwich. Exploring all avenues of funding resources and technical assistance, including joint public-private ventures, the Housing Authority continues to work with town officials, residents, the Lower Cape Cod Community Development Corporation, and other groups and organizations to provide additional housing with whatever funds may become available.

Cynthia Sullivan is the Executive Director. Ms. Sullivan, a Harwich resident, has been in this position since July of 1997. She has her Public Housing Manager certification. In addition, she has had previous experience working with various subsidy programs in Medford, Cambridge and Boston and Brookline.

Charlie Puzo currently holds the position of Maintenance Mechanic with the Harwich Housing Authority. He is very experienced in maintenance and works a part-time schedule with the HHA.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 1999 and looks forward to a productive 2000. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Senna Fernandez
Chairman, Board of Commissioners

Cynthia Sullivan,
Executive Director

BOARD MEMBERS:

Senna Fernandez, *Chairman*
John Jennings, *Vice Chairman*
William Doherty, *Treasurer*
Alexander Tod, *Assistant Treasurer*
Robert Randolph, *Assistant Secretary*

STAFF:

Cynthia Sullivan, *Executive Director*
Charlie Puzo, *Maintenance*

Report of the **Brooks Free Library Building Committee**

During 1999, thanks to the Friends of Brooks Free Library and their generosity, we were able to complete the downstairs meeting room at the library. This room will be known as the Thornton Room.

Also, thanks to the Friends, the auxiliary parking lot was completed and is used to accommodate staff vehicles and overflow from the main lot. Plans are being made to complete the landscaping at the library.

On May 20, 1999, in Boston, the Massachusetts Historical Commission presented to Brooks Free Library a 1999 Preservation Award "for demonstrating an outstanding commitment to preservation in the Commonwealth of Massachusetts."

The committee was saddened to lose a much-beloved member, Ed Woodward, who died in October.

Lee Baldwin
William Doherty
Elizabeth Drewes
Joann Green, *Co-Chair*
Dan Speakman
Colin Stevenson, *Co-Chair*

Report of the **Director of Brooks Free Library (BFL)**

This report reflects the calendar year 1999. Statistical and financial information pertains to the fiscal year beginning July 1, 1998 through June 30, 1999 (FY99).

A formal dedication of the BFL on March 21st attracted nearly two hundred attendees, thanks to local author Marcia Monbleau, Library Commissioner Elia Marnick, and Harwich resident Dick Gomes (who did an outstanding job substituting for his busy wife, State Representative Shirley Gomes). Library Trustee William Crowell cited the first account in the *Broadbrooks Free Library's first Book of Records*, regarding the very first dedication ceremony in 1880, which read:

"The object of this meeting was to give the citizens an opportunity to express their appreciation of...that most valuable of all public gifts, a free library."

So many generous contributions made to the Friends' *Funds for Furnishings* campaign allowed us to offer comfortable seating in sturdy wooden chairs, handsome overstuffed chairs with matching tables, and beautifully reupholstered armchairs, located throughout the library. We can better serve families at the new circulation desk in the Children's Department and provide a relaxing space for employees in our staff lounge. And we now offer space for more visitors in our auxiliary parking lot. Thanks to the Harwich Fire Association, we have expanded technology in the children's section with new computers and workstations. A cooperative grant from Community Partnerships for Early Childhood, Cape Cod Poets and Actors Workshops, Inc., and our own Friends of BFL, enabled us to purchase a new puppet theater. Plus, a gift of one thousand dollars worth of picture books from the Ocean Grove Campground helped fill our shelves. We are grateful to each group for their combined support.

This year focused on programming. We attracted 4,522 participants to 212 different programs, including two weekly story hours (thanks to volunteer readers Jan Anderson, Gemmah Stone, and Mary Wilson). Collaborations with the Harwich Family Resource Center, School Linked Services, HEART, the Harwich Recreation Department, and the local school system allowed us to provide multicultural programs in our *Family Roots Series* (funded with a \$7300 federal grant under the Library Services and Technology Act, overseen by the Massachusetts Board of Library Commissioners). Highlights included: a junior class trip to the Harwich Junior Theatre for *Mother Hicks* (thanks to

Lisa Canto-Nikula for providing three ASL workshops relating to this performance); diversity training by Roseanna Pena-Warfield and Pancheta Peterson; a Native American Village display created by third grade students (thanks to Barbara Johnson and Anita Little); two family game nights featuring *Mancala* instruction by Verlyna Furblur and *Family Stories* instruction by Mary Ann Albertine; and a performance by renowned storyteller, Len Cabral, in the Doane Room. A special thanks to Vince Gulotta and Peter Manhard for their weekly commitment to our afternoon game series. Our Homework Study Center continues to flourish, as well, thanks to dedicated tutors Ruth Connaughton, Elinor Dinsmore, Nancy Laning and Morris Weiss.

In FY99, the BFL circulated 110,487 items to 64,114 visitors. Demands for service increased with Interlibrary Loans going from 6118 to 8630 in one year. New computer services, including email and Internet access, attracted 1240 new cardholders, compared to 415 the previous year, bringing our total number of cardholders to 10, 562. The BFL now contributes 45,199 items to the CLAMS network.

The BFL's operating income for FY99 was \$368,410, with \$358,638 coming from municipal funds; \$5692 from State aid; and \$4080 from the Friends of BFL and other donors. Non-appropriated capital income included \$28,031 from the Friends, and \$7570 from federal LSTA grants. A \$2000 Preservation Survey, co-funded by an LSTA mini-grant and our Margaret Harder Trust, has been completed and should help guide us in maintaining the restored facility. In addition, we finally received the entire \$1,326,501 construction grant from the State's supplemental budget, all of which has been returned to the Town to reduce the building bond. We thank every voter who took the time to write to our legislators in support of this grant.

The BFL's operating expenses totaled \$332,918 this year: \$203,334 for personnel, \$56,799 for library materials, and \$72,785 for maintenance, utilities and network membership. Non-recurring capital expenditures totaled \$1,362,102. Some grant monies were received and spent after June 30th and other State aid funds were carried over to FY2000 to purchase new computers for patrons and staff. In spite of our struggle to provide adequate service with inadequate staffing, we were pleased to be able to turn back more than \$25,000 to the Town. In addition, the Friends' *Funds for Furnishings* drive raised \$156,356, most of which has been spent phasing in our seventy-five seat function room. Many thanks, again, to those who have donated to this cause.

Staffing changes were many, this year. We welcomed Reference Librarian, Virginia Hewitt, in February and Children's Librarian, Suzanne Martell, in May. Ms. Hewitt was promoted to Acting Director when the BFL's Director required a sudden medical leave in September. Other temporary promotions

included Cataloger Myrna Crowley's elevation to Reference Librarian; Senior Technician Mae Schellhorn's move to Cataloger; and the hiring of three new Substitute Library Technicians: Jennifer Packard, Cindy Wood and Denise Zevitas. In addition, the following students dabbled in library science with us, either as pages or volunteers: Josh Allen, Caitlin Bates, Kate Brookhart, Alexis Brown, Victoria Brown, Micaela Carucci, Sara Gibbons, Aaron Jamous, Grace Levy, Jon Reed, Ron Rozner, Jacob Stapleton, and Audrey Wright. While Director Judy Wallace returned to part-time employment in November, Ms. Hewitt continues to run the BFL's day-to-day operations as Acting Director. We are asking, again, for an Assistant Director's position in this year's budget request.

Volunteers, without whose help (shelving and mending books, creating displays, running the book mobile, etc.) the BFL simply would not function, are far too numerous to mention, although we certainly appreciate each individual. Still, we feel compelled to name a few. Thank you: Pam Arsenault, Ken Barrie, Lois Brooks, Ginger Burke, Carolyn Crandall, Dick Dearborn, Betty Dwyer, Gloria Green, Becky Hayes, Ethel Hunt, Barbara Hyun, Claire Kenny, Peter "Santa" Luddy, Jacquie Rixson, Charlotte Sims, Trudy Steel, Betty Szeberenyi, Miriam Tamsky and Priscilla Ward. On a sad note, we lost a very dedicated friend when Ed Woodward passed away this year: he was a dear man who is missed by many—daily.

Respectfully,

Judith E. Wallace
Director

Report of the **Trustees of Brooks Free Library**

The year 1999 was truly a turning point in the history of Brooks Free Library just as 1999 brought the turn of the century to our doorstep. Most notably this year brought some welcome closure to the physical changes we had experienced. The renovation and expansion project was officially completed with the formal rededication of the library held on March 21, 1999. Along with this the town received into the general fund this year the 1.3 million in state aid for this project.

Yet as the physical plant settles into a comfortable and consistent existence, we continued to experience changes to the "human face" of the library. As we moved towards the 21st century, we bid some good-byes and welcomed new members to our library community.

Maggie Donovan and Lee Baldwin, two long-standing and dedicated members of the Board of Trustees, decided to step down at the conclusion of their terms this year. On behalf of the town we wish to express gratitude to both of these women for their many years of service to Brooks Library.

New members joining our board in their places this past May were Anne O'Brien and Joan McCarty, two equally capable and dedicated people who have added much energy and valuable experience to the board. We are happy to have them with us.

Our wonderful Friends of Brooks Free Library remain a constant treasure in this as every other year. The trustees deeply appreciate all the time, talents and energy that they bring to their projects in support of the library.

After a rewarding relationship of many years duration, we said good-bye to the Cape Cod Genealogical Society as the group relocated to the town of Dennis. We wish the society continued success in their new home.

At the same time we welcomed many other groups -some new and some old- as the new meeting room and a new policy for its use were completed. Numerous groups have begun using the Thornton Room offering more and varied programs to the library and the town.

The board also welcomed new members to the staff in the past year. Our staff is to be commended for their continued hard work and commitment to Brooks Library. The array of services and products which a municipal library in the 21st century must provide is increasing all the time. The number of patrons served grows larger every year. Yet the number of friendly faces on our staff has remained fairly constant throughout all this change and they constantly do a wonderful job for us.

Now that the physical improvements are behind us, the Board of Trustees looks forward with a renewed focus on improving the level and quality and service to our patrons and visitors alike. With our director, staff and volunteers and the support and input of the community at large, we hope to make Brooks the very best it can be in the new era to come.

Respectfully submitted,

Bernadette C. Waystack, *Chairperson*

Report of the **Historic District Commission**

In 1999 the Commission received three requests for approval. Two requests for exterior work were approved. The third, a sign, was held in abeyance until further information was added.

The Commission held several meetings on the proposed project to enhance Harwich Center. These resulted in the formation of the Harwich Initiative Committee (HIC). The town was able to secure a grant for technical assistance from the state.

The HIC has met several times, with technical support, to develop a plan and funding for this project.

Respectfully yours,

Theodore Lawton,
Chairman

Report of the **Historical Commission**

The Harwich Historical Commission (HHC) has made some progress in 1999 to promote the Town's historic resources and develop better methods of making current information available to those that are interested. A major event was the distribution of Exhibits on the Harwich Historic Inventory by Deidre Brotherson to Town Libraries for reference use at the September 20, 1999 Board of Selectmen Meeting. The work was accomplished by Dr. John L. Roche, who integrated into the exhibits many of the photographs taken by the Commission in the past. Copies were provided to the Town's three libraries - Brooks Free Library, Chase Library and the Harwich Port Library.

The HHC, with the approval of the Board of Selectmen, is conducting under contract with the Preservation Partnership of New Bedford a reuse study of five town-owned historic structures in Harwich. The primary focus of this study to date has been on the West Harwich School building. A sketch plan has been produced for initial review by a potential tenant - the Cape Cod Genealogical Society. Efforts are on-going to coordinate this possible site utilization by a long time Harwich organization. This work is also continuing on the evaluation of the other four structures.

The HHC was asked by the Harwich Cemetery Commission to assist and coordinate with the development of the South Harwich Cemetery on issues of access, parking, and joint use potentials with the future use of the South Harwich Meeting House (former So. Harwich Methodist Church). This will continue into next year.

The Commission is responsible for implementing the Demolition Delay By-Law which is designed to alert the Town of pending demolitions of pre-1900 buildings, and, if possible, save structures from being lost to new development. HHC reviews of demolition requests included Wynchmere Shores, Snow Inn Road (a Massachusetts Historical Commission Report); 403 Lower County Road, 76 Route 28, and 40 Main Street in West Harwich; 702 Main Street and 236 Rt. 28 in Harwich Port. In most cases, the original historic structure was preserved with minor additions or improvements which, in HHC's determination, did not negatively impact the resource. The former Gaucho's restaurant at 403 Lower County Road was demolished and replaced by a residential condominium project which the owner agreed to replicate the front facade as close to the original building as possible. Efforts to streamline the process are continuing.

Another major role of the HHC is the promotion of the Town's historical structural heritage. It was invited by Dr. John Roche to support and participate in the "Know Your Town" Program, Channel 18 developed by Dr. John Roche and Jill Mason.

Work to be undertaken in year 2000 included: the development of public information program to promote the historic resources of the Town; rehabilitate the West Harwich School Building for use by a not for profit organization; exploration of the establishment of a preservation fund to assist in preserving historic buildings at risk; and continued re-evaluation of the Demolition Delay By-Law time period of one and a half months to a longer period.

David Palmer, *Jr. Chair*
Phil Eagan, *Vice Chair*
Duncan Berry
Angela Mossesso
Harry V. Ryder
Chris Wood

Report of the **Harwich Cultural Council**

In 1999, the Harwich Cultural Council shared in the funds allotted to the Massachusetts State Legislature. The Massachusetts Legislature supports cultural activities with the distribution of monies. In 1999 the Harwich Cultural Council received permission to allocate \$3300.00 for 2000. Combined with available unencumbered monies from the past years, we were able to award a total of \$5712 for the year 2000.

The Council holds open meetings from October 15th to December 1st in order to review all applications. As in the past, we continue to give local applicants first consideration.

This year (1999), the Council received over \$30,000.00 of requests. The following is a complete list of approved applicants.

Melissa Hayes Tischler (2)

Trinity Christian Academy

Harwich Elementary School

Bevin Jill Stark

Suzette Hutchinson

Mid-Cape Chorus

Eventide Arts Festival

Alice Van Buren

Academy of Performing Arts

Harwich Middle School

Mark Donlan

Zeiterian Theatre

Harwich P.T.A.

Harwich High School (3)

Respectfully submitted,

Richard F. Rubino, *Chairman*

Report of the **Forestry Committee**

Elected the following officers:

Raymond L. Thacher, Chairman
Hugh C. "Tim" Millar, Vice Chairman
Sheldon J. Thayer, Clerk

The Holmes Forest shooting range continues to be effectively monitored by the Harwich Police Department. It is supervised by Officer Jonathan Mitchell, Firearms Instructor for the Department. He files the following report:

"On behalf of the Police Department, I would like to thank the Town Forest Committee for its continued support of the public/police firing range. Since my last report, the Police Department has used the range for spring and fall training sessions, as well as summer officer training and qualifications. The range has also been used by a number of individual officers on their own time.

We currently have a list of 53 residents authorized to use the range. The range is typically used by one of these residents 3 to 4 times a week for an hour or two.

Our citizen range users have been conscientious about keeping the area neat. We rarely have to remove target material or shell cases from the range. The Police Department is doing its part by continuing to mine the bank for spent projectiles.

Both police and citizen shooters often comment on the variety of wildlife observed while on the range. We have seen all kinds of birds, from raptors to songbirds, and frequently see signs of deer and coyote. Firing activity seems to have no adverse impact on the animals – Detective Kender had two healthy deer walk nonchalantly in front of his truck as he returned from lunch during our last training session.

So there you have it. The range is a valuable resource for citizen and police shooters alike. All parties will work diligently to protect and maintain this facility."

The range occupies about one acre and is located in an old sand pit with high bankings on three sides. The target area is at the base of the Northern rim. A flag warning system is in place to notify potential walkers in the forest that the range is in use. There is a flag pole at the entrance to the range on Depot Road and another at the southern edge of the range.

Scout units, both male and female, visit the Forest for camping and instruc-

tion during all seasons of the year. The Forestry Committee wishes to extend its thanks to the Scout Leadership and to the Scouts who continue to maintain an area for camping and diligently remove unwanted debris and material throughout the 140+ acres of the Forest.

Purposely, there is no attempt to maintain groomed walking paths. The Forestry Committee is charged with caring for the Forest in its "natural state". There are, however, many natural animal trails to be traversed and enjoyed.

A parking area is available near the Charles D. Holmes commemorative stone off Depot Road, for those who wish to walk in the Forest. We ask that you observe the following:

1. If the shooting range is in use, a flag will be flying. Avoid proximity to the range.
2. If you take anything in – Bring it back out when you leave!
3. The Forest is not to be entered by ATVs or Dirt Bikes.
4. Above all enjoy yourselves and the surroundings!

The Forest is randomly patrolled by the Forestry Committee/Rangers.

Respectfully submitted,

Raymond L. Thatcher
Chairman

Report of the **Pine Oaks Phase III Site Search Committee**

The Pine Oaks Phase III Site Search Committee was formed as a result of a vote at the September 1999 Special Town Meeting. The purpose of the committee was to research various options for the possible location of the Pine Oaks Phase III on private or town owned land and to present the results of the study to the Board of Selectmen. Pine Oaks Phase III had already received five point one million dollars in a low interest loan and a grant to build sixty five units of affordable housing for the elderly. The funding, however, was in danger of being lost due to previous siting problems. Membership of this committee included representatives from the Planning Board, the Conservation Commission, the Housing Authority, the Cape Cod Commission and the Board of Directors of Pine Oaks.

We had a series of meetings from November through February. First, we established the following site selection criteria by which to evaluate possible locations: 1. Lifestyle issues, including proximity to population centers, availability of public transportation, access to shopping, public safety. 2. Environmental issues, including wetland protection provisions, protection of drinking water sources and recharge areas, appropriate soils and slopes. 3. Cost factors, including purchase costs, development costs, access to the parcel, proximity to Town water, size and shape of the site. Susan Ladue, then Assistant Town Planner, presented us with a list of twenty eight potential sites, assuming that a minimum of ten acres of upland would be required for the sixty five unit complex.

After careful analysis, we made our initial report to the Board of Selectmen on Dec. 11, 1998. Two sites were recommended: 1. the site behind the new Community Center on Oak Street, and 2. a site on Rte. 39 adjacent to Thompsons Field. The Selectmen suggested a third site, also on Oak Street. This land had previously been slated for a nine hole municipal golf course and was under control of the Golf Commission. We were asked to study that location in detail, seeking input from appropriate town boards to better assess suitability of that site in comparison to the two others. Two meetings were held, with Selectman Peter Hughes chairing and with representation from the Golf Commission, Planning Board, Police, Fire, Board of Health, Recreation and Youth Commission, Council on Aging, Building Department and Water Department. After three additional Site Search Committee meetings, we made our final report to the Selectmen on January 28, 1999, recommending the Cranberry Valley Oak Street site. The Board of Selectmen took no action at

that meeting beyond accepting the necessary articles for May 1999's Special Town Meeting, with the intent that town citizens would be able to decide the issue.

Our final series of meetings occurred in April, as we prepared our presentation to the Town Meeting. Additional amendments to the article were suggested by the Pine Oaks Board of Directors to address lingering concerns of the Selectmen. They included 1. Limiting land conveyance to twelve acres, 2. Requiring that the housing be owned by a qualified nonprofit organization in perpetuity or reverting to the town of Harwich, 3. Adding representatives from the Harwich Housing Authority and the Council on Aging to the Pine Oaks Board of Directors, 4. Requiring an annual payment in lieu of taxes to the town, and, 5. Paying \$50,000 as consideration for transfer of the land. Selectmen then voted to support Articles sixteen and seventeen at the second Special Town Meeting on May 4, 1999. With the passage of both articles, the Pine Oaks Phase III Site Search Committee's work was completed.

Helen Doane, *Chairman*
Robin Wilkins, *Vice Chairman*
David Crestin, *Secretary*
Sylvia Laffin
William Doherty

PUBLIC SAFETY

Report of the Fire Department

I. FIRE AND EMERGENCY STATISTICS — 1999

The Department responded to 3295 requests for service in 1999 - an increase of 289 runs, which is a 9 % increase in total incidents, but there was an 18 % increase in medical runs to Cape Cod Hospital from last year.

Statistics for 1999 are as follows:

| | |
|--|------------|
| TOTAL INCIDENTS | 3295 |
| Total Fires | 751 (23%) |
| Structure Fires | 21 |
| Motor Vehicle Fires | 9 |
| Haz-Mat Incidents | 154 |
| Grass/Brush Fires | 21 |
| Miscellaneous Fires | 189 |
| Automatic Fire Alarms | 149 |
| Mutual Aid (Outgoing) | 208 |
| Total Rescues/Medical Emergencies | 2206 (67%) |
| Medical Emergencies | 2016 |
| Automobile Accidents | 190 |
| Other Miscellaneous Emergencies/Public Service | |
| Calls | 338 (10%) |
| Incidents By Area of Town: | |
| Harwich Port | 489 |
| Harwich Center | 990 |
| East Harwich | 712 |
| West Harwich | 353 |
| Pleasant Lake | 274 |
| South Harwich | 144 |
| North Harwich | 125 |

Our Department had another extremely busy year, even though we had no major snowstorms, hurricanes or the like.

On July 6, 1999, at 5:06 AM, a structure fire was reported at 182 Route 28, in West Harwich. This structure was occupied by five renters, who escaped via a back door, with nothing but the clothes on their back.

Three firefighters sustained minor injuries, with one being transported to Cape Cod Hospital. The State Fire Marshal, along with our Fire Inspector Captain Henry Jessop and Fire Investigator/Captain William Flynn determined that arson was the cause of the fire, when it was discovered that a combustible liquid had been poured on two couches and in the front hallway. This arson case remains an on-going active investigation as of this date.

A multiple alarm fire in the City of Worcester, on December 3, 1999, in which six brave firefighters lost their lives, will go down in history along with Boston's tragic Hotel Vondome fire in the early 1970's. Our Ladder 66, with a crew of six, and Fire Car 61, acting as part of the Cape Task Force, organized for just such incidents, drove to Worcester to help cover various fire stations, in that City, while recovery operations to find our departed six brothers were being conducted. Your Chief served in the State Fire Marshals' Command Post during the week-long search and recovery operations. On the Saturday when the last firefighter was located and removed, a solemn closing ceremony took place at the fire site. Ladder 66 returned to Worcester several days later "to cover" during the funeral of one of our fallen brothers.

We have been heartened by the tremendous outpouring of support and care given to both us, as well as to our Brothers and Sisters in the City of Worcester, during this intensely sad time. We cannot begin to thank you enough.

II. EMERGENCY MEDICAL SERVICES

The Fire Department Emergency Medical Services provided \$422,911.04 in receipts from insurance payments and reimbursements for deposit into the Town General Fund during calendar year 1999. The Department transported 1759 citizens and visitors to medical facilities last year. These transports were without regard for how the trip would be paid for. We will NEVER jeopardize your medical needs because of an ability to pay. This Department always has, and always will, respond to your calls for service.

The Department will purchase a new rescue to replace the 1995 International, known as "Rescue 62". This is part of our "odd year" replacement program. As always, we continue to upgrade our medical equipment, especially that which is used on an everyday basis.

This year, as part of our EMS program, we had the pleasure of certifying many physicians on this part of the Cape, in co-operation with the Lower/Outer Cape Task Force of Cape Cod Hospital.

C.P.R. - FAO/EMT Donna Dolan and Captain/EMT Henry S. Jessop teach our CPR courses. As part of our CPR classes, we emphasize the use of the "911 System," in conjunction with the correct posting of house numbers, which allows us faster responses to medical and fire emergencies. Please call the Department if you would like to join your neighbors in learning CPR.

III. FIRE PREVENTION SERVICES

The following is a list of inspections completed in 1999:

| | |
|--|----------|
| Resale Inspections | 500 |
| New Home Alarm System Inspections | 277 |
| Oil Burner/Storage Inspections | 135 |
| Commercial License Inspections. | 54 |
| New Sprinkler System Inspections | 10 |
| Gas Installation Inspections | 28 |
| Underground Tank Inspections. | 0 |
| Underground Tank Removals | 21 |
| TOTAL REQUIRED INSPECTIONS, 1999 | 1025 |
| Other Revenues/Burning Permits/Fines | 619 |

The total amount of money collected from these fees and submitted to the Town Treasurer for deposit in the TOWN GENERAL FUND: \$27,425.00.

Total number of investigations due to fires with suspicious origins, and the dollar losses related to these fires as reported to the National Crime Reporting System

| | | | |
|--------------------------|---|-------------------|---------------|
| Investigations | 9 | Dollar Loss . . . | \$152,450.00. |
|--------------------------|---|-------------------|---------------|

Deputy Remillard, Captain Jessop, and Captain Flynn serve as members of our Arson Investigation Unit. They have attended many seminars on Arson detection and are well known investigators.

In addition to his duties as Fire Inspector, during Fire Prevention month, Captain Henry S. Jessop makes time to visit the schools to teach fire prevention, fire safety, and first aid to the children. Every student at the Elementary School is treated to a program geared to teaching them the hazards of fire as well as the consequences of playing with fire. Escape Drills In The Home (EDITH) information is provided for them to take home and study as a FAMILY PROJECT. We appreciate the local businesses in Harwich who support our FIREFIGHTER PHIL FIRE SAFETY PROGRAM.

IV. FIRE AND RESCUE APPARATUS

The following Fire and Rescue vehicles are presently in service for your protection:

| | | |
|--------------------------|------|--------------------------|
| Rescue 62 | 1995 | Road Rescue Ambulance |
| Rescue 63 | 1996 | Road Rescue Ambulance |
| Rescue 73 | 1998 | Road Rescue Ambulance |
| Heavy Rescue 72. | 1986 | E-ONE/Chevrolet |
| Boat 74 | 1972 | Fire/Rescue Boat/Whaler |
| Engine 64. | 1993 | E-ONE Engine/1250 gpm * |
| Engine 65. | 1976 | Mack Engine/1250 gpm * |
| Engine 69. | 1992 | E-ONE Engine/1500 gpm * |
| Ladder 66. | 1992 | E-ONE 110' Aerial Ladder |
| Forestry 67. | 1981 | Brush Truck |
| Car 60 | 1991 | Special Services Car |
| Car 61 | 1998 | Chief's Car |
| Car 70 | 1999 | Utility Truck |
| Car 71 | 1993 | Deputy Chief's Car |
| Car 75 | 1991 | Fire Prevention Car |

*(gallons per minute)

V. PERSONNEL ROSTER, December 31, 1999

Administration:

- Chief Robert A. Peterson, EMT-A
- Deputy Chief Wilfred Remillard, EMT-A
- Captain/Fire Inspector Henry S. Jessop, EMT-A
- Sandra F. Howell, Principal Clerk
- Laurie Mc Grew Moore, Principal Clerk (Part-Time)

Fire Suppression and Emergency Medical Services:

- Captain William Flynn, EMT-P
- Lieutenant Donald Parker, EMT-A
- FAO Margaret Mantos
- FF Michael Mason, EMT-A
- FF Joseph Mayo, EMT-A
- FF Brenda Norcott, EMT-P
- FF Stephen Currey, EMT-P
- FF Anthony Dalmau, EMT-P Provisional

- Captain Joseph Mc Neil, EMT-A
- Lieutenant Daniel Spencer, EMT-A
- FAO David Le Blanc, EMT-A
- FF John Ayer, EMT-P

FF Brian Coughlan, EMT-P
FF Bruce F. Young, EMT-A
FF Glenn Hawthorne, EMT-P

Captain Norman Clarke, Jr., EMT-A
Lieutenant Timothy Jaques, EMT-P
FAO Alice Bonatt, EMT-A
Lieutenant Robert Williams, EMT-A/Mechanic
FF Robert Sanders, EMT-P
FF George Romme, EMT-A
FF Bucky Mabile, EMT-P

Captain Kent Farrenkopf, EMT-A
Lieutenant John Clarke, EMT-A
FAO Donna Dolan, EMT-A
FF Leonard Kalbach, EMT-A
FF Robert Johnson, EMT-P
FF Joel Goucher, EMT-P
FF Craig Thornton, EMT-P

FAO - Fire Alarm Operator
EMT-A - Emerg. Med. Tech., Ambulance
EMT-P - Emerg. Med. Tech., Paramedic

VI. CONCLUSION:

The only personnel change for this year was the hiring of a Provisional Firefighter/Paramedic Anthony Dalmau to cover an extended medical leave of one of our firefighter/paramedics.

The Harwich Fire Association held its annual Christmas party for its members and their families. At this time, I presented Longevity Ribbons with citations, given by the Massachusetts Fire Chief's Association and the Department of Fire Services, to members who had twenty or more years of service, each given in five year increments. The following members received these awards: 35 Years to Chief Robert A. Peterson; 30 Years to Captain Bruce C. Young, (Retired); 25 Years to Deputy Chief Wilfred Remillard and Captain Joseph Mc Neil; 20 Years to Captain Norman Clarke, Captain William Flynn, Lieutenant Daniel Spencer, Lieutenant Robert Williams, Firefighters John Ayer, Leonard Kalbach, Donald Macaskill (Retired), and Robert Johnson.

Although no Medal of Honor or Medal of Valor awards were made this year, Medal of Merit Awards were awarded to: Captain William Flynn, Jr. of Group I for his work with the Comfort Care Program and the Cape Cod Hos-

pital Task Force for the Elderly; to Lieutenant John Clarke for his work as Program Co-ordinator for our Public Fire Academy Program; to Fire Alarm Operator/EMT Donna Dolan for her tireless work as Team Leader for the Cape Critical Incident Stress Debriefing Team (CISD).

Again, I thank the Board of Selectmen, the Town Administrator, the Assistant Town Administrator, Department Heads, Elected Officials, the various Town Committees and most importantly, the Citizens of the Town of Harwich for your continued co-operation, interest and support of our activities.

Finally, to my Officers, Firefighters, Fire Alarm Operators, and Administrative Staff, I express my sincerest thanks for your continued pride and professionalism in your work. Your dedication to the Citizens of Harwich is deeply appreciated, not only by me, but also by those whom we serve.

Respectfully submitted,

Robert A. Peterson
Fire Chief

Report of the **Harwich Police Department**

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I hereby submit the Annual Report of the Harwich Police Department for the year 1999.

I. PERSONNEL

ADMINISTRATION

Chief William F. Greenwood
Captain Peter G. Welch
Karen F. Young, Administrative Assistant/Secretary
Beverly A. Murphy, Records Information Processor
Chris A. Small, Asst. Secretary/Records Clerk

DETECTIVES

Lieutenant Barry M. Mitchell
Sergeant Thomas A. Gagnon
Lee E. Culver, Detective/Prosecutor
Officer Jonathan L. Mitchell/Community Policing
Officer Christopher J. Kender/ D.A.R.E.

PATROL

| | |
|---|----------------------------|
| Lieutenant Manuel A. Gomes, Jr./Officer In Charge | |
| Sergeant Chester F. Wright | Sergeant David J. Jacek |
| Sergeant Dennis J. Kendrick | Sergeant Richard R. Sayers |
| Officer Donald R. Moreland | Officer Craig T. Morris |
| Officer Earl T. LeGeyt | Officer John E. Warren |
| Officer Richard Campbell | Officer William Shelley |
| Officer Jennifer E. Corwin | Officer Edward J. Conlin |
| Officer John F. Sullivan | Officer Jeffrey F. Davis |
| Officer Robert Hadfield | Officer Nicholas DiMauro |
| Officer Edward W. Silva | Officer Adam E. Hutton |
| Officer Aram V. Goshgarian | Officer Robert F. Horgan |
| Officer Robert C. Brackett | Officer Michael E. Porter |
| Officer Diane E. Aikman | Officer Terrence A. Dinnan |
| Officer Kevin M. Considine | Officer Neil A. Nolan |
| Officer T. Paul Ulrich | |

COMMUNICATIONS DIVISION

| | |
|------------------------------|----------------------------|
| Dispatcher Herbert F. Rowley | Dispatcher Donna I. Tavano |
| Dispatcher Ronald I. Farris | Dispatcher Amy L. Clough |
| Dispatcher Carolyn E. Jones | |

SPECIAL OFFICERS

| | |
|-------------------|----------------------|
| Susan E. Ahearn | David R. Brouillette |
| Michael G. Bulman | John J. Burns |
| James M. Cheverie | Tracey A. Curran |
| Robert E. Currie | Walter D. Ennes Jr. |
| Michael D. Harney | Keith E. Lincoln |
| Lisa Mitchell | Gregory B. Maconi |
| Ann M. Schweizer | John F. Sullivan Sr. |
| Scott H. Wright | Heath J. Eldredge |
| Henry A. Jessop | Stephan Poulin |

SPECIAL OFFICERS “POLICE MATRONS”

| | |
|---------------|-------------------|
| Cheryl Malone | Sarah P. Pearl |
| Karen Shores | Sandra J. Wilkins |

SPECIAL OFFICERS

“LONG POND BOATING ENFORCEMENT”

| | |
|---------------------|---------------|
| Captain Brian Allen | Paul Hamilton |
| Neal P. Nevin | |

RECEIPTS SUBMITTED TO THE TOWN TREASURER

| | |
|---|---------------|
| Non Criminal Motor Vehicle Fines | \$15,354.50 |
| Criminal Court Fines | 4,972.50 |
| Parking Fines | 9,105.00 |
| Taxi Permits/License Fees | 170.00 |
| Firearms Identification Cards (Long Guns) | 3,177.00 |
| License to Carry Firearms (Pistols) | 6,020.00 |
| Photo Receipts. | 5.00 |
| Insurance Reports Processed | 1,714.00 |
| Court Case Restitution | 702.99 |
| Miscellaneous (personnel reimbursements) | 43,670.37 |
| Detail Cruiser Fees | 830.00 |
| Detail Administration Fees. | 7,302.21 |
| Police Auction | 562.00 |
| Miscellaneous. | <u>536.01</u> |
| | \$94,121.58 |

LICENSES & PERMITS ISSUED

| | |
|--|-----|
| Licenses to Carry Firearms | 246 |
| Firearms Identification Cards | 128 |
| Taxi Registration Permits & Licenses | 15 |

CRIMINAL ACTIVITY REPORTED

| Code | Category | 1995 | 1996 | 1997 | 1998 | 1999 |
|------|------------|------|------|------|--------|--------|
| 001 | Homicide | 0 | 0 | 0 | (MV) 1 | (MV) 2 |
| 002 | Rape | 1 | 3 | 5 | 7 | 3 |
| 003 | Robbery | 2 | 1 | 1 | 1 | 1 |
| 004 | Assault | 94 | 111 | 118 | 110 | 107 |
| 005 | Burglary | 137 | 124 | 103 | 113 | 56 |
| 006 | Larceny | 209 | 261 | 274 | 224 | 203 |
| 007 | Auto Theft | 14 | 10 | 7 | 10 | 9 |
| 008 | Arson | 2 | 2 | 2 | 2 | 1 |
| | | 459 | 512 | 510 | 468 | 384 |

The above statistics reflect the most serious crimes reported. Of those, the homicide and rape suspects have been identified.

TAKEN INTO CUSTODY

| | |
|--|-----|
| Part 1 Offenses (Code 001-009) | 53 |
| Warrants. | 52 |
| Operating Under the Influence. | 69 |
| Other Offenses | 79 |
| Protective Custody | 52 |
| | 305 |

The following is a list of calls for police service that were for both criminal activity (other than Part 1 crimes) and officer initiated action:

| 1998 | | 1999 | |
|------|---------------------------|------|---------------------------|
| 50 | Drug Cases Investigated | 50 | Drug Cases Investigated |
| 337 | Vandalism/Malicious Dest. | 222 | Vandalism/Malicious Dest. |
| 11 | Child Abuse | 14 | Child Abuse |
| 221 | Juv. Counselling/Offenses | 175 | Juv. Counselling/Offenses |
| 32 | Domestic Abuse Cases | 25 | Domestic Abuse Cases |
| 73 | Restraining Orders | 83 | Restraining Orders |
| 14 | Disorderly Conduct | 15 | Disorderly Conduct |
| 157 | Disturbances | 185 | Disturbances |
| 1210 | Burglary Alarms | 1170 | Burglary Alarms |
| 11 | Liquor Law Violations | 11 | Liquor Law Violations |
| 3124 | Motor Vehicle Stops | 3801 | Motor Vehicle Stops |
| 392 | M/V RMV & Court Action | 426 | M/V RMV & Court Action |
| 948 | M/V Written Warnings | 1450 | M/V Written Warnings |
| 1784 | M/V Verbal Warnings | 1888 | M/V Verbal Warnings |
| 445 | Motor Vehicle Accidents | 431 | Motor Vehicle Accidents |
| 43 | Crime Prevention | 17 | Crime Prevention |
| 267 | Community Policing | 335 | Community Policing |
| 206 | Citizen Assists | 192 | Citizen Assists |
| 184 | School Programs | 217 | School Programs |

The above statistics mirror the national trend toward a slightly lower number of serious crimes. Our aim is to maintain public "peace of mind" which encompasses much more than investigating crimes reported. Our officers actively pursue matters which by their nature are considered relatively unimportant, but which could lead to greater problems down the road. Family disputes are particularly difficult to mediate. Frequently there is no clear cut "wrong side" but time and time again we are asked to solve these highly complex social problems. Our training dictates that we discover the crime and bring the accused to court but these sociological matters are tougher than that. Our D.A.R.E. officers, Community Policing efforts, school resource officers and our newly established "class advisor program" are oriented toward prevention through early intervention, or, put another way, "crime prevention". Our officers are doing a good job at it. We have had some difficult long term problems over the years resulting in smoldering neighborhood disputes, but we are making in-roads. Our officers are learning the art of "community policing". We have a way to go however.

The department has lost many years of "experience" during the course of this year with the medical leave and coming retirement of Chief Greenwood, the extended disability leave of a senior detective and one patrol officer, four officers, one to retirement and three to other departments, and two dispatchers, one to retirement and one to another job. Add to this the need to send newly hired officers to a full time academy (there are two presently attending) and our patrol force is further reduced. The names contained within this report give a true account of the personnel that have worked throughout the year but a clouded picture of how many patrolmen are actually working now. With the loss of several experienced officers, our line supervisors are truly taxed and doing a great job. The young replacements are well motivated and trained in the basics but require more supervision both on the street and in the area of report writing. I commend the line supervisors and the senior patrolmen. We are holding our own and looking forward to completion of this transitional period.

Several new initiatives have been put into place to make Harwich a better place. The "Class Advisor Program" in which one officer volunteers to adopt one class as an advisor, role model and liaison to the police department. This officer and class will hopefully stay together all the way to graduation. Officer Diane Aikman has started at the freshman level and Officer Jeffrey Davis in the eighth grade. This is a new program and is still in the formative stage. If all goes as planned, an officer will be added each year until each class has their own police officer to call a friend and advisor.

I have also initiated a "park & walk" program for all the officers on duty. When weather permits, our officers will be out of their cars and getting to know our citizens.

We have recently assigned Officer Christopher J. Kender to the detective division. He will be working nights and will be of invaluable assistance to the patrol force. He is a highly motivated officer who has already opened cases that may have been overlooked by a less experienced officer.

A new telephone system has just been installed. When calling the police department, the public can now be transferred to an individual officer's voice mail. This will enhance our new emphasis on responsibility and personal follow-up to cases. We also have a new web site and while it is just "on-line" it is open and expanding. This was developed by one of our reserve officers, James Cheverie. We are consolidating our grant program by assigning just one officer to be in charge of grant acquisitions and their management. This person will work with our administrative assistant in regard to the administering and accounting of these grants. Officer Thomas Gagnon has done an outstanding job in this area to date.

Some minor changes in the physical building have taken place this year. We have been "under the gun" so to speak for a year or more from the Commonwealth of Massachusetts, Department of Labor, Division of Occupational Safety regarding air quality in the station. The Cape Cod Regional Technical High School was able to reactivate several vents and heating units which corrected these problems. The Highway Department committed their resources and talent to eliminate a frequent flooding problem in the garage area.

This facility is cramped and is in serious need of improvement or replacement. I have spoken with the Capital Outlay Committee and they agree that an open minded assessment by a professional would be the first step in this regard. This is on the agenda for the next few years.

In closing, I wish to extend congratulations and best wishes to the following officers who have served the Town of Harwich and the Police Department with honor in 1999.

1. Officer Donald R. Moreland Retired Sept. 21, 1999
2. Officer Edward J. Conlin Transferred to another agency
3. Officer Nicholas A. DiMauro Transferred to another agency
4. Officer Aram A. Goshgarian Transferred to another agency
5. Dispatcher Herbert F. Rowley Retired Nov. 30, 1999
6. Dispatcher Ronald I. Farris Resigned

Finally, Chief William F. Greenwood who will be retiring in early 2000 and has been out on sick leave for the last few months has asked me to include the following:

After serving for thirty-one plus years with the Harwich Police Department, I have made the decision to retire from my position as your Police Chief early in the year 2000. When I began my appointment, I had many goals and objectives in mind and I am pleased to say that those goals and many others have been accomplished.

This would not have been possible without the dedication and assistance of my administrative staff, the police officers and other personnel of the Police Department. I wish to thank my staff and the many employees of the Town I have had the pleasure of working with over the years. Lastly, I would like to thank the Citizens of Harwich for allowing me the privilege of serving you. It has truly been a pleasure.

Respectfully submitted,

Peter G. Welch
Acting Chief of Police

Report of the Building Inspector

I hereby present my report of activity for the Building Department for the year ending December 31, 1999.

A Total of \$101,702.00 was collected by this Department for various fees throughout the year and paid to the Town Treasurer.

The following lists the total number of permits issued in the past three years.

| | <u>1997</u> | <u>1998</u> | <u>1999</u> |
|-------------------------------|-------------|-------------|-------------|
| Building Permits | 556 | 579 | 663 |
| Demolition Permits | 5 | 11 | 14 |
| Sign Permits | 42 | 38 | 29 |
| Certificate of Inspections | 84 | 83 | 81 |
| Preliminary Permits | | | 3 |
| Harwich Historical Commission | | | 2 |
| Rental O.C. Permits | | | 2 |

The following table lists the numbers of permits and estimated values for various types of construction. (R-Residential; C-Commercial; M-Municipal)

| | | |
|-----|---------------------|------------------|
| 166 | DWELLINGS | \$ 25,512,500.00 |
| 1 | MULTI-FAMILY DWELL. | \$ 865,000.00 |
| 79 | ADDITIONS (R) | \$ 2,874,150.00 |
| 3 | ADDITIONS (C) | \$ 2,013,500.00 |
| 141 | ALTERATIONS (R) | \$ 3,481,000.00 |
| 14 | ALTERATIONS (C) | \$ 1,951,200.00 |
| 3 | ALTERATIONS (M) | \$ 248,000.00 |
| 54 | DECKS | \$ 178,850.00 |
| 89 | SHEDS | \$ 131,815.00 |
| 17 | GARAGES | \$ 279,000.00 |
| 12 | STOVES | \$ 8,200.00 |
| 16 | FOUNDATIONS (R) | \$ 301,900.00 |
| 1 | FOUNDATION (M) | \$ 22,000.00 |
| 27 | RE-ROOFS | \$ 120,050.00 |
| 1 | PUMP STATION (M) | \$ 200,000.00 |
| 4 | BARNS | \$ 25,500.00 |
| 1 | WALKWAY | \$ 2,200.00 |
| 10 | POOLS | \$ 128,700.00 |
| 1 | PIER/WHARF | \$ 6 300.00 |
| 8 | TENTS (C) | \$ 100.00 |

| | | |
|---|--------------------|------------------|
| 3 | HANDICAP RAMPS | \$ 11,800.00 |
| 2 | SITE TRAILERS | -0- |
| 5 | MOVE BUILDINGS | \$ 125,000.00 |
| 2 | AWNING | \$ 16,800.00 |
| 1 | RETAIL STORE (CVS) | \$ 450,000.00 |
| 1 | BEACH STAIRS | \$ 3,500.00 |
| 1 | CANOPY | \$ 8,000.00 |
| | TOTAL | \$ 38,965,065.00 |

I wish to give my thanks to the various Town Departments for their shared alliance and support. The suggestions of the Town Administrator, Planning, Engineering, Water, Fire and Health Departments have been fundamental to this office and a special thanks to Carol Mason and to Building Inspector Kenneth C. Porter.

Paul J. Corcoran
Building Commissioner

Report of the **Gas Inspector**

I hereby submit my report as Gas Inspector for the Town of Harwich for the year ending December 31, 1999.

| | |
|------------------------------------|-------------|
| Permits Issued | 587 |
| Inspections made | 440 |
| Amount of fees collected | \$15,677.00 |

Office hours are 8:00 a.m. to 9:00 a.m. Monday, Wednesday and Friday.

Manley Boyce
Gas Inspector

Report of the
Electrical Inspector

I hereby submit my report as Electrical Inspector for the Town of Harwich for the year ending December 31, 1999.

| | |
|------------------------------------|-------------|
| Permits Issued | 878 |
| Inspections made | 1287 |
| Amount of fees collected | \$26,730.00 |

Office hours are 3 P.M. to 4: P.M. Monday thru Friday.

Richard Serpone
Electrical Inspector

Report of the
Plumbing Inspector

I hereby submit my report as Plumbing Inspector for the Town of Harwich for the year ending December 31, 1999

| | |
|------------------------------------|-------------|
| Permits Issued | 567 |
| Inspections made | 927 |
| Amount of fees collected | \$38,795.00 |

Office hours are 8:00 a.m. to 9:00 a.m. Monday thru Friday.

Robert O'Donnell
Plumbing Inspector

Report of the **Department of Civil Defense**

To the Honorable Board of Selectmen and the Citizens of Harwich, I hereby present the annual report of the Civil Defense for the year 1999.

As I review my notes for 1999, I see we did do something other than plan for the year 2000. It just seems like all I've thought about is Y2K.

January was quiet and in keeping with our warm weather, but, February produced a snow storm with accumulations up to eighteen (18) inches. Cranberry Pointe Nursing Center lost power as well as a shelter in the Town of Dennis. We were able to help by providing shelter at the Cape Cod Regional Technical High School under Red Cross authority. By working with the Red Cross the cost to the town for these operations is greatly reduced. The shelter was open from February 25 to mid-day on February 27. It was a good test for us and a valuable service for those who needed it.

March saw the start of the official Y2K meetings. We attended many throughout the year resulting in a local committee being formed. The members of the committee were Wayne Melville, Town Administrator, Mr. Robert Gerstley, Mr. Sumner "Skip" Campbell and Richard Sayers of the Police Department. The committee designed a mailing that seems to have reached most residents of the town. We held three (3) public meetings and had two (2) discussions about Y2K on Channel 18. We did what we thought was prudent expressing a need for moderate preparation.

At the end of March, we received one hundred and twenty (120) blankets from the Red Cross. These blankets are being stored in town for our use in an emergency. We attended a Public Safety Officials meeting at Red Cross Headquarters.

April, May and June saw many more meetings and plans for the "year 2000 event". In July we started looking towards Hurricane season. August was a good month. We received approximately \$6,000.00 in goods and equipment from the military for public safety and other departments in town as follows:

1. The Water Department has a water trailer that can be used in neighborhoods without town water during power loss. It can also be used to keep town plantings watered during the summer months.
2. The Highway Department has a tow-bar of considerable value.

3. The Police Department acquired sleeping bags and strings of lights for emergency use.

August saw the mailing of the information flyers to every household listed in the town's census. If you did not receive one, check with the Town Clerk to make sure you have been counted. There were a few "glitches" but for the most part only households not listed were left out. Special thanks to the kids from the school's Extended Day Care Program for helping out with the folding & stapling.

September resulted in another equipment "haul" from a base in Connecticut. We were given two (2) diesel powered military ambulances. One will be converted into a road service truck by the Highway Department to assist the Police and other town departments as needed. The other will be used by the Police Department as a special response vehicle. The two vehicles are valued at approximately \$30,000.00.

We made some preparations for Hurricane Floyd on September 15 and 16 but we lucked out and only used a little extra shift coverage at the police department just in case.

The remaining few months were spent looking toward January 1, 2000. Many meetings here and off Cape Cod resulted in the hope that all would go as predicted by various government agencies. We knew that whatever happened, Harwich would survive and emerge into 2000 ready to deal with the 21st Century.

We try to prepare for every eventuality and I think we have succeeded. My thanks to the Ham Radio Operators, particularly James Leavitt, our new department communicator and his able network manned by A. Charles Puzo, Tony Ross and others. I would also like to thank the Board of Selectmen and Town Administrator, Wayne Melville. Without their support this little department would be hard pressed to serve Harwich as the town deserves.

Respectfully submitted,

Peter G. Welch
Civil Defense Director

Report of the
Animal Inspector

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I hereby submit the Annual Report of the Animal Inspector for the year 1999.

33 horse stables were inspected and all were in compliance with the minimum standards for care. The inspections are conducted under a mandate from the Board of Health and the Commonwealth's Bureau of Animal Health to ensure the health and well-being of the horses and livestock.

The Rabies epidemic continues to be a problem for the Commonwealth but Cape Cod is still rabies free. We can not, however, let our guard down. The first line of defense against rabies is to be sure that all dogs and CATS are up to date with their rabies inoculations as required by State Law. Every year the Town of Harwich offers a low cost rabies clinic. Please take advantage of this program or have your veterinarian check your pets inoculation status in the spring when you bring your dog and/or cat in for its' annual check up.

I am pleased to be your new Animal Inspector, and look forward to working for the citizens of Harwich. If you have any questions about rabies or concerns about suspicious wildlife please feel free to call me at 430-7565.

John J. Burns
Animal Inspector

Report of the
Animal Control Officer

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I hereby submit the Annual Report of the Animal Control Officer for the year 1999.

| | |
|--------------------------|------------|
| TOTAL CALLS | 918 |
| Canine | 516 |
| Feline | 82 |
| Wildlife | 135 |
| Livestock Inspections | 33 |
| Follow-up Investigations | 152 |

1999 has been a year of transition for the Animal Control Department. Officer Michael Porter became a patrolman and was replaced by Officer T. Paul Ulrich, who then also became a patrolman in September. I am pleased to be your new Animal Control Officer and will try to continue the high standards of service provided to the Town by my predecessors.

Progress has been made on some issues of concern. Pleasant Bay Animal Hospital has donated "MUTT MITT" for dog owners to pick up after their dogs at some of the beaches. New signs have been approved to clarify any confusion as to when and where dogs are allowed in regards to the beaches. New by-laws have been proposed to give the Town more control of animal regulations.

Leash Law violations and Barking Dogs continue to be the majority of the complaints received.

As responsible and caring pet owners we must be cognizant that all citizens do not share our appreciation for dogs. A greater understanding may be achieved if we care about the quality of life of others as well as our own. We can start by picking up after our dogs, making sure our animals are always supervised out of doors and by not allowing our pets to become a nuisance to others.

I am looking forward to working for you as your Animal Control Officer. Please remember to license your dogs and to be sure that your dogs and CATS have current Rabies inoculations. For any animal related concerns, questions or complaints please call me.

John J. Burns
Animal Control Officer

Report of the **Great Sand Lakes Task Force**

The Board of Selectmen established the Great Sand Lakes Task Force in October of 1998. The group conducted its first meeting on November 16, 1998 and has been meeting regularly since.

After a brief orientation and organizational period, the group established a list of goals for the first year:

1. Data Collection
2. Identification of Problems
3. Physical Conditions
4. Education
5. Seek Funding Sources

The group has accomplished the following tasks in each of the priority areas:

1. **Data Collection** – this is by far the lengthiest and most cumbersome task that will dominate the groups efforts
 - Development of water recharge area maps of the ponds in cooperation with the Cape Cod Commission
 - Development of a survey and volunteer committee to research permits in the GSL region
 - Health Dept staff involvement in the evaluation and analysis of records review
 - Coordination with the Planning Dept staff of GIS computer needs development
2. **Problem Identification**
 - Compiled historical data on laboratory analyses
 - Discussed the establishment of tolerance levels and remediation goals
 - Established active communication links with the neighborhood
3. **Physical Conditions**
 - Increased water sampling was conducted and a more visible presence on the pond was established

- With the aid of an intern from the Barnstable County Dept of Health & the Environment, a shoreline survey was completed of John Joseph and Bucks Pond
 - The intern assisted in the completion of a street and stormwater runoff survey
4. **Education** – this has been the groups' most visible effort to date including the completion of several pieces of literature
- Development of two brochures for release- 1) *Phosphorus: Action Homeowners Can Take to Protect Lakes and Ponds* and 2) *Protect Your Pond, Protect Your Health-Your role in conserving the health of Cape Cod Ponds.*
 - Featured speaker at the annual association meeting in June
 - Establishment of a GSL web site

5. **Funding Sources**

- Successful votes at May 1999 Town Meeting to participate in a \$200,000 Betterment Loan Program for septic system repairs. The residents of the GSL area have received advanced notification of this funding source

Goals for Year 2 include rounding out the gaps in information remaining in the above five areas. It is anticipated that data collection of permits and septic system evaluation will continue to consume large amounts of resources. We will also expand our publicity concerning the loan program once the funding from the state becomes secure. Plans for additional educational material is being discussed including an additional flier covering fertilizer do's & don'ts as well as a cooperative effort with the Conservation Commission to investigate a model revegetation program for homeowner buffer zones.

The task force members wish to acknowledge several people that have helped the group throughout the first year:

- Department of Public Health personnel for their contribution and efforts in developing a lake and pond management brochure, in particular Kevin Purdy and Elaine Kruger
- Kendall Ayers of the Barnstable County Department of Health & Environment, who assisted us in the groundwork for the betterment program grant filing
- Volunteers Anne Brickley, John Neudeufer and Kelley Neil for their hours served in data collection

- Farewell to member Michael Pessolano who was a major contributing member during our first year

Paula J. Champagne, *Chair*

Michael Pessolano

David Mulligan

Tom Leach

Dana DeCosta

Report of the **Traffic Safety Committee**

For the first six months of the year, our committee was, for the most part, working without consistent leadership. The chairman was in Florida, Hawaii, or absent because of injury. We did cover a lot of activity anyway.

1. Some members attended Cape Cod Commission hearings with other Harwich town officials on Eagle Pond expansion and the North Harwich traffic threat.
2. Conducted survey of all Cape towns concerning their traffic committees.
3. Designed and had "Road Rage" pamphlets printed and distributed to town key locations.
4. Worked with Mass. Highway Dept. about Holy Trinity Church traffic light with audible signal (for blind) added.
5. Attempted to secure sidewalk for Prince Charles residents to bike path without crossing busy Rte. 124. Project concluded without success.
6. Worked to completion of 4-way stop at Rte. 124 and Queen Anne Rd. – a stop-gap until full signalization is in place.
7. Worked with Bicycle Trail Committee (Tim Millar, Steve Nicole, Alice Norgeot, etc.) to accomplish signs at intersections to "Dismount and Walk Across."
8. Worked with Jill Mason, Channel 18, for TV notices and interview.
9. Did Speed-box road surveys. Kept records for future use.
10. Filed town warrant article for new Speed-box. Article denied.
11. Worked with traffic Sgt. Richard Sayers for all issues and radar study reports.

12. Attended Planning Board Meetings in reference to Rtes. 137 and 39 intersection improvements.
13. Worked on budget with Town Administrator.
14. Interview with Bill Galvin on "Traffic Public Awareness."
15. Worked with Finance Committee regarding speed trailer request.
16. May 15 Dedication Ceremony of the new bike trail extension.
17. Took part in Planning Board meetings concerning Holy Trinity School addition and traffic parking changes.
18. Cranberry Festival Parade meetings request for float. Participation in parade.
19. Attended non-resident tax payers' meeting. Acquired list of complaint issues including Sea St. parking, Main St. and Rte. 124 congestion, no stopping at pedestrian crosswalks, Prince Charles easement for bike trail safety, speeding in general.
20. Attended and participated in many Harwich Downtown Initiative meetings and workshops. Submitted our recommendations.
21. Received many calls and complaints regarding Rte. 139 and Queen Anne Rd. intersection and fatality there. Working with Highway Dept. about changes to rebuild same. Get speeding reduced there!

Goals:

Reduce speed and add enforcement

Get radar trailer monitor

Traffic signals at Rte. 124 and Queen Anne Rd.

Review 4-way stop at Main and Depot, North Harwich

Finish sidewalk projects

Have Police Dept. continue extra patrols and radar

Acquire electrified school zone signals at all school locations.

Get Mass. Highway Dept. to lower speed to 35mph on Rte. 124 both sides of Queen Anne Rd. intersections. Also, push for Bike Trail bridge over Rte. 6.

Barbara L. Yamamoto
Robert E. Cybulski
Traffic Safety Committee

ENVIRONMENT & PUBLIC WORKS

Report of the **Cemetery Commission**

In the day-to-day administration of our 50-plus acres of Town cemeteries, this Commission has continued efforts toward achieving a greater presence in the community, with increased access to the Cemetery Administrator, and the Cemetery Office. The Administrative Office is now open Monday – Friday, 10:00 a.m. to 2:00 p.m. At all other times, the Cemetery Administrator may be reached by pager at 508-354-1150 (including weekends).

During 1999, our Cemetery Administrator oversaw 90 internments, and conducted families around our cemeteries resulting in the conveyance of 48 plots.

Island Pond Cemetery, Harwich Center: A comprehensive repaving project was undertaken in the spring, under the direction of the Highways Director, Alice Norgeot. The result is magnificent. Some of the older, grassy roadways were left untouched to preserve the rural peace of this cemetery. With the completion of the abutting bike path, many cyclists are now lured into and around the cemetery paths to enjoy the serenity and observe the abundant bird life. An article will come before the May Town Meeting 2000 seeking funds to establish a Management Program for the restoration of this cemetery's central feature, the Lily Pond.

Evergreen Cemetery, East Harwich: Completion of the extension of Peace Avenue was put on hold to allow for the total makeover of Island Pond Cemetery. The 30 trees planted last year in a Memorial Tree Program are starting to thrive. Donation of a tree (\$250) in remembrance of a loved one is invited, or a donation in any amount will help toward the further enhancement of this cemetery. An abutting parcel of land (7.31 acres) off Route 39, voted for purchase by Town Meeting in 1997 for \$150,000, is still waiting on approval of the surveyor's plan by the Land Court. This extended delay has provoked great frustration in that development of two other adjoining parcels, now Town-owned, cannot proceed until this conveyance is completed.

Mount Pleasant Cemetery, Harwich Port: The gift of \$1,000 from former resident Eleanor Nickerson Johnston, given in memory of her Nickerson family, has initiated a Memorial Tree Program here also, with the proposed planting of 12 to 24 trees to enhance sites throughout the cemetery that are presently bare. Families will be invited to sponsor a particular tree, or may make donations in any amount to this worthwhile project.

South Harwich Cemetery: Development of the recently-acquired parcel of land adjoining to the south is waiting on a study by the Historical Commission as to the future use of the former Methodist Church on the adjacent parcel within the cemetery grounds; if needed, parking spaces required for that use could be accommodated along the new frontage. There is projected space within the new parcel for up to 1386 cremation plots, or a combination of 604 cremation plots and 255 full gravesites. Several requests for space have already been received from residents of the South Harwich community. Valuable historical records for this cemetery, dating back to 1883, were received from Mr. Watson J. Small, and are gratefully acknowledged. Mr. Small started his long association with this cemetery as a young lad pushing a lawn mower!

Kelley Neighborhood Cemetery, North Harwich: There have been acts of vandalism committed on two occasions in this cemetery, reported in by neighbors. In each instance, headstones were overturned, and two were broken. Such vandalism is an act of desecration, and punishable under M.G.L. Ch. 272, s.73, with sentences up to 5 years in a state prison and a fine of up to \$5,000. Our appreciation is extended to Acting Chief Peter Welch, who is providing for increased police presence throughout our cemeteries.

After many years of study, comprehensive new Rules and Regulations to govern our cemeteries are to be adopted shortly, and copies will be available at the Cemetery Administration Office or from the Board of Selectmen at Town Hall.

Looking forward into the new Millennium, a request has been filed with the Board of Selectmen for consideration in the future use of the land parcel (130 acres) that supports the present Landfill operation. Aware that it is incumbent on this commission to keep a constant search for land to satisfy future cemetery needs, it is our hope that a 20-acre portion at the easterly side may be assigned for future cemetery use.

We want to express our sincere appreciation for the contribution made by H. Richard Gonsalves who recently retired as Foreman of the cemetery maintenance staff. In his 14 years of Town service, Dick brought to our cemeteries a loving attention to detail, an immediate response to individual family needs, and applied his knowledge and skills to keep us green, and in order. Thank You!

To our departing Director of the Division of Highways and Maintenance, Alice Norgeot, who is capping an extraordinary 30 years of service in this Division, we extend our profound thanks for her vigilant attention to the needs of our cemeteries, which have truly thrived and blossomed under the dedicated maintenance they receive. Alice, may you always prosper and reap one hundred fold!

Finally, we want to acknowledge the assistance of computer consultant Foster Bamford in setting up a program for the generation of records to produce our millennium project – the Book of Ancient Burials – which it is hoped will contain all burials within the Town of Harwich up to 1900.

Respectfully submitted,

Christine S. Wood, *Chair*
Olga R. Forrest
John L. Shearer

Report of the **Conservation Commission**

The Harwich Conservation Commission hereby submits its annual report for the year 1999.

Following new member appointments, which commenced effective July 1, 1999, the Commission reorganized as follows: David Crestin was re-elected Chairman, Stephen Chandler re-elected Vice Chairman, and Roger Cove re-elected Clerk of the Board.

The seven-member commission, appointed by the Board of Selectmen, is charged with the implementing the Commonwealth's Wetland Protection Act as well as the Town of Harwich Wetland Protection By-Law. Additional formal responsibilities include administrative oversight of the Town Gardens, on Sisson Road, and responsibility for an additional 127 parcels (through August 8, 1998) of open space throughout Harwich, which together total 625.5 acres.

Like most of the Town's Boards and Committees, the Conservation Commission has been deeply immersed in the work of reviewing applications for new construction as well as septic upgrades when either involve activities within 100 feet of wetland or within 200 feet of a river or perennial stream. Such reviews have become critical, since many of the remaining developable lots are partially within, or directly adjacent to, wetland resource areas. Following site inspection and project review, virtually all applicants received

satisfactory engagement with the Commission's process and, when necessary, readily entered into compromises that would reduce or eliminate environmental harm or degradation. The Commission firmly believes, based upon feedback from our constituency, that its deliberations were fair, democratic and fully on behalf of the public's interest. While 1999 did not involve as many permit applications as experienced in 1998, the complexity of many projects increased.

In excess of 173 site inspections were undertaken in response to 69 Notices of Intent, 49 Requests for Determination, 16 Requests for Amendments to Orders of Conditions and 39 Requests for Certificates of Compliance, culminating in 33 public meetings of the Commission. In many cases, more than one site inspection was necessary due to the fragile nature of the area under consideration as well as resulting from changes made by applicants to previously submitted building plans.

In addition to the Commission's primary responsibilities under the Commonwealth's and Town's wetland protection authorities for project review and enforcement, the Commission also completed activities consistent with the following:

Coordination with other Departments, Boards and Committees:

- Beach nourishment of the Earle Road Town Beach through placement of dredged material from Allen's Harbor
- Assisted the Harbor Master, Shellfish Advisory Committee, Waterways Committee and Pleasant Bay Alliance to develop Dock and Pier Guidelines.
- Initiated discussions with the Board of Health to address natural resource protection issues of common concern and to clarify a coordinated project review procedure.
- Conducted a comprehensive review and provided comments to assist in finalizing the Harwich Local Comprehensive Plan.
- Established close liaison and established a meeting schedule with the Town Garden Oversight Committee.

Open Space Protection and Conservation Land Management:

- Developed rules and regulations for managing Thompson's Field.
- Developed and implemented a policy for the 1999 hunting season in Thompson's Field and drafted a Town Meeting article for May, 2000, that would address hunting in Thompson's Field on a permanent basis.
- Financially supported real estate appraisals for potential open space purchases on behalf of Open Space and Real Estate Committees.
- Accepted a Conservation Restriction at Somerset Woods on behalf of Harwich.
- Continued the annual distribution of trees to Harwich residents.

Wetlands Administration and Enforcement:

- Initiated review of Parts 1 and 3 of the Draft Wetland Protection Regulations.
- Supported a volunteer-developed data system to enhance the Commission's and town's Coastline Management Plan.
- Worked with Long Pond, Aunt Edie's Pond and Great Sands Lakes Associations to promote activities such as watershed management and water quality testing designed to monitor, protect and enhance water quality.

The Conservation Commission plans an ambitious goal-oriented program for 2000 in addition to project review responsibilities. This includes, but is not limited to, the following:

- Complete review and implement Wetland Protection By-Law regulations.
- Prepare and submit for Town Meeting a revised Pier and Dock By-Law to allow continued use of our waterways yet protect water quality and wildlife habitat.
- Finalize and implement the Thompson's Field Management Plan.
- Complete data collection efforts relative to a shoreline structure inventory.
- Work with the Harbor Master and Town Engineer to obtain Federal and State permits for nourishment at all Harwich public beaches.
- Work with the Board of Health, Harbor Master and Shellfish Advisory Committee to Complete the Shellfish Clean Waters Initiative Grant Application for Round Cove, in Pleasant Bay.

In conclusion, the Conservation Commission wishes to thank the citizens of Harwich, its Board of Selectmen and all other Town Boards and Committees for their support and confidence in our work for which our primary objective is to maintain and, where necessary, enhance the natural resource base of our town so that its unique qualities and character is preserved for this and future generations.

Respectfully submitted,

David S. Crestin, *Chairman*
Stephen Chandler, *Vice Chairman*
Roger Cove, *Clerk*
Everett Eldredge
Chester Berg
Terry Bauer
Lindsey Strode

Report of the **Engineering Department**

The Engineering Department continued to work on a wide variety of projects in 1999. The Department typically performs work for all stages of project development including design, permitting, cost estimation, bidding and construction management.

The long awaited bike path project was completed in August with the Mass Highway Department and Engineering Department providing the project oversight.

Both Local and State permitting was obtained for the Allens Harbor and Round Cove Dredging Projects which were completed by the County Dredge in December.

Reconstruction of Queen Anne Road from Route 124 to Main Street was bid and the project was completed in November.

Plans were developed for the reconstruction of the existing boat launch at Saquatucket Harbor in conjunction with the State Access Board and an Order of Conditions was issued for the project by the Conservation Commission. The project is scheduled for construction in the fall of 2000.

Plans were developed to provide additional parking at the Saquatucket Harbor in conjunction with the State Access Board. This project is also scheduled for construction in the fall of 2000.

A Request for Proposals was prepared for architectural services for renovations and expansion of the Elementary School in conjunction with the School Building Committee.

Requests for Proposals for engineering/architectural services were prepared for the Cranberry Valley Golf Course maintenance facility and club house.

Preliminary plans and specifications for reconstruction of the existing High School Track were prepared in conjunction with the Board of Selectmen and School Committee.

We continue to review submittals for the Planning Board and assist with highway, landfill, cemetery, recreation, and disability access issues, surveying of Town Property and land and road takings. Four private roads were accepted by the Town in 1999. The E 911 street address data base is continually reviewed and updated.

I wish to extend my appreciation to all the other department heads for their support and cooperation this past year and especially Michael Ladue and Carol Genatossio of the Engineering Department for their invaluable support and assistance in administering the many facets of the Department's operations.

Joseph J. Borgesi P.E.
Town Engineer

Report of the Golf Commission

Town Report Cranberry Valley 1998-1999

| | |
|--------------------------------|---------------------|
| Yearly Resident Fees | \$326,150.00 |
| Daily Resident Fees. | \$9,650.00 |
| Greens Fees | \$855,178.00 |
| Motor Cart Fees | \$108,183.83 |
| Pull Cart Fees | \$6,357.75 |
| Driving Range Fees. | \$65,570.00 |
| Concession Fees. | \$18,628.50 |
| Miscellaneous | \$166.17 |
| Refunds | <u>-\$12,450.00</u> |

Total Revenue \$1,377,434.10

Expenses

| | |
|------------------------------|--------------|
| Salaries and Wages | \$468,193.54 |
| Expenses | \$264,068.37 |

Total Expenses \$732,261.91

Returned to Town. \$645,172.20

Other Obligations

Article Expenditures

| | |
|--|-------------|
| Golf Course Irrigation (Principal) | \$30,000.00 |
| Golf Course Irrigation (Interest). | \$1,140.00 |
| Golf Course Paving (Principal). | \$17,000.00 |
| Golf Course Paving (Interest) | \$1,262.25 |
| Equipment (Fairway Mower) | \$39,845.00 |
| Equipment (Two Greens Mowers) | \$35,000.00 |
| Equipment (One Greens Sweeper). | \$11,495.00 |
| Fringe Benefits (30% S&W) | \$96,153.00 |

Total Other Obligations \$231,895.25

FISCAL YEAR 1998-1999 PROFIT \$413,276.95

It has been a very interesting year at Cranberry Valley. We have a new Director of Golf Operations, a new Golf Superintendent, a new concessionaire, and a new secretary. Everyone is working well together, and with the help and support of other town bodies, I believe we are presenting the best possible golfing situation for the Town of Harwich.

Our revenues for the last fiscal year were up, but our income through December is slightly down from the same period last year. We realigned the

payment dates for our resident fee players this year, which probably accounts for the slight drop in revenue.

The site selection committee has come in with a great location for our new golf course and the Board of Selectmen agrees with the choice. Title work in preparation of land acquisition is now in progress.

Work on plans for the renovation and addition to the maintenance barn and clubhouse is ongoing. The building committee is meeting regularly and is in the process of selecting an architect.

During the course of the last year there were several articles in the Cape Cod Times concerning problems at golf courses on the Cape. The articles focused primarily on the "blocked tee times" situation, but also mentioned the Town of Yarmouth only receives half the income from two courses that Harwich receives from one. This appears to be an indication of the strong fiscal responsibility shown by the Harwich Board of Selectmen, the Finance Committee, and the Golf Commission. These articles also showed that Cranberry Valley has the most equitable reservation procedures on Cape Cod.

I would like to thank the BOS and the town manager for all their support and hope that we can work closely together on our upcoming projects.

John Halliday
Chairman, Harwich Golf Commission

Report of the **18 Hole Golf Course Site Selection Committee**

The Selectmen appointed a nine person Committee to evaluate the merits of two potential sites for a future eighteen-hole golf course – the so-called "Landfill" site and the "Headwaters" site, both sites have about 200 acres. The "Landfill" site consists of the land adjacent to the landfill, along Queen Anne Road and bounded on the south by Flax Pond. The "Headwaters" site is roughly bounded on the south by Route 6, on the east by the bicycle trail, on the west by Herring River, on the north by Headwaters Drive. The Committee consisted of representatives from many of the Town boards: Planning, Conservation, Real Estate and Open Space, Golf, and Town Administration as well as several individuals from the public at large.

Many variables were considered – land availability, access to the land, cost of the land, impact of increased traffic, water, and the environmental effect on neighboring areas. The input of many outside experts was sought.

The overwhelming choice was the “Headwater Site”. This site has fewer potential problems than does the Landfill. At the Landfill although it is not proposed that the capped area itself be used, the environs of the cap are suspect. In past years the land between the cap and Flax Pond had contained septic lagoons, and its general use by the public is questionable. This general area is susceptible to noise and odor; in addition, the water quality is unclear. Overriding these potential red flags is the fact that this land is unique. This area is perhaps best be available for future Harwich infrastructure needs – such as a larger recycling area, or a future sewage treatment plant or other needs not anticipated at this time.

The Headwater site is attractive, which is an important asset for appealing to visiting golfers, and it also provides important open space to the town. The scope of our study indicates that this site offers fewer problems than the landfill area; however, we are not professionals. It must be emphasized that before any course is to be built, a professional evaluation must be made to determine golf courses specific impact on the environment, on the aquifer, on the wild life, on the Herring River, on possible archeological remnants, and on the overall terrain in general.

A complete report has been submitted to the Selectmen.

Theodore W. Stein, *Chairman (Golf Commission)*

Bruce Nightingale, *Secretary (Planning)*

Roger Cover *(Conservation)*

Phil Eagan *(Planning & Real Estate/Open Space)*

Walter Tebo *(Golf Commission)*

Michael Fortier *(Golf Commission)*

Wayne Melville *(Town Administrator)*

Earl Brothers *(Citizen-at-large)*

William Lown *(Citizen-at-large)*

Report of the **Division of Highways and Maintenance**

To the Honorable Board of Selectmen and the Residents of Harwich:

I hereby submit my final Annual Report on the activities of the Harwich Division of Highways & Maintenance for the year 1999. I am pleased to report the following list of accomplishments and duties of the respective departments which comprise the Harwich Division of Highways & Maintenance.

Beaches Department

This department does seasonal cleaning of all beach restrooms twice a day and does daily removal of litter & trash.

As in the past, during the summer months, crews worked 7 days a week removing the ever-present seaweed from the popular town beaches.

New boardwalks were installed at Long Pond Beach (Fernandes Bog) and at Pleasant Road Beach replacing the outdated ones. The existing boardwalk at Bank Street Beach was rebuilt and the boardwalk at Belmont Street Beach was extended.

New "Mutt Mitts" were donated by Pleasant Bay Animal Hospital for use on Bank Street and Red River Beaches.

Building Maintenance Department

The town's long-awaited Building Maintenance Program began this year. Projects and repairs were completed at various town buildings, including:

- All town-owned restrooms
- Brooks Academy
- Cemetery Maintenance Building
- Fire Department (East Harwich)
- Fire Department (Headquarters)
- Harbormaster's Building
- Highway Department
- Landfill Buildings
- Other structures
- Police Department
- Recreation Building
- Town Hall

Cemetery Department

In addition to the routine maintenance which includes mowing, raking, stone cleaning and repairs, much-needed paving and other improvements were made at Island Pond Cemetery.

Forestry Department

This department plants and maintains all shade trees on town-owned property.

As part of the horticultural curriculum at the Cape Cod Regional Technical High School, the students planted shade trees throughout the town. The town deeply appreciates the efforts of these young men and women.

Highway Department

In addition to the following specific tasks, Highway department duties encompass general maintenance which includes, but is not limited to, sweeping, patching, mowing, brushing, plowing, sanding and cleaning the road-sides. These routine items are done throughout the year on an as-needed and continuous basis:

Paving

Several paving/patching projects were completed this year. Among them were:

- Bog Lane
- Brooks Park Parking Lot and Tennis Court
- Brooks Road
- Forest Street
- Island Pond Cemetery
- Kildee Road
- Oak Street
- Pepper Lane
- Pleasant Bay Road (a section)
- Police Station Parking Lot
- Queen Anne Road from Rte 124 to Main St.
- Route 124 (a section)

Sidewalks

The following sidewalks were improved and repaved:

- Oak Street (Main Street to the school)
- South Street (Route 28 to Pleasant Street)
- Main Street (a section)

Drainage

Drainage problems were corrected or installed in the following areas:

- Brooks Road
- Brooks Park Parking Lot
- Clearwater Drive
- Damon Road
- Forest Street
- Kendrick Road
- Kildee Road
- Landfill Road
- Long Pond Drive
- Oak Street
- Queen Anne Road
- Red River Beach (Dune Area)
- Route 39
- Surrey Lane

Additionally, catch basins were cleaned in 70 – 75 trouble areas.

Crosswalks

Crosswalks were installed or repainted at various locations throughout the town as well as in areas of Route 28 that were determined to be potentially hazardous to pedestrians.

4-Way Stops

4-way stops were installed at the intersection of Route 124 & Queen Anne Road, and at the intersection of Bay Road & Church Street.

Safety Improvements

The plans for extensive safety improvements at the intersection of Routes 39 & 137 have been approved and will begin in the Spring. The plans call for new signals, new line definition, widening of the intersection and new signing.

Guard Rail

New guard rail has been installed in the following areas:

- Headwaters/Route 124
- Route 124/Queen Anne Road
- Great Western Road/Depot Street
- Kildee Road

The Barnstable County House of Correction's outside work program provided manpower and supervision to assist with brushing at Brooks Park, litter cleanup at the Landfill area, preparation & painting of snow removal equipment, roadside cleanup and other miscellaneous tasks.

We also received additional manpower throughout the year through the court system's Community Service program.

Our Pavement Management Program preparation is now complete and the funding to implement the Program begins on July 1, 2000.

Under our State-Aid Program, we were able to complete the Queen Anne Road paving project (Route 124 to Main Street). The safety improvement plans for the intersection of Routes 39 & 137 are completed as are some other smaller projects. I am pleased to report that all State-Aid reimbursements are current.

Landfill Department (submitted by Lincoln Hooper, Foreman)

In 1999, the Harwich Disposal Area was the first on the Cape to set up a permanent Household Hazardous Products collection center, replacing the one-day collection previously held at the Tech. We held a total of six half-day collections on Saturday mornings, from May through October, receiving a total of 490 cars. This was by far the highest participation rate for Harwich, or any other town on the Cape. We will be advertising the dates for next year's collection in the local newspapers, Channel 18 and posting informational flyers around town.

The paint program continues to be an overwhelming success. From April 1st through October 31st, residents are able to drop off unused paint, pick paint up for reuse or leave any other paint-related product on a daily basis. During the course of this collection season, we received a total of 2600 gallons for recycling and disposal, making 1999 our best year yet. Next year, we will once again operate from April 1st through October 31st.

For the second year in a row, Harwich has exceeded the statewide recycling goal of 46% by the year 2000 for recycling 50% of the municipal solid waste collected. Although the State no longer grades towns (Harwich has received an "A" rating for the last two years), they still publish recycling statistics for all the Cape towns. Harwich not only had the highest percentage on the Cape, but exceeded the Cape average by 20%. The success of our recycling program led to several grants from the D.E.P., including educational materials, an additional 30 yard roll-off container, and storage equipment that assisted the town in setting up our HHP center. Many thanks to the Harwich residents who utilize the recycling center, allowing us to exceed the state's goal.

The Treasure Chest was open on Tuesdays, Fridays and Saturdays, from May through October, providing people a place to leave useful items for those who may need them. Many thanks to the dedicated volunteers for another successful year.

Beginning January 1st, Harwich will no longer be landfilling building debris. This will have little or no impact on most residents, as they will still be able to bring building material to the Disposal Area. The new drop-off point is

a concrete pad adjacent to the compost area and will serve as a transfer site for the debris to be placed in a new 100 yard trailer for transportation to the town of Bourne. The Landfill closure, or "capping", is scheduled to begin sometime in April and should be completed before the end of next year. The only impact of this operation on residents will be the eventual moving of the Recycling Center to a location east of the Transfer Station.

All the employees of the Disposal Area wish to thank Alice Norgeot for her support and guidance during her tenure as Director. Over the last five years, the "dump" has done a "180" and has been turned into a Disposal Area and Recycling facility of which the town can be proud. This has happened because of Mrs. Norgeot's leadership and dedication to the town.

Parks Department

This department is responsible for care & maintenance of memorial squares, various town-owned parks, athletic fields, recreation areas and other town-owned grounds.

The workload on this department has been steadily increasing due to the heavy usage of the parks and athletic fields as well as the new Senior Softball field, the new Bike Trail (the town is responsible for all bike trail maintenance) and the anticipated work at the new Community Center.

Without additional full-time help, it will be difficult for the 2 full-time employees to keep up with the workload.

This department has assisted the Harwich Garden Club with various projects as well as the construction of the Museum park at Brooks Academy. They also constructed a retaining wall and landscaped an area at the Police Department on Sisson Road.

Acknowledgements

I would like to note that due to Police Chief Greenwood's generous offer, an enormous workload was lifted from us by selling the beach and dump stickers at the Police station this year. It also alleviated traffic and safety issues.

As the present century ends, so does my 30 year service to the town. I have been privileged to work in a town where people care about each other and where differences of opinion can be put aside in favor of the best interests of the town and its residents. The town has been wonderful to me and I have tried to repay it by being the best employee I could be.

Because I will not have the chance again to publicly acknowledge the many people who have helped me the most throughout these many years, I would like to do so now.

I would like to express my deep appreciation to the Board of Selectmen for

the cooperation they have shown me over the years. I would like to single out Town Administrator Wayne Melville for his guidance, understanding and confidence in my ability to do the job and I would like to thank Assistant Town Administrator Juell Buckwold for her help and her friendship.

I would like to thank all the Town Department Heads and their respective personnel for their cooperation and the courtesies they have extended to me over the years.

Special thanks to Chris Nickerson, Walter Stratton, Link Hooper, Rich Berube, John Eldredge and Jeff Holmes, for their conscientious leadership of their respective departments and for making me look good.

I would like to thank the dedicated men & women of the Division of Highways & Maintenance who have worked so hard and have made my job so much easier.

I would also like to take this opportunity to remember former highway employee, Charles Amado. He was my friend and I will miss him.

My special wishes for a healthy and happy retirement go to Buddy Nickerson (35 years), Dick Gonsalves (18 years) and Jim Caroselli (12 years). They have earned it.

Thank you to the Harwich Garden Club for their continued efforts in the beautification of Harwich, and the Old Timer's Softball League for their generous assistance with the athletic fields.

Pending the appointment of a new Director, Assistant Director Jim Cook has taken over the reins of the Division of Highways & Maintenance. My best wishes go to Jim and I hope that he enjoys the same level of cooperation and support that I have received over the years.

Respectfully Submitted,
Alice E. Norgeot, *Director*

Report of the **Architectural Advisory Board**

The Architectural Advisory Committee held 32 hearings in 1999. We hope our input has made an impact in preserving the charm and atmosphere of the Town of Harwich. We invite all interested persons to attend our meetings. Meetings are scheduled and advertised in the Harwich Oracle. All meetings will be held in the Town Hall Library at 7:30 P.M. located at 732 Main Street, Harwich, MA. Anyone wishing to be on the Board is welcome to fill out a Citizens Activity Record.

John Kodak, *Chairman*
Robert Cybulski
John Sullivan
Barbara Josselyn
Laurie McGrew Moore
Edward W. Balicki
Pamela C. Purdy

Report of the **Recreation and Youth Commission**

This Department is very pleased that the Townspeople have voted to fund a multi-generational Community Center for the Town of Harwich. All ages will benefit from this building. There will be office space for our Department as well as meeting rooms and many other facilities. We are delighted that a grand opening is planned for Saturday, February 5, 2000.

With Ann Schweizer as Director of the Recreation and Youth Department, and Associate Directors Susan H. Fraser, Vincent E. Gulotta and Jeff Carter, the following youth programs were offered:

| | |
|------------------------|--------------------------------------|
| Field Hockey | Grades 3-6 |
| 4-H Baby-sitting | Ages 12 and up |
| Games - Multi-cultural | Families & all ages |
| Gymnastics/Tumbling | Grades 1-4 |
| Kindergarten T-ball | Kindergarten |
| Family Rec T-ball | Families of all ages |
| Farm Team Baseball | Ages 6-9 |
| Rec Baseball | Grades 3 thru 6 |
| Spring Baseball | Ages 13-15 |
| Girls softball | Grades 3-4 |
| Girls softball | Grades 5-8 |
| Girls softball | Grades 7-8 |
| Basketball for Boys | Grades 5 & 6 |
| Basketball for Girls | Grades 5 & 6 |
| Basketball - Co-ed | Grades 3 & 4 |
| Pre-school Basketball | Ages 3 & 4 |
| Basketball | Kindergarten |
| Basketball | Grades 1 & 2 |
| Basketball | Grades 7 & 8 - Recreation League |
| Basketball | Grades 9 thru 12 - Recreation League |
| Bowling | Grades 5 & 6 |
| Billiards | Grades 5 & 6 |
| Family Recreation | Families of all ages |
| Pillo Polo | Grades 3 - 6 |
| Pillo Polo | Families of all ages |
| Summer Basketball | Boys ages 10-15 |
| Summer Basketball | Girls ages 10-15 |
| Flag Football | Grades 3-8 |
| Youth Soccer | Grades 1-6 |

| | |
|--------------------|----------------------|
| Youth Soccer Girls | Grades 3-6 |
| Street Hockey | Grades 5-8 |
| Soccer | Kindergarten |
| Family Rec Soccer | Families of all ages |
| Swimming | Grades 7-12 |
| Golf | Grade 5 |

Adult Programs sponsored were:

- Baseball for those over age 21
- Co-ed Recreational Softball
- Co-ed Volleyball
- Men Over 30 Basketball
- Men Under 30 Basketball
- Harwich Town Band
- Harwich Hurricanes Men's Soccer League
- CPR Classes
- Harwich Junior Theatre

A wide variety of programs is offered. The Recreation and Youth Department continually adds more to meet the growing needs of the community. This year's enrollment in all programs was at its highest. Over 50 community groups used the Recreation Building this past year.

Areas this department is responsible for are:

- Whitehouse Field
- Brooks Park
- Steven W. Potter Softball Field
- Schoolhouse Parking Lot
- Jimmy McPhee Memorial Field
- Senior Memorial Softball Field
- Exchange Park
- Larsen Park - Wychmere overlook
- Village Green
- 16 memorial squares
- Great Sand Lakes Squares
- Lothrop Avenue property, end of Gilbert Lane
- Recreation Building - Used by 46 groups, approximately 900 meetings yearly
- Recreational land in Harwich Center, part of which includes the Boy Scout Camp Grounds
- Salt water beaches
- Sand Pond area
- Senior Softball Memorial Field

Wixon Memorial - Cahoon's Road
Fernandes Bog beach on Long Pond

In the summer months this Department offers lessons in swimming, sailing, tennis and a swim team. The summer staff is Red Cross certified and consists of 55 employees. The Beach Supervisor, Waterfront Director, Water Safety Instructors, Lifeguards and Sailing

Instructors must have Lifeguard Training, First Aid and CPR certificates. Gate Attendants, Playground Instructors and Tennis Instructors are required to hold certificates in First Aid and CPR. A summer playground program for children ages 6-12 is offered Monday through Friday, from 9A.M. to Noon. We also offer a Counselor-in-Training position. This is a volunteer position and prepares one for future employment in the Recreation Field. This past summer 1,260 children were signed-up in the recreation program

Whitehouse Field was the site of the Senior Babe Ruth New England Regional Tournament - ages 16 through 18 -in August and the Greater Boston Roy Hobbs Tournament in September.

In the coming year we hope to increase the number of lifeguards at the town's beaches. New lifeguard stands were constructed by the C.C. Regional Technical High School. We hope to be able to have a handi-capped accessible restroom facility built at Earle Road and Pleasant Street beaches. We would like to paint the trim on the Recreation Building, which continues to be used at full capacity by area groups. A basketball/street hockey/skating court is in place at Brooks Park and the tennis courts now have lights. For these projects we are indebted to the late Chester Ellis who made these possible.

A new state-of-the-art scoreboard has been placed at Whitehouse Field. Funds for this were donated anonymously.

The following monies were deposited into the Town's general fund:

| | |
|---|------------------|
| Summer Recreation Program Registration Fees . . | \$29,806.50 |
| Public Telephone Receipts | 24.76 |
| Daily Parking Tickets for Red River Beach | 12,000.00 |
| Food Vendors Bids .. Town Beaches | <u>14,160.00</u> |
| Total | \$ 55,991.26 |

Whitehouse Field Food concessions were operated by the Harwich Athletic Association this past summer. Beach stickers are now being sold through the Highways and Maintenance Division.

We would like to thank the following for their continued support: Town

Administrator Wayne C. Melville; volunteer coaches for Farm Team Baseball, Youth Soccer, Youth Basketball; Mrs. Suzi Morgan, Gymnastics Instructor; Counselor-in-Training volunteers; Harwich Chamber of Commerce for their "Light Up the Harwiches" at Christmas time; the Harwich Garden Club for beautifying Doane Park and Brooks Park, Harwich Junior Woman's Club for coordinating July 4th activities at Brooks Park; Alice Norgeot, Director of Highways and Maintenance and the Highways and Maintenance Staff for caring for our parks, ballfields, beaches and memorial squares; Harwich Board of Selectmen; Town Engineer; School Department whose facilities have been made available to us; Golf Commission; all Departments and Town Boards which we depend upon daily for assistance.

A special THANK YOU to those who have worked so hard to make the new Community Center a reality:

Jim Tompkins, Chairman of the Facilities Committee and his Committee members

Members of the Community Center Building Committee

Jane Healy, President of the Friends of the Community Center

Bonnie Woodland, who has raised funds in memory of her daughter, Sarah, to equip the game room at the Center

Barbara-Anne Foley, the new Director of the Council on Aging, for her continued support

and to those not mentioned here for their never ending dedication.

Lee Culver, *Chairman*

Mary Clarke

Francis Crowley

Richard Ervin

William G. Griswold

Linda Hanley

Carol E. Kelley

Report of the **Harwich Recycling Committee**

During 1999, we have not been as active as we had hoped to be, due to many factors. Submitted several newspaper articles; distributed Earth Day litter bags at the landfill; met with Barnstable Cty. Extension Program – to discuss further school involvement, and plans for America Recycles Day – which was 11/15/99; completed displays in both the Town Hall and Brooks Library regarding recycling program and participated in America Recycles Day contest.

Met with the Highway Dept. on several occasions to discuss new recycling area layout; and hopefully, in the near future, we will see our plans for additional covered buildings to accommodate all recyclable materials become a reality.

In the coming year, we again have many goals. We wish to thank the Town of Harwich and the people for their commitment to recycling.

Respectfully submitted,

Gail Ann Munson, *Chairperson*

Bill Doherty

Patricia Carney

Pamela Latimer

John Roy

Report of the
Water Department

The Superintendent and Board of Water Commissioners respectfully submit our Annual Report of the Harwich Water Department to the citizens of Harwich for the year ending 1999.

The Department continues to focus on maintaining and improving the municipal water system so that a quality water service can be continuously rendered with pride to the Town and it's residents.

CONSTRUCTION-SERVICE-MAINTENANCE

During the past 12 months, developers within nine subdivisions installed water mains and appurtenances and the Town extended water on eight public roadways. Over 2,000 feet of deteriorated 2" steel water main was removed from service on Forest Street.

Thirty-four hydrants were added during the year, increasing the total number in operation to 1,205. One Hundred and Seventy-eight services were installed during the year bringing the total number to 9,046. A total of 61 services were renewed due to condition and age.

Routine activities included responding to 165 service locations for maintenance and or repairs, replacement of 9 goosenecks and 13 curb stops, 6 frozen condition and 32 water main repairs. Dig Safe requests resulted in marking out 2,549 locations for excavation by private parties. Water quality monitoring for compliance with drinking water standards resulted in over 960 samples being collected and analyzed. Meter activity included 416 meters changed out and an additional 199 were repaired. Over 1,720 requests were received to turn off or turn on from our seasonal accounts. Over 225 hydrants received a new coat of paint. The staff replaced 1 defective hydrant and rebuilt an additional 6 as part of our hydrant maintenance program. Other maintenance tasks were performed as time permitted.

MILES OF MAIN BY SIZES

| | 20" | 16" | 12" | 10" | 8" | 6" | 2" | 1-1/2" | 1-1/4" | 1" | Totals |
|----------------|------|-------|-------|-------|-------|-------|-------|--------|--------|------|--------|
| Through 1996 | 0.03 | 18.52 | 17.49 | 18.16 | 50.59 | 41.80 | 20.25 | 1.04 | 0.44 | 0.02 | 168.34 |
| Added 1997 | 0.00 | 0.17 | 1.41 | 0.00 | 1.26 | 0.09 | 0.03 | 0.00 | 0.00 | 0.00 | 2.96 |
| Abandoned 1997 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -0.06 | -0.04 | 0.00 | 0.00 | -0.10 |
| Added 1998 | 0.00 | 0.00 | 2.30 | 0.00 | 1.68 | 0.34 | 0.00 | 0.00 | 0.00 | 0.00 | 4.32 |

| | 20" | 16" | 12" | 10" | 8" | 6" | 2" 1-1/2" | 1-1/4" | 1" | Totals |
|-----------|------|-------|-------|-------|-------|-------|-----------|--------|------|--------|
| Abandoned | | | | | | | | | | |
| 1999 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -0.38 | 0.00 | 0.00 | -0.38 |
| Added | | | | | | | | | | |
| 1999 | 0.00 | 0.00 | 1.33 | 0.00 | 0.74 | 0.02 | 0.00 | 0.00 | 0.00 | 2.09 |
| TOTALS | 0.03 | 18.69 | 22.53 | 18.16 | 54.27 | 42.25 | 19.84 | 1.00 | 0.44 | 177.23 |

1999 MAIN LINE CONSTRUCTION

| Name of Street | Type of Pipe | Size | Length Ft. | Hydrants |
|------------------------|--------------|-------------------|------------|----------|
| COURTNEY ROAD EXT. | DUCTILE IRON | 12" | 932 | 3 |
| DECON'S FOLLY ROAD | DUCTILE IRON | 8" | 2113 | 7 |
| FLAGSHIP LANE | DUCTILE IRON | 8" | 288 | 1 |
| FOREST STREET | DUCTILE IRON | 12" | 4197 | 8 |
| HARWICH PINES | DUCTILE IRON | 8" | 1058 | 1 |
| HERRING RUN ROAD | DUCTILE IRON | 6" | 100 | 1 |
| KALES WAY | DUCTILE IRON | 8" | 493 | 1 |
| LITTLE SHAVER LANE | DUCTILE IRON | 8" | 368 | 1 |
| PACKET WAY | DUCTILE IRON | 8" | 152 | 1 |
| PUMP STATION #11 | DUCTILE IRON | 12" | 1313 | 3 |
| QUEEN ANNE ROAD (#145) | DUCTILE IRON | 6" Sprinkler Ser. | | 1 |
| QUEEN ANNE ROAD (#259) | DUCTILE IRON | 6" Sprinkler Ser. | | 1 |
| ROUTE 137 | | | | |
| (NEW CVS STORE) | DUCTILE IRON | 6" Sprinkler Ser. | | 1 |
| SEAHORSE ROAD | DUCTILE IRON | 8" | 431 | 1 |
| SOMERSET ROAD | DUCTILE IRON | 8" | 500 | 1 |
| SOMERSET ROAD | DUCTILE IRON | 12" | 599 | 2 |
| TOTALS | | | 12,544 | 34 |

WATER DEPARTMENT COMPARATIVE TABLE

| Calendar Year | Rainfall Inches | Gallons Pumped | Maximum Day | Minimum Day |
|---------------|-----------------|----------------|-------------|-------------|
| 1996 | 63.33 | 555,982,400 | 4,344,600 | 688,200 |
| 1997 | 48.46 | 620,145,100 | 5,627,100 | 717,300 |
| 1998 | 49.93 | 619,321,800 | 4,740,800 | 779,000 |
| 1999 | 44.48 | 710,729,600 | 5,681,400 | 730,700 |

1999 MONTHLY RECORDINGS

| Month | Rainfall (Inches) | Gallons Pumped |
|-----------|----------------------|-------------------|
| JANUARY | 5.13 | 32,607,200 |
| FEBRUARY | 5.26 | 25,550,700 |
| MARCH | 5.96 | 26,578,100 |
| APRIL | 1.60 | 32,088,200 |
| MAY | 5.39 | 61,120,400 |
| JUNE | 0.33 | 114,898,200 |
| JULY | 1.65 | 135,064,700 |
| AUGUST | 3.96 | 105,855,400 |
| SEPTEMBER | 2.71 | 69,771,900 |
| OCTOBER | 6.94 | 44,677,100 |
| NOVEMBER | 2.64 | 31,959,300 |
| DECEMBER | 2.91 | 30,558,400 |
| TOTALS | 44.48 | 710,729,600 |

PUMPING OPERATION 1999

| Station | Gallons Pumped |
|--------------|----------------|
| MAIN STATION | 80,511,900 |
| STATION #1 | 72,801,100 |
| STATION #2 | 38,832,400 |
| STATION #3 | 67,948,300 |
| STATION #4 | 539,400 |
| STATION #5 | 70,203,600 |
| STATION #6 | 74,455,000 |
| STATION #7 | 86,372,400 |
| STATION #8 | 62,030,000 |
| STATION #9 | 73,985,000 |
| STATION #10 | 83,050,500 |
| TOTAL | 710,729,600 |

DEPARTMENTAL OVERVIEW

In addition to the regular maintenance necessary at our 22 structures, as time permitted, our employees worked on a number of projects at our main complex to help us with space conditions, energy conservation, and storage problems. A significant project of closing in the area between the office and pump room was completed by staff, which resulted in providing much needed working space.

Repairs and improvements to our facilities included repairs to pumps, instrumentation and modifications to chemical pacing equipment.

As time permitted, staff worked on grading and retaining walls around the office to minimize any further wooden degradation from wet soil conditions during the year.

At the end of the year, construction was completed at Station #11 off of Pleasant Bay road. Staff is working with the contractors modifying the SCADA operating system that will be the heart of the station and treatment operations as we enter the millennium. The system and new station should be in full operation by the end of January 2000.

New meter reading equipment and software was procured as a result of Y2K. Operational issues with this equipment and development of a newly purchased billing software will probably result in a short delay of the January 2000 billing cycle. When the initial glitches are behind us we should be in excellent shape for the years to come.

Annual lead and copper testing associated with our corrosion control program indicates full compliance with the requirements of EPA and DEP for lead and copper control.

Our first annual "Water Quality Report" was mailed with the July water bills and we are happy to report that very few calls were received which gives us an indication that our consumers understand and are satisfied with the Department's overall water quality.

The annual spring and fall flushing program continues to help improve the quality of water supplied, which is evident by the continuing reduction of complaints. However, additional periodic flushing in North Harwich was necessary due to complaints of odor associated with hydrogen sulfide. Temporary chlorinating was also conducted during the fall to minimize the odors identified in the dead end areas of N. Harwich.

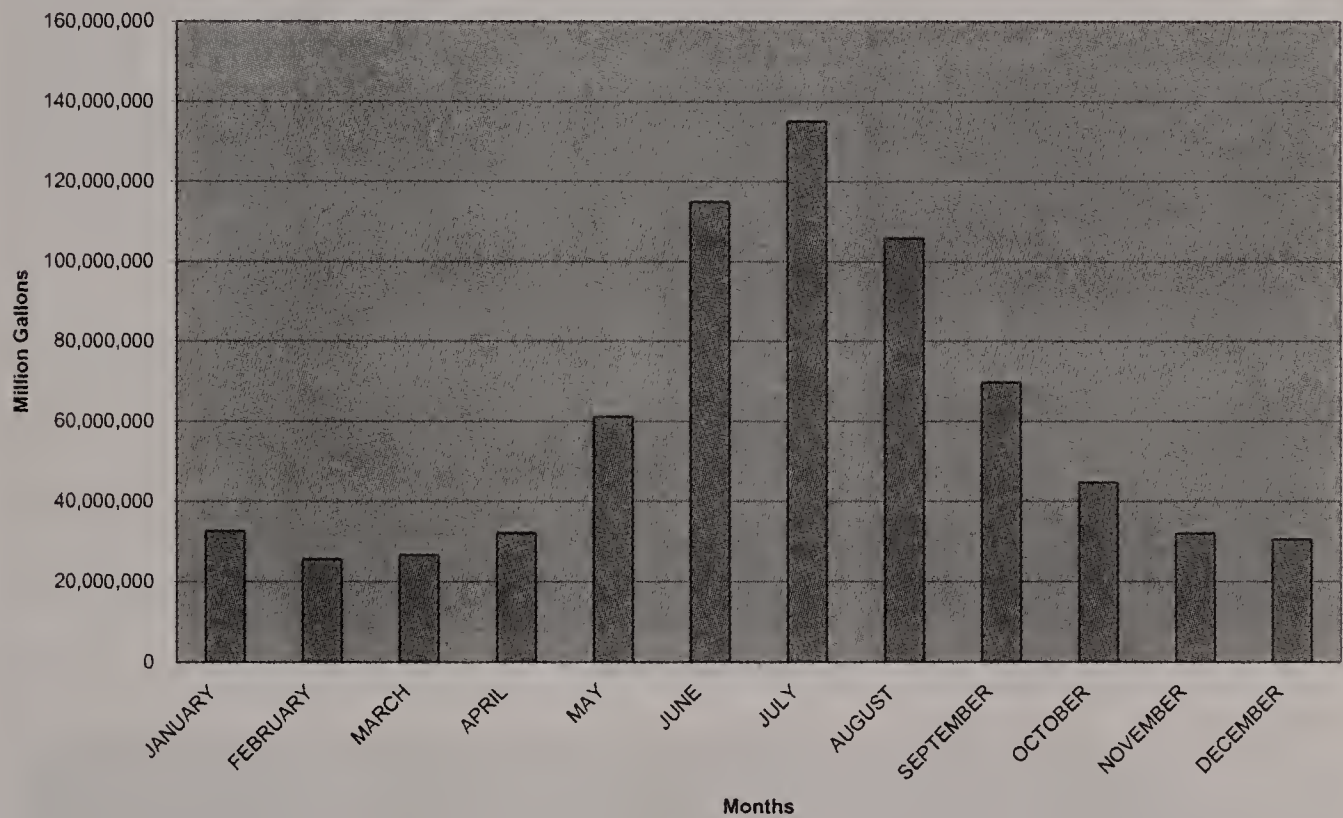
A sanitary survey by DEP as required by State primacy and EPA's Safe Drinking Water Act indicated that the Department is in excellent shape and being operated very effectively within Federal and State standards.

The Department continues to focus on training employees to insure we render quality and efficient service to all of our customers. Operators continue to receive training in a number of technical areas to meet the minimum State requirement for annual training. We have also hosted local education programs at minimum cost with other water works agencies. Administrative staff also attended training to support effective water works operations. Attendance at DEP workshops included staff and members of the Board of Water Commissioners. Our Superintendent completed specialized programs

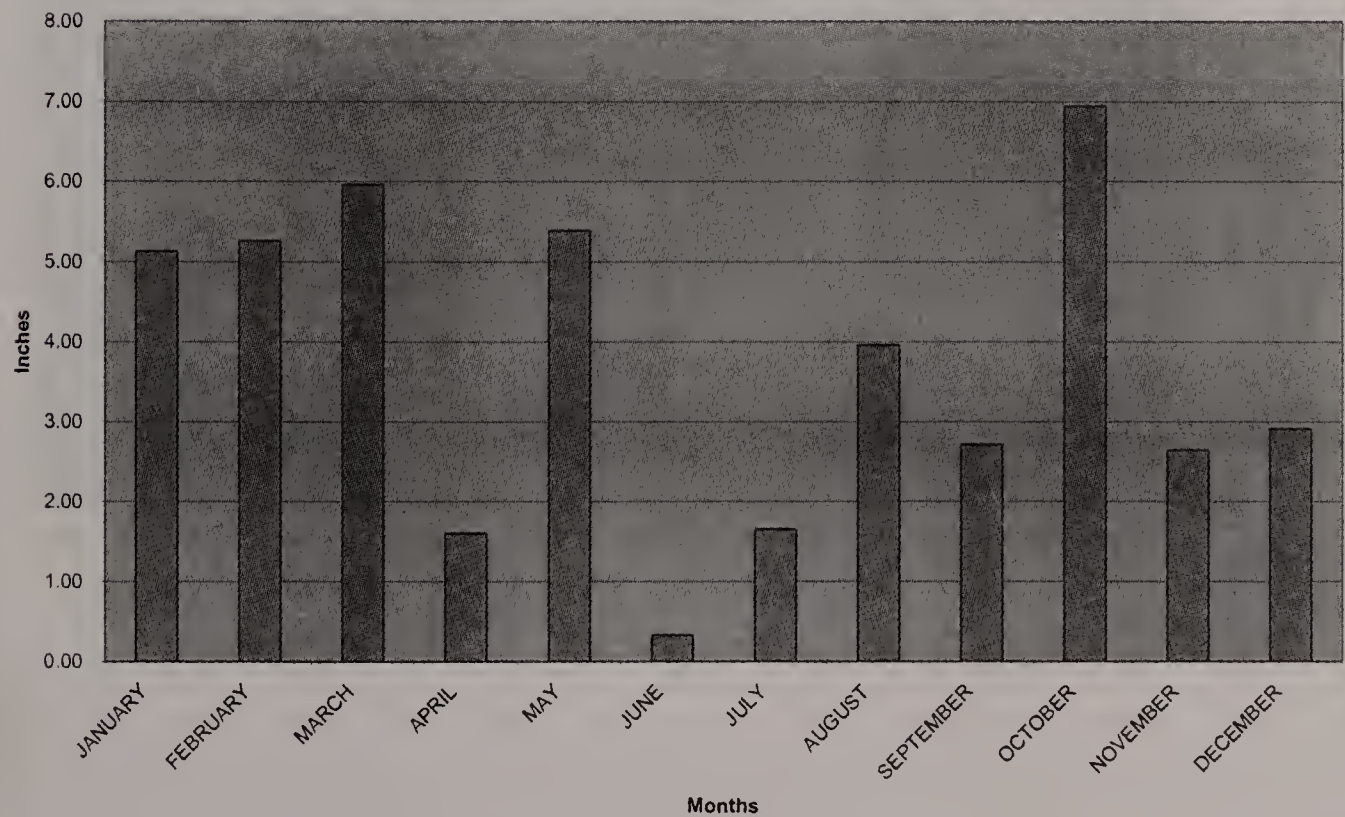
in purchasing and design and construction of municipal facilities and is now certified as a "Massachusetts Certified Public Purchasing Official".

Station # 4, which contributes heavily to the problem of iron and manganese within the distribution system, was rarely used. This situation resulted in a great reduction of the normal consumer calls related to laundry and clothing problems. Demand conditions will surely result in the necessity to run the system more frequently. The Department has again requested that an

1999 Pumping History



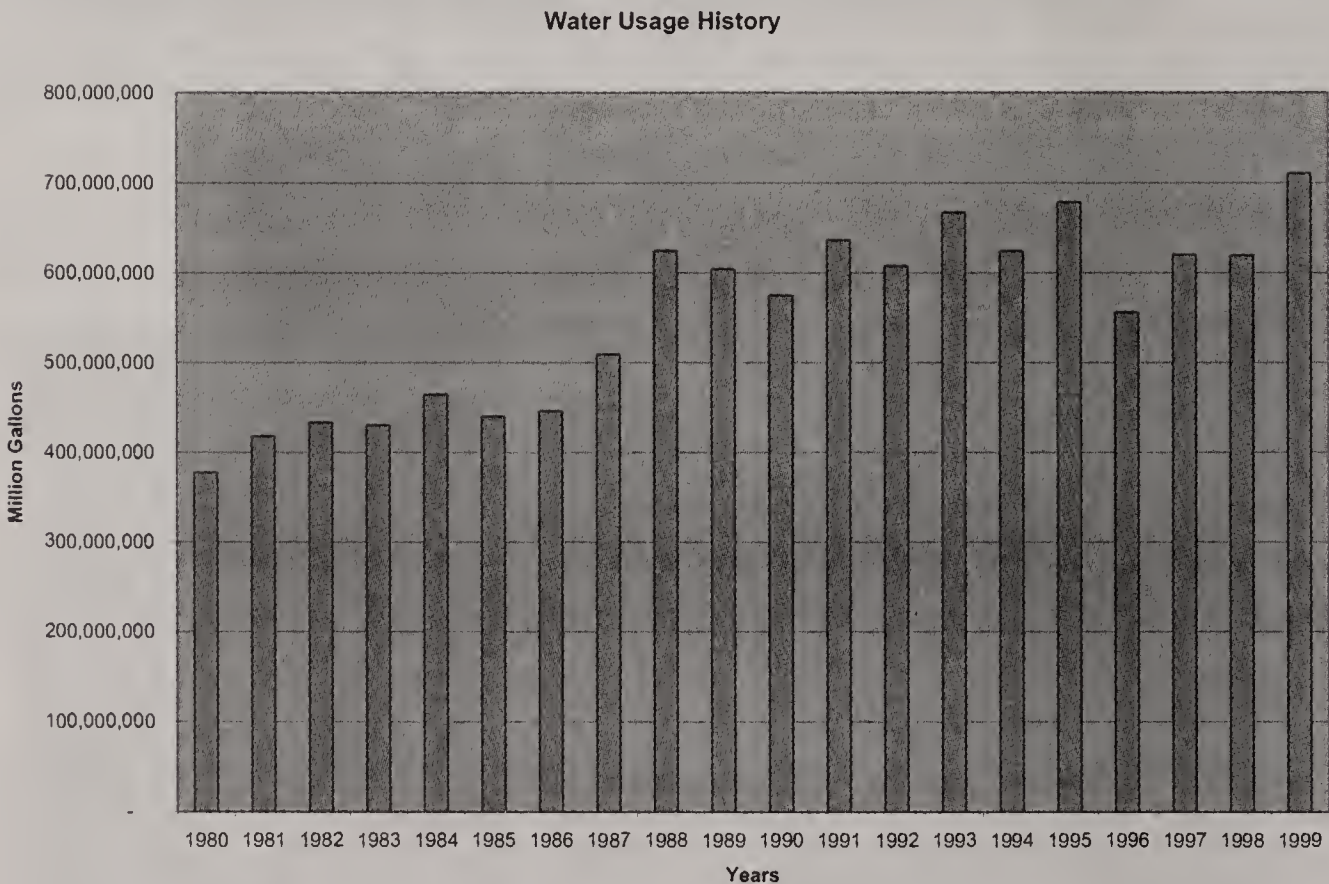
1999 Rain Fall



iron and manganese removal treatment system is included in the upcoming Capital Plan so that the public may discuss this water system improvement.

A video presentation by channel 18 with system operator David Condrey aired in May in observance of National Drinking Water Week. It was a great overall public education tool that allowed our residents to have an idea how their public water system is operated.

The State DEP recognized the Department with two awards. We received 1st place for the Large Community Water system and were also honored to have received the recognition of “Best Overall Public Water System” of the year. The awards were shared with the public at Town Meeting to thank the employees, Board members and citizens of the town for their continued support, which certainly played an important part in receiving the award. The Board of Selectmen presented the Department a certificate of recognition during the annual town meeting.



SUMMARY OF ACCOUNTS FOR F.Y. 1999

| | |
|-------------------------------|-----------------------|
| PREVIOUS BALANCE | \$1,275.87 |
| Overpayments (From F.Y. 1998) | (-) <u>\$1,208.00</u> |
| Balance | \$67.87 |

COMMITTED F.Y. 1999

| | <u>First Period</u> | <u>Second Period</u> | <u>Total</u> |
|-----------------|---------------------|----------------------|----------------------------------|
| MINIMUM RATE | \$219,175.00 | \$221,700.00 | \$440,875.00 |
| EXCESS | \$170,216.55 | \$546,823.75 | \$717,040.30 |
| TURN-ONS & OFFS | | | \$28,650.00 |
| REPAIRS | | | \$6,959.12 |
| NEW SERVICES | | | \$64,500.00 |
| MISCELLANEOUS | | | \$0.00 |
| DEMAND CHARGES | \$2,645.00 | \$3,180.00 | <u>\$6,695.00</u> |
| | | | \$1,264,719.42 (+)\$1,264,719.42 |
| | | | <u>\$1,264,787.29</u> |
| | | Balance | <u><u>\$1,264,787.29</u></u> |

Collections for F.Y. 1999 \$1,252,551.63

Overpayments (Credited TO F.Y. 2000) \$2,413.18

| | | | |
|---------|-------|-------------------|----------------------------------|
| Refunds | (+) | <u>\$0.00</u> | |
| | Total | <u>\$2,413.18</u> | (-) <u>\$2,413.18</u> |
| | | Balance - | <u>\$1,250,138.45</u> |
| | | | <u><u>(-) \$1,250,138.45</u></u> |

Balance **\$14,648.84**

Abatements \$614.90

Liens (+) \$12,741.30

Total \$13,356.20 (-) \$13,356.20

BALANCE UNCOLLECTED (CARRIED TO F.Y.2000) \$1,292.64

💧 WATER CONSERVATION TIPS 💧

- INSTALL WATER SAVING DEVICES.
- INSPECT YOUR TOILET TANK! IT'S NOT UNCOMMON TO LOSE UP TO 100 GALLONS A DAY FROM AN OTHERWISE INVISIBLE LEAK.
- TURN OFF AUTOMATIC IRRIGATIONS SYSTEMS DURING OR AFTER A MODERATE RAINFALL.
- REMEMBER TO CHECK THE CLOCK ON YOUR IRRIGATION SYSTEM AFTER POWER FAILURES.
- **XERISCAPE**; WATER WISE LANDSCAPING THAT STRESSES USE OF WATER STINGY PLANTINGS.
- PRACTICE IRRIGATION ON AN ALTERNATING CYCLE.
- STOP BY OUR OFFICE TO PICK UP FREE CONSERVATION INFORMATION.

COURTESY LEAK DETECTION KITS AND IRRIGATION MEASURING
TUBES ARE AVAILABLE AT OUR OFFICE,
PLEASE STOP BY AND PICK ONE UP

**WE THANK YOU FOR YOUR CONTINUED SUPPORT IN HELPING
TO CONSERVE OUR NATURAL WATER SUPPLY! YOUR EFFORTS
HELP THE ENVIRONMENT,
ENERGY COSTS AND REDUCE EXPENSES!**

CONCLUSION

The Department continues to focus on improving the level of service and water quality provided to the community while insuring that Safe Drinking Water Act standards are met and the system is maintained and operated effectively and efficiently as possible. During the year we work with many Town Departments, Department of Environmental Protection and other agencies in our daily operations. We are fortunate that many of our staff members are diligent in improving their performance through training, industry involvement and State certification programs. The major focus is to have the utility properly maintained and operated as proficiently as possible while striving to meet all of the associated Public Health standards as they pertain to drinking water.

The Board of Selectmen and Water Commissioners appointed Donald T.Bates in January to fill the open seat based on the passing of Tom Ogborne. The appointment was only until the next regularly scheduled election. Donald was re-elected in May and has taken a very active role as a member of the Board.

Based on the lack of rainfall, maximum temperatures and high demands over the July 4th period, mandatory water conservation actions were necessary to maintain a minimum level of water service. A water restriction bylaw that allows local control will be presented to the January 2000 special town meeting for consideration by the voters which will give the necessary tools to the Board of Water commissioners to minimize any further inability to meet daily demands.

In November, the Massachusetts Water Works Association presented the Department with its 1999 "Community Award of Merit to the Town of Harwich" in recognition of a high standard of water supply practice. Chairman Anne Smith, Administrative Assistant Ken Bulley and Superintendent Barry Woods were honored to receive this award on behalf of the Town at the utility association's 50th anniversary function.

The Board was surprised by Superintendent Wood's decision to resign and retire from public service at this time. The resignation was given to the Board in July and was based on a number of municipal factors that he feels has negatively affected the Department and will serve to hinder his performance and lessen his ability to make the necessary commitments that the citizens of Harwich deserve. He indicated his willingness for a healthy transition and agreed to stay on for the majority of the fiscal year and would leave in the spring of 2000. We feel the town is losing an excellent and dedicated administrator, however we can understand his decision and are fortunate to have had his expertise for the past 10 years. The Board has determined that Administrative Assistant Bulley is the proper candidate to assume the Superintendent's position. Deborah Fuller has been selected to fill the administrative assistant vacancy.

As we continue with short and long term projects we thank you for the confidence you have placed in us. We are committed to providing you with a water system that excels and is operated and maintained with "Water Works Pride". We will continue to encourage you to support our water conservation efforts. It is our intention to go beyond the 7-year capital plan and develop a 15-year plan, which will include replacement of insufficient and troubling distribution systems in West Harwich, Harwich Port and Harwich Center. These areas include portions of the first system installed in the 1930's. This development will include a revised master plan as developed by the Superintendent and Department's consultants.

The Board of Water Commissioners and Superintendent would like to thank the Department's employees, citizens, customers, elected and appointed officials, other Departments and their employees for continued support and cooperation throughout the year.

As this is the last annual report under my watch, I would like to report that the Department has grown rapidly over the past 10 years. We have collectively reached a number of milestones together along with staff, local officials and the Community. The problems and issues that were addressed presented an intriguing challenge that I enjoyed and will never forget. I leave at a time when my goal to manage and operate a top-notch municipal water system has been achieved. The recent award for "Best Overall Public Water System" is something that our employees, public officials, residents and myself can be proud of accomplishing.

I have enjoyed the opportunity to serve the town and this Department. It was a pleasurable experience to have worked with a number of disciplines including the staff, past and current members of the Board, other public officials, various town employees and the citizens of this fine town.

Barry W. Woods, CWP; *Superintendent & Collector*

Anne M. Smith, *Chairman*

Donald T. Bates, *Vice-Chairman*

Danette L. Gonsalves, *Clerk*

Report of the **Harwich Cable Television Advisory Committee & Channel 18 Advisory Committee**

1999 has seen newly expanded channel additions, a new channel lineup and the addition of the road runner high speed Internet service to the lines of Media One in this town. The new and expanded services arrived in late 1999 with only minor delays and spotty problems. The whole process from construction to installation has been monitored by members of our committee. Media One has been most cooperative in keeping us informed on the various phases of implementation. With added channels come more price increases. While some complained about the new channels offered versus the higher price, the service has been widely accepted in town. Many folks have, in fact, been very satisfied with the new high speed Internet connections.

Over the summer, Media One petitioned the town for a transfer of its license to AT&T. This merger was approved by the town in October and should be finalized by mid-year, 2000 in all franchise areas. Again, the com-

mittee participated in regional hearings held in Barnstable regarding this transfer issue and was represented by our attorney, Howard Horton, of Horton and August, Boston.

The committee continues to assist subscribers in working out various individual service and installation problems encountered throughout the year and, to the best of our knowledge, all problems have been rectified to the customers' satisfaction.

Subscribers and non-subscribers can feel free to contact our committee through town hall at any time if their problem with service is not satisfied within a reasonable period of time from Media One.

The Channel 18 Advisory Committee was formed mid-year by the selectmen to oversee the policy and guidelines of the Government Channel 18 now being run by members of the Harwich High Television Club under the guidance of Jill Mason. The Channel 18 crew once again needs to be highly commended for the terrific job it does and the service it performs for the town. Our advisory committee will see more activity in the new year as Channel 18 begins and soon completes its move to the new Community Center. Your ideas and thoughts on Channel 18's operations are always welcome and any financial support would also be appreciated for the ongoing purchase of new equipment.

Respectfully submitted,

Cable Advisory Committee

Ren Nichols, *Chairman*

Jill Mason

Edward Etsten

Michael Smith

William Jennings

Channel 18 Advisory Committee

Ren Nichols, *Interim Chairman*

Joseph A. Pino

Al Rosenberg

Michael T. Smith

Elizabeth Watkins

Jill Mason

Report of the **Channel 18 Department**

I, as Department Head / station manager of Harwich Channel 18 respectfully submit this first Annual Report to the citizen's of Harwich.

On July 6 1999, the Department Head/ station manager for Channel 18 was hired and the new department was officially in place. The channel is dedicated to improving the Cable Service from the Town's Government Channel, now Channel 18.

The Town's channel has been in operation as Channel 19 since 1993, and has been run by volunteers, and the HHS TV Club. As a result of the completion and signing of a new ten year contract with Media One, funds were made available, and approved by Town Meeting, to be used to support the daily operation of the Town's Channel 18.

The Channel 18 Department is a department of one, and still relies on volunteers to assist in operations. With completion of the new Community Center, space on a temporary basis, has been reserved to house the channel and equipment. This new location will allow the Channel 18 to increase the opportunities for LIVE cablecasting from the Multi-purpose room, the Gymnasium, and the studio space.

Since July, all Selectmen's meetings have been taped and cablecast weekly. Planning board public hearings have been taped and cablecast. The channel continues to offer services to all town Departments. Programming by the Council On Aging, the Schools, the Fire Dept., Town Hall and others continue to increase.

Much time has been spent in researching equipment to facilitate moving into a new space and increasing production. A long-range plan is being developed to equip the studio, as funds become available. The new equipment ordered this year includes 2 studio cameras and a digital field camera, a video switcher, monitors, and the test equipment, patch bays and cables to make it all work.

A committee has been appointed by the Board of Selectmen to assist the Dept. head in developing policies and expanding the operation.

My goals as department head and manager of /Channel 18 are as follows:

1. To increase programming from town departments.
2. To develop and advertise a program schedule.

3. To enlist and train volunteers to assist with Town productions
4. To purchase equipment and improve the quality of the Channel 18 signal.
5. To maintain the relationship with the HHS TV Club.
6. To develop a budget for daily operations and maintenance based on past demands and future needs.

Harwich is fortunate to have control over it's own Cable channel. This technology allows Town Hall to bring information to residents and taxpayers of Harwich, through the cablecasting of various forums and meetings. I am always available for your input and welcome comments, as well as new volunteers to Harwich channel 18.

Respectfully submitted,

Jill Mason
Channel 18

Report of the **Utility and Energy Conservation Commission**

MEMBERSHIP – All five positions on the Commission are presently filled. Although some of the members are at times unavailable, due to employment commitments, all members are informed of the activities of the commission and offer opinions as requested.

CAPE LIGHT COMPACT – One of the major activities of the Commission is to follow the Cape Light Compact and to keep the Board of Selectmen apprised of any actions which affect the town. The Chair of this Commission is also the official town representative to the Governing Board of the Compact. During 1999, the Board of Selectmen appointed commission member, L. Cole to become the alternate representative.

The Cape Light Compact continued to work toward obtaining a Power Supply Contract to serve all residents of the Cape & MV at a rate which is lower than the Standard Offer of the local Distribution Company. To date, this has not been successful, mainly due to the artificially low level of Standard offer Service, making the Cape a difficult market to supply. However, at this writing, negotiations are actively under way with a potential supplier. Further efforts may include distribution of another RFP to obtain bids again. These efforts will continue as long as required.

The Compact has also been active on a state level and has intervened on behalf of Cape residents on issues such as the merger of ComElectric with Boston Edison, energy conservation and natural gas. Compact efforts in conjunction with Colonial Gas and the Cape Cod Collaborative resulted in savings on Harwich natural gas bills for 1999-2000 which will be approximately \$10,000. An Energy Efficiency Plan has been developed which will be effective as soon as a power supply contract is available. This plan which was approved by Special Town meeting in Nov 1998 will eventually bring significant energy conservation funds to use within the town.

During 2000, it is expected that activity to serve the town in regard to the Cape Light Compact will continue.

HEFA – After this source of low cost energy was identified by the Cape Light Compact, this Commission recommended, and the Board of Selectmen approved signing a contract with HEFA which is resulting in savings of approximately \$18,000 annually for electricity used by town municipal accounts. This contract will serve to lower town costs, but will not jeopardize

efforts to obtain power from the Compact's supplier when it becomes available.

The Commission is following this issue and will develop a recommendation for the Board regarding exercising an option currently available to the town to continue this contract for an additional year. This recommendation will be forwarded to the Board before the middle of January 2000.

STREETLIGHT PURCHASE – The next most active project worked by this commission during 1999 was the proposed transfer of ownership of the existing streetlight system from ComElectric to the town. Research was completed, discussions with officials of other towns were held and several meetings with electric company staff gave the group all the information needed to complete the study. Early in 2000, the U&EC Commission will present a proposal to the Board of Selectmen related to this issue. Proposed will be purchase of existing system, with maintenance continuing by ComElectric. The result of this will be savings of over 33%, or approximately \$30,000 per year, which will result in a payback of only one year to the residents of the town.

It is expected that finalizing this contract and obtaining the actual transfer of ownership will occupy the commission for a good part of the year 2000.

CONSERVATION IN TOWN BUILDINGS – Results of evaluation of the electric usage for the municipal accounts within the town were distributed to department heads and discussions held with departments regarding assistance which the commission could be to them. The volume of work on the Cape Light Compact and Streetlight purchase proposal prevented the commission from completing some of the assignments which developed from these discussions. It is planned to follow up and complete work, particularly for the Harbormaster and the school system in 2000.

UNDERGROUNDING – No work has been undertaken during 1999 on this issue. The commission goal is to work with the Harwich Center Initiative group and also the PEDC which is developing a Port 2000 program which would call for undergrounding utilities on Route 28.

Barry R Worth, *Chair*
Lawrence Cole
Robert Marshall
William Doherty
David Harrison

Report of the **Harwich Disability Rights Committee**

The Harwich Disability Rights Committee had another very busy and productive year. We continue to meet on the 2nd Tuesday of each month in the Town Hall. Our meetings are open to the public and we welcome visitors.

During this year the committee has dealt with many issues. The most visible of these was the input we provided the Community Center Building Committee. They were most receptive to our concerns. It was our pleasure to sign off on the completion of the building. The facility is definitely for "all" the citizens of Harwich.

Last year I reported that the committee was working to provide sensible access to the "Community Gardens" on Sisson Road. Bob Spidle of this committee spearheaded an effort that has resulted in a plot being set aside for the physically challenged. The plot has raised beds for those that have a hard time getting up and down as well as a place to sit, rest and visit. Twenty four people have benefitted from the efforts of Bob and his group. The available spaces have already been allotted for 2000.

During 1999 the committee has completed several projects that now allow for easier access to public buildings. Electric door openers have been installed at the Highway Department, the Water Department, the Police Department, and Town Hall. Additional improvements have been made to the operation of the elevator at Town Hall as well.

The committee continues to be concerned with the lack of access to the Recreation Department building at the corner of Sisson Road and Parallel Street. It is our recommendation that groups who currently use this building make arrangements for meeting at the new Community Center. That will insure the ability of all citizens to participate in their activities. The committee is also focusing in on the conditions of the town owned building that houses the Chamber of Commerce along with the nearby public rest rooms located in the Public parking lot off Route 28 in Harwichport. None of these facilities are Handicapped accessible at this time.

The committee participated in the Cranberry Harvest Festival again this year. Our public education activities at the Bank Street beach once again provided vital information to the youngsters. The committee and several volunteers played games and provided the children with rides in our big wheel beach chairs. The games were designed to give the children some sense of what it is like to be physically challenged. Many of the children learned how to "sign" their names using American Sign Language for the deaf. We also

expanded our public education activities by joining in the Cranberry Harvest Festival Parade. Many people on the parade route were surprised that our committee was so active and vibrant. We are already blocking time for next year in the hopes that the parade will again be held.

The committee met with Town Clerk, Anita Doucette, to affirm that accessibility issues at the polls are addressed. Through the efforts of The Clerk our Town polling place is in compliance with the Americans Disabilities Act (ADA).

The committee continues to make itself available as a resource for any questions regarding the ADA. Several businesses and churches have made use of our expertise thereby saving time, money, and the embarrassment of being cited for non compliance with local, state, or federal mandates.

The core membership of the committee has remained the same but our representative from the Board of Selectmen is now Peter Luddy. Ms. Barbara Prindle-Eaton has replaced Mr. Jim Hyde as the School Committee liaison to our committee.

The committee continues to attend local and regional meetings with the Massachusetts Office on Disability (MOD) and the Massachusetts Architectural Access Board (AAB). These meetings and training sessions keep us up to date on regulations and current trends in this critical area of equal access.

In closing we would like to thank all of those folks that have provided assistance to the committee this year. Of special note is Mary Larkin who was very instrumental in getting our Garden project completed. We would also like to thank the members of Troop 76, Boy Scouts of America for their efforts on this project.

Additionally the committee would like to acknowledge and thank our concerned citizens, elected and appointed officials, other Committees and Departments and their employees for their continued cooperation and support during this past year.

Carol McNeil, *Chairwoman*

Committee Members

Virginia McCann, *Vice Chairwoman & Recording Secretary*

Elizabeth Bastian

Mabel Canto

Jean Ann McLaughlin

Ann Marie Russell

Robert Spidle

Paul Corcoran, *Building Commissioner*

ADA Compliance Officer

Report of the
**Harbormaster/
Natural Resources Department**
www.capecod.net/harbormaster

If a Saquatucket could stand on our shores again, we can only wonder what this Native American might think of our progress and where we have gone in this 20th Century, amazed with Harwich's incredible growth as it heads into a new Millennium. Do you think he would give a sigh of joy or shed a tear for what we have done with our Cape? As we attempt to pull out onto a bumper to bumper Route 28 in July, or try and find a place to park, or wonder why a pond's water no longer sparkles, or find the fishing just isn't the same, or the beach is always covered with seaweed, do you find yourself asking, what is going on here? Have we allowed our peninsula to become a casualty of our arrogance? Do we only have ourselves to blame? The wise Saquatucket will never know the answer, which we may learn.

Water Quality and Coastal Ponds

Water quality issues in our several coastal ponds have become plainly obvious to abutters. The Cape's largest lake, Long Pond, continues to experience severe algal blooms and signs of eutrophication, a result of build-out and loss of control on landscaping measures and old-school septic system practices. A report conducted by the commission's water quality staff showed high phosphorus levels and oxygen depletion in the lower depths of that 740-acre lake. These conditions have led to numerous fish kills in recent years. Cape Cod Commission staff told Selectmen the cost of a comprehensive Long Pond Management Plan will be in the range of \$100,000.

From pea soup to Guinness, the color of Skinequit Pond has varied from year to year based on the nature of algae blooms. But the Town's Natural Resources Department hopes to get a handle on the annual event, maybe even "turn the tide" on a process that could eventually lead to eutrophication. Progress was made in Skinequit this year, which was due in part to a grant that the department received from the Sweet Water Trust in Boston. A combination of barley straw bales, an aeration pump with two diffuser pads, and two large bio-chord frames were introduced to the pond in order to combat the algal blooms which have taken place in the past. These steps were rewarded with positive results and we thank the Skinequit Pond Owners Association for their cooperation. Much thanks to Wayne Fox, a Cape Cod Community College intern, who helped us with this project as well as many others.

Great Sand Lakes and Aunt Edies Pond are getting a more careful look as the Selectmen appoint more citizens to study the issues and by year's end the Selectmen formed a committee to collectively investigate pond water quality and issues threatening groundwater throughout the Town.

Unusual "jellyfish-like" masses determined as Bryozoan colonies were reported on the east shore of Hinckley's Pond late July. The gelatinous 8-pound blobs represent colonies of individuals that come together into masses several times a year, presumably for some form of asexual reproduction. The Bryozoans considered part of the animal kingdom are found only in turbid lake waters, and are not necessarily a sign of water pollution. However, their appearance is quite startling.

Water Table Issues

Water table issues may be exasperating the watershed. A late season drop in pond levels was of grave concern during what was a "La Nina" year of reported average rainfall. From a herring run standpoint, fish spawned in Long Pond became trapped after October, as the streambed of Princess Brook became bone dry. Experts are concerned that increasing water needs caused by build-out are having indirect impacts on the water table.

Along these lines, Cape Cod National Golf Course at Pleasant Bay was joined by the Brewster Captains course in seeking a combined increase in permitted irrigation cap from 195,000 gallon per day cap to 333,000 gallons, up approximately 70 percent. Pumping at Harwich owned Cranberry Valley Course has increased as well. Late in the year, Harwich moved plans along to consider land taking for yet another course north of the Mid Cape highway. The substantial water needs per day of a single golf course are equal to the water requirements of 400 homes. If we want to protect open space by inviting more golf, then planners should seriously consider low water need natural golf courses, like some on Nantucket and elsewhere, and golfers need to come to appreciate a Scottish style links.

The herring run was once again a busy location in late spring. The herring were seen at the fish ladder from March 20th through the beginning of June. The department continues to examine methods in order to preserve the fishery for years to come. For the first time, a water temperature-recording instrument was deployed in the run so that hourly water temperature readings could be taken and stored. It is our hope that in the future that this data could be used as one of the tools to predict the beginning of the run.

Pleasant Bay ACEC

The development and follow through of the Pleasant Bay Area of Critical Concern Management Plan was the top agenda priority during the year. Heinz Proft and Tom Leach attend many meetings concerning water quality testing,

boating safety, dock & pier controls, aquaculture, and wild shellfishing. All these subgroups coordinated by Carole Ridley Associates explored issues and developed recommendations as the year closed. The ultimate preservation of this lovely resource is our goal.

Massachusetts Clean Waters Initiative

Round Cove is one of seven sites in the Commonwealth, and the only one on the Cape, to receive assistance under the Shellfish Clean Waters Initiative to help clean up its shellfish beds. The program will allow state and federal agencies to come together and provide technical assistance to help identify pollution sources to shellfish beds and to determine solutions. Assistance will also be given to help find possible funding sources and to improve water quality and open shellfish beds. The six-acre embayment has been closed seasonally during the summer months due to pollution. The groundwater influence at Round Cove goes back to the Mid-Cape Highway and nitrate loading is believed responsible for increasing mats of sea lettuce that rob the Cove of oxygen. The decaying material then releases nitrogen back into the water.

Harbor Revenue

Selectmen voted to hold off any increases on the dockage and mooring rates for the first year of the Millennium. The Waterways Commission recommended a 3% CPI index increase in the rate schedule across the board. However, Selectmen Chairman Dana Decosta said he would vote against an increase while the Town was sitting on a \$2M surplus in its coffer from other sources and an expectation for more surplus after anticipated property re-evaluation. The Harbormaster expects to submit articles for desperate needs including personnel adjustments, replacing power centers, parking lot expansion and dredging reserve, which he said would chew up all the harbor profit.

REVENUES vs. EXPENSES

| | 1996 | 1997 | 1998 | 1999 |
|-------------------------------|---------|---------|---------|---------|
| Saquatucket Dockage | 270,071 | 277,933 | 267,529 | 298,431 |
| Visitor Dockage | 58,425 | 64,114 | 73,576 | 80,552 |
| Fuel Dock Commission* | 4,352 | 29,630 | 15,449 | 25,713 |
| Mooring Permit Fees | 18,986 | 19,913 | 20,010 | 19,947 |
| Wychemere Town Pier | 17,359 | 19,254 | 15,577 | 19,126 |
| Ramp Fee Collections | 12,489 | 13,408 | 13,830 | 15,225 |
| Allen Harbor Town Dock | 11,126 | 10,432 | 13,798 | 12,920 |
| Offload Permit Fees | 6,842 | 5,606 | 7,351 | 10,895 |
| Allen Harbor Storage Contract | 4,500 | 4,950 | 5,445 | 6,000 |
| Waiting List Fees | 10,193 | 4,330 | 10,790 | 8,385 |
| Ice Receipts | 1,736 | 1,915 | 2,166 | 2,136 |
| Phone Commission | 222 | 202 | 18 | 44 |

| | 1996 | 1997 | 1998 | 1999 |
|------------------|---------|---------|---------|---------|
| Other | 200 | 68 | 0 | 355 |
| Refunded Dockage | (629) | (315) | 0 | (587) |
| Gross Receipts | 415,872 | 451,440 | 445,538 | 499,141 |
| Wages | 143,181 | 148,805 | 157,210 | 172,627 |
| Expenses | 54,360 | 57,710 | 59,370 | 61,970 |
| Net Profit | 218,331 | 244,925 | 228,958 | 264,544 |

The tuna just weren't biting this summer, but they made up for it by October. Rod and reel fishermen, who catch the largest portion of the bluefin tuna quota (654-metric-tons), slogged through the hot summer with not much else but dogfish biting. But with summer's end and cooler weather, the bluefin were suddenly in the mood. The action was especially hot 50 miles east of Harwich Port, with a big percentage of the fish caught in the Northeast being landed at Saquatucket and Wychmere Harbors. The marina was overbooked during the tuna blitz and pointed to a need to develop an improved landing protocol before next season.

Hope looms for a new Saquatucket Boat Ramp. The 30-year old boat ramp at Saquatucket Harbor may be in for a face lift as Conservation Commission has agreed to set the Order of Conditions on the Project at their meeting. The Town is being asked to refile for a Chapter 91 License as part of the process. Should all plans come together, the Public Access Board has agreed verbally to place the Saquatucket Ramp at the top of its funding priority list. The Access Board funded replacement of the Sesuit Harbor Ramp in Dennis this past year.

The workshop got a new roof this November. The leaky roof at 203 Bank Street was replaced after getting a thumbs down for several years, a sign of what happens as town financiers weigh projects. Repairs were also made to the marina electrical system pointing out the need to upgrade.

Harbor Management Planning & Regulations

The Waterways Commission wrestled with the complex matter of controlling and limiting the usage of the harbor facilities. A ceiling was set on charter use giving the Board of Selectmen full control of issuing passenger carrying vessel permits; prohibiting conversion of recreational to commercial slip and vice versa; making all players come from the need specific waiting lists. The more than 800 people now signed onto waiting lists have been broken into four basic categories: commercial fishing berths; paid passenger carrying berths; recreational berths; and boat moorings. There are sub categories in each group.

At this time, virtually all offloading permits in all categories are assigned and interests of entrepreneurs to operate a business from the waterfront are kept in check by the significant wait for space. This is as it should be in a harbor system that is limited by its own size and dimension. Without such a solid plan all would be chaos.

Harwich has done its job well, developing the nuts and bolts of a proven plan long ago and we have held the catbird seat watching our neighboring towns begin to wrestle with formulating a similar plan as overcrowding hits the Cape. If there is a single overriding factor concerning the limitation of business on the waterfront it is clearly parking.

Nine articles have been submitted for the warrant for various harbor and natural resources needs. Included in these is a request seeking funds for adding 42 single auto parking spaces and widening the boat ramp parking spaces at Saquatucket Harbor.

No Discharge Area vs. Water Quality

The Town has just received its report card in the way of a Sanitary Survey for Saquatucket Harbor. The DMF Report suggests water quality improvement may be related to good management of this Federal No Discharge Area. If you consider the impact of this report, it is a certain sign that user-friendly pump-out facilities can and do make a difference in improving water quality. Saquatucket Harbor had been classified as "prohibited" for all shellfishing since June 1984. Although the area within the perimeter of the marina proper shall remain closed year-round to the harvest of shellfish, the area outside the perimeter has become conditionally approved for harvest between November 1 - May 14. Commercial shellfishermen in particular were able to take advantage of a windfall from the newly opened area.

High School Aquaculture Internship Program

It was another banner year in the Shellfish propagation lab located at Wychmere harbor. Three (3) million quahog seed were reared and grew from 1 mm to an average of 13-mm in size. Our largest seed grew as large as 22-26 mm. Much of this year's success can be attributed to reducing the number of seed we began with as well as shortening the length of pipe required to deliver the water into the upwelling system. The lab was also the site of our second Harwich High School summer aquaculture internship. The seven week program, overseen by Heinz Proft, enabled 4 Harwich High School students, Jamie Scarbrough, Megan Gaudet, Tommy Leach, and Dawn Lynch, along with a teaching supervisor, Mr. Troy Hopkins, to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. Funding for the program was received from the Cape Cod Farm Bureau, Bell Atlantic, Harwich PTA, Town of Harwich, and the Cape Cod Community Foundation. We are very thankful for their support.

Ongoing scientific data collection continued, including our involvement with the Massachusetts Phytoplankton Monitoring Program. The Town of Harwich collected more than 30 phytoplankton tows, the most of any year to date. The Massachusetts Division of Marine Fisheries coordinates this program. Data is collected from 18 stations along the coast of Massachusetts including the Cape and Islands to determine the location and densities of potential toxin-producing phytoplankton. Local water quality monitoring continued with over 70 samples collected and submitted to the Barnstable County Health Lab for inspection. Presently, the department is focusing on fecal coliform counts, nitrates, and phosphorus. Oceanographic data were also collected off the Harbormaster vessel **COMMANDER** at three long term sampling sites in Nantucket Sound. This was the second year that such data as water temperature, water salinity, dissolved oxygen, and turbidity were collected from the long term sampling locations. Obtaining this data is important for detecting any changes over a multiyear period.

Shellfish Permit Changes & Patrol

This past year saw the addition of more open shellfishing days in the Town of Harwich. Every day in the month of January, February, and March was opened for recreational shellfishing. This new schedule created a need for additional volunteer help to patrol the shellfish flats. Walton Macaughern, Jim Coyle, and Mike Cienava have nearly completed a full year of service and we are truly thankful for their dedication and hard work as assistant wardens. They are to be applauded for their effort.

1999 SHELLFISH PERMITS SOLD

| | | |
|----------------------|-----|---------|
| Resident Family | 344 | \$3,440 |
| Non-Resident Family | 42 | \$1,260 |
| Commercial | 12 | \$480 |
| Seniors | 85 | \$85 |
| One-Day Non-Resident | 15 | \$215 |
| <hr/> | | |
| Totals | 498 | \$5,480 |

Shellfish Area Conflict

The Conservation Commission withheld a grant of a Certificate of Compliance on the Order of Conditions it issued to the Old Mill Point Association more than a year ago, until it could determine whether a reconstructed groin is the cause of changes in the ocean bottom to the east. There have been some problems with that groin reconstruction project based upon complaints from shellfishermen. The initial reconstruction elevation was as much as two feet higher than the previous structure on the beach end. The Commission required the Old Mill Point Association to have the contractor come back in and lower the landward section to conform to the plans. It was

thought that reconstruction of the structure would starve the ocean bottom to the East Side of wind-blown sand. More sand was brought in to raise the height of the beach allowing grains to blow across the groin and into the water on the East Side to nourish that area.

Challenges were also met and resolved on docks and structures at Oyster Creek and Wychmere Harbor. Most notably, the Barry family dock was granted permission to be reconstructed at the Northeast corner of Wychmere Harbor below the new family mansion now nearing completion. In each case, impacts on the environment and navigation conflicts must be weighed.

Personal Watercraft Controls

Town Meeting sent a message "we're mad as hell and not going to take it anymore" voting to adopt a by-law prohibiting the launching of personal watercraft (jet skis) from all Town operated launch ramps on freshwater. Pond users and neighbors continued to cite numerous incidents of erratic behavior, noise and operation in the nighttime of the jet powered craft. This means public access for PWC on Long Pond, the Cape's largest pond, can only take place from the Brewster side. By late in the year the Town of Brewster proposed a similar by-law. By October the new by-law was accepted by the Attorney General so the 2000 boating season will mark the beginning of its enforcement which carries a \$200 fine. Long Pond is patrolled through a contract between the Harwich Police and Brewster Police Department.

Dredging & Beach Nourishment

The County Dredge, CODFISH, was again used to maintenance dredge the entrance channel of Allen Harbor in November. This time 7,494 cubic yards of sand was used in its entirety as beach fill for sand-starved Earle Road public beach. The project cost was \$34,098. The move of the channel disposal area to the west was unprecedented as until now all nourishment from prior Allen Harbor projects had been to easterly beaches. It was clear that nourishment of the private beach at Wyndemere Bluffs left residents there arguing over beach nourishment vs. dune grass management issues leaving the Town Administrator to make the difficult decision for the Town, opting for sending the dredged sand to Earle Road.

In this connection, we attended the CZM East Coast Sand-Mining workshop in Plymouth trying to understand more how Harwich might take advantage of alternative ideas for replenishing the beaches. An article submitted for this purpose did not gain the support of either Selectmen or Finance Committee at town meeting. Hopefully, the Town will eventually see the wisdom of developing a beach nourishment program. After all, our beaches are Harwich's most important asset protecting us from storm waves and a great tourist attraction.

Sailing Team

The Harwich High School Sailing team became an obvious part of the waterfront activities this year. 1999 saw an influx of a solid corps of freshmen and the team boosted its record to 7-3. The team is now a full member of the New England Interscholastic Sailing Association. The team was 2nd out of all schools at the Tabor Academy Invitational; 1st in the Cape & Islands Invitational; 5th at the Mass State Championships. Coach John Dickson, who received his training on Pleasant Bay and the Harvard Varsity Sailing Club, instills a sense of purpose to the team. The challenge of short course one-design sailboat racing requires student crews to make quick strategic decisions in difficult and tight situations to be successful. High school sailing teams are extraordinary and we are proud to know that the Harwich School Administration recognizes the Harwich High Sailing Team as a natural for our unique Cape Cod Town.

Staff Updates

Our request for a fulltime principal clerk fell short as funding for a part time clerk was given. We again request that this position be made fulltime. The business of this department as a revenue and bill paying generator is as serious as any with the thousands of postings weighing down the department head without such assistance. Our highly skilled clerk, Jenna Bossung, has shown her worth handling reams of permits that are now part of the harbor system and assisting new challenges that include grantsmanship skills and beyond. Her formal knowledge of Coastal Resources and planning has gone a long way in getting the Natural Resources Department ahead over this past year.

John Reinders and John Sweeney were hired to share and fill out seasonal harbor patrol duties on Pleasant Bay and at Harwich Port. We maintained a regular presence on the Bay implementing the wishes of the ACEC plan.

Tom Leach was certified and graduated in June with the 2nd class of the Massachusetts Harbormaster Academy held over the last year and a half at Mass Maritime Academy. Heinz Proft had been scheduled to attend the Mass Shellfish Officers Training Course only to find this class was canceled due to lack of enough interest. That 2 week course is rescheduled for January 2000.

Matt McLaughlin, a senior at Boston College, worked his second season as Assistant Harbormaster overseeing week and weekend boating traffic at Saquatucket Marina. Matt is our staff computer technologist and ham radio expert. Summer intern Cristy Aspuru has returned to Wheaton College to complete her senior year majoring in Chemistry/Environmental Science.

We want to express our gratitude to a list of town employees as they retire or move on to greener pastures at the close of this century. Thank you in the

warmest sense to Police Chief Bill Greenwood, Water Superintendent Barry Woods, Planners Mike Pessolano and Susan Ladue, and DPW Chief Alice Norgeot, all of whom gave their vigor and energy when it came to assisting this Department whenever asked.

The Natural Resources Department is indebted for all of the assistance we received from our many volunteers and boaters who lent a hand. We are pleased to see the general public becoming ever more environmentally conscious and volunteering their help. We look forward to their continued support and a very productive year 2000.

Tom Leach,
Harbormaster/Wharfinger
Natural Resources Director

Heinz Proft, *Assistant*

Report of the **Bikeways Committee**

As of the fall of 1999, the Harwich spur of the Cape Cod Rail Trail (CCRT) has been finished. The 10-foot wide trail with parallel equestrian path extends from an innovative connecting rotary at the main trail west of Harwich Center almost 3-1/2 miles to the Chatham line. The design also incorporates smaller rotaries on either side of the crossing at Route 39 to slow cyclists approaching the intersection.

An opening ceremony was held last May at the junction just north of the underpass, followed by a ride to Brooks Park. At that point most of the paving by contractor P.A. Landers was complete, and the Harwich Highways and Maintenance Department crews had already painted the crosswalks.

Over the summer and into the fall, the state worked on fencing, signage, shoulders, plantings, installed picnic benches and bike racks and placed the bollards at crossings to prevent other than emergency vehicle access.

Throughout most of the construction, the trail was still in use by cyclists, joggers, walkers, horses, in-line skaters - and skiers and snowshoers during last February's big storm. The Harwich track team uses it, the Harwich Conservation Trust held it's Walk on the Wild Side on it, people walk to work on it and even a mother and her son with a unicycle tried it out!

It's a great way to get to the new community center, skateboard park, the schools, Island Pond conservation area, Harwich Center and Thompson's Field. The trail was built for everyone, so enjoy it and just remember a few simple rules:

- No motorized vehicles of any sort are permitted at any time on the trail or in adjacent conservation lands. A network of "trailwatchers" with cell phones will alert Harwich Police.
- "Leash Laws" require that your dog be under your direct control at all times. If not actually on a leash in the immediate vicinity of the bike trail network, your dog must be close at hand and never permitted to endanger others or be hurt by them - especially horses, cyclists and skaters.
- Ride single file and keep to the right. Call out "On your left" or a courteous warning when passing
- ALWAYS wear a properly fitted HELMET on a bicycle and appropriate safety gear on skates.

- DO **NOT** wear headphones on a bicycle or skates.
- **STOP, DISMOUNT** and **WALK** your bicycle at all road crossings, especially Route 39, Depot Road, Route 124 and the other dangerous roads in the entire trail network
- And when you're riding on the roads, obey all traffic laws and signals, ride on the right with the flow of traffic (you are a vehicle), yield to pedestrians and use hand signals to indicate your intention to turn or stop.

The new trail is the Good News. The Bad News is that the state has pushed back the date to advertise for construction of the bicycle bridge across Route 6 just west of the Exit 10 interchange at Route 124. It is now scheduled to be advertised on 1 November 2000 with the contract awarded in the spring of 2001.

With the new 4-way stop signs at Queen Anne and Route 124, this delay by the state could have serious repercussions. While actually improving traffic flow through that extremely dangerous intersection, the 4-way stop will cause southbound traffic to back up past the current crossing of the CCRT and seriously endanger cyclists emerging from the path to cross over 124 to the northbound side. Representative Shirley Gomes has been trying to engineer a solution, and the Harwich Board of Selectmen has written in protest to Mass Highway Department and other state officials.

The bridge design is considered 100% complete by Mass Highway, but Federal money has been cut back and budget problems are still unresolved. We can only hope that the project (which includes a similar bridge and a new section of trail in Orleans) will soon get put back on track as soon as possible.

Back to some Good News. The existing CCRT will probably be resurfaced and widened. Money was allocated for plans to be drawn, but construction money is still not identified. It is hoped that this project can be accomplished in conjunction with an upgrade of the Herring River flow under the trail, which will help the herring migration and improve the overall health of the river in that area.

Members of this committee sincerely thank those who have made significant contributions toward our mission of safe cycling in Harwich:

- Alice Norgeot, Jim Cook and all the folks at Highways and Maintenance who helped the new trail get built, and who will be doing their best to keep it safe and serviceable for many years to come.
- The Harwich Traffic Safety Committee for sharing their concern for

safe cycling and helping to implement the concept of sharing the roads.

- Harwich Police Department and Harwich Fire Department whose officers and emergency medical personnel quickly respond when needed and who preach and teach safe and effective cycling to the children. Special thanks to Officer, now Sergeant, Richard "Tiny" Sayers for his guidance, feedback and energy.
- Former members of this committee, and members over the years of the Board of Selectmen, Finance Committee, Conservation Commission, Water Department and it's Commissioners, Recreation and Youth, School Committee, Deputy Assessor David Scannell and his staff who did the initial research on the ownership of the old railroad right of way and the other department heads and staff who helped make the new rail a reality. The Town Engineer's office provided a huge head start when Mike Ladue surveyed the old right of way - the critical first step in the trail's design. Special thanks to Wayne Melville and then-Selectman Shirley Gomes who guided the first shaky steps of what used to be the Bike Path Study Committee.
- And thanks to the people of Harwich, who supported the new trail and stand solidly behind the need for the bridge. When all this began at a Town Meeting the early 1990s, you voted \$5,000 to get the trail design under way. A couple of years later came an appropriation for a portion of the bridge design of about \$1500. Your faith in the projects meant that Harwich got the grants and the commitment of the state to build recreation facilities worth close to \$1,500,000.

Respectfully submitted,

Hugh C. "Tim" Millar, *Chairman*
William Reuss, *Co-Vice Chairman*
Glenn Hawthorne, *Co-Vice Chairman*
Al Cline
Frank O'Connor
Joyce Bearse
Chief William Greenwood

Report of the **Harwich Shellfish and Marine Water Quality Committee**

Meeting Date: Last Thursday of the month, Sept. - June, 3 pm to 5 pm, Library Town Hall. As needed during the summer.

Charge: "To investigate water quality in Harwich as it relates to shell fishing; identify pertinent problems; determine and promote steps to mitigate such problems, and explore ways to increase the shell fishing potential in Harwich waters."

Function: The **HSMWQC** is an advisory group to the Selectmen. Areas of review include shellfish regulations, shore front property and dock building, repair or improvement projects, and aquaculture proposals. The criteria used by the committee include, the impact upon the resource, public access to the resource, the effects to natural water flow, and any restriction to the navigable waters.

Thank you to Mr. Morris Weiss, committee member since November 1992, who resigned in June of this year. He was responsible for editing the Harwich No Discharge Area Application.

Accomplishments:

1. Federal NO DISCHARGE designation for the waters off Harwich became a reality in August 1998. It is prohibited to pump or discharge waste, treated or untreated from boats in Harwich out to 400' from shore.

This has been a project of the committee since Nov. 1994. Preparing the document involved many meetings writing, rewriting, editing the document application for submission to the state Coastal Zone Management Agency, and the federal Environmental Protection Agency. This has been a major goal for this committee.

Municipal projects such as installation of rest rooms with tight septic tanks at our harbors and beaches, obtaining the two waste pump out boats and equipping the town's marinas with pump out carts through grants and town meeting action have brought this accomplishment. Thank you to the Town Meeting voters and town officials who have made these projects realities.

2. Shellfish Regulations: The committee reviews and recommends, to the Selectmen, the Shell fishing Regulations for the upcoming year.

This past year, acting upon the request of Selectman Cyd Zeigler, the com-

mittee extended the recreational digging days to seven days a week, (Jan. 1 to March 31) allowing shell fishing when the weather is good instead of a few selected days.

Saquatucket Harbor was opened to shell fishing on Nov. 1, 1999. Although this allows both recreational and commercial digging, access is limited to practically boat only. A Sanitary Survey of Saquatucket Harbor, conducted by Lynn Sherwood of Mass. Division of Marine Fisheries, enabled the opening. The study involved numerous consecutive water samples that had acceptable bacteria levels, the locating and mapping of potential polluting sources, and finding and identifying shellfish in the area. This is the first time, since the harbor opened in 1970, that shell fishing has been allowed in the harbor.

3. Wychmere Harbor Shellfish Lab. During the summer of 1999 Megan Gaudet, Tommy Leach, Dawn Lynch and Jamie Scarborough worked with Mr. Troy Hopkins, Harwich High Biology teacher, and Heinz Profit Assistant Natural Resource Officer. Their duties included water testing, observing and tabulating growth rates, and cleaning grow out containers, saltwater intake lines from the harbor to the facility. In the past the Harbor personnel have had to find time amid the demands of harbor duties to maintain the facility.

Dispersment of seed from the lab, after review of the **HSMWQC**:

1 million to Pleasant Bay

900 thousand to Round Cove

500 thousand to Wychmere Harbor

500 thousand to Allens Harbor

1 million to Herring River

4. Aquiculture Regulations and Permits: Currently there are two Aquiculture proposals being developed for Nantucket Sound. Mark Simonitsch and Ben Morgan have received the committees' approval for grants in deep water Nantucket Sound. Both are currently going through state and federal government permitting process.

5. Dock and Pier Proposals: This past year (1998) the committee came up with a solution to a dock permit request stalemate in Wychmere Harbor. A project to rebuild a dock by Mrs. Ellen Boniface, Harbor Road, Harwichport, had been before us since 1996.

Initially the plan was turned down by the **HSMWQC** because the dock was determined to interfere with natural shellfish growing in the area, and limit access to the public to the shellfish areas in the northeast corner of Wychmere Harbor. At a later meeting the **HSMWQC** approved a seasonal dock that would be removed in the fall. The seasonal dock would impact the shellfish

area physically less than a fixed one, on the beds and for the most part when the harbor is closed to shell fishing. This is a win for the resource, its users, and the property owner.

The **HSMWQC** recommended against a proposal for a permanent dock on Herring River. The project, Farrentino Dock, was unanimously voted against due to interference with a well established oyster bed. The committee also expressed the opinion that a shorter dock proposal, the propeller wash from vessels could disturb this area.

The **HSMWQC** stand on each of these proposals is significant that it does not turn down every project. Each is reviewed to impact upon shellfish, the environment, and the public's access to the area.

6. Water Quality Data: The **HSMWQC** has been reviewing water quality test results, obtained from Mass. Division of Marine Fisheries and Harwich Natural Resource Dept. since its creation. Data is now available on Harwich Harbormaster's web page:

(<http://www.capecod.net/harbormaster/smwq.2.html>)

thanks to Heinz Profit's initiative. Attempts to compile the results in some form, to show trends of impurity (fecal coliform test) have shown some of the following results:

A.) The seasonal warmth of late spring and summer have higher fecal coliform counts.

B.) The seasonal higher counts happen at the time of increasing boats on our rivers, harbors and coves.

C.) A good rainfall followed by warm sun can elevate coliform counts.

D.) There may be individual contributing sources, natural decay in marsh areas, wild life contribution, road run off, agricultural and home owner pesticide and fertilizer use, and failed septic systems.

Without investigations that are beyond the scope of power of **HSMWQC**, these sources can only be assumed. The committee cannot go further, without point specific test wells or sites. Examples such as Round Cove still not testing clean in December '98 and November '99 when normally it is open to shell fishing at this time of year, Muddy Creek west of Rt. 28 closed now for nearly ten years, but only is developed on the Chatham side, Allen's Harbor, in the Lower County Road area closed due to upland sources of contamination or contribution. The marshes of Red River, and Herring River, north of Rt. 28 have remained closed for years because of contamination. The seasonal closing of Allens' and Wychmere Harbor and Herring River, and the current water quality problems in Long Pond and the Great Sand Lakes area are further examples that the water quality in our town needs attention.

Improvement in water quality will only come when we as a town address the issues of human and animal wastes, fertilizers, and chemicals industrial, agriculture, and automotive, from getting into salt water habitat. This will only come about through individual septic upgrades, or a municipal sewer system, and a reduction of fertilizer and chemical discharge or run off into our harbors, rivers, streams and marshes.

Members: Paul Donovan, (Chair.)

Robert Dowling, (Vice Chair.)

Tom Leach, (Acting Sec.) Natural Resource Officer/
Harbormaster

Craig Whitcomb

Heinz Profit, Assistant Natural Resource Officer/ Harbormaster

Charles Beggs

Frank Sampson

Respectfully,

Paul G. Donovan, Jr., *Chair*

Report of the **Harwich Community Center Building Committee**

As 1998 closed the Community Center building foundation had been completed. As 1999 closes the Community Center is substantially completed.

The Telephone contract has been awarded to National Telecom.

The Furnishing contract was awarded to W.B. Mason.

The Window Treatment bid was awarded to Barbo Furniture Co. and has been substantially completed.

There remains several tasks for the Committee to complete.

There is some outside painting and staining to be completed in the Spring.

The Landscaping of the outside of the building will be completed by June 30, 2000, with the approval of the Planning Board.

We look forward to presenting the building for use early in 2000 and the community enjoying it for many years.

Respectfully submitted,

Lee Culver, *Chairman*
Seldon Thayer, Jr., *Vice Chairman*
James B. Thompkins, *Secretary*
Kathryn Brophy
Norman Clarke, Jr.
Roberta Joy
John S. Handren
Thomas Spence
William Symmes

Report of the **Community Center Facilities Committee**

The Harwich Community Center Facilities Committee has been meeting regularly since November 1998. It has developed a Mission Statement, a Management Plan, including job descriptions for a Manager, Principal Clerk, three (3) custodians, and part time evening supervisors.

The Management Plan anticipates the Center being open Monday through Friday from 8:30 AM to 10:00 PM, Saturday from 8:30 AM to 4:00 PM and Sunday from 11:00 AM to 6:30 PM.

A Center Use Policy is under development along with an Application for use of the facilities by community groups. Priority for the use of the facilities will be given to groups directed by the Council on Aging and the Recreation and Youth Commission.

The Committee has also developed a Risk Management Policy to, in so far as possible, provide a clean, safe facility for all persons utilizing the building.

The building will provide offices and administrative space for the Council on Aging and the Recreation and Youth Commission. Five activity rooms, a Multi Purpose Room, Gymnasium, Exercise Room, Locker Rooms and showers will be available for cultural, recreation and health activities.

The building will also contain office and studio space the Channel 18, the Town TV Station.

Respectfully submitted,

James B. Tompkins, *Chairman*

Beverly Kelsey, *Secretary*

Richard Ervin

Jill Mason

James M. Noonan

Report of the **Pleasant Bay Resource Management Alliance**

The Pleasant Bay Resource Management Alliance was formed by the Towns of Harwich, Orleans and Chatham to implement the recommendations of the Pleasant Bay Resource Management Plan approved by Harwich voters at the May 1998 Annual Town Meeting. The Alliance has a Steering Committee with one member selected by the Board of Selectmen in each town. The Steering Committee is supported by a Technical Resource Committee consisting of resource management professionals from each town, Massachusetts Coastal Zone Management, the Cape Cod Commission and the Cape Cod National Seashore. The Steering Committee hired a coordinator to manage implementation activities with the committees.

1999 was the Alliance's first year of implementation activity. Highlights include:

- Development and adoption of guidelines for docks and piers in Pleasant Bay. The guidelines were relied upon by the towns to bring local dock and pier regulations into compliance with the plan. The guidelines will also be used in the review of Chapter 91 license applications to the State Department of Environmental Protection.
- Development of the Pleasant Bay Citizen Water Quality Monitoring Program. With a \$10,000 grant from the Executive Office of Environmental Affairs, the Alliance designed a comprehensive citizen water quality monitoring program encompassing sixteen monitoring stations from Meeting House Pond in Orleans down to the Chatham Harbor Inlet. Volunteers from Harwich, Orleans, and Chatham are involved in collecting water quality samples, which are then analyzed at a laboratory. Water quality data will be available to the towns for numerous resource management applications including watershed management, shellfish management and habitat protection. The Alliance secured an additional \$ 15,000 in grant funds to support the program's first year of operation.
- Waterways initiatives included the continuation of the coordinated bay-wide harbormasters' patrol; publication and distribution of the *Guide for Safe Personal Watercraft (PWC) Operation in Pleasant Bay*; and development of a proposed by-law to prohibit businesses from providing PWC rental concessions in Pleasant Bay.

- The Arey's Pond Watershed Management Demonstration project got off the ground with a survey mailed to more than 500 households in the Arey's Pond/Namequoit River watershed. The project is funded through a \$5,000 grant from the Cape Cod Commission.
- Work continued on the design of an intertidal habitat assessment scheduled for Summer, 2000.
- The Alliance participated in policy discussions regarding the management of the horseshoe crab resource.

The Alliance appreciates the Town's on-going financial support and commitment toward its efforts to preserve the natural resources and public enjoyment of Pleasant Bay.

Respectfully submitted,

Allin Thompson, Jr. *Steering Committee*

Linda Schultz, *Board of Health*

Carole Ridley, *Coordinator*

Thomas Leach, *Harbormaster/NRO*

Chester Berg, *Conservation Commission*

Report of the **Real Estate and Open Space Committee**

This year 1999 began conservationally different from any other year. We now have a Land Bank, a 3% RE tax on all property in Harwich as well as all towns on Cape Cod, voted unanimously by the residents.

We all understand that the money from these funds will not be enough to purchase all the critical land, but by bonding this amount we can accomplish a great deal.

This year the REOS Committee has met weekly on Thursdays at 8:30 a.m. to discuss these needs.

We have reviewed 30 parcels of land – approximately 200 acres.

We did our review by walking through each piece of land and designing a priority of values. Each piece of land was judged by its value to our town – water resource, potential linkage to conservation areas, recreation, wildlife, habitat, wetlands, development potential, and condition of property.

We worked with the Planning Board on the presentation of the DCPC (District of Critical Planning Concern) and continue to notify land owners in the 6 pond area of our interest in their land. We also worked with our own town lawyer on land labeled “owners unknown”.

Wayne Melville has been a constant resource for information and advice when necessary.

The Conservation Commission has supported our plans by providing financial support for our appraisals.

We attended meetings sponsored by the Compact of Cape Cod instructing us on how best to use and understand the Land Bank laws – letting those of us who had questions share with others in the same dilemma.

We have also offered our services to the Golf Commission in their search for suitable land.

We expect to present an Article at May Town Meeting for approximately 100 acres. This presentation represents many hours of negotiation and consideration.

1999 also saw the first purchase between Harwich Conservation Trust and the Town of Harwich.

The purchase of Island Pond is a demonstration of what we can accomplish together.

This report would not be complete if we did not express our appreciation to the Planning Board, Assessors Department, Conservation Commission, Selectmen, Wayne Melville, and Peter Hughes for their constant guidance.

SCHOOLS

Report of the **School Committee and Superintendent of Schools**

ORGANIZATION FOR THE YEAR 1999

SCHOOL COMMITTEE

| | |
|----------------------------|--|
| Mrs. Pamela Groswald | Term Expires 2002 |
| Mrs. Barbara Prindle-Eaton | Term Expires 2000 |
| Mr. Jeffrey Nilson | Term Expires 2000 |
| Mr. James Toner | Term Expires 2001 |
| Mr. Robin Wilkins | Term Expires 2002 |
| Mr. Mitch Robbins | Student Advisory Council Representative for 1999-2000 |

SUPERINTENDENT OF SCHOOLS

Joseph L. Gilbert, Ed.D.

SCHOOL NURSES

Jeanne Keefe, R.N.

Kathy Vohs, R.N.

Marcia M. Murphy, R.N.

SCHOOL PHYSICIANS

David P. Doherty, M.D.

Andrew C. Rigg, M.D.

SCHOOL CALENDAR 1999-2000

School Opened Tuesday, September 7, 1999

Year Planned: 180 Days

SCHOOL YEAR

September 7, 1999.....December 22, 1999

January 3, 2000.....February 18, 2000

February 28, 2000.....April 14, 2000

April 24, 2000.....June 16, 2000

SCHOOLS NOT IN SESSION

| | |
|------------------------|---|
| Columbus Day | Monday, October 11, 1999 |
| Veterans' Day | Thursday, November 11, 1999 |
| Thanksgiving Recess | Thursday & Friday, November 25 & 26, 1999 |
| Holidays Recess | Thursday, December 23, 1999-Sunday, January 2, 2000 |
| In-Service Day | Friday, January 14, 2000 |
| Martin Luther King Day | Monday, January 17, 2000 |
| Winter Recess | Monday, February 21-Friday, February 25, 2000 |
| In-Service Half Day | Wednesday, March 16, 2000 |
| Spring Recess | Monday, April 17-Friday, April 21, 2000 |
| Memorial Day | Monday, May 29, 2000 |

| 1999 | | 2000 | |
|-----------|-----------|----------|-----------|
| September | 18 | January | 19 |
| October | 20 | February | 16 |
| November | 19 | March | 23 |
| December | <u>16</u> | April | 15 |
| | | May | 22 |
| | | June | <u>12</u> |
| | 73 | | 107 |

1999-2000 SCHOOL COUNCIL MEMBERS

High School

Parents

Mrs. Jane Apolito
Mrs. Patricia Capistrone
Mrs. Vickie Provost

Students

Maylese Levya, Grade 12
Andrea Chute, Grade 11
James Scarbrough, Grade 10

Staff

Mr. Vincent P. Bresnahan
Mr. John Dickson
Mrs. Kathy Gulotta

Community Representative

Mrs. Frances Ballam

Elementary School

Parents

Mrs. Mary Clarke*
Mrs. Terry Gagnon
Mrs. Liz Knott
Ms. Pat Smith

Staff

Mr. Walter Nagle*
Mrs. Kathy Smith
Ms. Jacalyn Costello
Mrs. Jamie Vient

Community Representatives

Mrs. Betty Bastian
Mr. Robert McCarthy

Middle School

Parents

Mr. Mark Kelleher
Ms. Joan Minns
Mrs. Barbara Sayers
Mrs. Kathy Sullivan

Staff

Mrs. Mary Childress*
Ms. Gail Baker
Mr. James Bougas
Mrs. Peg Hannigan
Mrs. Bernadette Waystack

Community Representatives

Ms. Jackie Scarbrough*
Mrs. Ruth Connaughton

* denotes Co-Chair

HARWICH PUBLIC SCHOOLS ENROLLMENT

as of October 1, 1999

| | |
|--------------|------------|
| Pre-K | 20 |
| Kindergarten | 113 |
| Grade 1 | 124 |
| Grade 2 | 108 |
| Grade 3 | 124 |
| Grade 4 | <u>153</u> |
| SUBTOTAL | 642 |

| | |
|----------|------------|
| Grade 5 | 125 |
| Grade 6 | 130 |
| Grade 7 | 116 |
| Grade 8 | <u>130</u> |
| SUBTOTAL | 501 |

| | |
|----------|------------|
| Grade 9 | 112 |
| Grade 10 | 96 |
| Grade 11 | 113 |
| Grade 12 | <u>116</u> |
| SUBTOTAL | 437 |

| | |
|-------------------------------------|-------------|
| GRAND TOTAL- ALL SCHOOLS | 1580 |
|-------------------------------------|-------------|

HARWICH HIGH SCHOOL

1999 Graduates

| | | |
|--------------------------|---------------------------|-----------------------------|
| Christel L. Albrizio | Alisha Edwards | Alecia A. Mullen |
| Joshua Allen | Andrew A. Eldredge | Sarah E. Murphy |
| *Matthew J. Baltz | Sarah Ferreira | *Nicholas Colin Nelson |
| Matthew J. Barca | Jared Franklin | Autumn J. Norgeot |
| Alicia A. Barnatchez | Kevin J. Garofalo | Daniel A. Nussdorfer |
| Allison Barnatchez | Philip B. Gaudet III | Kathleen Irene Nydam |
| Jacob Barr | Jessica Geraci | Lucie J. O'Toole |
| Jennifer M. Baudanza | Greta M. Giblo | Ethan Maier Paulini |
| Frederick C. Becker | Sandi L. Gonzales | Christopher P. Rodericks |
| *Meghan Blair | Nadine Marie Grenier | *Morgan A. Rowe |
| George O. Boule IV | Jonathan Christian Guinta | James Alexander Rubel |
| Sarah L. Broderick | Kevin C. Haynes | Ryan Rowena Ryder |
| Jeffrey Brown | Sara J. Hersey | Abigail Amey Scannell |
| *Brent P. Buddensee | Bryan Horsley | Leah R. Simmons |
| Kristen Burnie | Alexandra Johnson | Taylor E. Skidmore |
| Wesley Cartier | Jeremiah Johnson | James Slaven |
| Stephen J. Castelli Jr. | Lori A. Johnson | *Jacob Steven Slivka |
| Timothy W. Clark | Kerri Kaski | Aaron J. Small |
| Ryan Clarke | *Kaitlin Keeler | James B. Stinson Jr. |
| Frederick Denton | Ian Lee | Michel A. Tanguay |
| Kristie Lee Deppner | Celia Levy | Justin Thomas Tavano |
| Jennilyn Dewey | Lauren K. Liberty | Brooke S. Virginski |
| Matthew Peter Diaz | James Locantore | Jessica Robbin Wallace |
| *Sarah Snow Doane | David M. London | Joshua Welsh |
| Peter Brendan Donovan | Stephan P. McMahon | Theresa Christine Whitehead |
| Shannon Elizabeth DuPuis | Todd Mikita | Tara Ann Wietecha |
| Jennifer Lynn Eardley | Sara Moore | Joshua Wilbar |
| Melissa Lee Eaton | Monica Gen Morey | Stacy Wright |

** Members of National Honor Society*

CLASS MOTTO

"Let peace, integrity and love guide us into the next millennium."

FLOWER

Yellow Rose

CLASS OFFICERS

| | |
|------------------------|-----------------------|
| <i>President:</i> | Brent P. Buddensee |
| <i>Vice-President:</i> | Kaitlin Keeler |
| <i>Secretary:</i> | Justin Thomas Tavano |
| <i>Treasurer:</i> | Nicholas Colin Nelson |

CLASS ADVISORS

Mrs. Michele Stalker
Mr. David Demers

COLLEGE ACCEPTANCES – CLASS OF 1999

Approximately 250 college applications were processed this year resulting in the following acceptances. Rather than listing only a student's choice, we felt that it would be interesting and informative to list all of the acceptances for the Class of 1999, which numbered 82 different colleges and universities.

| | |
|--|--|
| American University | Gettysburg College |
| Amherst College | Greensboro College |
| Boston Conservatory | Hamilton College – 3 |
| Boston College – 3 | Harvard University |
| Boston University – 3 | High Point University |
| Bryant College – 4 | Hobart and William Smith Colleges – 2 |
| Bowdoin College | Hofstra University – 6 |
| Bridgewater State College – 7 | Husson College |
| California University of Pennsylvania | Johnson and Wales University |
| Cape Cod Community College – 11 | Keene State College – 3 |
| Carleton College | Long Island University |
| Clark University | Monmouth University |
| Clemson University – 2 | Marymount Manhattan College |
| Coker College | Mass. College of Liberal Arts |
| College of Holy Cross | Mass. Institute of Technology |
| Colorado State University – 2 | Mass. Maritime Academy |
| Culinary Institute of America | Miami-Dade Community College |
| Dartmouth College | Middlebury College |
| Daniel Webster College | New England Culinary Institute |
| DePaul University | New Hampshire College |
| Elon College – 3 | Nichols College |
| Emerson College | Northeastern University – 3 |
| Embry Riddle Aeronautical University | Pitzer College |
| Endicott College | Plymouth State College |
| Florida State | Providence College |
| Framingham State College – 2 | Quinnipiac College |
| Franklin Pierce College | Ringling School of Art |
| Georgia Southern University | Roger Williams University |
| | Salem Teikyo University |
| | Skidmore College |

| | |
|-------------------------------|-----------------------------------|
| St. Johns College | University of New England |
| St. Lawrence University | University of New |
| St. Michael's College | Hampshire – 4 |
| Stonehill College | University of Rhode Island – 4 |
| Syracuse University – 5 | University of Vermont – 3 |
| Teikyo-Post University | Wentworth Institute of Technology |
| University of Connecticut | Western New' England College |
| University of Delaware – 2 | Westfield State College – 4 |
| University of Denver | Wheaton College |
| University of Hartford – 3 | Williams College |
| University of Mass./Lowell | Wingate College |
| University of Mass./ | Worcester State College |
| Amherst – 15 | |
| University of N.C./Greensboro | |

BROOKS MEDAL RECIPIENTS 1999

| | |
|----------|-----------------|
| Grade 12 | Brent Buddensee |
| Grade 8 | Matt McVickar |
| Grade 4 | Casey Keyes |

**JOHNSON-ULM MEMORIAL SCHOLARSHIPS
GRANTED FOR THE SCHOOL YEAR 1999-2000
(90+ Average Over Their High School Career)**

| | |
|-----------------|---------------------------------------|
| Matthew Baltz | Amherst College |
| Brent Buddensee | Massachusetts Institute of Technology |
| Sarah Doane | Hamilton College |
| Kaitlin Keeler | University of New Hampshire |
| Nicholas Nelson | Williams College |
| Morgan Rowe | Harvard University |
| Justin Tavano | Hamilton College |

1999 HERBERT R. MORSE MEMORIAL SCHOLARSHIP

| | |
|---------------|----------------------------|
| Melissa Eaton | Cape Cod Community College |
|---------------|----------------------------|

HARWICH ELEMENTARY SCHOOL

The Harwich Elementary School began the 1999-2000 school year with 659 registered children. That number decreased to 642 which became our official October 1 enrollment. We expect those empty homes to become occupied quickly, returning our enrollment to the 650 student range.

A major effort was made within the school by all staff to align our curriculum with the State's Curriculum Frameworks. In-Service activities in the areas of Social Studies, English/Language Arts, Mathematics and Science resulted in very positive outcomes. The Harcourt Brace Reading Program was recommended by the English/Language Arts Committee and adopted by the School Department for implementation throughout grades Kindergarten through Grade 5. This program has a very strong phonics base for skills development and a strong literature component to motivate all levels of learners. Our school continues to implement the FOSS Science Program by adding one new science kit per grade level per year. This program encourages inquiry and discovery and is heavily hands-on.

MaryBelle Small, special educator at Grade 1, retired after 28 years of dedicated service to our children. Resigning their positions for other opportunities were Sharon Chatham and Patricia Cavanaugh, Title 1 teacher assistants, and Cheryl Burnham, Kindergarten assistant. New hires for the 1999-2000 school year included Margaret Robichaud, special educator for Grade 1; Susan Pierce and Jennifer Hall, special education assistants and Susan Frederick, part-time Kindergarten assistant.

Our school is in its second year serving as a demonstration site for the Yale-Bush Center's School of the 21st Century. We have been cited nationally for our programs in all day, year-round care for children ages 3-5; before-school, after-school and vacation care for children ages 5-12; family support and guidance to homes through visits to new parents beginning in the third trimester of pregnancy and continuing until children are three years old. Support and training for family day-care providers in the school's community is provided, as well as information and referral services for all families in the community for nutrition and health. Stephanie Henderson is the Site Coordinator for this program.

This year in our Computer Lab approximately 60 fourth graders have been participating in an advanced curriculum. A grant from the Cape Cod Five Cents Savings Bank has allowed us to purchase "Learn to Program in BASIC". Our students will learn how to build arcade games in the BASIC programming language and along the way develop an understanding of math equations, numerical expressions, inputs and variables, as well as the techniques used to create the popular games frequently seen on computers today. The school is

grateful for the generosity of the Cape Cod Five Cents Savings Bank and pleased to see the enthusiastic response of our students towards this program.

Third Grade teachers Mrs. Twombly and Mrs. Erdmann received a grant from the Friends of Pleasant Bay for a year long in-depth study of that habitat. The students demonstrated their learning through a study kit they constructed for the second grade classes. Their efforts earned our school an award for Excellence in Environmental Education from the Massachusetts House of Representatives.

Book Break is in its fourth year. It is a program for children in which members of the Council on Aging read daily to groups of children during their recess/lunch period. We appreciate these dedicated volunteers who serve our children.

The *America READS Program*, endorsed by the President of the United States to ensure that children are reading by the end of Grade 3, is again being implemented in our school. Volunteers from the RSVP program (Retired Senior Volunteer Program), have been trained to work one-on-one with children to help them build stronger reading skills and self-confidence.

The Brooks Medal Award is presented annually to a fourth grade student who demonstrated proficiency in composition and letter writing. The school is pleased to announce that Casey Keyes was our Fourth Grade student recipient of this award.

Our Elementary School Council, under the direction of co-chair and parent Mary Clarke, helped to move the school successfully forward to meet the objectives of the School Improvement Plan. The Council distributed a list of its accomplishments to the parent population this past June.

Our PTA, under the direction and leadership of co-presidents Jeanne Keefe and Pat Smith, led the efforts to provide opportunities for children to have enrichment experiences that are beyond the support of the school budget. The staff and the administration at the Elementary School greatly appreciate the efforts of all the parents to become involved and support the school's work for children.

Due to the overcrowding of the school, two new modular classrooms were added in January of 1999 and an additional unit arrived this September. We thank the Town for its strong display of support for our school.

Walter R. Nagle
Principal

HARWICH MIDDLE SCHOOL

The Harwich Middle School mission statement begins, "At our school we seek to bridge the years between childhood and adolescence with programs structured to meet the needs and interest of the students." Our school community continues to be dedicated to this effort. The many curricular offerings coupled with programs to enhance student's individuality provide for the diverse needs of our students. In a major thrust to align our curriculum with state frameworks and further our preparation for MCAS tests, we have adopted new, language-based texts in our Language Arts program. The Harcourt Brace reading program that was piloted at the Harwich Elementary School last year was adopted for our Grade 5 students beginning September 1999. The Middle School proficiency writing program, which requires students to write on a given subject once a month, has been in place for the past few years. It serves as an additional tool to assist students to prepare for the MCAS tests, and increase their thinking and writing skills.

Many opportunities coupled with team interdisciplinary units reinforce and support the curricula. Grade 5 travels to Truro by homeroom groups to spend a week participating in the NEED program. Grade 6 goes on an overnight field trip to the Science museum in the fall; Grade 7 participates in a geography bee; and Grades 6 and 7 present an annual science fair. A few of our Grade 8 students have the opportunity to go to Cape Cod Technical High School in a Pre-Vocational program, and all Grade 8 students participate in visitations to Cape Cod Tech and Harwich High School to identify an appropriate choice for their High School years. There are many other diverse activities that are available to Middle School students. They include Drama Club, Fall, Winter and Spring Sports, Student Association, Odyssey of the Mind, Artifact Box Exchange, Yearbook committee, HUGS (Harwich United for Giving and Serving), Student Association, SPIRIT, Chorus, Band, and Team Harmony.

The Middle School Council continues to play a supportive role in our school community. The objectives of the Middle School Council Improvement plan are worked on continuously to assist staff and students. One of the most important goals indicates the Council's desire to encourage and help staff maintain a safe environment and support them in their efforts to create a school climate of respect and mutual understanding. They have also worked diligently to endorse an athletic program that is open to all 7th and 8th Grade students, with a "no-cut" policy. The Council hopes to actively seek restoration of the full time music teacher, full time media assistant and an additional foreign language teacher, as well as encourage implementation of an improved system of communication for all Middle school constituents.

The Harwich Middle School staff is to be commended for the variety of ways that they assist our young people to become life long learners and viable members of our school and the community at large. The end of the Harwich Middle School mission statement reads, "You, our students, are the future. We are dedicated to assist you in achieving success." We are indeed grateful to the Harwich community for their continued support and encouragement as we strive to make the mission a reality.

Mary S. Childress
Principal

HARWICH HIGH SCHOOL

Placement: HARWICH HIGH SCHOOL CLASS OF 1999

| | Girls | Boys | Total | % |
|----------------------------|-------------------------|-------------|--------------|----------|
| Number of Graduates | 41 | 44 | 85 | |
| Post High School Education | 33 | 32 | 65 | 80 |
| Four-year College State | 13 | 8 | 21 | 28 |
| Four-year College Private | 11 | 17 | 28 | 32 |
| Two-year College State | 11 | 6 | 17 | 19 |
| Two-year College Private | 0 | 1 | 1 | 1 |
| Miscellaneous Schools | 0 | 0 | 0 | 0 |
| Military | 0 | 1 | 1 | 1 |
| Employment | 8 | 11 | 19 | 19 |
| CEEB Scores 1999 | SAT Verbal Average: | | | 523 |
| | SAT Math Average: | | | 508 |
| | (86% of class took SAT) | | | |

Last June, the following students were named Academic All-Stars by the *Cape Codder* newspaper for having earned a 93% average for three consecutive marking periods:

| Seniors | Juniors | Sophomores | Freshmen |
|-----------------|--------------------|-------------------|-------------------|
| Nicholas Nelson | Caitlin Capistrone | Sarah Barca | Amelia Barnatchez |
| Morgan Rowe | Emily Crowell | Rebekah Nelson | Kristen Chin |
| Sarah Doane | Timothy Jamoulis | Jessica Reedy | Thomas Leach |
| | Jamie Kaplan | | Scott Penfield |
| | Cody Robbins | | Erin Remillard |
| | Christie Sears | | James Scarbrough |
| | Leah VanDenBerghe | | Caitlin Verchot |

The Harwich High School graduating class of 1999 had 80 percent of its members going on to further education.

During the 1999-2000 academic year there are over eighty enrollments in six Advanced Placement courses to prepare for the National A.P. exams for college credit. They are as follows:

| | |
|---------------------|----|
| A.P. English | 21 |
| AP American History | 13 |
| AP Government | 20 |
| AP Calculus | 6 |
| AP Biology | 7 |
| AP Art | 13 |

Although the results of the 1999 sophomore MCAS scores, summarized below, were lower than those of last year, we did score above the state average in all academic areas.

English Language Arts

| | <u>Failing</u> | <u>Needs Improvement</u> | <u>Proficient</u> | <u>Advanced</u> |
|---------|----------------|--------------------------|-------------------|-----------------|
| Harwich | 28% | 30% | 37% | 6% |
| State | 32% | 34% | 30% | 4% |

Mathematics

| | <u>Failing</u> | <u>Needs Improvement</u> | <u>Proficient</u> | <u>Advanced</u> |
|---------|----------------|--------------------------|-------------------|-----------------|
| Harwich | 47% | 29% | 11% | 13% |
| State | 53% | 23% | 5% | 9% |

Science and Technology

| | <u>Failing</u> | <u>Needs Improvement</u> | <u>Proficient</u> | <u>Advanced</u> |
|---------|----------------|--------------------------|-------------------|-----------------|
| Harwich | 32% | 39% | 23% | 6% |
| State | 38% | 39% | 21% | 3% |

New hires for the 1999-2000 school year include Liane Biron, Art Teacher; Katherine Gulotta, Physical Education Teacher; Karen Coppola, Vocational Education Assistant; George Sowpel, Alternative Education Teacher; Peter Moynagh, Alternative Education Assistant; Erin Whittmore, Study Skills/Keyboarding Teacher; and Pamela Zimmerman, Special Education Teacher. In January, Adele Hooper resigned her position as Alternative Education Teacher after 3 years. In June, two long-standing Harwich High School teachers retired: Art Teacher Barbara Cronin after 11 years of teaching at Harwich High School and Mary Dowling, Physical Education Teacher and Coach, after 25 years of teaching in the Harwich Public Schools.

A new course in environmental technology has been added to the school science curriculum this year. This course was developed by Mr. Hopkins. The Friends of Pleasant Bay awarded him a \$4,000 grant for initial implementation of the course, which will require students to conduct individual and group investigations around local environment issues in order to encourage an appreciation for Cape Cod ecosystems. The school is also engaged in a grant program with the Harwich harbormaster to help reestablish and study the growth of shellfish in the town.

This year the school expanded its Career Day program with the cooperation of the Harwich Chamber of Commerce whereby twenty-five representatives of the town businesses and professions shared their expertise with our students.

The school has started a vocational program for students who strongly need this type of academic support. We will shortly be starting a computer training lab for staff in one of the renovated portable units to provide in-service training for the staff. A new study skills program is provided for students in Grade 9 who need to improve these skills in order to pass the MCAS test.

The following students are accepted to the All Cape and Islands Festival Chorus:

Melissa Hermann, Julie Bray, Caitlin Mills and Joanna White. All Cape and Islands Festival Orchestra: Sarah Barca and William Flynn. All Cape and Islands Festival Band: Alana Wilson and Heather Penfield. William Flynn was accepted to the Southeast District Orchestra.

Mr. Richard Houston, the Social Studies Chairperson, received a Community Foundation grant for computer presentations to history classes. William Holden was the school's representative to Student Government Day. In May of 1999 the A.P. U.S. History class finished seventh in the National American History Bowl on-line contest.

The following students won awards at the Harwich High School College and Departmental Book Awards ceremony:

| | |
|---------------------------|--------------------|
| Boston College | Timothy Jamoulis |
| Boston University | Emily Meier |
| Columbia University | Michael Caplice |
| Dartmouth College | Heather Penfield |
| Emmanuel College | Holly Kurisko |
| Harvard Club of Boston | Cody Robbins |
| College of the Holy Cross | Adam Lucas |
| Mount Holyoke College | Jamie Kaplan |
| Northeastern University | Dana Driscoll |
| Smith College | Caitlin Capistrone |
| Wellesley College | Leah VanDenBerghe |
| Wheaton College | William Holden |
| Williams College | James Spence |
| Art Department | Andre DeMontigny |
| Business | Sarah Watmough |
| English Department | Caitlin Capistrone |
| Foreign Language – French | Emily Meier |
| Latin | Leah VanDenBerghe |
| Spanish | Michael Caplice |
| Home Economics | Sage Leist |
| Industrial Arts | William Holden |
| Math | Dawn Lynch |
| Music | Megan Donovan |
| Science | Emily Crowell |
| Social Studies | Cody Robbins |

This year's Thanksgiving can drive for the Food Pantry was a tremendous success. The high school homerooms collected a total of 3,178 cans. Mr. Burns' homeroom won the drive with 1,117 cans. Mrs. Hammatt and Mr. Houston's homerooms came in second and third in the contest.

Becky Brown was the winner of the Thanksgiving poetry contest sponsored by the Spirit Committee.

Our thanks are extended to the citizens of the Town of Harwich for their continued support of the school and its programs.

Respectfully submitted,

Vincent P. Bresnahan
Principal

HIGH SCHOOL ATHLETICS

Winter

The Harwich varsity Girls Basketball team won the Cape and Islands League championship and then went on to win the South Sectional Division of the State Tournament. The Boys Basketball team qualified for the State Tournament. The Harwich/Provincetown Co-Op Ice Hockey Team had a very successful first year, and qualified for the State Tournament.

The following athletes were selected for Cape & Islands All-Star Teams:

Dana Callahan, Ryan Clarke, Jason Tileston (Boys Basketball); Kaitlin Keeler, Maylese Leyva, Kelly Thacher, Heidi Rawiller (Girls Basketball); Lucas Colburn, Andy Coomber, and Justin Tavano (Ice Hockey).

Spring

Our spring sports teams were very successful. We had a number of boys and girls from the Track and Tennis teams compete at the state level for individual awards. Our Softball team qualified for the State Tournament for the first time in a number of years.

The following athletes were selected for Cape & Islands All-Star Teams:

Tim Clark, Mike Crowell, James Stinson (Baseball); and Sarah Broderick (Softball).

Fall

Our fall season featured youth on many of our teams. Our Cross Country team and our Golf team had individuals competing at the state level for individual awards. Our Field Hockey team qualified for the State Tournament.

The following athletes were selected for Cape & Islands All-Star Teams:

Mike Caplice, Peter Croce, Adam Lucas, David Parker (Boys Soccer); Emily Crowell, Holly Kurisko, Maylese Leyva, Megan McGuire (Field Hockey); Andrea Chute, Desiree Rodrigues, Alison Toner (Girls Soccer); and Cody Crowell (Golf).

Sincerely,

Glenn A. Rose
Athletic Director

PUPIL PERSONNEL SERVICES

Guidance Services

The Harwich Public Schools Guidance Staff consists of one full-time Guidance Director who also serves as a full-time high school counselor, one additional high school counselor, one Middle School counselor, and one full-time guidance secretary. The staff provides the services usually associated with middle and secondary guidance programs. This includes transition from the Middle to High School; college, vocational, and personal counseling; college placement assistance; scheduling; student course selection; testing; special education referral; dissemination of college and career information; enrollment of new students; coordination of visits from college representatives; consultation with parents and teachers; report card preparation; record updating/storage; and providing information and assistance to parents/guardians.

Many special and diverse programs are also provided through the Guidance Office: Financial Aid workshops for 12th grade students and parents; spring college planning meetings for 11th grade students and parents; armed services career presentations to seniors; business and technical career presentations arranged for classroom teachers and students; Armed Services Vocational Aptitude Battery testing for interested students in grades 10-11-12; participation in All Cape College Day for 11th and 12th grades; maintenance of a library of career and college reference materials, which includes Internet access, video, and laser disc displays. During the past year the guidance department has been supplemented by a half time high school Adjustment Counselor who works with students who have home/school issues which are preventing them from attaining an education. The Adjustment Counselor has started 'school to work' programs, which have provided opportunities for students who may not be college bound.

The re-authorization of the Federal special education law, IDEA, will present challenges in dealing with MCAS testing, discipline, regular classroom modifications, and tutorial programs, as well as class and student schedules.

Special Education

All schools have a referral process comprised of the School Psychologist, Counselor, Adjustment Counselor, Regular and Special Education Teachers. The Harwich Public Schools continues to develop classes that are geared toward the learning styles of all students. We continue to strengthen our phonics and mathematics basics instruction.

The re-authorization of the Federal special education law IDEA, along with the expectations for *all* students regarding MCAS testing, mandates an even

closer working relationship between regular and special educators. We have utilized many talented and gifted residents of the Town of Harwich and surrounding areas to provide these highly specialized services. In the future, special education will involve the development of educational/vocational goals involving a 'vision' developed by parents, students, and teachers.

We have implemented two new programs at the High School this year: a Community Vocational program (geared toward academic, vocational and independent living instruction), and a Language Based Learning Disabilities program (emphasizing written language and study skills as well as adaptations to the curriculum). Both programs involved parental input in the development and hiring processes.

Occupational Therapy

Occupational Therapy services focus on the student's ability to perform functional arm/hand skills needed for everyday academics, and sensory processing of information for learning. Specific areas of remedial help include: sensory integration, developmental progressions, self-care abilities related to success in school, organizational/sequence training and compensatory skills/equipment to enhance activities of daily living.

Physical Therapy

Physical Therapy is provided to those students whose physical ability to function in and around the educational setting is hindered by reasons of developmental delays, orthopedic or neurological pathologies. Services are designed to assist in developing the student's potential for all education-related activities. Among these activities are mobility within the school setting (i.e. transitioning between bus and school or from class to class); the ability to sit and attend in the classroom; participation with peers in gross motor play; and physical education programs. Parent training and follow-through are integral aspects of Physical Therapy services.

Speech

The students with whom the Speech/Language Pathologists work have varied concerns: language delays, learning problems, hearing impairments, voice or fluency difficulties, and/or articulation problems. In cooperation with other specialists, the therapists complete speech and language evaluations and screen Pre-school and Kindergarten students. Assistive technology will play a larger part in communication disorders in the future. The Speech Therapists provide services within the classroom and consult with classroom teachers about possible modifications to answer specific needs. They also provide individual and small group instruction to those students who benefit from a more traditional approach. In addition, they meet with parents to help with

promoting growth in speech and language, and monitor the classroom performance of students who have recently been graduated from the program.

School Psychologists/Adjustment Counselor

The School Psychologist is involved in the following activities:

1. Provide individual and group counseling upon referrals from teachers, parents, and students.
2. Assess intellectual and educational strengths/weaknesses of children in order to determine relative achievement and aptitudes, and to describe individual learning style preferences.
3. Assist school staff in formulating and specifying appropriate individual plans for educational and behavioral management.
4. Recommends appropriate educational and psychological support for children with special needs in ways to accommodate their unique learning and psychological needs.
5. Provide consultative services to assist school staff members to better understand behavior and learning patterns of children promoting an improved climate for learning.
6. Serve in a liaison relationship between school and community resources/agencies in the understanding and treatment of learning and behavior difficulties.
7. In addition to the duties listed above, the Adjustment Counselors have allowed the system to expand services in the areas of individual, and group counseling. Family casework and coordination with social service agencies enable the Harwich Schools to work on home-school issues with the goal of helping students adjust to the school environment.

Pre-School Services

The Harwich Schools have developed two preschool school programs in order to address a wider variety of special needs concerns. The smaller morning program is for students who are younger or more developmentally delayed and the afternoon program is for students who need integrated activities (entry for regular students in the integrated class is by lottery). A variety of specialists work with these 3 and 4-year-olds in specific areas of concern. The pre-school teacher spends a portion of her week working more directly with parents and other preschools in the coordination of early childhood activities. The addition of .5 Special Education Teacher positions at the Preschool and Kindergarten levels has allowed for more focused servicing of an increasingly needy population.

Health Services

The nursing department is comprised of three full-time nurses and two health aides. Responsibilities include: administering first aid; dispensation of medication; monitoring students with chronic conditions, screening for eyes, ears and postural deficits; registration-medical records; fluoride treatments; Hepatitis B. immunizations; assisting the school physician/dentist with formal medical/dental examinations; health education; counseling; and serving as a team member for special education evaluations. The School Health Grant (through the DPH), with input from various members of the community, has allowed us to upgrade our school health services, computerize, and hire an additional nurse to provide full time assistance to the students of the Middle School. The nursing department will be applying for another three-year grant to continue the funding for health related programs and the nurse at the Middle School; the current grant will conclude June 2000.

Title 1

Title I is a federally funded program which provides extra help in reading and math. Children are considered for Title I services based on classroom teacher recommendation and the results of standardized testing. Services are available in Grades K-4. Title I instruction supplements regular classroom instruction, and the teacher is in contact with the classroom teacher to assure that each child's educational needs are being met. This year part-time teachers have been hired to concentrate services during reading and mathematics instructional times. A full time Title One Consulting Teacher of Reading has been hired to work with learning disabled students who are in need of more individualized instruction. This teacher also serves as a resource for the staff in the area of diagnostic/prescriptive reading approaches. Parents are an important part of the Title I program. They are urged to participate, through membership in the Title I Parent Group, in the following activities: classroom visits; informational programs; parent workshops; development of the grant application, and parent/teacher conferences.

Section 504 and Limited English Proficiency

Section 504 is a federal Act, which prohibits discrimination against persons with a handicap in any program receiving Federal financial assistance. Section 504 defines a person with a handicap as anyone who:

1. has a mental or physical impairment which substantially limits one or more major life activity (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working);
2. has a record of such an impairment; or

3. is regarded as having such an impairment.

The Harwich Public Schools has a newly developed 504 policy which will accommodate both students and staff.

At this point, it is important to delineate the differences between *Special Education*, and *Section 504*. *Special Education* has its roots in the need to remediate a learning-based disorder. *504 Accommodations* are for students who are not thought of as learning disabled, but may need the following: wheelchair access, phonic ear, special parking, and/or access to our facilities and other reasonable accommodations based on their defined disability. Please note that this represents a very partial list of possible accommodations under Section 504. In one sentence: *Special Education* has to do with learning, and *Section 504 Accommodation* with the ability to access the services the Harwich Public Schools have to offer.

ESL programs are for students who need tutoring/remediation in order for them to be able to acquire the English language and benefit from our instruction in the same manner as their peers. The method of entry and remediation is similar to that of other programs and is carried out by consultants.

Submitted by

James B. Hartley,
Pupil Personnel Services Director

REPORT OF THE BUSINESS MANAGER

I am pleased to present to the Townspeople of Harwich the Annual Report of Operations of the School Business Office. The following is a summary of the pertinent business events that occurred within the School Department during the 1999 calendar year.

During this past year, the School Business Office continued to provide the Superintendent, School Committee, Selectmen, Town Accountant and Finance Committee with routine status reports of the School Department Budget. This process is ongoing and is designed to keep all parties informed of the latest projections for all expenditures, and their relationship to the funds budgeted. At the close of 1999 fiscal year, the School Department ended the year with a small surplus that was returned to the Town's General Fund.

The school district has taken steps to upgrade the security of its buildings while minimizing the impact on students, staff and parents. All High School

doors have been totally re-keyed, and new, lockable corridor doors were installed to enable isolation of public areas after the conclusion of the school day. Additionally, the School Committee is requesting special town meeting (January 2000) funding for the services of a security consultant to assist the district with the complex task of designing a comprehensive security plan, and recommending for purchase of surveillance equipment for the High School complex. Meanwhile, the Elementary and Middle Schools have benefited from the installation of a video system that provides surveillance of entry to each building's designated main entranceways.

In September, the architectural firm of Strekalovsky and Hoit Inc. was contracted to develop a formal renovation and expansion plan for the aging Elementary School. This process coincided with the formation of the School Building Committee. Many individuals are involved in the process of planning this renovation and expansion, from the development of an educational plan, to submitting a plan to the School Building Assistance Bureau, to the development of schematics and firm cost estimates for the next step in this vital process.

The current school year represents the third implementation year of the district's five-year Technology Plan. The School Department continues to purchase instructional computer hardware for use in classrooms and computer laboratories. During this past summer, the district procured a total of 43 computers and file servers for instructional use.

This past year also included completion of the third year of the District's five-year Maintenance Plan. Many projects were finished, and many more maintenance issues were addressed, including the following particularly noteworthy projects.

- ✓ Four portable classrooms at the High School were refurbished. Previously, these portable units were not suitable for student use and were used only for storage. As a result of this refurbishment, approximately 3600 square feet of classroom space was added to the High School for a minimal cost.
- ✓ A vocational educational classroom, complete with cooking facilities, was constructed within an existing classroom at the High School. The resulting benefit is that students who formerly attended a Chatham Schools program on a tuition basis were brought back to Harwich High School. This action has benefited students who were able to return to their home district, and resulted in a financial savings, both current and future, to the school district.
- ✓ Carpets were replaced in the Elementary School Library.

- ✓ An instructional computer lab has been constructed in one of the High School portable units. This lab will be utilized for both instructor and student training. Funds for this lab's equipment were obtained through a Technology Training grant from the Massachusetts Department of Education.

The Harwich School District continues to pursue Medicaid reimbursements for services delivered to our schools, Medicaid eligible population. During the 1999 fiscal year, the Town of Harwich received reimbursements of \$97,309. These reimbursements are not reflected in the School Department Budget because they are made directly to the Town. The 1999 Annual Town Meeting approved an article which provides the School Department with funds for personnel and billing services necessary to recapture these funds for the Town.

The school business office has spent a great deal of time participating in the conversion to a town-wide integrated payroll and accounting system. This process is ongoing, with total payroll conversion due to take place on December 31, 1999.

The May 1999 Special Town Meeting supplied the funding required to purchase and install one additional modular classroom at the Elementary School. Construction and installation was completed early in the school year and one classroom of students was moved into this modern, well-ventilated classroom.

The May 1999 Special Town Meeting also supplied the funding required to purchase a new Kindergarten to Grade 8 reading series to replace current materials. This purchase was completed prior to the beginning of the new school year.

The Elementary/Middle School wastewater treatment system continues to service the septic needs at both schools. This system continues to allow the district to move toward the goals set by the Department of Environmental Protection.

Respectfully Submitted

Gary L. Costin, R.S.B.A.
Business Manager

REPORT FROM THE COORDINATOR OF CURRICULUM, TESTING AND INSTRUCTION

This has been a busy and productive year. The position of Coordinator of Curriculum, Testing and Instruction was newly created to meet the demands of State-mandated curriculum frameworks and testing. As the school year began, I raced into action while my office area was still being created in a high school modular unit.

I was delighted to find many wonderful things happening in the Harwich Public Schools. From preschool to grade twelve, staff members are dedicated to the students of Harwich. I visit all three buildings each week, and see with my own eyes the time and effort devoted to educational excellence.

My own goals for this first year were to:

- ◆ Develop, publish and disseminate our K-12 Reading/Language Arts curriculum
- ◆ Coordinate the implementation of writing prompts and rubrics at all grade levels.
- ◆ Analyze progress in the Chicago Math program.
- ◆ Develop K-12 curricula for Science and Technology.
- ◆ Review, approve and administer home education programs.
- ◆ Write, direct and administer selected grants.

As I've finalized curricula, I've included language to emphasize parent involvement, integration with the arts, and modifications to meet the needs of all students. It's important to be consistent in our transitions from grade to grade, and school to school. Draft curricula are shared with our school councils.

Here are highlights from this year.

- ✓ *MCAS Support:* I wrote a grant for our school system which was awarded \$19,500 by the Commonwealth of Massachusetts Department of Education to provide academic support for students who did not score well on the Massachusetts Comprehensive Assessment System tests. *It is absolutely essential that we give as much assistance as possible to these students, because in coming years they will not be allowed to graduate unless they have passed the MCAS.* This money will enable us to tutor students who need more help.
- ✓ *STAR Committee (Students and Teachers Achieving Respect):* Our goal is a safe, secure school environment conducive to learning. We've

selected textbooks for our health teachers to use in this regard. *Bully Proof and Quit It*, developed at Leslie College, are used in grades K-5. With older students, a program entitled *Aggressors, Victims, and Bystanders* will reinforce the positive atmosphere we strive for in the Harwich Public Schools.

- ✓ *Science*: The Science Curriculum Committee has completed the first K-12 Harwich Science Curriculum which is now aligned with state standards.
- ✓ *Language Arts*: The first Harwich Language Arts Curriculum has been finalized. This important document will reinforce our instructional goals as we teach students to read fluently and write effectively. We have new reading materials in Grades One through Eight due to the Town's support of the textbook warrant article. These materials provide a much-appreciated boost for our students.
- ✓ *Technology*: We have completed a computer curriculum, which establishes impressive goals for our students.
- ✓ *Math*: We are in the process of evaluating our K-12 math program to ensure consistency and achievement.
- ✓ I have also submitted grants to provide tutoring for low achieving students, and to improve athletic fields.

It is a pleasure and a privilege to work in this lovely town.

Sincerely,

Robert Koenig
Coordinator of Curriculum, Testing and Instruction

SCHOOL LINKED SERVICES

School-Linked Services (SLS) is an initiative aimed at coordinating programs and services that address the many needs of children and families that affect a child's ability to learn. School-Linked Services takes a community-based approach, bringing together multiple constituents, including school representatives, parents, community and business leaders, and service providers to form a Local Partnership. In Harwich this Local Partnership is called HEART, (Harwich Exchange & Action Resource Team), to which many town groups and organizations have been connected. HEART assesses the local needs of children and families and plans how to coordinate local resources to meet these needs more effectively. Funded thus far through the Department of Education, SLS has just expanded to formally include all three public schools. Past programs implemented or recruited through SLS have included directories of Harwich and Cape-wide resources for families; a community calendar; volunteer community talent for curriculum-based learning; literacy initiatives such as Family Reading Night, Book Break (intergenerational program with the COA), AmericaREADS; community assistance for dental needs for children; grants information and collaborations. This year, among other initiatives, SLS will continue its goals in strengthening school-parent-community connection and enhancing student performance by formally establishing a volunteer program for the Harwich Public Schools.

Barbara Johnson
School Linked Services Coordinator

HARWICH EXTENDED DAY PROGRAMS

HISTORY The Harwich Extended Day Programs, now in their eleventh year, began in the fall of 1989 as the Harwich After School Program for Kindergarten through 6th grade. This care was brought about after a group of citizens approached the Superintendent over the concern for "latchkey children". The Program has now expanded to offer care before and after school in the Elementary School (HASP), after-school care in the Middle School (MOST) and enrichment courses in both schools, as well as vacation and summer programs for students in Kindergarten through the 8th grade. These programs, sponsored by the Harwich Public Schools, are self-supporting and fee-based.

PHILOSOPHY The Harwich Extended Day Programs endeavor to provide an environment where children will feel safe and content and learn to interact with peers and adults. This time of discovery will give children an opportunity

to explore their interests and discover new ones in a cooperative, non-violent, positive atmosphere. Activities offered encourage self-esteem and self-expression with respect to a child's individual needs and/or requests.

THE PROGRAMS The *Harwich School Age Child Care Program* (HASP) involves After School Care, Before School Care, Vacation and Summer in the Elementary School. This program has reached maximum capacity in the summer vacation programs and in the Elementary School. Activities offered include arts and crafts, music, games, sports, visits from special artists and field trips to local attractions.

The MOST Program (Making the Most of Out of School Time), offers school activities ranging from sports, games and crafts to regular homework time. This program meets Monday through Friday until 6 p.m.. This year the students have participated in Friday field trips to the Harwich Junior Theatre and Mid Cape Racquet Club as well as the movies. Other trips off campus are being explored.

Enrichment Courses are offered in both Elementary and Middle Schools. This is an opportunity for students to concentrate on one particular activity for an hour after school. Course offerings have included computers, pottery, sculpture, drama, astronomy, dance, cooking, jump-rope, cookies, chess, karate, golf and a trip to a local stable. A minimal fee is charged for these courses and scholarships are available for those students who are interested but for whom the cost may be prohibitive.

The *Summer Program* was divided into three camps this summer in order to accommodate more children. They were the Boppin' Buddies (K-1), Rockin' Rascals (2-3), and the Extreme Team (4-7). Each camp was able to offer more developmentally appropriate activities, including field trip and group projects. Approximately 170 children benefited from the summer programs.

SCHOOLS OF THE 21ST CENTURY Because of the comprehensive Extended Day programs in Harwich, Mrs. Henderson was asked, for the second year in a row, to speak this summer at the National Academy for Schools of the 21st Century at Yale University. This initiative, led by Dr. Edward Ziegler, founder of Head Start, recognizes schools that have taken a leadership role in providing programs and services to children and families from birth to 12 years of age. In 1998, Harwich was recognized as a demonstration site for the Yale Bush School of the 21st Century Program. To date, only nine schools in the nation have been so recognized.

THE FUTURE The Harwich Extended Day Program continues to take an active role in the quality of school age care. In addition to her work with the Schools of the 21st Century initiative, Director Stephanie Henderson serves

on the Public Policy Committee for the Massachusetts School Age Coalition (MSAC), a statewide group that focuses on the quality and affordability of school age child care services, professional development for staff and other issues facing out-of-school time. Ms. Henderson is also a trainer for NSACA Standards For Quality School Age Care.

On December 17th, 1999 we were notified that the Harwich Public Schools had been identified to receive a 21 Century Community Learning Center grant from the U.S. Dept. of Education to establish a Community Learning Center at each of its three schools, to address the needs of students and families. Funding for the initial year (2/1/2000-1/31/2001) is \$300,000; extensions of the grant for a second or third year will be dependent upon future congressional action. The Centers will provide an opportunity for more students to participate in after school activities by: lowering fees of existing after school programs; providing transportation for older adolescents; increasing community involvement; improving academic success through tutoring, technology and homework coaching; and providing an accessible location for parents to gather in a non-threatening environment to access information, receive assistance and problem-solve issues for their families.

COMMUNITY SUPPORT On behalf of the children and families of Harwich and several surrounding towns, the Harwich Extended Day Programs would like to acknowledge the following businesses and agencies for their financial support in subsidizing extended day care during the school year as well as in the summer: The Community Foundation of Cape Cod, Cape Cod Five Cents Savings Bank, Cranberry Harvest Festival, We Love Our Kids Fund, Cape & Islands Children's Charity, the Harwich Policy Association, Cape Cod Bank & Trust, and the Society of St. Vincent DePaul.

ADULT EDUCATION

This year was the second year of collaboration between Adult Education and the Extended Day Programs. The course offerings have tripled in number; for Fall 1999 over 350 people participated in more than 30 course offerings. Class offerings followed the theme Body, Mind & Spirit and were taught by members of the community. Two sessions of Adult Education are offered each school year. Anyone interested in offering a class should contact the Extended Day Office at 430-2355.

Stephanie Henderson
Director, Harwich Extended Day Programs
Coordinator, School of the 21st Century
Director, Adult Education

COMMUNITY PARTNERSHIPS COUNCIL FOR EARLY CHILDHOOD

1999 has been a year in which we have continued in our efforts to meet the needs of young children, their families and providers in Harwich.

Following are our goals for 1999 with a description of programs and services designed by our council to meet the needs of young children, their families and providers:

Goal #1: To make child-care and preschool affordable and accessible.

- The Community Coordinator has worked closely with families helping to determine the preschool and/or child-care program that will most closely meet their needs.
- Approximately 50 families have been assisted with approximately \$70,000 in grant and fund-raised funds to make preschool and child-care affordable. A sliding scale based on gross monthly income is used to determine the parent's fee. Grant funds are used to reimburse the provider for the balance of the agreed upon tuition rate. In some case families have been assisted with emergency funds raised by the "Friends" of the HECAC Inc.
- "Make Way For Kids" preschool, located in the Harwich High School served approximately 30 three, four, and five year olds with affordable tuition rates based on a sliding scale. The program continues to offer an eight-week summer program. The school year program provides extended hours for working families.

Goal #2: To enhance the quality of care through training opportunities and resource materials for providers and their centers.

- Monthly course offerings for family-home providers supporting them in the process of qualifying for a Child Development Associate credential. Eight providers have participated in this process, two have successfully received their CDA credential this year.
- The Head-Start program worked toward and successfully achieved accreditation through the National Association for the Education of Young Children this year.
- Outreach to centers was sponsored by the council including enrichment programs in creative movement, puppets, and natural science activities with the Cape Cod Museum of Natural History.
- Curriculum support resources were made available through a mini-grant to preschools and family providers.

- CPR training was offered in conjunction with the Harwich Fire Department to parents and providers of young children.

Goal #3: To provide education and support to parents/guardians for young children.

- Three parenting courses were offered and attended by approximately thirty parents of young children.
- Parent Tours were offered monthly to families of the children in the "Make Way For Kids" preschool.
- Workshops on child-development and behavior management strategies were presented and attended by families with young children.

The collaborations in the community which have benefited young children and their families, as well as in some cases older citizens, are community events and fund-raising activities. Following are some of the activities sponsored by the Community Partnerships Council that have benefited the community:

- A Valentine-making and sharing event at Cranberry Pointe Nursing Home.
- A Winter Carnival, sponsored by the "Friends", benefiting families with need of emergency child care assistance.
- A "Celebration of Young Children" at Brooks Park.
- A "Harwich Walk for Children" sponsored by the "Friends", with assistance from the Harwich High School and the elder community.
- A Halloween Event and Parade from the First Congregational Parish Hall to the Town Hall and Rosewood Manor.

The Family Resource Center has become a hub of activity for families with children from birth – school aged. Some of the services offered at the center are:

- Nutritional counseling and assistance through WIC
- Facilitated playgroups
- Workshops for parents and providers
- A lending library of books, tapes and educational resources, and laminating services.
- Resource and referral services of: Mary Wilson - Coordinator of services for children Birth – Three Years Old and Francie Joseph – Coordinator of services for children 3-5 Years Old

The Harwich Community Partnerships Council for Early Childhood (HCPCEC) is a dedicated, hard-working group of parents, providers and Early Childhood professionals who meet the first Thursday of each month. Following is a list of the Council members:

Kathy Audette (Head Start)

Maggie Donohue (Director – Children's Community Center)

Christine Elliot (Preschool Director, Lead Teacher)

Terry Hayden, Co-Chair – HCPCEC (Parent)

Jon Holt (Day Care Center Director, retired)

Francie Joseph (Community Coordinator for Young
Children in Harwich 3-5 Yrs.)

Cathy Karras, Secretary (Early Childhood Admin. Assist., Parent)

Gretchen Kolb (Preschool Director, Lead Teacher)

Barbara Kosma (Head Start)

Diana Lincoln (Parent)

Walter Nagle (Harwich Elementary Schl. Principal)

Sue Peterson (Preschool Director)

Barbara Prindle-Eaton (School Cmte. Liaison)

Michael Radelhammer (Family Day Care Provider)

Kathie Smith, Chair – Friends of ECAC (Kindergarten Teacher)

Mary Belle Small, Co-Chair – HCPCEC

Sue Trask (Special Needs Preschool Teacher)

Barbara Webb (Family Day Care Provider)

Cheryl West (PreK/Kindergarten Assistant)

Mary Wilson (Community Coordinator for Young
Children in Harwich Birth to 3 Yrs.)

Respectfully submitted by

Francie Joseph,
Community Coordinator for Young Children

REPORT OF THE SUPERINTENDENT

This report is a review by the Superintendent of Schools, Joseph L. Gilbert of the major activities of the Harwich Public Schools for the calendar year 1999.

A major highlight this year was the second administration of the Massachusetts Comprehensive Assessment System tests this past Spring. These tests were developed as a result of the States' Education Reform Act. The tests are non-traditional in nature and have set world class standards for the achievement of "proficient" and "advanced" levels of performance within the scoring paradigm. The Curriculum Frameworks developed by State Committees in the areas of English, Mathematics, Social Studies and Science and Technology provided a reference point for classroom instruction and local curriculum development. Second year test results continued to be favorable in respect to State results. Generally, scores increased at the 4th and 8th grade levels while the 10th grade showed some decline. The Superintendent, in a November letter to parents, reminded the community that in spite of some problems with development of the test the Harwich Public Schools are committed to high standards and will not be satisfied until all students score above 220 on the test. Scoring at this level will insure that all students would be granted a high school diploma.

The Permanent School Building Committee has met regularly after being officially approved by the Board of Selectman. The Superintendent has acted as an advisor to the Committee and is pleased to report that the action of the Committee has been highly effective. The architectural firm of Strekalovsky and Hoit was hired through a competitive designer selection process in October and immediately began finalizing educational specifications for the Elementary School renovation and expansion project. The Committee, working with the school administration, fulfilled the State Department of Education requirements for the initial approval of the Elementary School project. Initial work culminated with a meeting with State Building Officials at which a Harwich plan for "long term building needs" was presented, along with preliminary blueprints. As a result of the meeting the State Building Assistance Bureau awarded approval for continuation of the project.

Other significant accomplishments within the schools included the achievement of all objectives in the fourth year of the Maintenance Plan, and all of the objectives in the third year of the Technology Plan. In the area of technology, the most substantive achievements included placing a multi-media computer in all classrooms and upgrading the majority of the computers in our four computer labs. A grant written by our Technology Coordinator will support the purchase of eight additional computers, which will provide for a staff training lab that will be placed in operation in the near future. On the maintenance front, it is significant to note that four of the modular units at the

high school were rehabilitated and are now utilized for instruction. This maintenance project resulted in the addition of more than 3,000 square feet of additional classroom space.

In the area of instruction, a major enhancement in the Reading/Language Arts program was implemented with the purchase of a coordinated K-5 published program for reading, phonics, spelling and writing. The program, which has been well received by staff, should have a positive effect on the future performance of our students. At the grades 6-8 level, an upgraded literature program was also purchased and is in place at this time. The purchased programs are as follows: Harcourt, Brace for grades K-5 and Scott Foresman for grades 6-8.

School security this past year moved to the forefront in the wake of the school tragedy that occurred at Columbine High School. Although the school district had a well-articulated crisis plan, the Superintendent formed a Committee of concerned parents to discuss school security procedures. Suggestions from the Committee were integrated into an updated crisis protocol which also includes a multi-agency process (police, fire department, schools) for implementing a "unified command procedure" in the case of a major crisis. In addition the school department has gone forward with the purchase of security equipment to resolve some immediate needs at the elementary and middle schools. The equipment purchased will allow office staff to enforce the rule that all visitors to the building report to the office before walking the corridors or visiting classrooms. A warrant article requesting funds to hire a security equipment consultant to advise on the future purchase of more sophisticated equipment is part of the special town meeting warrant which will be taken up on the evening of January 11, 2000.

I would be remiss if I did not mention the hiring of Ms. Mary Childress as the new Middle School Principal and Mr. Robert Koenig as the new Coordinator of Curriculum, Testing and Instruction. In a short time, both of these individuals have become integral members of our administrative team.

It has been a pleasure to serve as Superintendent of Schools the past three years. The schools continue to be supported by the community and for that I am deeply appreciative. The School Committee and staff can be proud of a school system that continues to strive for excellence. And, last but far from least, I am indebted to our School Committee, our staff, and the many volunteers who enhance our programs. Everyone, from cafeteria workers to classroom teachers to program coordinators and administrators, is critical to our success and the future of our students.

Respectfully submitted,

Joseph L. Gilbert,
Superintendent

HARWICH PUBLIC SCHOOLS STAFFING

as of December 1999

Elementary School PreK-4

Administrators (1/1)

W. Nagle, Principal
M. Stout, Dean of
Students (.5)

Secretaries (2/1)

A. London, Principal's
Secretary
B. Robinson, Secretary
C. Leahy

Kindergarten (6/1)

M. Brady
A. D'Urso
D. King
S. Scinto
K. Smith
R. Virkler

Grade 1 (7)

J. Barker
L. Boule
A. Hirschberger
K. Mirando
A. Santacroce
A. Silk
A. Trudel

Grade 2 (5)

K. Johnson
C. Leofanti
C. Twombly
L. Simmons
C. Wroe

Grade 3 (6)

M. Belliveau
D. Bock
J. Carey
L. Erdmann
S. Sears
P. Wilkinson

Grade 4 (7)

J. Elder
L. Ford
S. Humphreys
P. Malinowski
C. Olson
H. Sharkey
J. Smithers

Art (1/1)

N. Lyon (.4)
R. Hansen

Guidance (0/1)

D. Darson, School
Adj. Cnslr. (.33)

Guidance Support (1)

Nanci Barnett

Librarian/Media

Spec. (1/2)

M. Albertine (On
Sabbatical)
L. Stroker (.8)
E. Tyldesley (.2)

Music (1/2)

A. Doane
C. Stevens (.2)
R. Rubino (.2) - Band

Nursing (1/1)

K. Vohs, R.N.
K. O'Loughlin,
Health Assistant

Phys. Ed./Health (3/1)

B. Haas
D. Smith (.2)
M. Sugermeyer
S. Wittig

Guidance Support

Nanci Barnett

Psychologists (1/1)

M. Stout, Gr. 2-4 (.5)
R. Titus, PreK-1 (.9)

Reading Specialist

G. O'Connor

Speech Therapy (2/1)

J. Costello (district-wide)
J. Dillon (district-wide)
K. Julin (.6)

Special Education (7)

M. A. Bragdon Gr.4
C. Grady PreK-K
D. London, Gr.
M. Robichaud, Gr. 1
E. Senior Gr. 2

S. Trask, PreK

D. Turco

Technology Teacher (1)

L. Brookhart

Title I (0/4)

K. Dunphy (.6)
J. Hyora-Williams (.6)
D. Smith (.6)
D. Zabielski (.6)

Instructional

Assistants

Special Education (5)

J. Babb
D. Leger, PreK
C. West, PreK-K
J. Vient
M. Pineo

Sp.Ed. 1-on-1 (4)

J. Hall
S. Pierce
S. O'Neill
C. Vrlík

Kindergarten (0/3)

S. Frederick (.6)
K. Julin (.4)
J. Vient (.4)

Cafeteria (5)

P. Boyle
R. Ciccone
E. Dudis-Lucas
S. Hogg
L. Maker

Custodians (4)

R. Donovan
F. Magee **Lead**
J. Ferriera
G. Frawley

Lunch/Recess

Monitors (7)

B. Miranda
G. Peterson
A. Rose
D. Rose
E. Rubel
M. Savage
C. St. Pierre

(x/x) contents indicate Full-time/Part-time staff in each category

HARWICH PUBLIC SCHOOLS STAFFING

as of December 1999

Middle School 5-8

Administrators (2)

M. Childress, Principal
P. Chase, Assist. Principal

Secretaries (2)

K. Peterson, Principal's Secretary
E. Geoffrion, Secretary

Grade 5 (5)

J. Alvezi
M. Firmes
D. Hammond
J. Martone
W. Lemoine

Grade 6 (5)

A. Matheson
(Social Studies)
A. Chicoine -
(Lng. Arts Horan)
L. Horan (ON LEAVE)
N. Malcom (Reading)
K. Savage (Science)
B. Waystack (Math)

Grade 7 (5)

G. Baker (English)
J. Barker (Social Studies)
A. Fabia (Reading)
M. Forist (Science)
L. Crimmins (Math)

Grade 8 (4)

J. Bougas
(Social Studies)
G. Kurlychek (Science)
D. Creedon (Math)
T. Wiacek (English)

Altern.Ed./Reading (1)

J. Sokale

Art (1)

D. Donovan

Behavior Room-

A.C.T. (1)

A. Zimmerman

Computers (1)

L. Zabielski

Curriculum

Enrichment (1)

L. Hague

Foreign Language (0/1)

E. Deneault -
Span./Fr. (.6)

Guidance (1/1)

D. Darson, School
Adj. Cnslr. (.33)
E. Jaworski, Counselor

Health (1)

M. Hannigan

Home Economics (1)

K. Holden

Industrial Arts (1)

R. Petrella

Int/Extramural

Coordinators (0/2)

A. Emerson, B. Kelsey

Librarian/Media

Spec. (1/2)

J. Wordell
K. Mills, Assistant (.6)

Music (0/2)

R. Rubino - Band (.8)
D. Pihl -
Music/Chorus (.5)

Nursing (1/1)

J. Keefe, R.N.
E. Cahoon, Assistant (.5)

Phys. Ed. (2)

C. Poore
F. Thacher

Psychologist (1)

M. Thiele

Special Education (5)

R. Alden
M. Duquette
M. Falcone
L. Magelaner
S. Rutledge

Instructional Assistants (4)

J. Coe, A.C.T.
Special Education
J. Davis
C. Gushee
V. McGeogh
Cafeteria (4)
D. Barker
H. Hark
J. Kelley
K. Veary

Custodians (3/1)

G. Guinen, **Lead**
P. Goode
D. Kelly (.5)
J. Willcox

Lunch/Recess

Monitors (1)

M. Glynn

(x/x) contents indicate Full-time/Part-time staff in each category

HARWICH PUBLIC SCHOOLS STAFFING

as of December 1999

High School 9-12

Administrators (2)

V. Bresnahan, Principal
P. Mangelinkx, Assist.
Principal

Secretaries (2)

J. Bearse
D. Higgins, Principal's
Secretary

Alternative

Education (1/1)

G. Sowpel
Peter Moynagh, T.A.

Art (1)

L. Byron + (Art/Music)

Athletic Director (1)

G. Rose

Business (2/1)

N. Buckley
D. Dorgan
E. Whittemore (.2)

World Languages (4)

C. Blanchard+
J. Bresnahan
D. Jones
E. Simmons

Guidance (3/2)

G. Bryant, Director+
J. Cahill-O'Shea,
Counselor
D. Darson,
Adjust. Cnslr. (.33)
J. Leach,
Adjust. Cnslr. (.5)
M. Stalker, Secretary

Health (1)

A. Chilaka

Home Economics

D. Backus
E. Brown (.2)

Industrial Arts (1.2)

A. Catanzaro

Language Arts (4/1)

P. Hammatt
K. Kelly
D. O'Leary
A. Leete (.6)
A. Martell-Paschal+

Librarian/Media

Spec. (1/1)

P. Goldstein
E. Tyldesley
(.8 Lib./Media Assist)

Math (4/1)

N. Debacher
J. Fede
M. Hemeon (.66)
P. Wanderlich
E. Meaney+

MCAS/Study Skills

E. Whittemore (.6)

Music (0/2)

C. Stevens -
Chor./Tht. (.8)
D. Brayton - Band (.33)

Nursing (1/1)

M Murphy, R.N. (1)
E. Cahoon, Assistant (.5)

Phys. Ed. (2)

K. Gulotta
G. Rose

Psychologist (0/1)

R. Titus (.1)

Science (4)

R. Burns
K. Dolan
T. Hopkins+
S. Kot

Social Studies (4/1)

R. Besciak
J. Dickson
R. Houston+
A. Leete (.4)
C. McIntyre

Special Education (2/1)

A. Green
S. Paradis

Technology

Coordinator

S. Wilson (.5 district-wide)

Vocational/

Life Skills (2)

S. Dooley-Trabucco
C. Coppola - T.A.

Make Way For Kids

Preschool (0/3)

E. Brown (.8)
M. Levy (.5)
B. Almeida

Cafeteria

L. Bassett
J. Freeman
L. Guinen
L. Maker
T. Masterson

Custodian

J. Cuccia
R. Donovan
K. Oakley, **Lead &
Union Steward**
T. Pederson
R. Simpson
L. Smith

(x/x) contents indicate Full-
time/Part-time staff in each
category

+ indicates Department Head

HARWICH PUBLIC SCHOOLS STAFFING

as of December 1999

Central Office

Superintendent Office (2)

J. Gilbert, Superintendent

C. Drewes, Secretary

Business Office (3/1)

G. Costin, Business Manager

J. Falvey, Bookkeeper

N. Curry, Secretary (Personnel/Business)

M. Bantick, Medicaid Clerk (.5)

Coordinator of Curriculum, Testing & Instruction

R. Koenig (office in High School)

Pupil Personnel Services

J. Hartley, Director

A. Wade, Secretary

PPS staff—Sp.Ed. Teachers and Assistants,
Title I Teacher Assistants, Speech Therapists,
Guidance and Psychology—are listed at their “home schools”.

Buildings & Grounds

A. Hall, Supervisor

D. Demers, Maintenance

J. Cuccia, Maintenance (.5)

District-Wide and Special Program Contacts

Adult Education Coordinator

S. Henderson

Early Childhood Programs

(offices in Family Resources Ctr.)

F. Joseph, Community Coordinator for Young Children In Harwich

M. Wilson, Birth-3 yrs./Family Resource Ctr

A. Wade, Preschool Lottery (Central Office)

Extended Day Programs

S. Henderson, Director

B. Kelsey, Program Administrator (office in Elementary School)

A. Emerson, Before/After School Dir.

Food Service (all schools)

J. Smith, Director (office in Elem. School)

School Linked Services Project Coordinator

B. Johnson (office in Elementary School)

Technology Coordinator

S. Wilson

REPORT OF THE HARWICH SCHOOL BUILDING COMMITTEE

As the century ends, we mark the beginning of a new Elementary School for Harwich. This year, as a result of the educational needs at the Elementary School, both in space and programs, Town Meeting approved an appropriation of \$200,000 for design funds for an Elementary School Renovation and Expansion project. These needs were identified and outlined in a School Facilities Study funded at the 1997 Town Meeting.

The wheels of construction for a new school move slowly, but 1999 saw the important legal and budgetary pieces carefully put into place by the School Department and Selectmen.

After Town Meeting approval of design funds, the Selectmen appointed the School Building Committee. When all is said and done, Harwich can look forward to State reimbursement of 60% of the total expenditure for this project. This is possible because the present Elementary School will be fully utilized in a renovation and addition.

Following the May 1999 Town Meeting, the appointed School Building Committee met regularly with the Superintendent, Principal, Business Manager and Designer Selection Committee to prepare for the designer selection process. The selected architectural firm was Strekalovsky and Hoit, Inc., who also oversaw the design and construction of the new Harwich Community Center.

Since the designer selection, the School Building Committee met on a regular basis with the architects, and at the close of the year was drawing near to completion of final educational specifications and design choice options for the project. The importance of diverse input has not been overlooked; as representatives of parents, contractors, administrators and the community at large have debated and dialogued on the major aspects of the project.

The final design selection will be one that should make Harwich taxpayers proud, and enable Harwich Elementary School students to enter the 21st century in an excellent facility. The School Building Committee accepts the challenge to persevere with this lofty goal, and anticipates fully informing you as we progress toward each new step. Voters will be asked to approve the necessary funding at Town Meeting and at the voting booth in the year 2000. Committee members will be on hand to fully explain the design decisions at all times. The members of the Committee, listed below, wish to thank you, the citizens of Harwich for your support of this project to date. We look forward to discussing it with you as it progresses toward completion.

Respectfully Submitted by

Harwich School Building Committee

James Hyde & Mary Clarke, Co-Chairpersons

Jack Burke, Jeffrey Nilson, Mark Russell, and Dan Speakman

REPORT OF THE SCHOOL COMMITTEE

The success of the school system is dependent on the work of many individuals, organizations and committees working together to achieve the goals set forth by legislative mandates, local policy, and the specific priorities of the community. Harwich is fortunate to have broad local support, strong administrative leadership, and a cadre of volunteers that make the achievement of quality education a reality in our town of Harwich.

The appointment of our first Coordinator of Curriculum, Testing and Instruction is evidence of our commitment to addressing mandated and evident staff and student needs. A full-time curriculum coordinator can provide our staff much-needed assistance in carrying out the mandates of the State Frameworks, support efforts to analyze and address MCAS test results, and allow pursuit of additional funding opportunities. Further, Mr. Koenig's efforts in these areas will provide building administrators with much-needed time for planning and teacher evaluation. We welcome Mr. Robert Koenig to this new position for our district and urge staff and parents to work together to maximize our resources for strengthening instruction and assessment for our students. His stated goals for the year include many points identified in our 5-Year Strategic Plan. His efforts, and those of our other administrators, will bring us closer to achieving such objectives as developing competency-based curricula, increased understanding of diversity, and improved assessment and remediation.

In the year after obtaining the NEASC accreditation with the highest possible rating, The Committee, School Councils and staff worked to ensure that the High School is not resting on its laurels, but continues to improve and evolve. The addition of a system-wide curriculum coordinator now provides the opportunity to try new approaches to address specific instructional goals and objectives identified in the NEASC report. We are pleased with the addition of the Vocational Community Education program, which has expanded our ability to serve a diverse student population in a meaningful way. This program, in addition to the linked Make Way For Kids Pre-School and Child Development course, provide students with opportunities for hands-on skills development while serving young families and senior citizens. The physical plant of the high school continues to be a concern. While our maintenance staff and business manager continue to creatively address space issues, problems with an aging heating system, leaking roofs and inadequate track are pointed reminders of the need to plan for a renovation of this facility. The School Committee has requested placement of this project on the Capital Outlay Plan (Schematics in 2004 and Construction 2005), and looks forward to addressing the pressing needs of the high school once critical instructional, space and code needs are addressed by the Elementary School renovation and expansion project.

After a lengthy search and interview process which began in early Winter and ended in late Spring, we were pleased to welcome Ms. Mary Childress as the new Principal at the Middle School. Ms. Childress brings to the district a strong background in administration, teaching and the arts, and the perspective of a parent whose children attended Harwich schools, all of which we feel confident will add to the quality of our Middle School programming.

The Elementary School staff are actively involved this year in the development of final education specifications for the Renovation and Expansion project slated to begin construction in the Fall of 2001. The School Building Committee's report, elsewhere in this section, outlines the details involved with this process. In the meantime, we are progressing with plans to ensure a smooth working period while our renovations are in process.

Security is an issue nationwide, and Harwich is no exception. This year we have taken interim measures in all three schools to provide increased security, and will be approaching Town Meeting in May for assistance with a more comprehensive plan to protect our students.

We have concluded preparation of an FY2001 budget, which we feel addresses the true needs of our students. It is important to note that Harwich is a growing community, with an expanding population and ever-increasing diversity of needs. There is still a population that needs extra attention and remediation; this continued need is directly related to requests for more tutorial staff and programs. Further, a diverse population and its needs will benefit from continued commitment to our long term goal of maintaining small class sizes.

In closing, we'd like to thank all of the citizens of Harwich for their continued support both at town meeting and throughout the year.

Respectfully submitted

Pamela Groswald, *Chairperson*

Jeffrey Nilson, Barbara Prindle-Eaton, James Toner & Robin Wilkins

Harwich School Committee

**HARWICH PUBLIC SCHOOLS
FINANCIAL REPORT
1998-1999**

| | APPROPRIATION | ENCUMBERED | RETURNED TO REVENUE |
|---------------------------------------|----------------|--------------|------------------------|
| 1000 Administration Salary | 259,885.00 | 144.00 | 82.16 |
| 1000 Administration Expense | 103,128.00 | 1,188.13 | 0.00 |
| 2000 Instruction Salary | 6,764,712.00 | 225,108.16 | 2,575.99 |
| 2000 Instruction Expense | 529,167.00 | 41,588.00 | 62.62 |
| 3000 Other School Service Salary | 207,318.00 | 0.00 | 0.08 |
| 3000 Other School Service Expense | 531,724.00 | 3,085.00 | 0.00 |
| 4000 Operations & Maintenance Salary | 448,110.00 | 4,919.75 | 539.02 |
| 4000 Operations & Maintenance Expense | 533,670.00 | 5,898.31 | 0.00 |
| 5000 Leased Equipment Expense | 21,958.00 | 0.00 | 0.00 |
| 6000 Community Service Salary | 9,843.00 | 0.00 | 0.00 |
| 6000 Community Service Expense | 0.00 | 0.00 | 0.00 |
| 8000 Out of State Travel Expense | 0.00 | 0.00 | 0.00 |
| 9000 Programs w/ Other Towns Expense | 224,960.00 | 3,280.00 | 0.00 |
| TOTALS | \$9,634,475.00 | \$285,211.35 | \$3,259.87 |

Report of the **Cape Cod Regional Technical High School District**

Once again, we would like to thank the members of the communities in our district that have given us the opportunity to be of service to them. Cape Cod Tech students and staff members completed many major projects for a number of our district towns, which created a considerable savings for the taxpayers. We were privileged to serve a multitude of district residents by providing services in the various vocations taught at Cape Cod, enabling our students to refine their skills while instilling pride in their accomplishments, which is the ultimate goal of vocational technical education. Cape Cod Tech carpentry students built a merchandise booth on Whitehouse Field and scraped, sanded and painted the exterior of Harwich Port Library.

In addition to vocational projects being completed by Cape Cod Tech for various towns, we also served the communities in other ways such as offering adult education and training programs in which over two hundred students participated in more than twenty-five different occupational related course offerings. We provided a program which taught Customer Service/Computer Skills to adult JTEC (Job Training & Employment Corporation) clients who were JTEC eligible and over 55 years of age. Through a JTEC Summer Youth Employment and Training Grant, eighty-four students participated in this program in which vocational, academic and life skills were taught to all participants. Cape Cod Tech also offers a summer career exploratory experience in both traditional and non-traditional occupations. This is a six-week program which is open to Cape Cod Tech District students in grades 5 through 8. Students are given the chance for "hands-on" experience in a variety of shops taught by vocational technical instructors.

The trend of increased enrollment is continuing. It has increased by 5% this year. We are very pleased to have added a full time Technology Coordinator to our staff who supervises all of the technology needs of our school. He oversaw the creation of a building wide network.

A Hospitality program has been added to our vocational-technical program this year. The students were able to experience several different functions at restaurants and hotels throughout the cape community. The Cape Cod Five Cents Saving Bank in conjunction with the Business Technology program now operates the Crusaders Branch of Cape Cod Five in the school.

We look forward to the Dental Assisting Program's implementation of a Community Dental Clinic here at Cape Cod Tech for the next school year. The

clinic will serve the Lower Cape, Mass. Health and the lower income population.

This is the second year in which our students were administered the MCAS test (Massachusetts Comprehensive Academic Assessment System). We are very proud to announce that the results from last year's MCAS testing were such that Cape Cod Tech was ranked third compared with all the other vocational-technical schools in Massachusetts. We sponsored a symposium for parents on the MCAS tests and additionally offered a MAP School (MCAS Academy Preparation School) for 9th and 10th graders to give extra assistance to those who might need or want it.

Several of our clubs had a very exciting year competing in various different competitions in their respective fields. Fifty-six students attended the VICA District Competition (the Vocational Industrial Club of America), returning with five gold medals, five silver medals and five bronze medals. All of the medalists went on to the state competition where the contestants won six gold medals, one silver, and one bronze. Four of the gold medal winners and their instructors went to Kansas City, Missouri to compete in the national competition, the Skills USA Championship in which they earned a gold medal for Dental Assisting and a gold medal for Automotive Service Technology. The Future Farmers of America (FFA) students placed second in the Massachusetts Safe Tractor Contest, third in the Massachusetts Floriculture contest and second in the Massachusetts Reporters contest. The Distributive Education Clubs of America (DECA) students competed in the South region competition in Falmouth where one of the students earned a gold medal.

The District has continued its practice of upgrading the facility particularly in the area of replacing heating and air conditioning ducts and ceilings, blacktop re-paving and window replacement. Technology has received major emphasis this year as to computers and networking the schools.

On behalf of the School Committee, our twenty-fourth graduating class and the students, faculty and staff of Cape Cod Tech, we thank you for your continued support of vocational technical education.

Carolyn G. Crowell and Lee Culver
Current School Committee Members from the Town of Harwich

FINANCE

Report of the **Finance Committee**

As we report on the year just completed and look forward to the coming year, it is essential to reflect on the growth of our community and the financial needs and decisions that must be made to insure continued fiscal stability while meeting the challenges of increasing need for services. Maintenance of existing facilities is an ongoing and ever-increasing portion of budgeted expense and an area that must be continually reviewed in order to maintain our assets in operable condition. In the past two years we have built and remodeled three major municipal buildings: Library, Fire Station Headquarters and our brand new Community Center, "The Exchange." We are anticipating school building and remodeling needs, Cranberry Valley upgrading, the addition of a new golf course and the closure and capping of our Landfill.

These new, renovated and expanded facilities bring with them increased needs for: staffing, utilities, building maintenance, capital equipment maintenance and replacement when necessary, and payoff of bonded indebtedness for initial building plans and construction. At the same time, we must include these same items for existing town facilities and equipment.

Salaries and Wages of Town Employees, almost all of which are contractually negotiated, encompass 63% of the voted Total Operating Budget for Fiscal Year 2000, including employee benefit packages. These expenditures will continue to rise as new employees are added and contracts renegotiated.

Thus, we come to the unpleasant realization that to continue to achieve a balance between need and cost, we must consider Tax Levy Limit Override votes for any and all new personnel and positions. The cost of salaries, wages and benefits has historically exceeded the tax cap increase of Proposition 2 1/2. New growth in tax revenue supports only a portion of these costs and is offset by the corresponding rise in cost of goods and utilities.

We have been fortunate in past years to be able to offset increases by the judicious use of "free cash." This year's Operating Budget requires in excess of \$1.5 million dollars just to support the Operating Budget. This is not unlike moving funds from a savings account to a checking account to augment a household budget. We cannot continue to supplement our ongoing expenses in this fashion and maintain fiscal responsibility.

It is important to once again define "free cash." The term is applied to those funds received or generated in excess of estimates used for planning purposes. We have enjoyed strong cash receipts in the past few years, mainly from dump fees (neighboring towns have capped their landfills and have paid to dump construction debris, etc.), insurance reimbursement from ambulance fees, golf course revenue and other locally collected fees and receipts. Correspondingly, the Finance Committee has adhered to its long established policy of very conservatively estimating these receipts, thus providing financial stability and the ability to meet other needs.

With the anticipated closing of the landfill, a corresponding drop in receipts is expected. Controlling expenses, cuts in services, increasing fees and Tax Levy Limit Overrides will all have to be considered to maintain our current standards and goals.

It is the statutory responsibility of the Finance Committee to review and make recommendations to the voters and taxpayers on all Special and Annual Town Meeting Warrant Articles, which includes but is not limited to the Operating Budget. Our meetings are posted and are open to all interested parties. Debate is always lively and in depth. Our minutes and votes are public information and available as such. However, it should be noted that since our recommendations on Articles are "advisory only" to the voters, we have maintained a policy of only one recommendation put forth from the Committee. It continues to be our philosophy that debate on the merits of any Article or motion should come from the Town Meeting members on the floor.

Following the adjournment of last year's Town Meeting, we lost the services of Robert D. Hall, Esq., a former Chairman and valued committee member for many, many years. Bob's contributions over the years to our community have been invaluable to the Town and we are extremely grateful to have had the benefit of his wisdom, knowledge, and guidance.

The Finance Committee sincerely appreciates the cooperation of Town Officials, Department Heads and Employees in the preparation of the Operating Budget and Articles and the support and trust of you, the Voters, Citizens and Taxpayers of Harwich.

Respectfully submitted,

Harwich Finance Committee

Carol Thayer, Chair

James Higgins, Vice Chair

Anne Magor, Clerk

Edward ("Ted") Barrett

Leo Cakounes

Brian Widegren

Barbara McCue

Sandra Daniels

Gary Sinclair

FINANCE COMMITTEE RESERVE FUND TRANSFERS:

| | Budget | | |
|----------|--------|------------------------------|-----------------|
| Date | Item | Department | Amount |
| 8/11/98 | 171 | Fire Dept. Exp. | \$ 6,535.00 |
| 9/3/98 | 340 | Rec & Youth S&W | 20,000.00 |
| 10/22/98 | 990 | School Exp. | 10,000.00 |
| 10/22/98 | 990 | School S&W | 7,800.00 |
| 10/22/98 | 170 | Fire Dept. S&W | 729.10 |
| 10/22/98 | 241 | Highway Exp. | 25,000.00 |
| 1/7/99 | 61 | Treasurer/Tax Collector Exp. | 7,500.00 |
| 1/7/99 | 171 | Fire Dept. Exp. | 5,102.18 |
| 1/7/99 | 171 | Fire Dept. Exp. | 2,302.00 |
| 2/9/99 | 340 | Rec & Youth S&W. | 321.20 |
| 2/9/99 | 380 | COA S&W | 200.00 |
| 3/2/99 | 240 | Highway S&W | 7,494.62 |
| 3/3/99 | 351 | Harbor Exp. | 1,410.00 |
| 4/14/99 | 990 | School | 57,490.00 |
| 4/20/99 | 302 | Veterans Benefits | 10,000.00 |
| 4/20/99 | 400 | Golf Operations S&W | 9,163.00 |
| 4/20/99 | 171 | Fire Dept. Exp. | 6,625.60 |
| 4/20/99 | 170 | Fire Dept. S&W | 10,000.00 |
| 5/13/99 | 430 | Town & Fin Com Reports | 1,230.50 |
| 5/13/99 | 540 | FICA | 22,000.00 |
| 5/13/99 | 100 | Legal | 35,000.00 |
| 5/13/99 | 173 | Fire Ambulance Billing | 3,000.00 |
| 5/13/99 | 171 | Fire Dept Exp. | 2,627.49 |
| 6/24/99 | 406 | Golf Maintenance Exp. | 13,000.00 |
| 6/24/99 | 60 | Treasurer Tax Col S&W | 5,380.00 |
| 6/24/99 | 371 | Cemetery Exp. | 189.00 |
| 6/24/99 | 171 | Fire Dept. Exp. | 7,200.00 |
| 6/24/99 | 170 | Fire Dept. S&W | 8,550.00 |
| 7/8/99 | 540 | FICA | 955.34 |
| 7/8/99 | 500 | Gasoline | 2,647.16 |
| 7/8/99 | 432 | Legal Advertising | 1,744.80 |
| 7/8/99 | 241 | Highway Exp. | 7,500.00 |
| 7/8/99 | 170 | Fire Dept. S&W | 5,034.06 |
| 7/8/99 | 171 | Fire Dept. Exp. | 1,232.00 |
| 7/14/99 | 173 | Fire EMS | <u>2,562.00</u> |
| | | Total Amount Transferred | \$307,525.05 |

Report of the Board of Assessors

The tax rate for Fiscal Year 2000 was set at \$11.70 which was the same tax rate for Fiscal Year 1999. The tax rate was approved on October 18, 1999, which is earlier than in previous years due in part to the addition of a field person to gather construction information.

We have a new computer system which will, along with an outside firm, assist us in the completion of a town-wide revaluation for next year. This system will allow us to adjust the property values each year which will ensure more equitable assessments. Taxpayers should be aware that property values have increased dramatically since the last revaluation done three years ago and many properties are now selling for much more than the current assessed value. This does not mean that everyone's taxes will increase because as the valuation goes up the tax rate goes down. Some property valuations will increase, some will remain about the same, and some will decrease. Taxpayers will be notified by mail of their proposed assessment and we hope to have hearings by late August 2000 to provide our seasonal taxpayers the opportunity to review their new values.

The Assessors have prepared a short description of various tax exemptions which are available at Brooks Library, the Council on Aging, and the Assessors Office. These exemptions affect primarily the elderly, blind, widows, veterans and very low income. We recommend that anyone who thinks they might qualify obtain a copy.

We would like to thank the entire assessing staff and all those in the town that lend us their support—we appreciate it. The following are the calculations for the Fiscal Year 2000 tax rate:

FISCAL YEAR 2000

| | |
|--|--------------------|
| The value of all real and personal property assessed: | \$1,721,393,137.00 |
| Total amount to be raised | \$ 33,505,042.54 |
| Total estimated receipts and sources: | \$ 13,364,742.82 |
| Net amount to be raised by taxation of real and personal property: | \$ 20,140,299.71 |
| Tax rate for each \$1000 value assessed: | \$ 11.70 |
| Total number of tax bills: | 15427 |

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 1999

| | | |
|--------|--|------------------|
| 15,147 | Bills were issued with a valuation of: | \$ 57,068,050.00 |
| | Amount of tax: | \$ 1,183,734.74 |
| 952 | Abatements were issued in the amount of: | \$ 62,906.93 |

BOAT EXCISE ISSUED IN FISCAL YEAR 1999

| | | |
|-----|--|-----------------|
| 938 | Bills were issued with a valuation of: | \$ 4,450,000.00 |
| | Amount of tax: | \$ 43,339.34 |
| 268 | Abatements were issued in the amount of: | \$ 11,480.78 |

Respectfully submitted,

Barry A. Hemeon, *Chairman*

Robert S. Neese

John C. Neudorfer



NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
TO BE USED IN DETERMINING THE TAX LEVY
General Laws, Chapter 58, Section 25A, and Chapter 59, Section 23

HARWICH

A. EDUCATION:

Distributions and Reimbursements:

| | |
|---|-----------|
| 1. Chapter 70 | 1,259,010 |
| 2. School Transportation Programs <i>Chs. 71, 71A, 71B and 74</i> | 91,511 |
| 3. School Construction <i>1948, Ch. 645; 1976, Ch. 511</i> | 824,785 |
| 4. Retired Teachers' Pensions <i>Ch. 32, s. 20 (2) (c)</i> | |
| 5. Tuition of State Wards <i>Ch. 76, ss. 7,9; Ch. 74, s. 7A; Ch. 71, s. 71f</i> | 41,425 |

Offset Items - Reserve for Direct Expenditure:

| | |
|--|-----------|
| 6. Racial Equality <i>Chs. 76, s. 12A, 71, ss. 37 I,J, 15, s. 1f</i> | |
| 7. School Lunch <i>1970, Ch. 871</i> | 7,406 |
| Sub-Total, All Education Items | 2,224,137 |

B. GENERAL GOVERNMENT:

Distributions and Reimbursements:

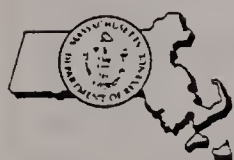
| | |
|---|---------|
| 1. Lottery, Beano & Charity Games | 369,784 |
| 2. Additional Assistance | |
| 3. Highway Fund <i>Ch. 81, s. 31; 1980, Ch. 577, s. 8</i> | 73,217 |
| 4. Local Share of Racing Taxes <i>1981, Ch. 558</i> | |
| 5. Regional Public Libraries <i>Ch. 78, s. 19C</i> | |
| 6. Police Career Incentive <i>Ch. 41, s. 108L</i> | |
| 7. Urban Renewal Projects <i>Ch. 121, ss. 53-57</i> | |
| 8. Veterans' Benefits <i>Ch. 115, s. 6</i> | 13,436 |
| 9. Exemptions: Vets, Blind & Surviving Spouse <i>Ch. 58, s. 8A; Ch. 59 s. 5</i> | 31,979 |
| 10. Exemptions: Elderly <i>Ch. 59, s. 5, Cl. 41, 41B, 41C</i> | 40,662 |
| 11. State Owned Land <i>Ch. 58, ss. 13-17</i> | 51,113 |

Offset Item - Reserve for Direct Expenditure:

| | |
|--|---------|
| 12. Public Libraries <i>Ch. 78, s. 19A</i> | 17,060 |
| Sub-Total, All General Government | 597,251 |

C. TOTAL ESTIMATED RECEIPTS, FISCAL 2000

2,821,388



NOTICE TO ASSESSORS OF ESTIMATED CHARGES

TO BE USED IN DETERMINING THE TAX LEVY

General Laws, Chapter 59, Section 21

HARWICH

| The following State and County Assessments, as estimated, and the underestimates from the prior year, must be used by the Assessors in determining the "Total Amount To Be Raised By Taxation." Overestimates from the prior year must be listed by the Assessors as "Estimated Receipts - State." | Column 1 Estimates To Be Raised | Column 2 PRIOR YEAR Underestimates To Be Raised | Column 3 PRIOR YEAR Overestimates To Be Used As Estimated Receipts - State |
|--|---------------------------------------|--|---|
| A. County Assessment, County Tax: <i>Ch. 35, ss. 30, 31</i> | 313,494 | | |
| B. STATE ASSESSMENTS AND CHARGES: | | | |
| 1. Supervision of Retirement Systems <i>Ch. 32, s. 21</i> | | | |
| 2. Motor Vehicle Excises <i>1962, Ch. 727</i> | | | |
| 3. Retired Employees Health Insurance <i>Ch. 32A, s. 10B</i> | | | |
| 4. Retired Teachers Health Insurance <i>Ch. 32A, s. 12</i> | | | |
| 5. Mosquito Control Projects <i>Ch. 252, s. 5A</i> | 70,779 | | 20 |
| 6. Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i> | 4,574 | | |
| 7. Metropolitan Area Planning Council <i>Ch. 40B, ss. 26, 29</i> | | | |
| 8. Old Colony Planning Council <i>1967, Ch. 332</i> | | | |
| 9. RMV Non-Renewal Surcharge <i>Ch. 90; Ch. 60A</i> | | 8,180 | |
| Sub-Total, State Assessments | 75,353 | 8,180 | 20 |
| C. TRANSPORTATION AUTHORITIES: | | | |
| 1. MBTA <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i> | | | |
| 2. Boston Metro. Transit District <i>1929, Ch. 383; 1954, Ch. 535</i> | | | |
| 3. Regional Transit <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i> | 44,455 | | 8,710 |
| Sub-Total, Transportation Assessments | 44,455 | | 8,710 |
| D. ANNUAL CHARGES AGAINST RECEIPTS: | | | |
| 1. Multi-Year Repayments Program | | | |
| 2. Special Education <i>Ch. 71B, ss. 10, 12</i> | 4,899 | 4,324 | |
| 3. Energy Conservation <i>1983, Ch. 700</i> | | | |
| 4. STRAP Repayments <i>1983, Ch. 637, s. 32</i> | | | |
| Sub-Total, Charges against Receipts | 4,899 | 4,324 | |
| E. TOTAL ESTIMATED CHARGES, FISCAL 2000 | 438,201 | 12,504 | 8,730 |

F. NET CHARGES, FISCAL 2000 (Column 1 + Column 2 - Column 3)

441,975

Report of the Treasurer

I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 1999.

| | | |
|----------------------|-------|----------------------|
| Balance July 1, 1998 | | \$14,415,358.65 |
| Receipts | | <u>53,454,006.26</u> |
| | Total | \$67,869,364.91 |

| | |
|-----------------------|----------------------|
| Paid by Warrants | \$48,054,302.00 |
| Balance June 30, 1999 | <u>19,815,062.91</u> |
| Total | \$67,869,364.91 |

TRUST AND ESCROW FUNDS - FISCAL YEAR 1999

JOHNSON-ULM SCHOLARSHIP FUND

| | | |
|----------------------|-------|-----------------|
| Balance July 1, 1998 | | \$41,399.38 |
| DEPOSITS | | |
| Interest earned | | <u>2,141.73</u> |
| | Total | \$43,541.11 |

| | |
|----------------------------|------------------|
| Withdrawn for Scholarships | 1,250.00 |
| Balance June 30, 1999 | <u>42,291.11</u> |
| Total | \$43,541.11 |

HERBERT MORSE SCHOLARSHIP FUND

| | | |
|----------------------|-------|---------------|
| Balance July 1, 1998 | | \$7,930.44 |
| DEPOSITS | | |
| Interest earned | | <u>393.73</u> |
| | Total | \$8,324.17 |

| | |
|----------------------------|-----------------|
| Withdrawn for Scholarships | 500.00 |
| Balance June 30, 1999 | <u>7,824.17</u> |
| Total | \$8,324.17 |

BROOKS MEDAL FUND

| | | |
|----------------------|-------|------------|
| Balance July 1, 1998 | | \$1,091.11 |
| Interest earned | | 52.78 |
| Deposits | | <u></u> |
| | Total | \$1,143.89 |

| | |
|-----------------------|-----------------|
| Withdrawn for Awards | 133.67 |
| Balance June 30, 1999 | <u>1,010.22</u> |
| Total | \$1,143.89 |

HIGH SCHOOL TRACK RECONSTRUCTION

| | |
|----------------------|-------------------|
| Balance July 1, 1998 | \$6,450.29 |
| Interest earned | 329.95 |
| Deposits | |
| Total | <u>\$6,780.24</u> |

| | |
|-----------------------|-----------------|
| Withdrawn | 0 |
| Balance June 30, 1999 | <u>6,780.24</u> |
| Total | \$6,780.24 |

CLASS OF 1991

| | |
|----------------------|-------------------|
| Balance July 1, 1998 | \$1,000.75 |
| Interest earned | 30.36 |
| Deposits | |
| Total | <u>\$1,031.11</u> |

| | |
|-----------------------|-----------------|
| Withdrawn | 0 |
| Balance June 30, 1999 | <u>1,031.11</u> |
| Total | \$1,031.11 |

STABILIZATION FUND

| | |
|-----------------------|----------------|
| Balance July 1, 1998 | \$1,230,536.43 |
| Interest earned | 66,524.61 |
| DEPOSITS | <u>0.00</u> |
| Balance June 30, 1999 | \$1,297,061.04 |

CONSERVATION FUND

| | |
|-----------------------|------------------|
| Balance July 1, 1998 | \$4,030.31 |
| Interest earned | <u>215.39</u> |
| Balance June 30, 1999 | Total \$4,245.70 |

THEO CONST. PLANS AND BIDS ESCROW ACCOUNT

| | | |
|--------------------------------|-------------|-------------|
| Balance July 1, 1998 | | \$934.47 |
| Interest earned | | 7.97 |
| Deposits | | <u>0.00</u> |
| | Total | \$942.44 |
| Funds ret'd to various persons | 942.44 | |
| Balance June 30, 1999 | <u>0.00</u> | |
| | Total | 942.44 |

E.&N. SMITH PLANS AND BIDS ESCROW ACCOUNT

| | | |
|--------------------------------|-------------|------------------|
| Balance July 1, 1998 | | \$0.00 |
| Interest earned | | 204.32 |
| Deposits | | <u>22,425.00</u> |
| | Total | \$22,629.32 |
| Funds ret'd to various persons | 22,629.32 | |
| Balance June 30, 1999 | <u>0.00</u> | |
| | Total | 22,629.32 |

ALEX CHASE PLANS AND BIDS ESCROW ACCOUNT

| | | |
|--------------------------------|-----------------|-----------------|
| Balance July 1, 1998 | | \$0.00 |
| Interest earned | | 111.10 |
| Deposits | | <u>3,406.50</u> |
| | Total | \$3,517.60 |
| Funds ret'd to various persons | 0 | |
| Balance June 30, 1999 | <u>3,517.60</u> | |
| | Total | 3,517.60 |

AARON GRINGAS PLANS AND BIDS ESCROW ACCOUNT

| | | |
|--------------------------------|------------------|------------------|
| Balance July 1, 1998 | | \$0.00 |
| Interest earned | | 425.28 |
| Deposits | | <u>20,061.00</u> |
| | Total | \$20,486.28 |
| Funds ret'd to various persons | 0 | |
| Balance June 30, 1999 | <u>20,486.28</u> | |
| | Total | 20,486.28 |

PLEASANT LAKE ESCROW ACCOUNT

| | | |
|-------------------------------|------------------|------------------|
| Balance July 1, 1998 | | \$0.00 |
| Interest earned | | 321.18 |
| Deposits | | <u>15,150.00</u> |
| | Total | \$15,471.18 |
| Funds retd to various persons | 0 | |
| Balance June 30, 1999 | <u>15,471.18</u> | |
| | Total | <u>15,471.18</u> |

ISLAND POND LAND BANK ESCROW ACCOUNT

| | | |
|-------------------------------|------------------|------------------|
| Balance July 1, 1998 | | \$0.00 |
| Interest earned | | 22.27 |
| Deposits | | <u>90,000.00</u> |
| | Total | \$90,022.27 |
| Funds retd to various persons | 0 | |
| Balance June 30, 1999 | <u>90,022.27</u> | |
| | Total | <u>90,022.27</u> |

WHITEHOUSE FIELD MAINTENANCE FUND

| | | |
|-----------------------|------------------|--------------------|
| Balance July 1, 1998 | | \$16,512.93 |
| Interest earned | | <u>631.64</u> |
| | Total | \$17,144.57 |
| Withdrawals | 5,000.00 | |
| Balance June 30, 1999 | <u>12,144.57</u> | |
| | Total | <u>\$17,144.57</u> |

400TH ANNIVERSARY

| | | |
|-----------------------|-----------------|-------------------|
| Balance July 1, 1998 | | \$1,070.83 |
| Interest earned | | <u>57.04</u> |
| | Total | \$1,127.87 |
| Withdrawals | 0 | |
| Balance June 30, 1999 | <u>1,127.87</u> | |
| | Total | <u>\$1,127.87</u> |

CEMETERY PERPETUAL CARE FUNDS

| | |
|----------------------|-----------------|
| Balance July 1, 1998 | \$460,197.47 |
| Interest earned | 19,818.64 |
| Receipts | <u>6,272.58</u> |
| Total | \$486,288.69 |

| | |
|-----------------------|-------------------|
| Interest expended | 1,744.04 |
| Balance June 30, 1999 | <u>484,544.65</u> |
| Total | \$486,288.69 |

BROOKS FREE LIBRARY TRUST FUNDS

| | |
|----------------------|-----------------|
| Balance July 1, 1998 | \$147,080.92 |
| Interest earned | 7,359.41 |
| DEPOSITS | <u>4,708.84</u> |
| Total | \$159,149.17 |

| | |
|-----------------------|-------------------|
| Withdrawals | 1,414.84 |
| Balance June 30, 1999 | <u>157,734.33</u> |
| Total | \$159,149.17 |

Schedule of Debt Outstanding as of JANUARY 15, 2000 with interest to be paid to maturity:

| Authorization | Issue | Outstanding | Interest to Maturity |
|---|--|-------------|----------------------|
| Art. 10 - 1996 ATM Septic Design Elem/Mid. \$20,000 | 5.24% School Septic Dated 12/15/1996 Due 12/15/2000 | \$5,000.00 | \$205.00 |
| Art. 09 - 1995 ATM Water Rehab. \$296,000 | 4.50% Water Rehab. Dated 09/29/1995 Due 09/29/2000 | \$55,000.00 | \$2,475.00 |
| Art. 09 - 1995 ATM Fire Ambulance \$108,455 | 4.50% Fire Ambulance Dated 09/29/1995 Due 09/29/2000 | \$20,000.00 | \$900.00 |
| Art. 35 - 1996 ATM Pilings Saquatucket \$147,000 | 4.94% Saquatucket Dated 12/15/1996 Due 12/15/2001 | \$55,000.00 | \$3,330.00 |
| Art. 34 - 1996 ATM Allen Harbor Breakwater \$90,000 | 5.03% Allen Harbor Dated 12/15/1996 Due 12/15/2001 | \$30,000.00 | \$1,875.00 |

| | | |
|---|--|---|
| Art. 09 - 1996 ATM Highway Loader \$81,500 | 5.22% Highway Loader Dated 12/15/1996 Due 12/15/2001 | \$20,000.00 \$1,250.00 |
| Art. 01 - 1994 STM Con(Davenport)Land \$555,000 | 5.82% Conservation Land Dated 12/19/1994 Due 12/19/2001 | \$155,000.00 \$14,255.00 |
| Art. 42 - 1992 ATM New Ladder & Pumper \$590,000 | 5.13% Fire Trucks Dated 10/15/1992 Due 02/15/2002 | \$170,000.00 \$16,400.00 |
| Art. 14 - 1993 ATM Water Well/Rehab Meters \$585,000 | 4.41% Water Rehab Dated 10/01/1993 Due 02/15/2004 | \$285,000.00 \$31,008.75 |
| Art. 79 - 1987 ATM Elem.School Renov \$2,537,000 | 3.83% School(Elementary) Dated 02/15/1989 Due 02/15/2004 Refin 10/01/93 | \$199,400.00 \$21,743.15 |
| Art. 79 - 1987 ATM Middle School Add/Renov \$8,973,000 | 3.83% School (Middle) Dated 02/15/1989 Due 02/15/2004 Refin 10/01/93 | \$3,439,650.00 \$375,069.35 |
| Art. 22 - 1988 ATM 1st Bond Issue Olivers \$1,470,000 | 3.83% Olivers Pond Dated 02/15/1989 Due 02/15/2004 Refin 10/01/93 | \$697,900.00 \$76,101.02 |
| Art. 56 1988 ATM New Transfer Station \$1,320,000 | 3.83% Transfer Station Dated 02/15/1989 Due 02/15/2004 Refin 10/01/93 | \$648,050.00 \$70,665.25 |
| Art. 49 - 1992 ATM 2pumps/N.Har/Corrosion \$2,000,000 | 5.13% Water Treatment Dated 10/15/1992 Due 12/15/2007 | \$1,020,000.00 \$250,780.00 |
| Art. 07 - 1994 STM New Fire Hq/Renov.Sta.#2 \$2,910,000 | 5.20% Fire Station Dated 05/15/1995 Due 05/15/2010 | \$2,130,000.00 \$606,301.25 |
| Art. 13 - 1996 ATM Library Addition/Renov \$3,000,000 | 4.81% Library Dated 12/15/1996 Due 12/15/2011 | \$2,400,000.00 \$751,600.00 |
| Art 10-1997 ATM Pumping Station \$1,105,000.00 | 4.2455% Pumping Station Dated 8/1/98 Due June 15, 2008 | \$990,000.00 \$84,205.00 \$105,407.50 |
| Art 16-1998 ATM Water Tower \$540,000.00 | 4.0277% Water Tower Dated 10/15/98 Due 10/15/2004 | \$430,000.00 \$21,285.00 \$21,285.00 |

| | | | |
|------------------|---------------------|----------------|-----------------|
| Art 12-1998 ATM | 4.0277% Water Tower | \$4,755,000.00 | |
| Community Center | Dated 10/15/98 | | \$714,910.00 |
| \$5,095,000.00 | Due 10/15/2013 | | \$714,910.00 |
| | | Totals | \$17,505,000.00 |
| | | | \$3,885,961.27 |

DEBT LIMIT AS OF JANUARY 15, 2000

| | | |
|---|--------------------|-----------------|
| Equalized Valuation | \$1,774,872,300.00 | |
| Debt Limit - | | |
| 5% Equalized Valuation | | \$88,743,615.00 |
| Total Outstanding Debt | \$17,505,000.00 | |
| Total Outside Debt Limit | \$6,867,700.00 | |
| Net Debt subject to Debt Limit | | \$10,637,300.00 |
| Remaining borrowing capacity under 5% Debt Limit | | \$78,106,315.00 |

My appreciation to the Selectmen, Town Administrator and all departments for their assistance and cooperation during the past year. I wish to give a special THANK YOU to my assistant Judie Murphy, and the rest of my staff: Annette Brogan, Caitlin Daley, and Amy Duffy. Having a great staff makes my job a lot easier.

Respectfully submitted,

Dorothy Parkhurst
Treasurer

Report of the
Collector of Taxes

JULY 1, 1998 - JUNE 30, 1999

| Tax Account | Outstanding June 30, 1998 | Commitments | Payments to Treasurer | Exemptions & Abatements | Refunds | Tax Titles | From 2nd Dist. Court Stolen Money | Outstanding June 30, 1999 |
|---------------------------|------------------------------|-----------------|--------------------------|----------------------------|--------------|----------------|---|------------------------------|
| 2000 Water Liens | \$0.00 | \$12,741.30 | (\$5,256.00) | | | | | \$7,485.30 |
| 2000 Real Estate | 0.00 | 0.00 | (851.76) | | | | | (851.76) |
| 1999 Water Liens | 0.00 | 420.00 | (120.00) | | | (240.00) | | 60.00 |
| 1999 Real Estate | 0.00 | 19,112,367.93 | (18,545,290.41) | (158,313.47) | 28,718.64 | (103,035.83) | | 334,446.86 |
| 1998 Real Estate | 392,552.94 | 0.00 | (340,463.68) | (21,867.68) | 56,017.41 | (30,887.80) | | 55,351.19 |
| 1997 Real Estate | 44,065.39 | 0.00 | (14,159.41) | (109.96) | | (27,863.10) | (1,932.92) | 0.00 |
| 1999 Personal Property | 0.00 | 645,152.29 | (623,467.81) | (13,509.99) | 3,817.32 | | | 11,991.81 |
| 1998 Personal Property | 24,448.40 | 0.00 | (11,184.80) | (1,347.84) | 1,541.84 | | | 13,457.60 |
| 1997 Personal Property | 3,544.37 | 0.00 | (512.71) | | 356.36 | | | 3,388.02 |
| 1996 Personal Property | 3,827.85 | 0.00 | (689.68) | | | | | 3,138.17 |
| 1999 Motor Vehicle Excise | 0.00 | 1,022,177.51 | (881,218.35) | (47,801.30) | 4,032.48 | | | 97,190.34 |
| 1998 Motor Vehicle Excise | 68,041.98 | 147,609.07 | (197,752.33) | (14,504.27) | 8,896.76 | | | 12,291.21 |
| 1997 Motor Vehicle Excise | 12,395.42 | 73.75 | (6,379.20) | (578.86) | 495.69 | | | 6,006.80 |
| 1996 Motor Vehicle Excise | 6,947.77 | 0.00 | (1,056.90) | (22.50) | | | | 5,868.37 |
| 1999 Boat Excise | 0.00 | 43,339.34 | (34,970.41) | (5,505.89) | 600.16 | | | 3,463.20 |
| 1998 Boat Excise | 23,397.67 | 1,697.00 | (17,385.83) | (5,146.22) | 876.58 | | | 3,439.20 |
| 1997 Boat Excise | 4,984.00 | 0.00 | (1,455.33) | (828.67) | 168.00 | | | 2,868.00 |
| 1996 Boat Excise | 6,872.89 | | | | | | | 6,872.89 |
| 1995 Boat Excise | 6,176.51 | | | | | | | 6,176.51 |
| 1994 Boat Excise | 4,629.34 | | | | | | | 4,629.34 |
| 1993 Boat Excise | 4,515.34 | | | | | | | 4,515.34 |
| 1992 Boat Excise | 5,212.67 | | | | | | | 5,212.67 |
| 1991 Boat Excise | 4,945.34 | | | | | | | 4,945.34 |
| | \$616,557.88 | \$20,985,578.19 | (\$20,682,214.61) | (\$269,536.65) | \$105,521.24 | (\$162,026.73) | (\$1,932.92) | \$591,946.40 |

COLLECTIONS MADE BY TAX COLLECTOR'S OFFICE
JULY 1, 1998 - JUNE 30, 1999

| | 2000 | 1999 | 1998 | 1997 | 1996 | Totals |
|--|------------|-----------------|--------------|--------------------|------------|-----------------|
| WATER LIENS | \$5,256.00 | \$120.00 | | | | \$5,376.00 |
| REAL ESTATE TAXES | \$851.76 | \$18,545,290.41 | \$340,463.68 | \$14,159.41 | | \$18,900,765.26 |
| PERSONAL PROPERTY TAXES | | \$623,467.81 | \$11,184.80 | 512.71 | 689.68 | \$635,855.00 |
| MOTOR VEHICLE EXCISE TAX | | \$881,218.35 | 197,752.33 | 6,379.20 | 1,056.90 | \$1,086,406.78 |
| BOAT EXCISE TAX | | 34,970.41 | 17,385.83 | 1,455.33 | | \$53,811.57 |
| MUNICIPAL LIENS | | \$38,651.32 | 0.00 | 0.00 | | \$38,651.32 |
| REGISTRY MARKING FEES | | \$8,320.00 | | | | \$8,320.00 |
| COPIES | | 214.89 | | | | \$214.89 |
| INTEREST REAL ESTATE & PERSONAL PROPERTY | | 36,691.06 | 30,169.78 | 2,987.01 | 246.79 | \$70,094.64 |
| INTEREST MOTOR VEHICLE & BOAT EXCISE TAX | | 465.85 | 1,269.71 | 852.58 | 270.05 | \$2,858.19 |
| FEES REAL ESTATE & PERSONAL PROPERTY | | 3,520.00 | 4,354.00 | 145.00 | 70.00 | \$8,089.00 |
| FEES MOTOR VEHICLE EXCISE TAX & BOAT | | 4,755.00 | 10,707.00 | 1,960.00 | 460.00 | \$17,882.00 |
| TOTALS | \$6,107.76 | \$20,177,685.10 | \$613,287.13 | \$28,451.24 | \$2,793.42 | \$20,828,324.65 |
| | | | | Water Liens | | \$5,376.00 |
| | | | | Taxes | | 20,676,838.61 |
| | | | | Interest | | 72,952.83 |
| | | | | Fees | | 25,971.00 |
| | | | | Municipal Liens | | 38,651.32 |
| | | | | Marking Fees (RMV) | | 8,320.00 |
| | | | | Copies | | 214.89 |
| | | | | TOTAL COLLECTED | | \$20,828,324.65 |

Report of the Trustees of Caleb Chase Fund

One Hundred years ago, on January 21, 1899, Caleb Chase signed his Last Will and Testament establishing the Caleb Chase Fund in which he bequeathed "to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars." The following is the Trustees' financial report for the fiscal year ended June 30, 1999.

FINANCIAL STATEMENT

| | |
|---|--------------------|
| Investment Mgmnt & Research Interest Program- | |
| beginning balance (\$915.88 + correction of +\$251.37=) | \$1,167.25 |
| DIVIDENDS and INTEREST | |
| (received during fiscal year): | +\$4,958.71 |
| Paid to Town of Harwich Treasurer | |
| (received during fiscal year) | <u>-\$3,710.65</u> |

ASSETS ON HAND AT THE END OF FISCAL YEAR:

| | |
|---|------------|
| Investment Mgmnt & Research Interest Program- | |
| (Ending balance - June 30, 1999) | \$2,415.31 |

SECURITIES

(Market values June 30, 1999)

| | | |
|---|-----------------|-------------------|
| 300 sh American Tel. & Tel. (1.5-1 split) | \$16,743.60 | |
| 400 sh Coca Cola Co. | 24,800.00 | |
| 400 sh Exxon Corp. | 30,850.00 | |
| 600 sh General Electric | 67,800.00 | |
| 300 sh Hartford Financial Srvcs Gr | | |
| (2-1 split) | 17,493.60 | |
| 417 sh ITT Industries, Inc. | 15,898.13 | |
| 400 sh Intel (2-1 split) | 23,800.00 | |
| 256 sh Lucent (2-1 split) | 17,263.87 | |
| 600 sh Merck & Co. (2-1 split) | 44,175.00 | |
| 400 sh P & G Co. | 35,700.00 | |
| 400 sh SBC Comm Inc. | 23,200.00 | |
| 103 Starwood Hotels & Resorts | <u>3,147.89</u> | <u>320,872.09</u> |
| | | \$323,287.40 |

Respectfully submitted,

William A. Doherty, Jr., *Treasurer*

David M. Davis

Paul V. Doane

Report of the Capital Outlay Committee

The Capital Outlay Committee met in September and October to consider the requests of town departments, boards and committees. All requests for year five were voted into the plan as shown below. (Years one through four of the plan were approved at the May town meeting.) Following the committee's recommendations for year five of the plan are any suggested amendments to the plan.

YEAR FIVE - FISCAL YEAR 2005

| Department | Project | Cost |
|------------|--|------------|
| Schools | Technology Plan - computers | \$ 100,000 |
| | High school renovation and addition plans | 750,000 |
| Water | Iron and maganese removal | 2,729,000 |
| Fire | Rescue | 130,000 |
| Police | Renovation and addition | 900,000 |
| Golf | Replace Irrigation System | 1,000,000 |
| Highways | Road Maintenance | 500,000 |
| | Tractor truck | 110,000 |
| | Sweeper | 125,000 |

YEAR SIX - FISCAL YEAR 2006

| Department | Project | Cost |
|------------|---|------------|
| Schools | Technology Plan - computers | \$ 100,000 |
| | High school renovation and addition - construction | 9,400,000 |
| Fire | Station two renovation - plans | 75,000 |
| Golf | Renovate bunkers | 485,000 |
| Highways | Road Maintenance | 500,000 |
| | Loader | 115,000 |

YEAR SEVEN - FISCAL YEAR 2007

| Department | Project | Cost |
|------------|--|------------|
| Schools | Technology Plan - computers | \$ 100,000 |
| Water | System rehabilitation | 2,600,000 |
| Fire | Rescue | 140,000 |
| | Station two renovation - construction | 675,000 |

| | | |
|----------|------------------|---------|
| Highways | Road Maintenance | 500,000 |
| | Loader, landfill | 125,000 |
| | Refuse Trailer | 110,000 |

The committee proposed four minor amendments to the existing approved plan and made several recommendations to evenly distribute spending in fiscal years 2004 through 2007. We also recommend a study to be conducted to identify the structural, environmental, and spatial needs of the Police Department.

We appreciate the time Town departments spent to provide us the information necessary to make our recommendations.

Respectfully submitted,

Anne Magor, *Chairman*
Robert Hall, *Vice Chairman*
Harry Burgess
Leo Cakounes
Mark McGowan
Robert Widegren

Report of the **Town Accountant**

To the Honorable Board of Selectmen
and Citizens of the Town of Harwich:

In accordance with Section 61 of Chapter 41 of the General Laws of the Commonwealth, I present the following statements of the financial year, Fiscal Year ended June 30, 1999.

- Receipts
- Appropriations and Expenditures; Budget and Article
- Debt Accounts; Balances and Changes

With deep appreciation to the Selectmen, Town Administrator, Treasurer, department heads, commissioners and committee members, fellow town employees, and especially JoAnne Clancy and Senna Fernandez, who was replaced by Gail Munson, for their assistance and counsel during the year.

Respectfully submitted,

Margaret M. Gallagher
Town Accountant

DEBT ACCOUNTS
JUNE 30, 1999

| | | | |
|---------------------------|------------------|-------------------------------|------------------------|
| Net Funded or Fixed Debt: | | Serial Loans: | |
| Inside Debt Limit: | | Inside Debt Limit: | |
| General | \$ 14,418,100.00 | General: | |
| Outside Debt Limit: | | School Construction | \$ 3,164,900.00 |
| General | 571,900.00 | Fire Equipment | 290,000.00 |
| Public Service | | Conservation Land | 853,200.00 |
| Enterprise | 3,090,000.00 | Hwy Eqp/Projects | 58,000.00 |
| | ----- | Fire/Library Plans | 65,000.00 |
| | | Golf Projects | 17,000.00 |
| | | Fire Station | 2,130,000.00 |
| | | Harbor Projects | 135,000.00 |
| | | Library Construction | 2,600,000.00 |
| | | School Septic Plans | 10,000.00 |
| | | Community Center Construction | 5,095,000.00 |
| | | | ----- \$ 14,418,100.00 |
| Outside Debt Limit: | | Outside Debt Limit: | |
| General: | | General: | 571,900.00 |
| | | Transfer Station | |
| | | Public Service Enterprise | |
| | | Water | 3,090,000.00 |
| | \$ 18,080,000.00 | | ----- |
| | ----- | | ----- \$ 18,080,000.00 |
| | | | ----- |

CHANGES IN DEBT ACCOUNTS
FISCAL YEAR ENDED JUNE 30, 1999

| | | |
|---|------------------|---------------|
| Balance July 1, 1998 | | Net Funded or |
| Community Center Construction | | Fixed Debt |
| Water Projects | | |
| Less Principal Payments - Total Budgeted Expenditures | | |
| Balance June 30, 1999 | | |
| | \$ 13,535,000.00 | |
| | 5,095,000.00 | |
| | 1,645,000.00 | |
| | 2,195,000.00 | |
| | ----- | |
| | \$ 18,080,000.00 | |
| | ----- | |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS**

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|---------------|--|------|--------------|--------------|
| GENERAL GOVERNMENT | | | | | |
| 2 STM1 5/4/99 Tfr to Finance Committee Reserve Fund | | 100,000.00 c (100,000.00) c | | 0.00 | 0.00 |
| 1 STM2 5/4/99 Develop Plans Elem School renovation | BOND | | | 0.00 | 0.00 |
| 8 STM2 5/4/99 Group Health Insurance - Ch 32B | | 300,000.00 c | | 300,000.00 | 0.00 |
| 9 STM2 5/4/99 Engineering - Landfill Closure | | 13,350.00 c | | 0.00 | 13,350.00 |
| 1 STM 5/5/98 Conservation Land Acquisition | | 50,000.00 a | | 0.00 | 50,000.00 |
| 2 STM 5/5/98 High School Lighting | | 5,000.00 a | | 982.00 | 4,018.00 |
| 4-1998 Fund New Positions | | 352,126.00 c (352,126.00) c | | 0.00 | 0.00 |
| 5-1998 Personnel By-Law | | 67,759.00 c (50,490.00) c (3,117.00) c | | 14,152.00 | 0.00 |
| 6-1998 Fund Police Contract | | 124,332.00 c (81,862.70) c | | 42,469.30 | 0.00 |
| 7-1998 Establish/Staff Building Maint. Dept | | 71,734.00 c (71,734.00) c | | 0.00 | 0.00 |
| 12-1998 Construct New Community Center | BOND | 336,300.00 b 5,095,000.00 c | | 2,578,663.90 | 2,852,636.10 |
| 28-1998 Town Hall Maintenance/Repairs, other ADA | | 16,435.00 c | | 1,620.00 | 14,815.00 |
| 34-1998 Adopt Pleasant Bay Resource Management Plan | | 16,000.00 c | | 4,000.00 | 12,000.00 |
| 38-1998 Scholarships for students to participate in PCC@Bridgewater St | | 5,000.00 c | | 2,800.00 | 2,200.00 |
| 39-1998 Feasibility Study 9 hole versus 18 hole golf course | | 20,000.00 c (1,700.00) c* | | 18,300.00 | 0.00 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS**

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|---------------|---------------|------|--------------|-----------|
| 5 STM 5/7/97 Purchase Land Cape Cod Rail Trail | | 60,000.00 | a | 0.00 | 60,000.00 |
| 13-1997 Clerk Base Computer System | | 17,500.00 | a | 0.00 | 0.00 |
| | | (17,500.00) | c* | | |
| 18-1997 Fund Non-Union Personnel (Orphans) | | 170.00 | a | 0.00 | 0.00 |
| | | (170.00) | c* | | |
| 28-1997 Accept Road Layouts | | 20,290.91 | a | 0.00 | 0.00 |
| | | (20,290.91) | c* | | |
| 50-1997 Traffic Safety Design/Signalization QARd/Rt 39/Rt124 | | 30,000.00 | a | 19,986.91 | 10,013.09 |
| 54-1997 Upgrade, Test, Maintain Underground Fuel Storage Tanks | | 15,000.00 | a | 10,350.00 | 4,650.00 |
| 18-1996 Video Equipment/supplies Channel 19 | | 1,096.41 | a | 435.00 | 661.41 |
| 9-1995 ADA Compliance | | 9,607.88 | a | 0.00 | 9,607.88 |
| 46-1995 Upgrade Town underground storage tanks | | 4,275.00 | a | 900.00 | 3,375.00 |
| 9-1994 To fund insurance deductibles | | 4,568.85 | a | 3,855.85 | 713.00 |
| 86-1994 Upgrade underground vehicle fuel tanks | | 1,825.00 | a | 1,250.00 | 575.00 |
| 42-1993 General hardware, software, support | | 3,784.79 | a | 2,285.00 | 1,499.79 |
| 41-1987 Addn/Renovate TnHall TnOffBldgCom [BOND] | | 43,711.89 | a | 20,145.00 | 23,566.89 |
| 19-1998 To maintain/certify property valuations for FY2001 valuation | | 75,000.00 | c | 0.00 | 75,000.00 |
| 20-1998 To perform property inspections | | 35,806.57 | c | 7,115.75 | 28,690.82 |
| 24-1997 Maintain/Certify Property Valuations | | 30,000.00 | a | 0.00 | 30,000.00 |
| 38-1996 Maintain/Certify Property Valuations | | 30,000.00 | a | 0.00 | 30,000.00 |
| 39-1996 Title Search - Owners Unknown | | 28,246.75 | a | 0.00 | 28,246.75 |
| 29-1995 Maintain/Certify Property Valuations | | 8,568.56 | a | 0.00 | 8,568.56 |
| 65-1997 Storm Water Drainage Improvements Main & Herring River | | 34,080.50 | a | 18,783.48 | 15,297.02 |
| 67-1997 ADA Schools Fire Alarms | | 20,000.00 | a | 0.00 | 20,000.00 |
| 67-1997 ADA Schools Misc Signs | | 5,000.00 | a | 0.00 | 5,000.00 |
| 67-1997 ADA Beaches Boardwalks | | 8,100.00 | a | 0.00 | 8,100.00 |
| 67-1997 ADA Town Hall Signs | | 1,000.00 | a | 0.00 | 1,000.00 |
| 67-1997 ADA Highway Signs | | 1,000.00 | a | 0.00 | 1,000.00 |
| 67-1997 ADA Portable Lift for Townwide Use | | 5,000.00 | a | 0.00 | 5,000.00 |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|---------------|---------------|------|--------------|--------------|
| 67-1997 ADA Water Dept Signs & Alarms | | 1,000.00 | a | 0.00 | 1,000.00 |
| 78-1993 Sampling/other activities-close septage lagoons | | 5,752.06 | a | 0.00 | 5,752.06 |
| 9 STM 5/6/92 Rebuild bank at Saquatucket Harbor | | 2,970.00 | a | 0.00 | 2,970.00 |
| 3 STM 5/8/91 Repair Storm Damage-Grey Neck, WahWahTaysee | | 3,968.98 | a | 1,956.54 | 2,012.44 |
| 66-1997 GIS Needs Assessment Consultant | | 1,450.00 | a | 1,450.00 | 0.00 |
| 42-1997 Growth Management Study East Harwich | | 10,000.00 | a | 0.00 | 10,000.00 |
| TOTAL GENERAL GOVERNMENT | 0.00 | 6,392,819.54 | | 3,051,500.73 | 3,341,318.81 |
| POLICE DEPARTMENT | | | | | |
| 13-1997 One Upgrade CJS/NCIC Computer System | | 9,800.00 | a | 9,571.46 | 0.00 |
| | | (228.54) | c* | | |
| 39-1997 Town Share (25%) one officer COPS Grant | | 9,198.64 | a | 6,597.15 | 2,601.49 |
| 14-1996 Purchase & Equip 2 Cruisers, authorize trade | | 80.57 | a | 0.00 | 0.00 |
| | | (80.57) | c* | | |
| 56-1996 Local Contribution-Police Grants | | 5,000.00 | a | 0.00 | 5,000.00 |
| 57-1996 Town Share (25%) One Police Officer | | 5,953.03 | a | 0.00 | 0.00 |
| | | (5,953.03) | c* | | |
| 36-1995 Town Share (25%) One Police Officer | | 5,746.26 | a | 0.00 | 0.00 |
| | | (5,746.26) | c* | | |
| TOTAL POLICE DEPARTMENT | 0.00 | 23,770.10 | | 16,168.61 | 7,601.49 |
| FIRE DEPARTMENT | | | | | |
| 13-1998 Purchase & Equip one Rescue Vehicle | | 146,082.00 | c | 145,876.33 | 0.00 |
| | | (205.67) | c* | | |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FOR THE FISCAL YEAR ENDED JUNE 30, 1999

ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|---------------|---------------|------|--------------|-----------|
| 15-1998 Purchase & equip Ford LTD/authorize trade/sale | | 27,000.00 c | | | |
| | | (1,700.00) c | | 25,286.94 | 0.00 |
| | | (13.06) c* | | | |
| 15-1998 Purchase & equip used Heavy Rescue Vehicle | | 58,000.00 c | | | |
| | | 1,700.00 c | | 59,659.08 | 0.00 |
| | | (40.92) c* | | | |
| 7 STM 10/27/94 ConstructFurnishEquipSta1/RepairSta2 BOND | | 24,953.66 a | | 8,400.00 | 6,553.66 |
| | | (10,000.00) c | | | |
| TOTAL FIRE DEPARTMENT | 0.00 | 245,776.01 | | 239,222.35 | 6,553.66 |
| BOARD OF HEALTH | | | | | |
| 30-1996 Design for New Recycling Center | | 30,000.00 a | | 0.00 | 30,000.00 |
| 31-1996 Flax Pond Restoration Program | | 4,000.00 a | | 0.00 | 4,000.00 |
| 30-1995 Municipal Hazardous Waste Collection/Containment | | 8,000.00 a | | 0.00 | 8,000.00 |
| 12-1993 Engineering costs-landfill closure(bond 120,000) | | 84,789.14 a | | 47,078.26 | 37,710.88 |
| 21-1993 Recycling facility-construct/equip | | 59,035.12 a | | 58,973.21 | 61.91 |
| 32-1993 Household Hazardous Waste Collections | | 312.30 a | | 0.00 | 312.30 |
| 74-1993 Hazardous Waste-Municipal locations | | 1,051.68 a | | 0.00 | 1,051.68 |
| TOTAL BOARD OF HEALTH | 0.00 | 187,188.24 | | 106,051.47 | 81,136.77 |
| DIVISION OF HIGHWAYS & MAINTENANCE | | | | | |
| 15 STM2 5/4/99 Chapter 90 Highway Funds | BOND | | | 0.00 | 0.00 |
| 14-1998 Purchase & Equip one new Truck-Tractor | | 88,860.00 c | | 88,860.00 | 0.00 |
| 15-1998 New 4WD 1 ton dump truck, authorize sale/trade | | 41,000.00 c | | 39,328.00 | 0.00 |
| | | (1,672.00) c* | | | |
| 15-1998 New 35000 GVV dump truck, authorize sale/trade | | 75,200.00 c | | 74,862.00 | 338.00 |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|---------------|---------------|------|--------------|--------------|
| 15-1998 New 4WD 3/4 ton dump truck, authorize sale/trade | | 33,500.00 | c | 32,784.00 | 0.00 |
| | | (716.00) | c* | | |
| 15-1998 New 4WD 1 tone stake body, authorize sale/trade | | 39,735.00 | c | 39,320.00 | 0.00 |
| | | (415.00) | c* | | |
| 17-1998 One ejector-type trailer, authorize sale/trade | | 27,275.00 | c | 27,275.00 | 0.00 |
| 17-1998 One new dump trailer, authorize sale/trade | | 29,400.00 | c | 27,930.00 | 0.00 |
| | | (1,470.00) | c* | | |
| 46-1998 Improvements to Roads (State Aid) | | 481,990.00 | c | 0.00 | 481,990.00 |
| 47-1998 Improvements to Roads (State Aid) | | 481,990.00 | c | 0.00 | 481,990.00 |
| 49-1998 Replace Fuel Pump Dispensing System | | 62,500.00 | c | 62,500.00 | 0.00 |
| 3 STM 5/7/97 Chapter 90 Road Work | | 72,732.57 | a | 70,836.16 | 1,896.41 |
| 53-1997 Ch 90, Sec 34 (2a) Road Work State Aid | | 265,888.95 | a | 126,888.68 | 139,000.27 |
| 59-1996 Ch 90 Sec. 34 (2a) | BOND | 0.00 | a | 0.00 | 0.00 |
| 61-1995 State aid Ch 85 - Acts of 1994 | BOND | 0.00 | a | 0.00 | 0.00 |
| 18-1994 Hotmixing, oiling & improving Town roads | | 38.95 | a | 0.00 | 0.00 |
| | | (38.95) | c* | | |
| 84-1994 State aid Ch 90 Sec 34 (2A) Ch 33 | BOND | 4,313.78 | a | 3,985.00 | 328.78 |
| 85-1994 State aid Ch 90 Sec 34 (2A) Ch 33B | BOND | 132,477.95 | a | 73,667.50 | 58,810.45 |
| TOTAL DIVISION OF HIGHWAYS & MAINTENANCE | | | | | 1,164,353.91 |
| | | 0.00 | | 668,236.34 | |
| BROOKS LIBRARY | | | | | |
| 14 STM2 5/4/99 Additional Staffing - Brooks Library | | 12,341.00 | c | 0.00 | 12,341.00 |
| 4 STM 5/5/98 Parking Lot/Additional Library Construction | | 26,643.00 | a | 0.00 | 26,643.00 |
| 45-1998 Defray Expenses Harwichport Library | | 11,588.00 | c | 11,588.00 | 0.00 |
| 45-1998 Defray Expenses Chase Library | | 11,042.00 | c | 11,042.00 | 0.00 |
| TOTAL BROOKS LIBRARY | | | | | 38,984.00 |
| | | 0.00 | | 22,630.00 | |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|---|---------------|-------------------|------|------------------|-------------------|
| RECREATION & YOUTH | | | | | |
| 22-1998 Construct Restrooms/Fernandez Bog | | 42,000.00 | c | 0.00 | 42,000.00 |
| 27-1998 Repair HS Soccer Field/Well,Irrigation System Various Fields | | 48,100.00 | c | 0.00 | 48,100.00 |
| 40-1998 Repair Tennis Courts at Brooks Park | | 5,000.00 | c | 0.00 | 5,000.00 |
| 40-1998 Upgrade the skateboard park at Brooks Park | | 15,000.00 | c | 10,639.76 | 4,360.24 |
| 4 STM 5/7/97 Purchase Athletic Field Prep Machine | | 21.00 | a | 0.00 | 0.00 |
| | | (21.00) | c* | | |
| 33-1997 Construct Restroom Facility Pleasant Road Beach | | 38,885.27 | a | 0.00 | 0.00 |
| | | (38,885.27) | c | | |
| 20-1996 Resurface Tennis Courts; well, irrigation - Brooks Park | | 49,339.00 | a | 0.00 | 49,339.00 |
| 21-1996 Restroom at Earle Road Beach | | 40,000.00 | a | 0.00 | 40,000.00 |
| 22-1996 Construct equip,light basketball/street hockey & repair tennis courts | | 4,726.83 | a | 475.00 | 4,251.83 |
| 8-1992 Refurbish Sand Pond Floats | | 2,910.02 | a | 0.00 | 2,910.02 |
| 29-1987 Soccer field near varsity field | | 8,523.70 | a | 0.00 | 8,523.70 |
| TOTAL RECREATION & YOUTH | 0.00 | 215,599.55 | | 11,114.76 | 204,484.79 |
| WATERWAYS | | | | | |
| 50-1998 Maintenance - 44 Steel Pilings at Saquatucket & Wychmere | | 12,000.00 | c | 0.00 | 12,000.00 |
| 51-1998 Dredge various harbors | | 50,000.00 | c | 0.00 | 50,000.00 |
| 2 STM 5/7/97 Water Quality Testing Equipment | | 2,646.54 | a | 115.75 | 2,530.79 |
| 59-1997 Dredge Various Harbors | | 100,000.00 | a | 12,413.18 | 87,586.82 |
| 34-1996 Improve Allen Hbr Breakwater,dev long term shorcline maint BOND | | 90,000.00 | a | 0.00 | 90,000.00 |
| 35-1996 Replace old pilings - Saquatucket Harbor BOND | | 45,046.72 | a | 0.00 | 45,046.72 |
| 48-199 Install ten batter pilings-Saquatucket | | 4,500.00 | a | 0.00 | 4,500.00 |
| 4 FATM 10/1/90 Renovations at Saquatucket Harbor | | 36,852.08 | a | 0.00 | 36,852.08 |
| 51-1987 UpgradeSaquatucktMarinaMatchGrnt | | 4,835.03 | a | 0.00 | 4,835.03 |
| 90-1986 Replace/upgrade docks&utilities Saquatucket Hbr | | 4,845.74 | a | 0.00 | 4,845.74 |
| TOTAL WATERWAYS | 0.00 | 350,726.11 | | 12,528.93 | 338,197.18 |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|--|------------------|--------------------------------------|------|--------------|------------|
| WATER DEPARTMENT | | | | | |
| 15-1998 Purchase & Equip Service Truck/authorize trade | | 500.00 b 28,675.00 c (9.98) c* | | 29,165.02 | 0.00 |
| 16-1998 Maintenance of Lothrop Ave Water Tank | BOND | 535,421.23 c | | 535,421.23 | 0.00 |
| 17-1998 One tractor backhoe, authorize trade/sale | | 56,840.00 c (745.83) c* | | 56,094.17 | 0.00 |
| 10-1997 Water System Construction | BOND | 345,757.18 a 747,278.77 c | | 552,690.08 | 540,345.87 |
| 11-1996 Install gravel packed well, extend system | Tfr BOND 72-1987 | 118,256.93 a | | 45,324.32 | 72,932.61 |
| 9-1995 Rehabilitation/Well testing | BOND | 99,377.96 a | | 81,022.30 | 18,355.66 |
| 14-1993 Rehab,extension,tank painting&inspection | BOND | 13.35 a | | 0.00 | 13.35 |
| TOTAL WATER DEPARTMENT | 0.00 | 1,931,364.61 | | 1,299,717.12 | 631,647.49 |
| CEMETERY COMMISSION | | | | | |
| 36-1997 Purchase Land Evergreen Cemetery | | 150,000.00 a | | 0.00 | 150,000.00 |
| 37-1997 Memorial Tree Fund Evergreen Cemetery | | 1,000.00 a | | 0.00 | 1,000.00 |
| 38-1997 Lot Repurchase | | 5,000.00 a | | 0.00 | 5,000.00 |
| 62-1996 Lot Repurchase | | 5,000.00 a (5,000.00) c | | 0.00 | 0.00 |
| 1 STM 5/4/94 LandTaking-Hawks Nest Cemetery | | 2,200.00 a | | 0.00 | 2,200.00 |
| 77-1993 Lot repurchase | | 1,725.00 a | | 350.00 | 1,375.00 |
| 75-1990 Develop Evergreen Cemetery | | 5,918.49 a 2,264.50 b | | 2,264.50 | 5,918.49 |
| TOTAL CEMETERY COMMISSION | 0.00 | 168,107.99 | | 2,614.50 | 165,493.49 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS**

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|---|---------------|---------------|------|--------------|-----------|
| DISABILITY RIGHTS COMMITTEE | | | | | |
| 30-1998 ADA Improvements | 10,380.00 | c | | 3,642.07 | 6,737.93 |
| GOLF COMMISSION | | | | | |
| 47-1987 Plans&BidDocuments-9 Hole Course | 4,000.00 | a | | 0.00 | 4,000.00 |
| 10 STM 9/8/82 Feasibility study - nine-hole golf course | 700.00 | a | | 0.00 | 0.00 |
| | (700.00) | c* | | | |
| 17-1998 One faiways mower, authorize trade/sale | 39,845.00 | c | | 39,845.00 | 0.00 |
| 17-1998 Two greensmowers, authorize trade/sale | 35,400.00 | c | | 35,000.00 | 0.00 |
| | (400.00) | c* | | | |
| 17-1998 One greens sweeper, authorize trade/sale | 12,990.00 | c | | 11,495.00 | 0.00 |
| | (1,495.00) | c* | | | |
| 41-1998 Purchase & Equip one above ground fuel tank | 15,000.00 | c | | 0.00 | 15,000.00 |
| TOTAL GOLF COMMISSION | 0.00 | | | 86,340.00 | 19,000.00 |
| HISTORICAL COMMISSION | | | | | |
| 60-1998 Study -Appropriate uses Town-Owned Structures/accept Grants | 10,000.00 | c | | 4,325.00 | 5,675.00 |
| 61-1996 Purchase/take S Harwich Methodist Church | 10,826.91 | a | | 0.00 | 10,826.91 |
| TOTAL HISTORICAL COMMISSION | 0.00 | | | 4,325.00 | 16,501.91 |
| CONSERVATION COMMISSION | | | | | |
| 75-1997 Conservation Land Acquisition | 44,000.00 | a | | 1,400.00 | 42,600.00 |
| 76-1997 Conservation Consultants | 5,000.00 | a | | 0.00 | 5,000.00 |
| 77-1997 Hire College Intern to upgrade/re-organize filing system | 7,500.00 | a | | 0.00 | 7,500.00 |
| 2 STM 10/27/94 Retain experts for wetland regulation | 3,337.97 | a | | 237.50 | 3,100.47 |
| TOTAL CONSERVATION COMMISSION | 0.00 | | | 1,637.50 | 58,200.47 |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS

| DESCRIPTION | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|---|---------------|---------------|------|--------------|------------|
| COMPUTER DEPARTMENT | | | | | |
| 1 STM1 5/4/99 Purchase/Install Financial Hardware, Software | | 222,496.00 | c | 23,064.87 | 199,431.13 |
| BROOKS ACADEMY | | | | | |
| 64-1997 Engineering Study Cellar for Brooks Academy | | 10,000.00 | a | 0.00 | 10,000.00 |
| 1 STM 5/10/95 Repairs at Brooks Academy | | 8,628.00 | a | 0.00 | 8,628.00 |
| TOTAL BROOKS ACADEMY | 0.00 | 18,628.00 | | | 18,628.00 |
| UNCLASSIFIED | | | | | |
| 3 STM 9/10/98 Purchase/Take Dalzell Land | 179,000.00 | (1,020.30) | c* | 177,979.70 | 0.00 |
| 8 STM 9/10/98 Reimburse Harwich Athletic Assn - Power to Scoreboard | 3,500.00 | | | 3,500.00 | 0.00 |
| 13 STM 9/10/98 Unpaid Bills | 19,991.40 | | | 19,991.40 | 0.00 |
| 54-1998 Independence House, Inc. | | 1,705.00 | c | 1,278.75 | 426.25 |
| 54-1998 Nauset, Inc. | | 5,258.00 | c | 5,258.00 | 0.00 |
| 54-1998 Harwich Meals-On-Wheels, Inc. | | 3,994.00 | c | 1,997.00 | 1,997.00 |
| 54-1998 CC Council on Alcoholism & Drug Dependency, Inc. | | 2,768.00 | c | 2,768.00 | 0.00 |
| 54-1998 Sight Loss Services, Inc. | | 650.00 | c | 650.00 | 0.00 |
| 54-1998 Cape Cod Child Development, Inc. | | 2,700.00 | c | 2,700.00 | 0.00 |
| 54-1998 The Family Pantry Corporation | | 4,320.00 | c | 4,320.00 | 0.00 |
| 54-1998 Harwich Ecumenical Council for the Homeless | | 7,010.00 | c | 7,010.00 | 0.00 |
| 54-1998 Children's Community Center | | 1,528.00 | c | 1,528.00 | 0.00 |
| 54-1998 Youth Ministry | | 1,528.00 | c | 1,528.00 | 0.00 |
| 54-1998 South Shore Mental Health | | 16,686.00 | c | 16,686.00 | 0.00 |
| 54-1998 Legal Services of Cape Cod & the Islands, Inc. | | 5,535.00 | c | 5,535.00 | 0.00 |
| 54-1998 Cape Cod Human Services | | 5,864.00 | c | 5,864.00 | 0.00 |
| 54-1998 Lower Cape Outreach Council, Inc | | 2,125.00 | c | 1,594.00 | 531.00 |
| 54-1998 Interfaith Council for the Homeless of Lower Cape Cod | | 1,000.00 | c | 750.00 | 250.00 |
| 56-1998 Defray Cost of Lower Cape Hockey League | | 7,000.00 | c | 7,000.00 | 0.00 |
| 57-1998 Defray Cost of Harwich Youth Baseball | | 1,800.00 | c | 1,800.00 | 0.00 |
| 58-1998 Defray Cost of Harwich Athletic Assoc. (Harwich Mariners) | | 3,000.00 | c | 3,000.00 | 0.00 |
| 59-1998 Chamber of Commerce | | 10,000.00 | c | 10,000.00 | 0.00 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
ARTICLE ACCOUNTS**

| DESCRIPTION | BOND | APPROPRIATION | OTHER CREDITS | NOTE | EXPENDITURES | BALANCE |
|---|------|---------------|---------------|------|--------------|--------------|
| 62-1998 Purchase/Take Land from Liberty Realty Trust | | | 275.11 | c | 0.00 | 0.00 |
| 70-1998 Unpaid Bills | | | | | 275.11 | 0.00 |
| TOTAL UNCLASSIFIED | | 202,491.40 | 83,725.81 | | 283,012.96 | 3,204.25 |
| SCHOOL DEPARTMENT | | | | | | |
| 2 STM2 5/4/99 Bldg Maint All Schools | | | 43,469.00 | c | 785.90 | 42,683.10 |
| 3 STM2 5/4/99 New Reading Series | | | 55,000.00 | c | 0.00 | 55,000.00 |
| 5 STM2 5/4/99 Monitor Middle School Septic Costs | | | 35,510.00 | c | 0.00 | 35,510.00 |
| 6 STM2 5/4/99 Medicaid Clerk | | | 22,360.00 | c | 0.00 | 22,360.00 |
| 7 STM2 5/4/99 Modular Classroom | | | 92,567.00 | c | 22,039.75 | 70,527.25 |
| 1 STM 9/10/98 Lease/Purchase Portable Classrooms | | 144,700.00 | | | 142,441.00 | 2,259.00 |
| 23-1998 Monitor/operate wastewater treatment facility-Middle School | | | 31,280.00 | c | 30,154.20 | 1,125.80 |
| 24-1998 School Library Assistants (1.3 positions) | | | 24,250.00 | c | 24,250.00 | 0.00 |
| 24-1998 School Curriculum Enrichment Teaher (1 position) | | | 32,914.00 | c | 32,914.00 | 0.00 |
| 24-1998 High School Building Maintenance | | | 18,836.00 | c | 18,705.13 | 130.87 |
| 25-1998 Elem/Middle School Maintenance | | | 40,589.00 | c | 29,264.59 | 11,324.41 |
| 11-1997 Middle School Septic System | | | 25,031.55 | a | 25,031.55 | 0.00 |
| 31-1997 Outside Lighting Harwich High School | | | 9,028.00 | a | 9,028.00 | 0.00 |
| 56-1997 Computer Hardware Software Support | | | 315,326.29 | a | 242,910.60 | 72,415.69 |
| 1 STM 9/5/96 Computer Hardware Software Support | | | 2,038.83 | a | 0.00 | 2,038.83 |
| TOTAL SCHOOL DEPARTMENT | | 144,700.00 | 748,199.67 | | 577,524.72 | 315,374.95 |
| TOTAL ARTICLES | | 347,191.40 | 12,678,990.76 | | 6,409,331.93 | 6,616,850.23 |

NOTES:

- (a) balance forward from FY 1998
- (b) refunds/recoveries
- (c) transfers
- (c*) return to revenue

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|---------------------------|--|----------------------|---------------|--------------|------------------------|------|-----------------------|
| GENERAL GOVERNMENT | | | | | | | |
| 10 | Moderator S&W | | 300.00 | 300.00 | | | 0.00 |
| 20 | Selectmen's S&W | | 8,000.00 | 7,989.53 | | | 10.47 |
| 21 | Selectmen's Expense | | 5,935.00 | 5,559.05 | | | 375.95 |
| 22 | Selectmen's Capital Outlay ... | | 0.00 | 0.00 | | | 0.00 |
| 30 | Assessors' S&W | | 149,205.00 | 158,284.43 | (23,947.00) | c | 14,867.57 |
| 31 | Assessors' Expense | | 20,100.00 | 19,646.38 | 450.00 | e | 3.62 |
| 32 | Assessors' Capital Outlay | | 3,500.00 | 2,688.00 | | | 812.00 |
| 40 | Accountant's S&W | | 122,987.00 | 124,219.18 | (2,312.00) | c | 1,079.82 |
| 41 | Accountant's Expense | | 4,434.99 | 2,985.70 | (3.01) | b | 1,025.28 |
| | | | | | 427.02 | e | |
| 42 | Accountant's Capital Outlay ... | | 0.00 | 0.00 | | | 0.00 |
| 43 | Audit | | 15,000.00 | 14,250.00 | 750.00 | e | 0.00 |
| 50 | Clerk's S&W | | 111,433.00 | 103,480.11 | (1,078.37) | c | 9,031.26 |
| 51 | Clerk's Expense | | 25,730.00 | 18,408.37 | 67.07 | e | 7,254.56 |
| 52 | Clerk's Capital Outlay | | 0.00 | 0.00 | | | 0.00 |
| 60 | Treasurer/Tax Collector S&W ... | | 157,435.00 | 164,031.23 | (1,827.00) | c | 610.77 |
| | | | | | (5,380.00) | fc | |
| 61 | Treasurer/Tax Collector Expense | | 39,168.00 | 38,166.55 | (196.20) | b | |
| | | | | | (7,500.00) | fc | 5,199.26 |
| | | | | | 3,498.39 | e | |
| 62 | Treasurer/Tax Collector Capital Outlay | | 14,577.00 | 14,577.00 | | | 0.00 |
| 63 | Treasurer Bonding Expense | | 25,000.00 | 25,000.00 | | | 0.00 |
| 70 | Town Hall S&W | | 223,510.00 | 251,630.36 | (69,427.00) | c | 41,051.49 |
| | | | | | 255.15 | e | |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|----------------------------------|-----------------------------------|----------------------|---------------|--------------|------------------------|------|-----------------------|
| 71 | Town Hall Expense | | 83,250.00 | 77,545.19 | 2,717.21 | e | 2,987.60 |
| 72 | Town Hall Capital Outlay | | 10,000.00 | 8,768.97 | | | 1,231.03 |
| 80 | Town Engineer's Dept S&W | | 129,941.00 | 130,857.35 | (1,199.00) | c | 282.65 |
| 81 | Town Engineer's Dept Expense . . | | 6,680.00 | 5,792.58 | 190.00 | e | 697.42 |
| 82 | Town Engineer's Capital Outlay . | | 0.00 | 0.00 | | | 0.00 |
| 83 | Survey & Bound Town Property . . | | 0.00 | 0.00 | | | 0.00 |
| 90 | Town Planner S&W | | 109,105.00 | 111,228.19 | (2,125.00) | c | 1.81 |
| 91 | Town Planner Expense | | 3,550.00 | 3,477.15 | 70.04 | e | 2.81 |
| 100 | Legal Services | | 85,000.00 | 119,048.96 | (35,000.00) | fc | 951.04 |
| 101 | Claims & Suits | | 1,500.00 | 47.43 | | | 1,452.57 |
| 102 | Land Transactions | | 2,000.00 | 0.00 | | | 2,000.00 |
| 110 | Planning Board S&W | | 1,327.00 | 1,156.20 | (27.00) | c | 197.80 |
| 111 | Planning Board Expense | | 5,850.00 | 705.78 | | | 5,144.22 |
| 120 | Board of Appeals S&W | | 13,396.00 | 11,967.36 | | | 1,428.64 |
| 121 | Board of Appeals Exp | | 450.00 | 107.02 | | | 342.98 |
| 130 | Finance Committee S&W | | 7,580.00 | 7,580.00 | | | 0.00 |
| 131 | Finance Committee Expense | | 824.00 | 748.79 | | | 75.21 |
| TOTAL GENERAL GOVERNMENT | | | 1,386,767.99 | 1,430,246.86 | (141,596.70) | | 98,117.83 |
| % of total Budget | | | 5.26% | | | | |
| PROTECTION OF PERSONS & PROPERTY | | | | | | | |
| POLICE DEPARTMENT | | | | | | | |
| 160 | Police Dept S&W | | 1,703,556.00 | 1,778,772.39 | (187,395.70) | c | 112,179.31 |
| 161 | Police Dept Expense | | 194,535.00 | 152,137.15 | (500.00) | b | 31,494.81 |
| | | | | | (1,400.00) | c | |
| | | | | | 12,803.04 | e | |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|-------------------------|-----------------------------------|----------------------|---------------|--------------|------------------------|------|-----------------------|
| 162 | Police Dept Capital Outlay . . . | | 96,687.00 | 96,526.75 | | | 160.25 |
| <hr/> | | | | | | | |
| TOTAL POLICE DEPARTMENT | | | 1,994,778.00 | 2,027,436.29 | (176,492.66) | | 143,834.37 |
| % of Total Budget | | 7.57% | | | | | |
| <hr/> | | | | | | | |
| FIRE DEPARTMENT | | | | | | | |
| 170 | Fire Dept S&W | | 1,663,254.00 | 1,701,335.16 | (13,768.00) c | | 0.00 |
| | | | | | (24,313.16) fc | | |
| 171 | Fire Dept Expense | | 136,800.00 | 160,888.91 | (5.80) b | | 377.96 |
| | | | | | (24,998.67) fc | | |
| | | | | | 537.60 e | | |
| 172 | Fire Dept Capital Outlay | | 1,000.00 | 900.00 | | | 100.00 |
| 173 | Emerg Medical Service Exp | | 47,500.00 | 53,061.98 | (5,562.00) fc | | 0.02 |
| 174 | Emerg Medical Service S&W | | 20,000.00 | 19,926.31 | | | 73.69 |
| <hr/> | | | | | | | |
| TOTAL FIRE DEPARTMENT | | | 1,868,554.00 | 1,936,112.36 | (68,110.03) | | 551.67 |
| % of Total Budget | | 7.09% | | | | | |
| <hr/> | | | | | | | |
| DOG OFFICER | | | | | | | |
| 180 | Dog Officer S&W | | 34,156.00 | 26,196.43 | | | 7,959.57 |
| 181 | Dog Officer Expense | | 9,746.00 | 8,643.40 | | | 1,102.60 |
| 183 | Inspector of Animals S&W | | 400.00 | 400.00 | | | 0.00 |
| <hr/> | | | | | | | |
| TOTAL DOG OFFICER | | | 44,302.00 | 35,239.83 | 0.00 | | 9,062.17 |
| % of Total Budget | | 0.17% | | | | | |
| <hr/> | | | | | | | |
| BUILDING INSPECTOR | | | | | | | |
| 190 | Building Inspection S&W | | 157,240.00 | 146,117.69 | (2,764.00) c | | 13,886.31 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|-------|---|----------------------|---------------------|---------------------|------------------------|------|-----------------------|
| 191 | Building Inspection Expense . . . | | 12,000.00 | 10,790.62 | (27.48) | b | 653.35 |
| | | | | | 583.51 | e | |
| <hr/> | | | | | | | |
| | TOTAL BUILDING INSPECTOR | | 169,240.00 | 156,908.31 | (2,207.97) | | 14,539.66 |
| | % of Total Budget | 0.64% | | | | | |
| <hr/> | | | | | | | |
| | BOARD OF HEALTH | | | | | | |
| 220 | Board of Health S&W | | 151,404.00 | 175,853.13 | (32,964.00) | c | 8,514.87 |
| 221 | Board of Health Expense | | 38,142.00 | 35,521.68 | 970.00 | e | 1,650.32 |
| 222 | Board of Health Cap Outlay . . . | | 0.00 | 0.00 | | | 0.00 |
| 223 | Flax Pond Remediation | | 10,000.00 | 5,000.00 | 5,000.00 | e | 0.00 |
| 224 | Household Haz. Waste Collection | | 6,000.00 | 0.00 | | | 6,000.00 |
| | | | | | | | |
| | TOTAL BOARD OF HEALTH | | 205,546.00 | 216,374.81 | (26,994.00) | | 16,165.19 |
| | % of Total Budget | 0.78% | | | | | |
| | OTHER PROTECTION OF PERSONS & PROPERTY | | | | | | |
| 200 | Constable Salaries | | 375.00 | 375.00 | | | 0.00 |
| 211 | Civil Defense Expense | | 5,050.00 | 4,963.64 | | | 86.36 |
| | | | | | | | |
| | TOTAL OTHER PROTECTION | | 5,425.00 | 5,338.64 | 0.00 | | 86.36 |
| | % of Total Budget | 0.02% | | | | | |
| | TOTAL PROTECT-PERSONS & PROPERTY | | 4,287,845.00 | 4,377,410.24 | (273,804.66) | | 184,239.42 |
| | % of Total Budget | 16.27% | | | | | |
| | DEPARTMENT OF HIGHWAYS & MAINTENANCE | | | | | | |
| 240 | Highway Dept S&W | | 1,028,204.00 | 1,096,126.63 | (170,410.00) | c | 103,978.99 |
| | | | | | (7,494.62) | fc | |
| | | | | | 6,003.00 | e | |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|----------------------------------|-----------------------------------|----------------------|---------------|--------------|---|------|-----------------------|
| 241 | Highway Dept Expense | | 575,800.00 | 623,505.43 | (123.75) b (16,055.00) c (32,500.00) fc 315.84 e | | 657.48 |
| 242 | Highway Dept Capital Outlay . . . | | 8,050.00 | 8,038.00 | | | 12.00 |
| 243 | Hwy Snow Removal Wages | | 8,000.00 | 46,078.59 | (38,078.59) c | | 0.00 |
| 244 | Hwy Snow Removal Materials . . . | | 17,000.00 | 30,500.00 | (13,500.00) c | | 0.00 |
| 245 | Hwy Snow Removal Equipment . . . | | 34,000.00 | 99,992.50 | (65,992.50) c | | 0.00 |
| 246 | Hotmix, Oil & Improve Town Rds . | | 250,000.00 | 165,551.23 | 84,448.77 e | | 0.00 |
| <hr/> | | | | | | | |
| TOTAL DEPT OF HWYS & MAINTENANCE | | | 1,921,054.00 | 2,069,792.38 | (253,386.85) | | 104,648.47 |
| % of Total Budget | | 7.29% | | | | | |
| 300 | VETERANS SERVICES | | | | | | 0.00 |
| 301 | Veterans' Services Expense . . . | | 16,359.00 | 16,358.60 | | | 0.40 |
| 302 | Veterans' Benefits | | 30,000.00 | 38,762.42 | (4,919.88) b (10,000.00) fc 2,545.78 e | | 3,611.68 |
| <hr/> | | | | | | | |
| TOTAL VETERANS SERVICES | | | 46,359.00 | 55,121.02 | (12,374.10) | | 3,612.08 |
| % of Total Budget | | 0.18% | | | | | |
| 303 | BROOKS LIBRARY | | | | | | 0.00 |
| 310 | Brooks Library S&W | | 204,626.00 | 201,342.02 | (7,012.00) c 30.00 e | | 10,265.98 |
| 311 | Brooks Library Expense | | 147,000.00 | 124,370.82 | (396.00) b 6,692.46 c | | 16,332.72 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999**

| BUDGET ACCOUNTS | | | | | | |
|-----------------|-------------|----------------------|---------------|--------------|------------------------|-----------------------|
| H/LK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | Balance to Revenue |

| | | | | | | |
|-----|-----------------------------------|--|------|------|--|------|
| 312 | Brooks Library Capital Outlay . . | | 0.00 | 0.00 | | 0.00 |
|-----|-----------------------------------|--|------|------|--|------|

| | | | | | | |
|-----------------------------|--|-------|-------------------|-------------------|-----------------|------------------|
| TOTAL BROOKS LIBRARY | | | 351,626.00 | 325,712.84 | (685.54) | 26,598.70 |
| % of Total Budget | | 1.33% | | | | |

BROOKS MUSEUM COMMISSION

| | | | | | | |
|-----|----------------------------------|--|-----------|----------|--|----------|
| 321 | Brooks Museum Commission Expense | | 10,300.00 | 9,185.19 | | 1,114.81 |
| 322 | Brooks Mus Comm Capital Outlay . | | 2,500.00 | 0.00 | | 2,500.00 |

| | | | | | | |
|---------------------------------------|--|-------|------------------|-----------------|-------------|-----------------|
| TOTAL BROOKS MUSEUM COMMISSION | | | 12,800.00 | 9,185.19 | 0.00 | 3,614.81 |
| % of Total Budget | | 0.05% | | | | |

RECREATION & YOUTH

| | | | | | | |
|-----|----------------------------------|--|------------|------------|--------------------------------|----------|
| 340 | Recreation and Youth S&W | | 301,642.00 | 316,868.67 | (1,827.00) c (20,321.20) fc | 6,921.53 |
|-----|----------------------------------|--|------------|------------|--------------------------------|----------|

| | | | | | | |
|-----|-----------------------------------|--|-----------|-----------|----------|----------|
| 341 | Recreation and Youth Expense . . | | 45,800.00 | 42,290.86 | 656.76 e | 2,852.38 |
| 342 | Recreation & Youth Cap Outlay . . | | 0.00 | 0.00 | | 0.00 |
| 343 | Improve Beach/Rec Areas | | 0.00 | 0.00 | | 0.00 |
| 344 | Aid to Various Programs | | 11,750.00 | 9,971.37 | | 1,778.63 |

| | | | | | | |
|-------------------------------------|--|-------|-------------------|-------------------|--------------------|------------------|
| TOTAL RECREATION & YOUTH | | | 359,192.00 | 369,130.90 | (21,491.44) | 11,552.54 |
| % of Total Budget | | 1.36% | | | | |

WATERWAYS

| | | | | | | |
|-----|---------------------------------|--|------------|------------|--------------------------|-----------|
| 350 | Harbmster/Natural Resources S&W | | 147,753.00 | 146,999.62 | (9,456.00) c 168.00 e | 10,041.38 |
|-----|---------------------------------|--|------------|------------|--------------------------|-----------|

| | | | | | | |
|-----|--------------------------------|--|-----------|-----------|-----------------------------|----------|
| 351 | Harbormaster Expense | | 59,370.00 | 55,379.17 | (1,410.00) fc 3,919.99 e | 1,480.84 |
|-----|--------------------------------|--|-----------|-----------|-----------------------------|----------|

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|----------------------------------|-----------------------------------|----------------------|---------------------|-------------------|------------------------|------|-----------------------|
| 352 | Harbormaster Capital Outlay . . . | | 0.00 | 0.00 | | | 0.00 |
| 353 | Natural Resources Expense | | 15,539.00 | 12,484.13 | (350.00) | b | 3,404.87 |
| 354 | Natural Resources Capital Outlay | | 0.00 | 0.00 | | | 0.00 |
| <hr/> | | | | | | | |
| TOTAL WATERWAYS | | | 222,662.00 | 214,862.92 | (7,128.01) | | 14,927.09 |
| % of Total Budget | | | 0.84% | | | | |
| <hr/> | | | | | | | |
| WATER DEPARTMENT | | | | | | | |
| 360 | Water Dept S&W | | 539,488.00 | 519,990.95 | (2,493.00) | c | 21,990.05 |
| 361 | Water Dept Expense | | 337,929.00 | 309,631.06 | 26,067.05 | e | 2,230.89 |
| 362 | Water Dept Capital Outlay | | 9,850.00 | 9,500.00 | | | 350.00 |
| 363 | Water Dept Service Installations | | 35,000.00 | 34,981.52 | | | 18.48 |
| 364 | Water Dept Water Mains | | 255,000.00 | 45,103.01 | 209,896.99 | e | 0.00 |
| <hr/> | | | | | | | |
| TOTAL WATER DEPARTMENT | | | 1,177,267.00 | 919,206.54 | 233,471.04 | | 24,589.42 |
| % of Total Budget | | | 4.47% | | | | |
| <hr/> | | | | | | | |
| CEMETERY COMMISSION | | | | | | | |
| 370 | Cemetery S&W | | 14,304.00 | 13,108.27 | (578.00) | c | 1,773.73 |
| 371 | Cemetery Expense | | 2,300.00 | 2,306.95 | (189.00) | fc | 0.00 |
| | | | | | 182.05 | e | |
| 372 | Cemetery Capital Outlay | | 0.00 | 0.00 | | | 0.00 |
| <hr/> | | | | | | | |
| TOTAL CEMETERY COMMISSION | | | 16,604.00 | 15,415.22 | (584.95) | | 1,773.73 |
| % of Total Budget | | | 0.06% | | | | |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|------------------------------------|---|----------------------|------------------|------------------|------------------------|------|-----------------------|
| COUNCIL ON AGING | | | | | | | |
| 380 | Council on Aging S&W | | 76,114.00 | 76,981.67 | (1,573.00) | c | 905.33 |
| | | | | | (200.00) | fc | |
| 381 | Council on Aging Expense | | 12,150.00 | 11,023.66 | 508.73 | e | 617.61 |
| 382 | Council on Aging Capital Outlay . | | 0.00 | 0.00 | | | 0.00 |
| | TOTAL COUNCIL ON AGING | | 88,264.00 | 88,005.33 | (1,264.27) | | 1,522.94 |
| | % of Total Budget | 0.33% | | | | | |
| DISABILITY RIGHTS COMMITTEE | | | | | | | |
| 391 | Disability Rights Exp | | 640.00 | 111.71 | | | 528.29 |
| 392 | Disability Rights Cap Outlay .. | | 0.00 | 0.00 | | | 0.00 |
| | TOTAL DISABILITY RIGHT COMMITTEE | | 640.00 | 111.71 | 0.00 | | 528.29 |
| | % of Total Budget | 0.00% | | | | | |
| GOLF COMMISSION | | | | | | | |
| 400 | Golf Operations S&W | | 181,075.00 | 187,985.04 | (2,947.00) | c | 5,199.96 |
| | | | | | (9,163.00) | fc | |
| 401 | Golf Operations Expense | | 36,205.00 | 36,036.86 | 112.48 | e | 55.66 |
| 402 | Golf Operations Capital Outlay . | | 7,000.00 | 3,360.40 | | | 3,639.60 |
| 405 | Golf Maintenance S&W | | 281,068.00 | 280,208.50 | (7,181.00) | c | 8,040.50 |
| 406 | Golf Maintenance Expense | | 216,901.00 | 224,688.65 | (10.54) | b | 2,363.72 |
| | | | | | (13,000.00) | fc | |
| | | | | | 2,859.17 | c | |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|---------------------|-----------------------------------|----------------------|-------------------|-------------------|------------------------|------|-----------------------|
| 407 | Golf Maintenance Capital Outlay . | | 8,400.00 | 0.00 | | | 8,400.00 |
| <hr/> | | | | | | | |
| | TOTAL GOLF COMMISSION | | 730,649.00 | 732,279.45 | (29,329.89) | | 27,699.44 |
| | % of total Budget | 2.77% | | | | | |
| UNCLASSIFIED | | | | | | | |
| 410 | Historical Commission S&W | | 2,900.00 | 142.97 | | | 2,757.03 |
| 411 | Historical Commission Expense . . | | 1,400.00 | 1,101.53 | | | 298.47 |
| 415 | Historic District Comm Expense . | | 0.00 | 0.00 | | | 0.00 |
| 420 | Conservation Commission S&W . . . | | 24,816.00 | 23,323.19 | (498.00) | c | 1,990.81 |
| 421 | Conservation Commission Expense . | | 4,125.00 | 3,538.83 | 479.70 | e | 106.47 |
| 430 | Town & Finance Committee Reports | | 14,000.00 | 15,230.50 | (1,230.50) | fc | 0.00 |
| 431 | Miscellaneous Printing | | 2,000.00 | 1,121.00 | | | 879.00 |
| 432 | Advertising | | 3,500.00 | 2,967.23 | (1,744.80) | fc | 0.00 |
| | | | | | 2,277.57 | e | |
| 440 | Repairs to Public Buildings . . . | | 7,500.00 | 4,060.40 | | | 3,439.60 |
| 450 | Out of State Travel | | 3,000.00 | 1,679.25 | | | 1,320.75 |
| 460 | Finance Committee Reserve Fund . | | 225,000.00 | 0.00 | (100,000.00) | c | 24,100.55 |
| | | | | | 300,899.45 | fc | |
| 470 | Street Lights | | 110,000.00 | 92,198.68 | | | 17,801.32 |
| 480 | Memorial & Veterans' Day | | 1,200.00 | 962.75 | | | 237.25 |
| 490 | Special Retirement Pension a & b | | 3,552.00 | 3,551.34 | | | 0.66 |
| 500 | Gasoline | | 120,000.00 | 110,286.04 | (2,647.16) | fc | 0.00 |
| | | | | | 12,361.12 | e | |
| 510 | Computer Hardwre,Softwre,Support | | 46,890.00 | 42,234.05 | (494.46) | b | 2.35 |
| 520 | Insurance, Group (Ch. 32B) . . . | | 1,500,000.00 | 1,497,404.22 | 5,148.06 | e | |
| | | | | | (1,847.88) | b | 4,443.66 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|--------------------------|-------------------------------------|----------------------|---------------|--------------|------------------------|------|-----------------------|
| 521 | Insurance, General | | 500,000.00 | 392,169.50 | (1,383.00) | b | 109,213.50 |
| 522 | Ins Deductibles/Exclusions . . . | | 5,000.00 | 5,000.00 | | | 0.00 |
| 530 | Postage | | 35,000.00 | 35,100.26 | (374.38) | b | 274.12 |
| 540 | FICA Town Share | | 120,000.00 | 142,955.34 | (22,955.34) | fc | 0.00 |
| 545 | Unemployment Compensation | | 50,000.00 | 26,102.87 | 1,247.35 | e | 22,649.78 |
| 550 | Miscellaneous Unclassified Exp . | | 0.00 | 0.00 | | | 0.00 |
| 555 | Anticipation Loan Interest . . . | | 0.00 | 16,357.96 | (16,357.96) | c | 0.00 |
| TOTAL UNCLASSIFIED | | | 2,779,883.00 | 2,417,487.91 | 172,879.77 | | 189,515.32 |
| % of Total Budget | | | 10.55% | | | | |
| MATURING DEBT & INTEREST | | | | | | | |
| 556 | Bond Principal | | 0.00 | 0.00 | | | 0.00 |
| 557 | Bond Interest | | 0.00 | 118,045.00 | (118,045.00) | c | 0.00 |
| 630 | Town Hall Addition (1987) Princp | | 0.00 | 0.00 | | | 0.00 |
| 631 | Town Hall Addition (1987) Interst | | 0.00 | 0.00 | | | 0.00 |
| 640 | Water Mains (1987) Principal . . | | 0.00 | 0.00 | | | 0.00 |
| 641 | Water Mains (1987) Interest . . . | | 0.00 | 0.00 | | | 0.00 |
| 650 | N Harwich Wellfield (1987) Princ | | 0.00 | 0.00 | | | 0.00 |
| 651 | N Harwich Wellfield (1987) Int | | 0.00 | 0.00 | | | 0.00 |
| 660 | School Partial (1987) Principal . | | 0.00 | 0.00 | | | 0.00 |
| 661 | School Partial (1987) Interest . | | 0.00 | 0.00 | | | 0.00 |
| 670 | Fire Truck Rehab (1993) Principal | | 0.00 | 0.00 | | | 0.00 |
| 671 | Fire Truck Rehab (1993) Interest | | 0.00 | 0.00 | | | 0.00 |
| 680 | Landfill Engineering (1993) Princ | | 0.00 | 0.00 | | | 0.00 |
| 681 | Landfill Engineering (1993) Inter | | 0.00 | 0.00 | | | 0.00 |
| 690 | Golf Course Irrigation Principal | | 30,000.00 | 30,000.00 | | | 0.00 |
| 691 | Golf Course Irrigation Interest | | 1,140.00 | 1,140.00 | | | 0.00 |
| 700 | Library Plans Principal | | 35,000.00 | 35,000.00 | | | 0.00 |
| 701 | Library Plans Interest | | 2,598.75 | 2,598.75 | | | 0.00 |
| 710 | Firc Station Plans Principal . . | | 30,000.00 | 30,000.00 | | | 0.00 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|-----|--|----------------------|---------------|--------------|------------------------|------|-----------------------|
| 711 | Fire Station Plans Interest . . | | 2,227.50 | 2,227.50 | | | 0.00 |
| 720 | Ambulance (1994) Principal . . . | | 20,000.00 | 20,000.00 | | | 0.00 |
| 721 | Ambulance (1994) Interest . . . | | 1,485.00 | 1,485.00 | | | 0.00 |
| 730 | Golf Course Paving Principal . . | | 17,000.00 | 17,000.00 | | | 0.00 |
| 731 | Golf Course Paving Interest . . | | 1,262.25 | 1,262.25 | | | 0.00 |
| 740 | Highway Loader (1994) Principal | | 18,000.00 | 18,000.00 | | | 0.00 |
| 741 | Highway Loader (1994) Interest | | 1,336.50 | 1,336.50 | | | 0.00 |
| 750 | Ambulance/Water Rehab (1995) Princ | | 80,000.00 | 80,000.00 | | | 0.00 |
| 751 | Ambulance/Water Rehab (1995) Int | | 8,775.00 | 8,775.00 | | | 0.00 |
| 760 | Conservation Land (1994) Principal | | 80,000.00 | 80,000.00 | | | 0.00 |
| 761 | Conservation Land (1994) Interest | | 16,547.50 | 16,547.50 | | | 0.00 |
| 770 | Fire Trucks (1992) Principal | | 60,000.00 | 60,000.00 | | | 0.00 |
| 771 | Fire Trucks (1992) Interest | | 12,550.00 | 12,550.00 | | | 0.00 |
| 780 | Wellfield/Meters (1993) Principal | | 60,000.00 | 60,000.00 | | | 0.00 |
| 781 | Wellfield/Meters (1993) Interest | | 14,597.50 | 14,597.50 | | | 0.00 |
| 790 | School Remainder (1989) Principal | | 864,350.00 | 864,350.00 | | | 0.00 |
| 791 | School Remainder (1989) Interest | | 215,598.48 | 215,598.48 | | | 0.00 |
| 800 | Olivers Pond Acq (1989) Principal | | 93,300.00 | 93,300.00 | | | 0.00 |
| 801 | Olivers Pond Acq (1989) Interest | | 36,275.05 | 36,275.04 | | | 0.01 |
| 810 | Transfer Station (1989) Principal | | 82,350.00 | 82,350.00 | | | 0.00 |
| 811 | Transfer Station (1989) Interest | | 33,383.98 | 33,383.98 | | | 0.00 |
| 820 | Corrosion Control (1992) Principal | | 140,000.00 | 140,000.00 | | | 0.00 |
| 821 | Corrosion Control (1992) Interest | | 64,785.00 | 64,785.00 | | | 0.00 |
| 830 | Fire Station (1994) Principal . . | | 195,000.00 | 195,000.00 | | | 0.00 |
| 831 | Fire Station (1994) Interest . . | | 119,407.50 | 119,407.50 | | | 0.00 |
| 840 | Library Const (1996) Principal | | 200,000.00 | 200,000.00 | | | 0.00 |
| 841 | Library Const (1996) Interest | | 129,400.00 | 129,400.00 | | | 0.00 |
| 850 | Saquatucket Pilings (1996) Principal . | | 30,000.00 | 30,000.00 | | | 0.00 |
| 851 | Saquatucket Pilings (1996) Interest | | 4,980.00 | 4,980.00 | | | 0.00 |
| 860 | Allen Harbor Jetty (1996) Principal | | 20,000.00 | 20,000.00 | | | 0.00 |

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS**

| HLK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|-------|---|----------------------|---------------------|---------------------|------------------------|------|-----------------------|
| 861 | Allen Harbor Jetty (1996) Interest | | 3,045.00 | 3,045.00 | | | 0.00 |
| 870 | Highway Loader (1996) Principal | | 20,000.00 | 20,000.00 | | | 0.00 |
| 871 | Highway Loader (1996) Interest | | 2,630.00 | 2,630.00 | | | 0.00 |
| 880 | Middle School Septic Plans Principal | | 5,000.00 | 5,000.00 | | | 0.00 |
| 881 | Middle School Septic Plans Interest | | 655.00 | 655.00 | | | 0.00 |
| 890 | WaterPumpStat/Mains Princ (97) | | 110,000.00 | 115,000.00 | (5,000.00) | c | 0.00 |
| 891 | WaterPumpStat/Mains Int (97) | | 55,000.00 | 40,497.28 | | | 14,502.72 |
| <hr/> | | | | | | | |
| | TOTAL MATURING DEBT & INTEREST | | 2,917,680.01 | 3,026,222.28 | (123,045.00) | | 14,502.73 |
| | % of Total Budget | 11.07% | | | | | |
| | SCHOOL DEPARTMENT | | | | | | |
| 900 | School Administration S&W | | 259,885.00 | 273,897.34 | (6,438.50) | c | 82.16 |
| | | | | | (7,800.00) | fc | |
| | | | | | 144.00 | e | |
| 905 | School Administration Expense . . | | 103,128.00 | 84,757.25 | 6,482.62 | c | 0.00 |
| | | | | | 11,888.13 | e | |
| 910 | School Instruction S&W | | 6,764,712.00 | 6,489,951.41 | 47,076.44 | c | 2,575.99 |
| | | | | | 225,108.16 | e | |
| 915 | School Instruction Expense . . . | | 529,167.00 | 474,550.17 | (620.00) | b | 62.62 |
| | | | | | 13,586.36 | c | |
| | | | | | 41,587.85 | e | |
| 925 | Other School Services S&W | | 207,318.00 | 214,379.42 | (7,061.50) | c | 0.08 |
| 930 | Other School Services Expense . . | | 531,724.00 | 548,448.87 | (307.67) | b | 0.00 |
| | | | | | (19,502.20) | c | |
| | | | | | 3,085.00 | e | |

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 1999
BUDGET ACCOUNTS

| H/LK | Description | % of Total Budget | Appropriation | Expenditures | Refunds & Transfers | note | Balance to Revenue |
|-------------------------|-----------------------------------|----------------------|---------------|---------------|---------------------------------|-------------|-----------------------|
| 935 | School Operations & Maint S&W . . | | 448,110.00 | 454,819.52 | (12,168.29) 4,919.75 | c e | 539.02 |
| 940 | School Operations & Maint Exp . . | | 533,670.00 | 502,740.63 | (9.70) 25,040.76 5,898.31 | b c e | 0.00 |
| 950 | School Leased Equipment | | 21,958.00 | 23,444.42 | (1,486.42) | c | 0.00 |
| 962 | School Community Service S&W . . | | 9,843.00 | 4,000.00 | 5,843.00 | c | 0.00 |
| 963 | School Community Service Exp . . | | 0.00 | 0.00 | | | 0.00 |
| 965 | School Out-of-State Travel . . . | | 0.00 | 489.43 | (489.43) | c | 0.00 |
| 970 | School Programs w/Other Towns S&W | | 0.00 | 0.00 | | | 0.00 |
| 975 | School Programs w/Other Towns Exp | | 224,960.00 | 339,118.47 | (49,948.47) (67,490.00) | c fc | 0.00 |
| 980 | School Contingency | | 0.00 | 0.00 | 3,280.00 | e | 0.00 |
| 995 | Cape Cod Reg Tech High School . . | | 420,409.00 | 420,409.00 | | | 0.00 |
| TOTAL SCHOOL DEPARTMENT | | | 10,054,884.00 | 9,831,005.93 | 220,618.20 | | 3,259.87 |
| % of Total Budget | | 38.15% | | | | | |
| TOTAL OPERATING BUDGET | | 100.00% | 26,354,177.00 | 25,881,196.72 | (237,722.40) | | 710,702.68 |

NOTES:

- (b) recoveries (11,569.75)
- (c) transfers (916,303.75)
- (e) encumbered FY'99 budget 690,151.10
- (fc) finance committee transfers (in) (300,899.45)
- (fc) finance committee transfers (out) 300,899.45

| |
|--|
| <p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | | |
|---|--------------|--------------------|
| MOTOR VEHICLE & TRAILER EXCISE | 1,086,406.78 | |
| Abated Motor Vehicle Taxes | 3,014.50 | |
| | | <hr/> 1,089,421.28 |

LICENSES

| | | |
|-----------------------------------|-----------|-----------------|
| Liquor Licenses | 25,675.56 | |
| Hotel, Motel, Inn, etc. | 1,085.00 | |
| Business | 1,690.00 | |
| Stable | 380.00 | |
| Cable Television | 4,097.00 | |
| Junk Collector & Junk Dealer | 690.00 | |
| Used Car Dealer | 200.00 | |
| Amusement Device License | 475.00 | |
| Commercial Disposal Area Stickers | 150.00 | |
| Disposal Works Installers Permits | 3,110.00 | |
| Septage Carrier | 900.00 | |
| Massage Licenses | 250.00 | |
| Taxi/Limo Licenses | 1,130.00 | |
| Entertainment Licenses | 2,940.00 | |
| Motion Picture Licenses | 600.00 | |
| Auctioneer Licenses | 0.00 | |
| Common Victualler Licenses | 1,175.00 | |
| Other Food Service Licenses | 8,935.00 | |
| Tobacco Licenses | 425.00 | |
| Funeral Directors Licenses | 50.00 | |
| | | <hr/> 53,957.56 |

FINES

| | | |
|--------------------|-----------|-----------------|
| Court Fines | 10,053.50 | |
| Parking Violations | 6,355.00 | |
| | | <hr/> 16,408.50 |

GENERAL GOVERNMENT

| | |
|----------------------------------|-----------|
| Test Holes | 25,257.00 |
| Soil Tests | 660.00 |
| Sewerage Permits | 28,090.00 |
| Building Permits | 89,208.46 |
| Building Inspection Certificates | 8,348.75 |
| Sign Permits | 525.00 |
| Well Permit | 675.00 |
| BOH Inspection Fees | 4,976.00 |

| |
|---|
| <p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|---|

| | |
|---------------------------------------|------------|
| BOH Flu Clinic | 3,730.00 |
| Swimming Pool | 960.00 |
| Oil Tank Reg | 50.00 |
| Plumbing Permits | 37,395.00 |
| Gas Permits | 14,030.00 |
| Electrical Inspections | 26,130.00 |
| I.D. Photographs and Cards | 253.00 |
| Gun Permits | 2,490.00 |
| Bicycle Registration | 0.00 |
| Shellfish Permits | 5,602.00 |
| Board of Appeals Permits | 11,250.00 |
| Planning Board Permits | 8,859.30 |
| Raffle | 90.00 |
| Fire and Oil Burner Inspections | 19,915.00 |
| Burning Permits | 2,988.00 |
| Gasoline Storage | 80.00 |
| Ambulance Billing | 376,161.16 |
| Miscellaneous Licenses and Permits | 285.00 |
| TnClk Non Criminal Fines FIRE | 500.00 |
| TnClk Non Criminal Fines POLICE | 650.00 |
| TnClk Non Criminal Fines BdofHealth | 0.00 |
| Lien Certificates | 34,646.32 |
| Chattel Mortgage | 1,805.00 |
| Birth, Marriage & Death Certificates | 7,570.00 |
| Dog, Withheld from County Fees | 1,977.00 |
| Conservation Hearings, Bog Lease, etc | 1,691.10 |
| Fish and Game Fees Withheld | 311.70 |
| Sealer of Weights and Measures | 2,256.00 |
| Marking Fees | 12,325.00 |
| Bounced Check Fee | 881.00 |
| Treas Misc Rec | 970.81 |
| Collector's Charges and Fees | 25,971.00 |
| Police Admin Fees | 6,349.20 |
| Police, Insurance | 2,458.49 |
| Police Auction | 0.00 |
| Police -Use Of Cruiser | 905.00 |
| Police- Restitution | 100.00 |
| Maps, Photocopies, etc. | 5,415.21 |
| Utility Poles | 320.00 |
| Disposal Users Fees | 326,057.85 |
| Disposal Area Stickers | 298,802.10 |

| |
|--|
| <p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | | |
|---|------------|--------------|
| Disposal Charge Customers | 688,972.16 | |
| Recycled Items | 6,571.32 | |
| Disposal Area Misc Fees | 2,112.46 | |
| Bottle Redemption | 8,596.60 | |
| Newspaper Recycled | 99.92 | |
| Bid, Recording & Miscellaneous Fees | 125.00 | |
| Telephone Commission | 659.51 | |
| Other Dept Receipts | 10.00 | |
| Very Miscellaneous Receipts | 0.00 | |
| Allen Harbor Parking Lot Rental | 5,445.00 | |
| Harbor Fuel Concession | 10,158.61 | |
| | | <hr/> |
| | | 2,122,722.03 |
| SCHOOL (Local Receipts) | | 503.71 |
| LIBRARIES | | 4,885.79 |
| RECREATION | | |
| CRANBERRY VALLEY GOLF COURSE | | |
| Greens Fees | 855,178.00 | |
| Driving Range | 65,570.00 | |
| Pull Carts | 6,357.75 | |
| Yearly Residents' Fees | 326,150.25 | |
| Car Rentals | 108,183.83 | |
| Concession | 18,628.50 | |
| Miscellaneous | 166.17 | |
| | | <hr/> |
| | | 1,380,234.50 |
| PARKS & RECREATION | | 26,644.00 |
| BEACHES | | 110,203.00 |
| WHARFAGE | | 459,643.23 |
| BOAT EXCISE | | 53,821.57 |
| INTEREST | | |
| Savings, Checking & Investment Accounts | 698,983.07 | |
| Property Taxes | 70,094.64 | |
| Excise Taxes | 2,837.27 | |
| Bond Sale Interest | 13,606.08 | |

| |
|--|
| <p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | | |
|---|--------------|--------------|
| Septic Loan Interest | 2,168.38 | |
| | | 787,689.44 |
| PUBLIC SERVICE ENTERPRISES - Water | | 1,257,963.78 |
| SEPTIC LOANS | | 7,359.36 |
| IN LIEU OF TAX PAYMENTS | | 47,670.53 |
| STATE RECEIPTS | | |
| GENERAL GOVERNMENT | | |
| Local Aid Fund - Lottery | 364,182.00 | |
| Highway Fund CH 81, CH 577 | 73,217.00 | |
| Abatement to Veterans/Blind | 31,804.00 | |
| Abatement to Elderly | 40,837.00 | |
| Reimb. Taxes on State Owned Land | 41,147.00 | |
| Veterans' Benefits | 8,520.70 | |
| Aid to Libraries | 11,384.18 | |
| SCHOOL | | |
| Chapter 70 | 1,018,110.00 | |
| Pupil Transportation | 96,810.00 | |
| Construction | 824,785.00 | |
| State Wards | 35,411.00 | |
| OTHER STATE RECEIPTS | | |
| Miscellaneous | 1,300.70 | |
| Hotel Tax | 273,750.00 | |
| Reg MV Fines | 12,912.50 | |
| Stormwater Reimbursement | 38,173.03 | |
| Chapter 90 Highway Reimbursement | 439,611.82 | |
| | | 3,311,955.93 |
| FEDERAL & STATE GRANTS | | |
| School Projects & Title Programs | 720,357.84 | |
| Elder Affairs - Council on Aging | 16,968.00 | |
| Police Safety Grants | 58,065.00 | |
| Environmental Grants | 11,000.00 | |
| Brooks Library Grants | 7,570.00 | |
| Other Federal & State Grants | 4,949.60 | |
| | | 818,910.44 |
| COUNTY/OTHER GRANTS | | 94,096.71 |

| |
|--|
| <p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

COUNTY AID - Dog License Refund

0.00

RECOVERIES

School Revolving Accounts:

| | |
|---|------------|
| Breakfast & Lunch Receipts | 304,874.29 |
| Athletic Program | 2,371.00 |
| Lost Books | 539.42 |
| Adult Education | 15,691.00 |
| Summer School | 11,885.00 |
| Harwich After School Program | 181,566.62 |
| Play School Program | 8,000.95 |
| NEED Collaborative | 3,295.50 |
| Harwich Cultural Council | 3,300.00 |
| Appropriations - Budget & Articles | 350,634.25 |
| Water Hydrant Repair | 0.00 |
| Insurance Recovery Over \$10,000 | 57,557.25 |
| Other Insurance Recovery | 21,680.85 |
| Workers Comp Recovery | 91,650.26 |
| Jury Duty Recovery | 0.00 |
| Prior Year Recovery | 2,165.60 |
| Criminal Training Reimbursement | 250.00 |
| Employee Theft Reimbursement | 2,478.37 |
| Amer Red Cross Snow Storm Reimbursement | 1,018.13 |
| Municipal Medicaid Reimburse | 97,309.40 |

1,156,267.89

AGENCY, TRUST & INVESTMENT ACCOUNTS

Payroll Withholdings

| | |
|---|--------------|
| Federal Taxes | 1,909,101.09 |
| State Taxes | 777,931.58 |
| FICA | 142,970.94 |
| County Retirement | 577,731.80 |
| Massachusetts Teacher Retirement | 441,057.64 |
| Blue Cross/Blue Shield/Trustmark Life Ins | 581,187.60 |
| Teachers Association Dues | 60,141.53 |
| Police Federation Dues | 11,692.40 |
| Firefighters Association Dues | 16,966.66 |
| Other Union Dues | 17,940.72 |
| Annuity, Credit Union, Other W/H | 1,081,307.14 |
| State Sales Tax Collections | 10,258.12 |
| Firearms License Collections | 2,137.50 |

| |
|---|
| <p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|---|

| | |
|--|--------------|
| Deposit on Plans & Bids | |
| Deposit Sub Div Inspections | 2,662.50 |
| Key & Other Deposits | 55.00 |
| Police Extra Duty Detail Non-Town | 131,949.75 |
| Fire Extra Duty Detail Non-Town | 2,750.00 |
| Other Extra Duty Detail Non-Town | 3,542.04 |
| Dog/Wildlife Licenses Sold | 7,971.25 |
| Wetlands | 9,653.25 |
| Media One Cable | 151,978.18 |
| Oliver's Pond Land Purchase Grant | 613,197.00 |
| Brooks Library Building Grant | 1,326,501.00 |
| Cemetery Lot Sales | 6,000.00 |
| Middle School savings Account | 39,551.59 |
| High School Savings Account | 111,322.22 |
| Recycling Gift | 0.00 |
| Town Nurse Gift | 427.36 |
| Fire Department Gift | 397.33 |
| Radar Gun Gift Account | 750.00 |
| Disability Rights Gift | 122.00 |
| Golf Car Rental Special Account | 199,067.54 |
| Ambulance Fund Gift Account | 13,606.00 |
| Brooks Library Gift Account | 712.35 |
| Brooks Library Building Gift | 77,813.00 |
| Save Skinqt Pond Gift Account | 1,500.00 |
| SEMASS Road Race Gift Account | 0.00 |
| Parks & Recreation Gift Account | 1,490.00 |
| Nantucket Electric Beach Gift Account | 5,000.00 |
| Cemetery Gift Accounts | 1,250.00 |
| Island Pond Trust Land Purchase Gift A/C | 90,000.00 |
| Whitehouse Field Gift Account | 2,703.79 |
| Caleb Chase Fund Income Account | 3,710.65 |
| School Trust Accounts | 3,198.66 |
| Theo Construction Trust A/C | 7.97 |
| Planning Trust | 62,126.64 |
| AFLAC Trust Account | 65,025.55 |
| Whitehouse Field Trust | 5,631.64 |
| Brooks Library Trust Account | 10,791.67 |
| Cemetery Perpetual Care | 26,738.62 |
| Stabilization Fund | 66,524.61 |
| Conservation Trust | 215.39 |
| 400th Anniversary Trust | 57.04 |

| |
|--|
| <p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | | |
|-------------------------------|--------------|---------------------|
| Police/Fire Claims Trust Fund | 18.93 | |
| Claims Trust Fund (BC/BS) | 2,588,411.04 | |
| Law Enforcement Trust Fund | 52.44 | |
| Return of Petty Cash Advances | 2,475.00 | |
| Bond Anticipation Notes | 2,794,238.46 | |
| | | <hr/> 14,061,622.18 |

PROPERTY TAX COLLECTIONS

| | | |
|---|---------------|---------------------|
| Personal Property Taxes | 635,855.00 | |
| Abated Personal Property Taxes | 2,404.87 | |
| Real Estate Taxes | 18,900,765.66 | |
| Tax Title Accounts Redeemed | 187,444.96 | |
| Interest Charges & Fees on Tax Title | 70,558.30 | |
| Deferred Taxes Collections | 35,426.58 | |
| Interest Charges & Fees on Deferred Taxes | 19,569.46 | |
| | | <hr/> 19,852,024.83 |

| | |
|----------------------|--------------|
| BOND PROCEEDS | 6,740,000.00 |
|----------------------|--------------|

| | |
|-----------------------------|--|
| TOTAL RECEIPTS | <hr/> 53,454,006.26 <hr/> <hr/> |
|-----------------------------|--|

| |
|--|
| <p align="center">STATEMENT OF EXPENDITURES FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

FEDERAL & STATE GRANTS

| | | |
|----------------------------------|------------|------------|
| School Projects & Title Programs | 645,346.66 | |
| Elder Affairs - Council on Aging | 16,948.42 | |
| Police Safety Grants | 45,758.13 | |
| Library Grants | 6,566.01 | |
| Septic Grant | 929.45 | |
| Other Federal & State Grants | 2,537.70 | 718,086.37 |

COUNTY/OTHER GRANTS

54,788.47

EXPENDITURES

| | | |
|--|---------------|---------------|
| School Revolving Accounts: | | |
| Breakfast & Lunch Receipts | 294,863.63 | |
| Athletic Program | 786.26 | |
| Lost Books | 1,216.11 | |
| Adult Education | 14,295.45 | |
| Summer School | 10,210.00 | |
| Harwich After School Program (HASP) | 192,344.78 | |
| NEEDS Collaborative | 3,916.50 | |
| Playschool | 7,844.34 | |
| Harwich Cultural Council | 3,006.00 | |
| Appropriation Acct - Budget & Articles | 32,290,528.65 | |
| Water Hydrant Repair Special Account | 0.00 | |
| Other Insurance Recovery | 12,161.90 | |
| | | 32,831,173.62 |

AGENCY, TRUST & INVESTMENT ACCOUNTS

| | |
|-----------------------------------|--------------|
| Payroll Withholdings | |
| Federal Taxes | 1,909,101.09 |
| State Taxes | 777,981.58 |
| FICA | 142,970.94 |
| County Retirement | 577,731.80 |
| Massachusetts Teacher Retirement | 441,057.64 |
| Blue Cross/Blue Shield, Insurance | 658,620.24 |
| Teachers Association Dues | 60,141.53 |
| Police Federation Dues | 11,692.40 |
| Firefighters Association Dues | 16,966.66 |
| Highway Dues | 4,046.00 |
| Water Dues | 1,696.00 |
| Service Employees Union Dues | 5,258.72 |
| Harwich Employee Association Dues | 6,940.00 |

| |
|--|
| <p align="center">STATEMENT OF EXPENDITURES FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | | |
|--|--------------|--------------|
| Annuity, Credit Union, Other W/H | 1,077,207.72 | |
| | | 5,691,412.32 |
| State Sales Tax Collections | 8,588.57 | |
| Deposit on Plans & Bids | 50.00 | |
| Subdivision Inspection | 5,175.00 | |
| Police Extra Duty Detail Non-Town | 131,584.00 | |
| Fire Extra Duty Detail Non-Town | 2,750.00 | |
| Other Extra Duty Detail Non-Town | 3,534.04 | |
| | | 151,681.61 |
| Dog Licenses Sold | | 1,789.25 |
| Firearms Licenses Sold | | 1,800.00 |
| Wildlife Licenses Sold | | 6,354.25 |
| Wetlands Protection | | 500.00 |
| Golf Car Rental Special Account | | 199,067.54 |
| Payment of Bond Anticipation Notes | | 3,279,086.12 |
| GIFT ACCOUNTS | | |
| Ambulance Fund Gift Account | 8,134.09 | |
| Brooks Library Building Gift Account | 125,900.32 | |
| Parks & Recreation Gift Account | 901.38 | |
| Old Tavern Lane Gift Account | 33.00 | |
| Recycle Gift Account | 366.11 | |
| Whitehouse Field Gift Account | 2,087.42 | |
| | | 137,422.32 |
| TRUST INCOME ACCOUNTS | | |
| Caleb Chase Fund Income Account | 3,050.83 | |
| School Trust Accounts | 2,133.67 | |
| Theo Trust | 942.44 | |
| Whitehouse Field | 10,000.00 | |
| Planning Trust | 22,697.32 | |
| AFLAC Trust | 47,652.86 | |
| Brooks Library Income Account | 138.26 | |
| Cemetery Perpetual Care Income Account | 2,091.54 | |
| | | 88,706.92 |
| Claims Fund Trust Account (BC/BS) | | 2,397,144.17 |
| Fire/Police Claims Trust Account | | 3,182.66 |
| Law Enforcement Trust Fund | | 1,613.56 |
| School Activity Fund Savings A/C | | 152,162.19 |
| Other State Aid to Libraries | | 5,202.32 |

| |
|--|
| <p style="text-align: center;">STATEMENT OF EXPENDITURES FISCAL YEAR ENDED JUNE 30, 1999</p> |
|--|

| | |
|---|------------|
| Petty Cash Advances | 2,475.00 |
| State Assessment | 119,758.00 |
| School Choice/Charter School Assessment | 439,527.00 |
| County Tax Assessment | 164,814.00 |
| County Retirement Assessment | 861,514.00 |
| Cape Cod Commission | 138,040.00 |
| Encumbered FY98 Budget | 478,096.29 |

REFUNDS

| | | |
|--------------------------|-----------|------------|
| Personal Property Taxes | 5,715.52 | |
| Real Estate Taxes | 84,736.05 | |
| Motor Vehicle Excise Tax | 13,424.97 | |
| Boat Excise Tax | 1,654.74 | |
| Wharfage | 1,263.40 | |
| Golf | 19,691.09 | |
| Licenses/Permits | 2,418.25 | |
| | <hr/> | 128,904.02 |

TOTAL EXPENDITURES

48,054,302.00

General Government Salaries & Wages Paid

January 1, 1999 - December 31, 1999

TOWN CLERK

| | |
|-------------------|-----------|
| Anita N. Doucette | 42,398.77 |
| Carol A. Legendre | 25,583.46 |
| Paula M. West | 22,005.06 |
| DEPARTMENT TOTAL | 89,987.29 |

TAX COLLECTOR-TREASURER

(Includes Overtime & Longevity)

| | |
|----------------------|------------|
| Annette C. Brogan | 34,872.06 |
| Caitlin E. Daley | 26,574.73 |
| Amy E. Duffy | 26,574.73 |
| Judith A. Murphy | 32,456.82 |
| Dorothy A. Parkhurst | 47,417.65 |
| DEPARTMENT TOTAL | 167,895.99 |

WATER DEPARTMENT

(Includes Overtime & Longevity)

| | |
|--------------------------|------------|
| Richard Bassett | 38,905.97 |
| Kenneth J. Bulley | 44,990.72 |
| Bruce S. Cahoon | 46,113.74 |
| David L. Condrey | 48,171.02 |
| *Carol M. Connor | 25,195.74 |
| William E. Eldredge, Jr. | 41,344.46 |
| John M. McCarthy | 21,404.52 |
| William E. Peninger | 35,736.36 |
| Neil J. Salzillo | 33,291.70 |
| Barbara J. Sayers | 32,352.30 |
| Peter A. Scichilone | 47,974.41 |
| Philip M. Sparrow | 38,787.50 |
| Barry W. Woods | 65,411.53 |
| DEPARTMENT TOTAL | 519,679.97 |

DIVISION OF HIGHWAYS & MAINTENANCE

(Includes Overtime & Longevity

Sick-Time Buy-Back)

| | |
|------------------------|-----------|
| Brian J. Albee | 3,780.65 |
| *Richard D. Alward | 2,336.10 |
| Brian M. Ayer | 17,253.77 |
| James A. Barker | 43,957.08 |
| Steven P. Barnes | 15,349.99 |
| Edward F. Barrett, Jr. | 7,160.90 |

| | |
|-------------------------|-----------|
| Frank Barrows | 10,002.27 |
| Jean A. Bates | 2,103.22 |
| Richard Berube | 36,281.21 |
| Dana M. Callahan | 2,464.40 |
| James F. Caroselli | 31,617.09 |
| Walter J. Chinault | 9,940.87 |
| James M. Cook | 40,959.83 |
| Walter Daluze | 9,222.89 |
| Louise E. Dickinson | 2,430.04 |
| John A. Eldredge, Sr. | 26,359.57 |
| Stephen J. Englert | 3,104.00 |
| Carleton S. Francis | 11,311.12 |
| Jason J. French | 4,581.36 |
| Paul J. Gallagher | 4,118.62 |
| Judith Garofalo | 31,945.44 |
| Erin K. Germain | 31,335.98 |
| David M. Gilbert | 35,690.69 |
| John M. Glennon | 3,274.72 |
| Donna L. Gomes | 13,046.21 |
| Harold R. Gonsalves | 41,022.23 |
| Steven P. Hersey | 38,163.06 |
| Collin F. Holmes | 3,072.56 |
| Jeffery P. Holmes | 41,064.66 |
| Lincoln S. Hooper | 51,733.11 |
| Jared Hopkins | 4,353.10 |
| Louis J. Karras | 17,607.54 |
| Nioma Karras | 1,683.16 |
| Michael F. Kiernan | 32,377.54 |
| Wesley J. Langway | 5,428.12 |
| T. Scott Lawler | 2,933.04 |
| Samantha S. LeDuc | 8,354.36 |
| Keith Leidner | 4,520.76 |
| William J. Lyon | 5,777.20 |
| Eugene C. McNeill | 8,053.74 |
| Alan V. Mendoza | 31,721.13 |
| Jeremiah L. Miranda | 5,616.30 |
| John J. Monteiro | 32,061.93 |
| Clifton A. Nickerson | 33,843.17 |
| Donald C. Nickerson | 44,334.27 |
| Alice Norgeot | 64,150.65 |
| Kim Norgeot-Berube | 39,442.77 |
| Richard Perry | 40,208.54 |
| Richard T. Probert, Jr. | 36,542.37 |
| Wayne A. Rice | 46,281.16 |
| Gerald M. Robertson | 32,735.62 |

| | |
|-------------------------|-----------|
| William H. Sherman | 4,221.80 |
| David T. Smith | 5,838.64 |
| *Alice H. Stanford | 2,331.39 |
| Mary C Steeves | 1,945.57 |
| Walter E. Stratton, III | 42,947.91 |
| George T. Sutherland | 8,736.38 |
| Jeffrey P. Tavano | 1,769.52 |
| Charles L. Tuominen | 50,347.78 |
| Christine S. Wood | 1,684.12 |

DEPARTMENT TOTAL 1,192,533.22

TOWN HALL DEPARTMENTS
(Includes Overtime & Longevity)

| | |
|--------------------------|-----------|
| Arline J. Anderson | 30,111.17 |
| Richard F. Banford | 35,285.11 |
| Donald T. Bates, Jr. | 500.00 |
| Andrew E. Bennett | 2,091.26 |
| Sylvia I. Benzler-Laffin | 906.25 |
| Joseph J. Borgesi | 62,259.27 |
| Audrey F. Bouvier | 22,526.69 |
| Manley Boyce | 6,309.04 |
| Barbara A. Branley | 16,743.88 |
| Albert Bresciani | 8,078.07 |
| Juell E. Buckwold | 54,622.82 |
| Penelope Bustard | 17,996.98 |
| Paula Champagne-Lawton | 55,221.45 |
| JoAnne P. Clancy | 42,629.08 |
| Mary Ann Comeau | 3,074.45 |
| Paul J. Corcoran | 48,570.60 |
| Sandra Daniels | 791.65 |
| Kelly A. Davis | 115.00 |
| Dana A. DeCosta | 1,791.63 |
| Anita N. Doucette | 400.00 |
| Elaine M. Ehrlich | 1,495.75 |
| Wayne Ellis | 125.00 |
| Lee A. Ames Farnosa | 22,730.26 |
| Barbara-Anne Foley | 15,217.65 |
| Michael D. Ford | 300.00 |
| James Fournaris | 1,713.81 |
| Mystie E. Fregeau | 23,577.62 |
| Margaret M. Gallagher | 60,010.56 |
| *Carol A. Genatossio | 28,447.29 |
| Robert Germain | 500.00 |
| Danette L. Gonsalves | 500.00 |
| Elaine L. Grace | 1,133.57 |
| Emulous Hall | 125.00 |
| Jay M. Hannon | 279.80 |
| Jane S. Harris | 23,319.36 |
| Barry A. Hemeon | 500.00 |
| Susan I. Henry | 40,903.28 |

| | |
|----------------------|-----------|
| Claire M. Hickey | 2,550.00 |
| Ronald E. Hindman | 500.00 |
| Sandra C. Howard | 1,366.48 |
| Peter S. Hughes | 1,500.00 |
| Alfred Hurst | 500.00 |
| Ann W. Kaplan | 7,694.96 |
| Christian A. King | 142.97 |
| Michael S. Ladue | 44,662.55 |
| Susan B. Ladue | 39,259.29 |
| Peter J. Luddy | 1,500.00 |
| Carol A. Mason | 33,206.04 |
| Jill M. Mason | 20,579.25 |
| Wayne C. Melville | 71,576.96 |
| Gail A. Munson | 28,187.95 |
| Dorothy B. Murray | 178.04 |
| Robert S. Neese | 500.00 |
| John C. Neudorfer | 500.00 |
| James M. Noonan | 125.00 |
| Robert O'Donnell | 7,570.62 |
| Susan M. O'Neil | 22,730.26 |
| V. Michael Onnembo | 22,856.47 |
| Colleen E. Pelley | 29,314.25 |
| Michael J. Pessolano | 48,304.63 |
| Gale C. Pina | 23,659.53 |
| Kenneth C. Porter | 33,558.98 |
| Francis C. Sampson | 395.85 |
| David R. Scannell | 60,668.18 |
| Herbert S. Schnitzer | 23,068.78 |
| Linda J. Schultz | 500.00 |
| Richard L. Serpone | 15,636.04 |
| Stephen M. Singleton | 506.58 |
| Anne M. Smith | 500.00 |
| Janice Speakman | 2,317.35 |
| Jimmie W. St. Pierre | 4,227.74 |
| Maureen Starkweather | 35,012.08 |
| Judith M. Sullivan | 29,963.73 |
| Raymond L. Thacher | 10,000.00 |
| Nancy M. Veillette | 11,291.24 |
| Eleanor A. Watmough | 11,187.40 |
| Cyd Zeigler | 1,500.00 |

DEPARTMENT TOTAL 1,280,202.55

GOLF MAINTENANCE DEPARTMENT
(Includes Overtime & Longevity)

| | |
|-------------------|-----------|
| Richard A. Canto | 37,808.30 |
| Dean A. Damon | 6,699.84 |
| Cost W. Davis | 8,229.44 |
| Arthur DiCapua | 2,389.77 |
| Kevin A. Eldredge | 8,547.84 |
| Peter E. Ervin | 5,390.10 |

| | |
|----------------------|------------|
| Shawn M. Fernandez | 40,789.31 |
| Warren I. Harrington | 8,652.78 |
| Dean W. Langlois | 34,598.52 |
| Lynn E. Rice | 543.37 |
| Gilbert H. Rose | 34,515.37 |
| Rain C. Ryder | 35,920.89 |
| Alan B. Smith | 51,068.17 |
| DEPARTMENT TOTAL | 275,153.70 |

GOLF PRO SHOP

| | |
|----------------------|------------|
| Richard E. Ash | 5,224.30 |
| David D. Berton | 158.94 |
| Dewon C. Brazelton | 1,364.24 |
| William K. Burke | 10,021.77 |
| Claire L. Butler | 2,751.76 |
| John J. Creedon | 3,703.91 |
| John A. Delaney | 3,403.99 |
| Jack R. Elder | 27,356.88 |
| Michael Gatzkiewicz | 944.81 |
| Dennis P. Hoye | 47,713.64 |
| James R. Jewett | 6,228.11 |
| James S. Knowles, II | 14,301.40 |
| Lucia C. Leyva | 5,697.96 |
| Rosalie D. LoCicero | 5,981.58 |
| William R. Lown | 2,641.53 |
| Paul H. Mantos | 2,543.07 |
| John W. McCarthy | 812.36 |
| Thomas P. Mellett | 1,770.47 |
| Andrew J. Mingle | 4,351.84 |
| Kathleen M. Mingle | 2,851.45 |
| Wendell H. Morrison | 628.11 |
| William D. Mullens | 4,877.38 |
| Howard M Pavlofsky | 216.34 |
| Sheila A. Rice | 10,981.65 |
| Paula T. Rockwell | 15,507.16 |
| Francis X. Sims | 8,560.77 |
| Gary A. Souza | 5,924.94 |
| Frank M. Weatherwax | 529.80 |
| Robin D. Wilkins | 4,187.42 |
| DEPARTMENT TOTAL | 201,237.58 |

FIRE DEPARTMENT

(Includes Overtime, P/Medic/EMT, Longevity, Holiday, Ed Incentive, Training & Details)

| | |
|-----------------------|-----------|
| John C. Ayer | 61,168.61 |
| Alice L. Bonatt | 40,926.37 |
| John H. Clarke | 64,872.26 |
| Norman M. Clarke, Jr. | 62,139.04 |

| | |
|-----------------------|--------------|
| Brian T. Coughlan | 57,785.94 |
| Stephen E. Currey | 45,271.44 |
| Anthony J. Dalmau | 12,866.16 |
| Donna W. Dolan | 36,045.58 |
| Kent J. Farrenkopf | 64,933.52 |
| William L. Flynn, Jr. | 66,658.83 |
| Joel E. Goucher | 60,967.54 |
| Glenn D. Hawthorne | 55,104.31 |
| Sandra F. Howell | 29,301.79 |
| Timothy S. Jaques | 62,317.17 |
| Henry S. Jessop | 48,847.01 |
| Robert W. Johnson | 56,542.95 |
| Leonard Kalbach | 43,344.90 |
| David J. LeBlanc | 38,115.96 |
| Bucky J. Mabile | 54,489.59 |
| Donald A. MacAskill | 4,600.20 |
| Margaret M. Mantos | 36,459.16 |
| Michael J. Mason | 52,144.18 |
| Joseph Mayo | 56,254.88 |
| Joseph McNeil | 59,684.87 |
| Laurie McGrew Moore | 11,515.96 |
| Brenda I. Norcott | 49,744.57 |
| Donald W. Parker, Jr. | 66,671.78 |
| Robert A. Peterson | 73,290.82 |
| Wilfred Remillard | 66,672.50 |
| George H. Romme, Jr. | 55,098.50 |
| Robert K. Sanders | 51,985.42 |
| Daniel K. Spencer | 66,717.16 |
| Craig W. Thornton | 47,747.18 |
| Robert C. Williams | 62,509.44 |
| Bruce F. Young | 52,280.14 |
| DEPARTMENT TOTAL | 1,777,650.73 |

POLICE DEPARTMENT

(Includes Shift Diff, Acting Sgt., Longevity, Holiday, Training, Matron & Overtime)

| | |
|----------------------|-----------|
| Susan E. Ahearn | 16,912.22 |
| Diane E. Aikman | 38,936.23 |
| Robert C. Brackett | 38,579.08 |
| David R. Brouillette | 1,965.06 |
| Michael G. Bulman | 13,203.58 |
| John J. Burns | 8,417.17 |
| Richard Campbell | 51,103.24 |
| James Cheverie | 2,584.81 |
| Amy L. Clough | 31,851.52 |
| Edward J. Conlin | 17,063.90 |
| Kevin M. Considine | 30,132.81 |
| Lyman E. Culver, Jr. | 41,687.95 |
| Tracey A. Curran | 8,034.46 |

| | |
|-------------------------|--------------|
| Robert E. Currie | 22,985.45 |
| Jeffrey F. Davis | 50,716.42 |
| Nicholas A. DiMauro | 34,531.93 |
| Terrence A. Dinnan | 31,515.72 |
| Heath J. Eldredge | 4,651.76 |
| Walter D. Ennes, Jr. | 12,265.05 |
| Ronald I. Farris | 37,964.85 |
| Thomas A. Gagnon, Jr. | 58,990.28 |
| Manuel A. Gomes, Jr. | 55,226.34 |
| Aram V. Goshgarian | 8,936.27 |
| William F. Greenwood | 74,329.80 |
| Robert D. Hadfield | 42,789.10 |
| Robert F. Horgan | 44,061.38 |
| Adam E. Hutton | 42,670.53 |
| David J. Jacek | 66,868.59 |
| Henry A. Jessop | 5,325.27 |
| Carolyn E. Jones | 13,194.02 |
| Christopher J. Kender | 60,393.78 |
| Dennis J. Kendrick | 59,015.46 |
| Earl T. LeGeyt, Jr. | 43,715.44 |
| Keith E. Lincoln | 3,113.07 |
| Cheryl Malone | 142.19 |
| Barry M. Mitchell | 52,605.64 |
| Jonathan L. Mitchell | 45,401.37 |
| Donald R. Moreland | 31,571.11 |
| Craig T. Morris | 45,895.73 |
| Beverly A. Murphy | 36,990.90 |
| Neil A. Nolan | 20,822.32 |
| Sarah P. Pearl | 665.18 |
| Michael E. Porter, Jr. | 32,919.75 |
| Stephan R. Poulin | 4,876.68 |
| Herbert F. Rowley | 38,956.57 |
| Richard R. Sayers | 47,474.35 |
| William M. Shelley, Jr. | 39,666.19 |
| Karen Shores | 414.16 |
| Edward W. Silva | 37,757.51 |
| Chris Ann Small | 18,105.09 |
| John F. Sullivan, Jr. | 49,400.55 |
| John F. Sullivan, Sr. | 9,016.11 |
| Donna I. Tavano | 36,363.17 |
| T. Paul Ulrich | 30,647.78 |
| Jennifer E. VanGelder | 42,409.99 |
| Scott H. VanGelder | 2,651.24 |
| John E. Warren, Jr. | 52,132.96 |
| Peter G. Welch | 67,150.33 |
| Sandra J. Wilkins | 91.86 |
| Chester F. Wright, Jr. | 48,035.34 |
| Scott H. Wright | 3,112.61 |
| Karen F. Young | 37,863.10 |
| DEPARTMENT TOTAL | 2,072,861.87 |

CEMETERY COMMISSION

| | |
|------------------|-----------|
| Maureen V. Myers | 13,795.84 |
| DEPARTMENT TOTAL | 13,795.84 |

PARK & BEACH DEPARTMENT (Includes Longevity)

| | |
|-----------------------|-----------|
| Sarah E. Barca | 1,150.28 |
| Amy P. Blake | 135.36 |
| Jennifer L. Boussy | 2,899.67 |
| William R. Broneill | 3,151.35 |
| Kristen J. Burnie | 3,254.18 |
| *John D. Callinan | 11,784.76 |
| Kaitlin D. Carey | 2,802.60 |
| Jeff Carter | 29,868.16 |
| Elizabeth A. Cerone | 2,843.27 |
| James C. Chilaka | 1,704.69 |
| Ryan D. Clarke | 1,299.61 |
| Timothy S. Davis | 3,138.66 |
| Laura L. Felice | 3,109.05 |
| Senna M. Fernandez | 25,363.10 |
| Michael B. Ferrill | 1,943.69 |
| Susan H. Fraser | 33,832.01 |
| Jaclyn N. Gallagher | 1,234.25 |
| Aris G. Garrison | 2,265.17 |
| Kelly A. Gibson | 3,728.03 |
| James R. Green | 566.82 |
| Katherine D. Gulotta | 2,096.47 |
| Vincent E. Gulotta | 34,714.72 |
| Diane F. Henn | 1,599.56 |
| Elizabeth M. Hurley | 2,655.98 |
| Kathryn A. Hurley | 1,295.78 |
| Lori A. Johnson | 1,361.14 |
| Marc R. Johnson | 1,945.94 |
| Denise Kalbach | 2,741.04 |
| Maylese R. Leyva | 2,425.53 |
| Jody M. Litrenta | 3,177.23 |
| David M. London | 3,294.68 |
| Ethan Y. Lucas | 4,276.53 |
| John A. Martorana | 1,840.05 |
| Cynthia B. McGalliard | 24,169.93 |
| Megan J. McGuire | 1,179.68 |
| Justin B. Monteiro | 2,357.53 |
| Katie A. Morgan | 3,185.33 |
| Catherine E. Morris | 4,238.41 |
| Rebecca L. Naylor | 1,539.84 |
| Caitlin O'Brien | 777.60 |
| Erin M. O'Brien | 3,329.01 |
| Robert M. O'Brien | 3,405.15 |
| Maura E. O'Connor | 3,737.21 |
| Kelly C. O'Shea | 2,425.96 |

| | |
|-------------------------|------------|
| Elizabeth A. Osborn | 2,385.72 |
| Alyson M. Quigley | 2,711.48 |
| Colleen M. Riley | 2,731.73 |
| Kristin L. Rofsky | 3,589.16 |
| Mary C. Savage | 1,212.75 |
| Catherine M. Schaffer | 1,234.80 |
| *Ann M. Schweizer | 47,988.77 |
| Alexander S. Sherman | 1,422.66 |
| Jeremy K. Sinclair | 3,885.26 |
| Christine Sullivan | 2,994.84 |
| Alison A. Toner | 2,440.23 |
| Catherine A. Wade | 1,349.37 |
| Jessica Wallace | 2,777.00 |
| Christopher R. Waystack | 2,149.92 |
| Jennie C. Williams | 1,253.47 |
| Susan M. Yurof | 2,711.48 |
| Aurore V. Zuzick | 2,458.58 |
| DEPARTMENT TOTAL | 335,498.23 |

SAQUATUCKET HARBOR
(Includes Overtime & Longevity)

| | |
|-----------------------|------------|
| Cristina C. Aspuru | 2,751.19 |
| Jennifer A. Bossung | 7,845.50 |
| W. L. Chandler, Jr. | 29,301.68 |
| Megan M. Gaudet | 834.00 |
| *Kinsley R. Johnson | 23,554.14 |
| Thomas E. Leach | 56,214.82 |
| Thomas Leach | 550.50 |
| Dawn M. Lynch | 774.00 |
| Matthew C. McLaughlin | 7,142.10 |
| T. William Niemisto | 4,993.44 |
| Thomas H. O'Toole | 4,033.92 |
| Heinz M. Proft | 32,108.48 |
| John R. Reynders | 2,821.50 |
| James A. Scarbrough | 678.00 |
| Richard C. Stephens | 646.40 |
| James J. Sullivan | 4,288.48 |
| Maura E. Sullivan | 81.20 |
| John H. Sweeney | 153.90 |
| DEPARTMENT TOTAL | 178,773.25 |

BROOKS LIBRARY

| | |
|-----------------------|-----------|
| Joshua A. Allen | 92.50 |
| Julie Barney | 1,304.81 |
| Caitlin S. Bates | 261.37 |
| Alexis M-R Brown | 403.40 |
| Victoria A. Brown | 303.65 |
| Patricia E. Cassisi | 3,142.73 |
| Patricia A. Centrella | 14,482.78 |

| | |
|---------------------|-----------|
| Myrna H. Crowley | 29,390.19 |
| John E. Ferreira | 11,227.16 |
| Virginia Hewitt | 24,830.59 |
| Arron R. Jamous | 171.94 |
| Eileen F. Kraus | 4,206.23 |
| Grace C. Levy | 52.50 |
| Sandra J. Marley | 4,524.68 |
| Suzanne P. Martell | 17,709.22 |
| Janice A. Moreland | 14,863.25 |
| Elizabeth A. Morrow | 1,227.06 |
| Jennifer Packard | 172.00 |
| Julie Pina | 18,752.25 |
| Jonathan D. Reed | 64.32 |
| Mae I. Schellhorn | 9,894.90 |
| Julia S. Terrio | 162.50 |
| Judith E. Wallace | 46,953.78 |
| Cynthia Wood | 225.75 |
| Katherine J. Yarbro | 10,564.12 |
| Denise M. Zeuitas | 322.50 |

DEPARTMENT TOTAL 215,306.18

SPECIAL PENSION FUND

| | |
|------------------|----------|
| Elna Nelson | 3,551.34 |
| DEPARTMENT TOTAL | 3,551.34 |

ELECTIONS & REGISTRATION

| | |
|---------------------|-----------|
| Judith Davis | 59.08 |
| Jeanne Dunne | 59.08 |
| Hersilia B. Enz | 90.35 |
| Helen N. Falk | 999.71 |
| Louis T. Falk | 978.56 |
| Ruth E. Farham | 43.44 |
| Dorothy G. Hemmings | 52.13 |
| Ann M. Kelly | 2,171.90 |
| Geraldine E. Lee | 200.10 |
| John M. Mahan | 132.05 |
| Louise R. Mihovan | 2,014.53 |
| Alberta L. Myers | 90.35 |
| Jane Myers | 43.44 |
| Sally A. Owens | 43.44 |
| Evelyn R. Robinson | 90.35 |
| Nancy Roy | 90.35 |
| Anne Marie Russell | 2,531.34 |
| Rebekah L. Saunders | 43.44 |
| James E. Stewart | 132.05 |
| Carole J. Warren | 90.35 |
| Mavis W. Wiard | 1,591.84 |
| DEPARTMENT TOTAL | 11,547.88 |

School Payroll Salaries & Wages Paid

January 1, 1999 - December 31, 1999

ADMINISTRATION

(Includes Other Benefits)

| | |
|-------------------|------------|
| Mary M. Bantick | 14,642.35 |
| Gary L. Costin | 63,996.39 |
| Nancy J. Curry | 24,642.20 |
| Carol E. Drewes | 37,739.88 |
| *Jody Falvey | 35,547.57 |
| Joseph L. Gilbert | 87,396.10 |
| Ann C. Wade | 31,463.04 |
| DEPARTMENT TOTAL | 295,427.53 |

INSTRUCTION

(Includes Principals, Assistant Principals, Curriculum, Advisors, Coaching, Band & Drama Director, Summer School, Buy-Back Sick Time, Tech Coordinator)

| | |
|------------------------|-----------|
| Mary Ann Albertine | 53,229.51 |
| Rebecca A. Alden | 49,622.02 |
| Joan Alvezi | 52,763.49 |
| Donna L. Backus | 46,913.62 |
| Gail L. Baker | 50,029.09 |
| Jean E. Barker | 55,030.88 |
| Jeanne H. Barker | 48,266.69 |
| Nanci B. Barnett | 38,116.82 |
| Myra L. Belliveau | 49,622.13 |
| Richard J. Besciak | 52,763.49 |
| Carla W. Blanchard | 39,133.46 |
| Deborah J. Bock | 52,763.49 |
| James E. Bougas | 50,557.77 |
| Leslie C. Boule | 49,794.13 |
| Melissa R. Brady | 47,160.87 |
| Mary Ann Bragdon | 41,010.79 |
| David F. Brayton | 18,647.82 |
| Joan C. Bresnahan | 46,913.62 |
| Vincent P. Bresnahan | 74,940.93 |
| Larry R. Brookhart | 27,384.66 |
| *Ellen J. Brown | 33,255.51 |
| Glenn R. Bryant | 61,244.07 |
| Nancy A. Buckley | 49,876.63 |
| Ralph W. Burns | 53,805.42 |
| Julia P. Cahill-O'Shea | 35,510.30 |

| | |
|---------------------------|-----------|
| Jeanne S. Carey | 53,010.74 |
| Anthony J. Catanzaro, Jr. | 59,641.80 |
| Patricia H. Cavanaugh | 10,283.01 |
| Peggy A. Chase | 60,216.67 |
| Ann M. Chicoine | 32,852.74 |
| Angelina A.R. Chilaka | 57,282.13 |
| Mary S. Childress | 35,269.26 |
| Jacalyn R. Costello | 54,043.95 |
| Denise A. Creedon | 43,629.86 |
| Lauren C. Crimmins | 46,913.62 |
| Barbara Cronin | 33,653.46 |
| Robert P. Cronin | 43,383.67 |
| Anne E. D'Urso | 42,305.26 |
| Deborah Darson | 50,432.13 |
| Nicholas C. Debacher | 46,913.62 |
| Ernest A. Deneault | 26,924.27 |
| John T. Dickson | 38,443.07 |
| Joan E. Dillon | 41,082.98 |
| Ann Doane | 52,763.49 |
| Kerry Dolan | 48,266.69 |
| Deborah Donovan | 38,616.89 |
| Anne Marie Dooley-Trabucc | 16,460.72 |
| Diane Dorgan | 53,025.13 |
| Mary E. Dowling | 41,887.55 |
| Kathleen Dunphy | 5,006.23 |
| Mary Louise Duquette | 49,362.62 |
| Juliet A. Elder | 31,236.06 |
| Linda M. Erdmann | 58,222.85 |
| Alice E. Fabia | 48,035.62 |
| Mary Falcone | 46,913.62 |
| Joseph J. Fede | 52,846.49 |
| Maryann E. Firmes | 9,390.42 |
| Mary M. Fitzpatrick | 34,902.07 |
| Linda D. Ford | 47,160.87 |
| Melinda D. Forist | 35,556.60 |
| Peter J. Goldstein | 55,493.54 |
| Cheryl S. Grady | 30,531.37 |
| Anna M. Green | 30,275.68 |
| Katherine D. Gulotta | 18,825.91 |
| Cynthia J. Gushee | 16,578.95 |
| Bonnalyn Haas | 50,877.77 |
| Louise V. Hague | 50,123.29 |
| Mary Patricia Hammatt | 50,029.09 |
| David J. Hammond | 50,029.09 |

| | |
|-------------------------|-----------|
| Margaret M. Hannigan | 55,826.81 |
| Richard Hansen | 51,882.13 |
| James B. Hartley | 72,339.14 |
| Mary E. Hemeon | 31,275.75 |
| Amy R. Hirschberger | 46,803.00 |
| Katherine M Holden | 47,518.62 |
| Troy C. Hopkins | 52,243.06 |
| Richard F. Houston | 56,892.95 |
| Sheila L. Humphreys | 55,665.54 |
| Jennifer Hyora-Williams | 8,826.79 |
| Jane W. Innis | 696.50 |
| Edwin J. Jaworski | 53,168.49 |
| Kathleen V. Johnson | 50,276.34 |
| Diane R. Jones | 49,622.13 |
| Karen M. Kelly | 49,622.13 |
| Dawn M. King | 32,691.89 |
| Robert Koenig | 20,454.48 |
| Stephen J. Kot | 54,075.09 |
| George A. Kurlychek | 51,107.68 |
| Carolyn F. LaPierre | 19,793.65 |
| Jacqueline S. Leach | 20,419.58 |
| Anne C. Leete | 34,488.39 |
| William E. Lemoine | 50,029.09 |
| Christine H. Leofanti | 51,396.93 |
| Deborah H. London | 37,053.42 |
| Nancy L. Lyon | 15,833.36 |
| Lisa Magelaner | 47,744.83 |
| Nancy L. Malcolm | 46,913.62 |
| Patricia A. Malinowski | 49,622.13 |
| Paul R. Mangelinkx | 62,254.41 |
| Ann Martell-Paschal | 51,419.62 |
| Janice L. Martone | 9,390.42 |
| Andrew S. Matheson | 29,139.61 |
| Charles E. McIntyre | 53,338.65 |
| Elaine M. Meaney | 48,711.19 |
| Karen E. Mills | 8,155.57 |
| Kathleen D. Mirando | 50,029.09 |
| Jill A. Monast | 11,225.83 |
| Walter R. Nagle | 66,053.92 |
| Geraldine A. O'Connor | 44,642.43 |
| Daniel W. O'Leary | 55,493.54 |
| Carol E. Olson | 50,201.09 |
| Suzanne C. Paradis | 46,913.62 |
| Robert Petrella | 34,182.14 |
| J. Petruccelli-Smithers | 49,622.13 |
| Donna C. Pihl | 5,799.27 |
| Cheryl M. Poore | 54,305.09 |
| Margaret E. Robichaud | 10,981.71 |
| Glenn A. Rose | 57,046.76 |
| Richard F. Rubino | 54,871.49 |
| Milton T. Runnels | 11,822.91 |
| Sally Rutledge | 31,282.89 |
| Ann B. Santacroce | 50,276.34 |

| | |
|--------------------------|-----------|
| Karen A. Savage | 49,622.13 |
| Liane B. Schneider-Biron | 12,783.87 |
| Sandra Scinto | 46,660.74 |
| Shari Sears | 51,568.93 |
| Erin K. Senior | 32,691.89 |
| Helene Sharkey | 46,660.74 |
| Ann M. Silk | 46,913.62 |
| Elizabeth B. Simmons | 49,622.13 |
| Leslie A. Simmons | 44,914.83 |
| Mary Belle Small | 40,776.90 |
| Donna W. Smith | 18,322.13 |
| Kathleen M. Smith | 52,763.49 |
| Jean M. Sokale | 48,181.62 |
| George G. Sowpel | 24,177.43 |
| Clare M. Stevens | 53,049.09 |
| Marvin A. Stout, Jr. | 65,822.85 |
| Lisa J. Stroker | 10,494.23 |
| Mark D. Sugermeyer | 50,120.62 |
| F. J. Thacher, Jr. | 62,590.13 |
| Miriam S. Thiele | 11,129.22 |
| Robin Titus | 51,872.13 |
| Susan J. Trask | 49,697.13 |
| Alison J. Trudel | 31,202.59 |
| Diane C. Turco | 49,622.13 |
| Christine C. Twombly | 52,935.49 |
| *Jamie M. Vient | 21,769.82 |
| Rebecca J. Virkler | 46,913.62 |
| Peter J. Wanderlich | 51,396.93 |
| Bernadette Waystack | 29,471.19 |
| Erin M. Whittemore | 7,512.39 |
| Theodora Wiacek | 46,407.86 |
| Phyllis H. Wilkinson | 50,029.09 |
| Steven B. Wilson | 64,046.96 |
| Sandra Wittig | 50,029.09 |
| Jon E. Wordell | 50,029.09 |
| Candice M. Wroe | 49,622.13 |
| Larry J. Zabielski | 52,763.49 |
| Alice W. Zimmerman | 33,687.79 |
| Pamela J. Zimmerman | 12,057.93 |

DEPARTMENT TOTAL 6,758,434.74

OTHER SCHOOL SERVICES

| | |
|------------------|-----------|
| Jeanne M. Keefe | 28,417.19 |
| Marcia M. Murphy | 50,478.34 |
| Kathryn Vohs | 30,330.18 |

DEPARTMENT TOTAL 109,225.71

CUSTODIANS
(Includes Overtime
& Shift Differential)

| | |
|-------------------------|------------|
| Jeffrey S. Cuccia | 22,233.69 |
| David A. Demers | 35,226.73 |
| David W. Dodson | 191.25 |
| Robert A. Donovan | 33,609.46 |
| Albert Fearnley | 195.00 |
| Edward J. Ferreira, Jr. | 30,987.48 |
| Nanette M. Fitzgerald | 6,878.61 |
| Gerald J. Frawley | 14,299.92 |
| Peter W. Goode | 30,309.49 |
| Glen R. Guinen | 31,006.81 |
| Alan J. Hall | 37,699.50 |
| Richard F. Kelly | 36,742.27 |
| Frederick J. Magee, Jr. | 35,412.33 |
| Kevin M. Oakley | 30,064.31 |
| Timothy Pederson | 30,328.83 |
| Donald Salisbury | 3,291.75 |
| Richard D. Simpson | 31,807.18 |
| Richard A. Sirois | 949.50 |
| Lisa M. Smith | 25,471.06 |
| Michael A. Starkweather | 781.50 |
| Alfred Stello | 327.00 |
| Dale R. Thacher | 2,434.50 |
| Arthur R. Vallie | 1,170.00 |
| James Wilcox | 28,658.79 |
| DEPARTMENT TOTAL | 470,076.96 |

SCHOOL LUNCH
(Includes Overtime & Longevity)

| | |
|--------------------------|-----------|
| Deborah L. Barker | 13,708.50 |
| Carolyn Bassett | 8,456.93 |
| Jennifer D. Bauer | 135.00 |
| Nancy M. Berlinghoff | 2,206.50 |
| Patricia M. Boyle | 14,282.88 |
| Rose A. Ciccone | 2,202.75 |
| Pamela J. Dodson | 2,746.75 |
| Elizabeth A. Dudis-Lucas | 5,792.28 |
| Jennifer A. Emond | 742.50 |
| Janice A. Freeman | 14,179.42 |
| Heather C. Goosman | 315.00 |
| Linda A. Guinen | 16,768.17 |
| Helen M. Hark | 14,049.74 |
| Suzanne D. Hogg | 9,021.62 |
| Janette M. Kelley | 4,497.50 |
| Barbara C. Long | 5,548.98 |
| Lesley A. Maker | 4,759.55 |
| Teresa M. Masterson | 6,035.21 |
| Diane P. Miller | 412.50 |
| Andrea K. O'Neil | 216.00 |
| Jeff Smith | 37,745.45 |

| | |
|----------------|----------|
| Kerry L. Veary | 5,659.00 |
| Edith C. Wheat | 877.50 |

DEPARTMENT TOTAL 170,359.73

SECRETARIES & AIDES
(Includes Overtime, Longevity &
Sub Teacher Call-Ups)

| | |
|------------------------|-----------|
| Jane E. Babb | 18,985.53 |
| Elizabeth H. Barbato | 369.75 |
| Joyce E. Bearse | 22,660.59 |
| Diane M. Bianco | 16.31 |
| Cheryl Burnham | 6,373.00 |
| Ernestine D. Cahoon | 17,569.19 |
| Sharon B. Chatham | 10,235.67 |
| Janet R. Coe | 15,726.73 |
| Caren D. Coppola | 6,828.93 |
| Janice A. Davis | 5,953.36 |
| Matthew B. Dunckel | 10,793.02 |
| **Suzanne M. Frederick | 8,083.09 |
| Edith A. Geoffrion | 17,276.45 |
| Mindy A. Glynn | 3,356.32 |
| Jennifer A. Hall | 7,445.22 |
| Paul M. Henderson | 3,268.00 |
| Dianne M. Higgins | 28,837.81 |
| Kathy A. Julin | 18,526.92 |
| Cynthia A. Leahy | 6,082.18 |
| Donna J. Leger | 19,136.91 |
| Antigone London | 29,772.88 |
| Betsy L. Lundell | 507.00 |
| Virginia McGeoch | 21,421.74 |
| Peter F. Moynagh | 4,765.87 |
| Andrew M. Needle | 508.00 |
| Anne E. Nelson | 288.75 |
| Kelly J. O'Loughlin | 14,703.42 |
| Sheila O'Neil | 14,625.38 |
| Susan K. Peavey | 12,835.69 |
| Gayle Peterson | 3,344.82 |
| Kathleen A. Peterson | 26,817.86 |
| Suzanne E. Pierce | 19,459.83 |
| Maureen A. Pineo | 23,879.02 |
| Betsy B. Robinson | 20,394.02 |
| Agnes Rose | 4,334.82 |
| Deborah A. Rose | 4,240.74 |
| Earline F. Rubel | 9,203.24 |
| Mary C. Savage | 4,264.26 |
| Patricia A. Smith | 2,651.07 |
| Colleen M. St. Pierre | 4,094.20 |
| Michele L. Stalker | 26,145.92 |
| **Karen A. Stello | 10,444.88 |
| Janice F. Strait | 56.00 |
| Carol A. Talham | 273.75 |
| Elizabeth Tyldesley | 17,608.60 |

| | |
|------------------|------------|
| Kerri VanHorn | 1,980.78 |
| Carol E. Vrlik | 20,393.12 |
| Cheryl A. West | 22,713.10 |
| DEPARTMENT TOTAL | 549,253.74 |

HOURLY & DAY WORKERS

(Includes Substitute Teachers, Tutors, Substitute Aides, Secretaries, Make Way for Kids Grant & After School Program)

| | |
|-----------------------------|-----------|
| Olga Adams | 1,246.76 |
| Beryl M. Almeida | 13,794.88 |
| Mary A. Andolina | 55.00 |
| Josh R. Andrews | 1,136.00 |
| Barbara W. Angell | 520.00 |
| Maria Arsenault | 3,122.00 |
| **Joan T. Aucoin | 55.00 |
| Sue H. Baker | 1,620.00 |
| **Gerry J. Barmmel | 890.00 |
| Matthew A. Barnes | 980.00 |
| Brian W. Bates | 750.00 |
| Reva E. Batterman | 1,256.50 |
| Ruth Bay | 4,498.00 |
| Ryan J. Blake | 924.00 |
| **Maureen M. Boudreau | 816.00 |
| Sheila K. Bowen | 221.00 |
| Janelle Brown | 720.00 |
| Virginia W. Burke | 428.00 |
| William K. Burke | 2,093.00 |
| Alice J. Burns | 5,467.00 |
| Leo G. Cakounes | 55.00 |
| Michael Carey | 55.00 |
| Cheryl Carlson-Perrow | 55.00 |
| Charles R. Casartello, Sr. | 935.00 |
| Camille Celi | 220.00 |
| **Cyrena M. Chapman-O'Brien | 5,153.75 |
| Bonnie J. Chase | 743.00 |
| Carolyn A. Chittick | 1,433.60 |
| Stephanie L. Codner | 1,800.00 |
| Mary J. Collins | 585.00 |
| Ruth M. Connaughton | 50.00 |
| Brian E. Convery | 450.00 |
| Beth C. Coomber | 4,150.00 |
| Bethany H. Craig | 3,575.00 |
| Heidi J. Crawley | 1,542.00 |
| Elizabeth A. Curran | 320.00 |
| Christian M. Dalessio | 3,423.75 |
| Jean M. Davis | 1,095.50 |
| Jessica L. Davis | 55.00 |
| Jack Delahunt | 110.00 |
| Jennifer P. Dickson | 196.00 |
| Marc C. Donlan | 320.00 |

| | |
|--------------------------|-----------|
| **Mariella L. Dowd | 2,842.50 |
| Paula C. L. Draper | 3,577.00 |
| Marilyn Drewes | 4,080.00 |
| Christopher L. Drozell | 511.00 |
| Samantha J. Duncan | 3,091.02 |
| Melissa L. Eaton | 2,630.00 |
| Michael Eichenseer | 55.00 |
| Lynn C. Ellison-Murphy | 340.00 |
| **Ann B. Emerson | 29,393.27 |
| Dolores Erwin | 3,220.00 |
| Doreen Espeseth | 990.00 |
| Gerald Feldman | 3,625.00 |
| Jennifer Fellows | 927.76 |
| Lee W. Fieseler | 2,090.00 |
| George P. Fitch | 440.00 |
| Jaclyn N. Gallagher | 140.00 |
| Karen A. Gerrior | 2,680.47 |
| Jennifer L. Goodnough | 165.00 |
| John W. Goulart | 2,304.00 |
| Helen F N Haddad | 5,400.00 |
| Denise M. Hall | 49.00 |
| Emily Hall | 605.00 |
| John C. Hanlon, Jr. | 1,710.00 |
| **Barbara W. Hayes | 2,590.00 |
| **Stephanie F. Henderson | 38,599.05 |
| Martha Holden | 12,100.00 |
| Adele L. Hooper | 10,149.63 |
| **Jennifer L. Hornberger | 1,815.00 |
| Matthew W. Hough | 2,170.00 |
| Harry M. Hyra | 1,870.96 |
| Jon K. Ingram | 275.00 |
| Barbara E. Johnson | 17,936.00 |
| Sylvia A. Johnson | 3,995.47 |
| Joy C. Jordan | 110.00 |
| **Frances K. Joseph | 35,339.63 |
| Kevin W. Joudrey | 275.00 |
| Barbara Kalbach | 4,084.06 |
| **Catherine V. Karras | 4,446.01 |
| Andrea B. Kelsey | 360.50 |
| **Beverly B. Kelsey | 18,779.67 |
| Joyce M. Kenney | 160.00 |
| Nathan H. Koppel | 3,220.00 |
| Lazare N. D. Kouabran | 9,020.00 |
| Patricia S. Krystofolski | 1,667.00 |
| Annette L. LaRocca | 140.00 |
| Kip E. Langello | 300.00 |
| Dana M. Leach | 375.00 |
| **Jaimee L. Leroux | 555.00 |
| **Mary C. Levy | 25,048.56 |
| Margaret Lombardi | 1,045.00 |
| Jack G. Long | 240.00 |
| Catherine M. Lyon | 605.00 |
| Janice A. Massarelli | 325.00 |

[illegible]

| | |
|-------------------------|-----------|
| Shaun P. Hannon | 1,920.00 |
| Gertrude L. Howells | 600.00 |
| Sandra J. Malita | 640.00 |
| Doreen R. Medeiros | 320.00 |
| Barbara Mendelsohn | 450.00 |
| Kenneth T. Merrill | 1,120.00 |
| Sean M. O'Leary | 1,685.00 |
| Kathy Piersall | 594.00 |
| Scott F. Rebello | 3,377.00 |
| Lillian R. Roma | 1,360.00 |
| Karen A. Sawyer | 1,492.00 |
| Charles M. Stewart | 44.00 |
| Anne Terry R. Stocker | 360.00 |
| Frederick G. Volpicelli | 876.00 |
| DEPARTMENT TOTAL | 47,782.85 |

*Other Departmental Work

**Self-Funded

Index

| | | | |
|------------------------------|-----|--------------------------------|-----|
| Accountant | 310 | Deaths | 53 |
| Administration | 4 | Debt | 302 |
| Animal Control Officer . . . | 183 | Disability Rights | |
| Animal Inspector | 183 | Committee | 226 |
| Annual Town Election . . . | 135 | Dog Licenses | 35 |
| Annual Town | | | |
| Meeting | 61 | 18 Hole Golf Course | |
| Appeals Board | 31 | Site Selection | |
| Appointed Town Officers . | 5 | Committee | 197 |
| Architectural Advisory | | Elected Town Officers . . . | 4 |
| Board | 205 | Elections | |
| Article Accounts | 312 | Annual Town | 135 |
| Assessors, Board of | 294 | Electrical Inspector | 180 |
| | | Engineering Department . | 194 |
| Bikeways Committee | 237 | Environment & | |
| Births – 1999 | 38 | Public Works | 189 |
| Budget | 66 | | |
| Budget Accounts | 322 | Fees Collected | 37 |
| Building Department | 178 | Finance Committee | 291 |
| | | Fire Department | 166 |
| Cable Television Advisory | | Fishing Licenses | 36 |
| Committee & Channel | | Forestry Committee | 162 |
| 18 Advisory Committee | 220 | | |
| Caleb Chase Fund | 307 | Gas Inspector | 179 |
| Cape Cod Regional | | Golf Commission | 196 |
| Technical High School | 289 | Great Sand Lakes | |
| Capital Outlay | | Task Force. | 185 |
| Committee | 308 | | |
| Cemetery Commission . . . | 189 | Harbormaster | 228 |
| Channel 18 | | Health Director | 147 |
| Department | 222 | Health, Board of | 145 |
| Citizens Activity Record . | 359 | High School Class of '99 . | 253 |
| Civil Defense | 181 | Highways & Maintenance | |
| Community Center | | Division | 199 |
| Building Committee . . . | 244 | Historic District | |
| Community Center | | Commission | 159 |
| Facilities Committee . . . | 245 | Historical Commission. . . | 159 |
| Conservation Commission . | 191 | Housing Authority | 152 |
| Council on Aging | 141 | Human Services | 141 |
| Cultural Council | 161 | | |

| | | | |
|--|-----|------------------------------------|---------|
| Human Services Advisory Committee | 151 | Salaries & Wages | 345 |
| Hunting Licenses | 36 | Schools | 249 |
| Insurance Committee | 29 | Scholarships | 255 |
| Interments | 59 | School Committee | 286 |
| Library | | School Enrollment | 252 |
| Building Committee | 154 | School Financial | 288 |
| Director | 155 | School Personnel | 281 |
| Trustees | 157 | Selectmen, Board of | 20 |
| Marriages | 45 | Shellfish and Marine | |
| Memoriam | 3 | Water Quality | |
| Motion Chart | 131 | Committee | 240 |
| Natural Resources | 228 | Special Town Meeting | 105,107 |
| Partnership for Economic | | Superintendent of | |
| Development Committee | 33 | Schools | 279 |
| Pine Oaks Phase III | | Tax Collector | 305 |
| Site Search | | Town Administrator | 25 |
| Committee | 164 | Town Boards | 8 |
| Planning Board | 32 | Town Clerk | 35 |
| Pleasant Bay Resource | | Town Records | 35 |
| Management Alliance | 246 | Traffic Safety Committee | 187 |
| Plumbing Inspector | 180 | Treasurer | 298 |
| Police Department | 172 | Utility and Energy | |
| Public Safety | 166 | Conservation | |
| Real Estate & Open | | Commission | 224 |
| Space Committee | 247 | Veterans' Services | 150 |
| Receipts for FY 99 | 335 | Voting Procedures | 130 |
| Records, Town | 35 | Wages | 345 |
| Recreation & Youth | | Water Department | 211 |
| Commission | 206 | | |
| Recycling Committee | 210 | | |
| Registrars, Board of | 34 | | |

Citizens Activity Record Form

Act Now - Serve Your Community

Town government needs year-round registered citizens who are willing to give time in the service of their community. The Citizens Activity Record Program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY RECORD PROGRAM

BOARD OF SELECTMEN

732 Main Street

Harwich, MA 02645

Name _____

Address _____

Telephone _____

Occupation _____

Background/Experience: _____

LIST ORDER OF PREFERENCE

PLANNING & PRESERVATION

- ☐ Architectural Advisory Committee
- ☐ Board of Appeals
- ☐ Brooks Academy Museum Commission
- ☐ Building Code Board of Appeals
- ☐ Bylaw/Charter Review Committee
- ☐ Capital Outlay Committee
- ☐ Conservation Commission
- ☐ Cultural Council
- ☐ Herring River Watershed Study Committee
- ☐ Historic District Commission
- ☐ Historical Commission
- ☐ Insurance Advisory Committee
- ☐ Local Partnership/Economic Development
- ☐ Planning Board
- ☐ Real Estate & Open Space Committee
- ☐ Recycling Committee
- ☐ Shellfish & Marine Water Quality
- ☐ Town Forest Committee
- ☐ Town-Wide Water Quality
Management Task Force
- ☐ Traffic Safety Committee
- ☐ Utility & Energy Conservation Committee

RECREATION

- ☐ Bikeways Committee
- ☐ Golf Commission
- ☐ Recreation & Youth Commission
- ☐ Waterways Commission
- ☐ Other

OTHER

- ☐ Board of Assessors
- ☐ Board of Health
- ☐ Cablevision Advisory Committee
- ☐ Cemetery Commission
- ☐ Channel 18 Advisory Committee
- ☐ Community Center Facilities Committee
- ☐ Constable
- ☐ Council on Aging
- ☐ Disability Issues
- ☐ Finance Committee
- ☐ Harwich School Building Committee
- ☐ Human Services Advisory Committee
- ☐ Technology Committee
- ☐ Treasure Chest
- ☐ Voter Information Committee
- ☐ Other

TOWN OF HARWICH -TELEPHONE NUMBERS

Office Hours: 8:30 am - 4:00 pm

TOWN OFFICES

| | |
|--|----------|
| Animal Control Officer | 430-7565 |
| Board of Assessors | 430-7503 |
| Board of Registrars | 430-7517 |
| Board of Selectmen | 430-7513 |
| Building Department | 430-7506 |
| Cemetery Commission | 430-7549 |
| Conservation Commission | 430-7538 |
| Council on Aging | 430-7550 |
| Disposal Area Scalehouse | 430-7558 |
| Harbormaster | 430-7532 |
| Health Department | 430-7509 |
| Highways & Maintenance | 430-7555 |
| Inspectors (Gas, Wiring, Plumbing) | 430-7507 |
| Planning Board | 430-7511 |
| Recreation & Youth Commission | 430-7553 |
| Recreation Director's Office | 430-7554 |
| Beach Sticker Sellers (June – Labor Day) | 432-7638 |
| TTY (For the Hearing Impaired) | 430-7537 |
| Town Accountant | 430-7518 |
| Town Administrator | 430-7513 |
| Town Clerk | 430-7516 |
| Town Engineer | 430-7508 |
| Town Nurse | 430-7505 |
| Town Planner | 430-7511 |
| Town Treasurer/Tax Collector | 430-7501 |
| Veterans' Agent | 430-7510 |
| Water Department | 432-0304 |

LIBRARIES

| | |
|----------------------|----------|
| Brooks Free Library | 430-7562 |
| Chase Library | 432-2610 |
| Harwich Port Library | 432-3320 |

CRANBERRY VALLEY GOLF COURSE

| | |
|----------------|----------|
| Administration | 430-7560 |
| Maintenance | 430-7561 |
| Pro Shop | 430-7560 |
| Tee Time | 432-4653 |

SCHOOL DEPARTMENT

| | |
|---------------------------|----------|
| Business Office | 430-7203 |
| Elementary School | 430-7216 |
| Middle School | 430-7212 |
| High School | 430-7207 |
| Superintendent of Schools | 430-7200 |

******ALL EMERGENCY CALLS 911 ******

POLICE DEPARTMENT

| | |
|-----------------|----------|
| Emergency Calls | 432-1212 |
| Other Calls | 430-7541 |

FIRE DEPARTMENT

| | |
|-----------------|----------|
| Emergency Calls | 432-2323 |
| Other Calls | 430-7546 |